

DRAFT AGENDA

Wake County Historic Preservation Commission Annual Retreat

Tuesday, November 19, 2024 – 9:30 AM

**John B. and Nancy Strain House
8536 Lake Wheeler Road, Raleigh**

and

**Fuquay-Varina Woman's Club
602 N. Ennis Street, Fuquay-Varina**

I. Tour – John B. and Nancy Strain House, 8536 Lake Wheeler Road, Raleigh

II. Call to Order/ Roll Call

III. Approval of November 19, 2024 Retreat Agenda

IV. Welcome – Shirley Simmons, Fuquay-Varina Woman's Club

V. Strategic Plan Review

VI. Principles & Standards Presentation – Ms. Kristi Brantley, CLG/Local Government Coordinator, NCSHPO

LUNCH ON YOUR OWN (12:00-1:15) – Daddy D's Barbeque, 1526 Broad Street, Fuquay-Varina

VII. Tour – Jesse E. and Blake C. Howard House, 312 Fuquay Avenue, Fuquay-Varina

VIII. Tour – Dr. Wiley S. Cozart House, 333 S. Main Street, Fuquay-Varina

IX. Tour—Ballentine-Spence House, 109 E. Spring Street, Fuquay-Varina

X. Adjourn

DRAFT AGENDA

Wake County Historic Preservation Commission Monthly Meeting

Tuesday, November 19, 2024 – 3:30 PM

**Fuquay-Varina Woman's Club
602 N. Ennis Street, Fuquay-Varina**

- I. Call to Order/ Roll Call**
- II. Approval of November 19, 2024 Agenda**
- III. Approval of August 13, 2024 Minutes**
- IV. Staff Report**
 - A. Preservation Fund 2025
 - B. Wake County Principles and Standards Grant
 - C. Other
- V. Old Business**
- VI. New Business**
- VII. Other Business**
- VIII. Chair's Report**
- IX. Adjourn**

MINUTES

Wake County Historic Preservation Commission
Tuesday, August 13, 2024 – 3:30 PM Room 2800 – Wake County Justice Center
301 S. McDowell Street, Raleigh, North Carolina

Members Present (10): Mr. Ed Morris (Chair), Mr. Jeff Hastings (Vice Chair), Ms. Suzanne Prince, Ms. Peggy Beach, Ms. Camille Morrissey, Mr. Dan Turner, Ms. Karen Padgett, Mr. Tom Carrigan, Ms. Stephanie Ashworth, Mr. Brendan Feters

Members Absent (2): Mr. Nathan Guerin, Ms. Lonnette Williams

Staff (2): Mr. Jeremy Bradham, Capital Area Preservation, Inc. (CAP)
Ms. Terry Nolan, Wake County Planning and Development Services Division

1. Call to Order / Roll Call:

Mr. Morris called the meeting to order at 3:30pm.

2. Approval of August 13, 2024 Agenda

Approved as submitted.

3. Approval of June 11, 2024 Minutes

Approved as submitted.

4. Election of Chair and Vice-Chair for FY 2024-2025

Ms. Ashworth presided over the election of the Chair and Vice-Chair.

Floor was opened for nominations. Hearing none, the slate stands as submitted. **The commission accepted the slate of officers by acclamation.**

5. Designation Committee

Mr. Turner stated that the consultant is moving forward and currently researching and writing the landmark report for the Good Hope Baptist Church in Shotwell and researching the text to be included on the roadside marker in front of the church. The timeline is on target. The committee has also decided to pursue the landmark process on the American Legion Lodge in Wendell, an early 20th century frame log cabin used for civic purposes. A member of the lodge has recently reached out to staff to discuss protecting the building and applying for grant funding. The landmark report will serve as the first step toward having the building listed on the National Register of Historic Places as well. This will officially close out the budget, with all preservation funds encumbered.

The designation committee's motion to move forward with landmarking the Wendell American Legion Post constitutes a motion and a second, and the motion was passed unanimously by the WCHPC.

6. Staff Report

- A. Preservation Fund 2025: Mr. Bradham reported that the commission requested funding for three landmarks/markers for a total of \$10,500. As discussed, the roadside marker will be in front of Good Hope Baptist Church, and landmark report is currently being written for the church. Now, with the recent addition of the American Legion Post in Wendell, all funds have been expended for the landmark/roadside marker program for this fiscal year. The remaining money

from the budget will be designated for the Wake County Principles and Standards Update.

- B. Wake County Principles and Standards Grant Application: As stated above, the remaining money from the preservation fund budget, together with an anticipated match from the CLG Grant request from SHPO, will fund the update to the Wake County Principles and Standards. The grant application was submitted in early May, and Staff has been told that we should receive word by the end of August. There also appears to be some extra money in the budget to make these funds go further, as it was indicated that the original request might be a little low for a consultant to complete the work. Staff is hopeful that it will receive word on the grant request from SHPO in the coming weeks and begin the RFP process sometime later this fall.
- C. Annual Report: Mr. Bradham announced that the Annual Report for FY2023-2024 has been completed by staff and was sent out to commission members. The Report highlights the activities of the WCHPC for the year, including all the properties and projects that staff have been involved with during the past year.
- D. Minor Works COA Approval: Mr. Bradham presented one minor works COA that was approved by staff:
 - CA-04-24 – Williamson Page House, Morrisville: Staff approved installation of a replacement standing seam roof
 - CA-05-24 – Staff approved installation of invisible storm windows on the second story storefront
 - CA-06-24 – Harward House, Apex: Staff approved modification of window for egress on noncontributing garage on second story
- E. Staff Update: Mr. Bradham informed the commission that Mr. Roth has been in the hospital recovering from a serious illness, and that is why he cannot attend today. He thanked Ms. Morrissey for sending a card on behalf of the commission wishing a speedy recovery, and he remains in our thoughts and prayers. Mr. Bradham stated that he will keep everyone informed as to his recovery in the coming weeks.

7. Old Business: Ms. Beach asked for an update about payments for commission attendance, and Ms. Nolan said that she would look into why some have not received payment.

8. New Business: None.

9. Other Business: Ms. Padgett stated that the Garner Area Historical Society recently held a fundraiser at the Banks House for the restoration of the caboose owned by the society. She also noted that there will be a *Voices of the Past* walk at New Bethel Baptist Church on Highway 50 next month on Saturday, September 21. The society will also be asking for donations toward the caboose restoration.

10. Chair's Report: Mr. Morris stated that we should all lift Gary up in our thoughts and prayers at this time and wish him a speedy recovery. He also noted that there will be a new roadside marker unveiling for George Taylor, who was lynched in 1918 near Rolesville. He was notified by WCBOC member Vickie Adamson, who told him that the marker will be placed in Main Street Park in downtown Rolesville. The unveiling was originally scheduled for this past weekend but was delayed due to the weather.

11. Adjourned: Hearing no objection, the meeting was adjourned at 3:56pm

Jeremy Bradham
Secretary