

DRAFT AGENDA

**Wake County Historic Preservation Commission
Monthly Meeting
Tuesday, April 9, 2024 – 3:30 PM
Room 2800 – Wake County Justice Center
301 S. McDowell Street, Raleigh, North Carolina**

- I. Call to Order/ Roll Call**
- II. Approval of April 9, 2024 Agenda**
- III. Approval of March 12, 2024 Minutes**
- IV. Outreach Committee Report**
- V. Designation Committee Report**
- VI. Staff Report**
 - A. Preservation Fund 2024/2025
 - B. Wake County Principles and Standards Grant Application due May 10
 - C. Preservation Celebration, May 5, 2024, Banks House, Garner, 3-5
 - D. John B. and Nancy Strain House, Fuquay-Varina Board of Commissioners Public Hearing, April 2
 - E. Carl G. and Nellie O. Goodwin House, Apex Town Council Public Hearing, Tonight @ 6 PM
 - F. Other
- VII. Old Business**
- VIII. New Business**
- IX. Other Business**
- X. Chair's Report**
- XI. Adjourn**

DRAFT AGENDA

Wake County Historic Preservation Commission OUTREACH COMMITTEE

Tuesday, April 9, 2024—2:30 PM

**Room 2800 – Wake County Justice Center
301 S. McDowell Street, Raleigh, North Carolina**

- I. Call to Order**
- II. Approval of April 9, 2024 Agenda**
- III. Staff Report**
 - A. Preservation Celebration, May 5, Garner
 - B. Other
- IV. Other Business**
- V. Chair's Report**
- VI. Adjourn**

DRAFT AGENDA

Wake County Historic Preservation Commission DESIGNATION COMMITTEE

Tuesday, April 9, 2024 – 3:30 PM

**Room 2800 – Wake County Justice Center
301 S. McDowell Street, Raleigh, North Carolina**

- I. Call to Order**
- II. Approval of April 9, 2024 Agenda**
- III. Staff Report**
 - A. Preservation Fund 2023/2024
 - B. Preservation Fund 2024/2025
 - C. Other
- IV. Other Business**
- V. Chair's Report**
- VI. Adjourn**

DRAFT MINUTES

Wake County Historic Preservation Commission
Tuesday, March 12, 2024 – 3:30 PM Room 2800 – Wake County Justice Center
301 S. McDowell Street, Raleigh, North Carolina

Members Present (10): Mr. Ed Morris (Chair), Mr. Jeff Hastings (Vice), Ms. Suzanne Prince, Mr. Tom Carrigan, Ms. Peggy Beach, Ms. Camille Morrissey, Mr. Dan Turner, Ms. Lonnette Williams, Ms. Karen Padgett, Mr. Nathan Guerin

Members Absent (2): Mr. Brendan Feters, Ms. Stephanie Ashworth

Staff (3): Mr. Gary Roth and Mr. Jeremy Bradham, Capital Area Preservation, Inc. (CAP)
Ms. Terry Nolan, Wake County Planning and Development Services Division

1. Call to Order / Roll Call:

Mr. Morris called the meeting to order at 3:31pm and asked the new commission members to introduce themselves and have each commission member and staff introduce themselves.

2. Approval of March 12, 2024, Agenda

Mr. Roth asked that the Committee Reports and Staff Report be moved up before the public hearings. Upon a motion by Ms. Prince seconded by Ms. Beach, the agenda was approved as amended.

3. Approval of January 2024, Minutes

Hearing no objection, the minutes were approved as submitted.

4. Outreach Committee Report

Ms. Morrissey passed around a signup sheet so members could volunteer donations of food/beverages for the Wake County 2024 *Preservation Celebration*, May 5th, 2024, 3pm-5pm, Banks House, Garner, NC. Staff and Ms. Morrissey will be planning details in the following weeks. Confirmation of assigned donations will be passed out at the April meeting. Ms. Morrissey explained to new members that plaques will be presented to owners of the four (4) newly designated landmark properties; and she encouraged them to invite all who might be interested in attending. She also asked Ms. Padgett to send Staff the names of Garner Area Historical Society board members so that each will receive an invitation to the event. Beautiful 'Save-the-Date' cards were mailed in February.

5. Designation Committee

Mr. Turner stated that the designation committee report will be covered in the Staff Report.

6. Staff Report

- a. CAMP Review: Mr. Roth noted that NAPC received a lot of positive feedback on the follow-up survey sent to attendees from the February NAPC CAMP training hosted by this commission. Aside from great comments about the program and speakers, many of the comments were about the great luncheon provided, thanks to the NC State University Club. Mr. Roth again thanked Mr. Hastings for

setting that up. He also noted that it was a packed house with great representation and asked for any commission members to provide feedback.

N.B. Ms. Morrissey noted especially that the intimate setting allowed lots of interaction with the speakers; and that the program moved quickly and smoothly, covering a lot of ground.

N.B. Mr. Hastings encouraged the commission to consider hosting another NAPC CAMP in four or five years.

N.B. Mr. Bradham explained CLG training requirements for the benefit of the new commission members; and, furthermore, every commission member who attended NAPC CAMP was given NAPC membership for one year.

N.B. Ms. Padgett stated that she attended one of the NAPC webinars this past week concerning public art in historic districts, and it was very educational. Mr. Roth added that NAPC membership provides many training and educational opportunities for commission members and encouraged them all to take advantage of this great resource, even if this commission has fulfilled its CLG requirements for the year.

- b. Preservation Fund 23-24: Mr. Roth noted that all budgeted items for the current fiscal year have been completed, including the Lake Myra Complex National Register nomination as well as the Carl G. and Nellie O. Goodwin House Historic Landmark Report (*made possible with additional funds provided by the Town of Apex*). The preservation fund also provided for NAPC CAMP training and for the purchase of the four new landmark plaques. Due to increased costs for most goods, the plaques were slightly higher than anticipated, but the funds have been well spent by the commission.
- c. Preservation Fund 24-25: Mr. Roth noted that Staff has requested from the County a larger sum of \$12,000 to match a SHPO grant for updating the *Wake County Principles and Standards* as well as for the basic preservation fund request covering landmarks and roadside markers as required.
- d. Wake County Principles and Standards Grant Application due May 10: Mr. Roth noted that the grant application for funding an update to the *Wake County Principles and Standards* is due on May 10. This grant would provide for a 40/60 match, with \$18,000 granted by SHPO and the \$12,000 from Wake County for a total of \$30,000. Staff will try and determine the timeline needed to know if those funds will be available from Wake County before applying to SHPO for the grant. Mr. Roth asked Ms. Nolan if Wake County Community Services had submitted the request, to which she did confirm. Mr. Roth further noted that the commission should pass a resolution for support of this request.

Mr. Turner provided the following motion: **"The WCHPC is requesting a matching grant from SHPO, with Wake County's part being \$12,000, to complete a needed update to the *Wake County Principles and Standards*. Upon a second by Ms. Beach, and with no further discussion, the resolution was passed UNANIMOUSLY.**

- e. Preservation Celebration, May 5, 2024, Banks House, Garner, 3pm-5pm: Mr. Roth reminded the commission that the Wake County Preservation Celebration will be held on May 5 at the Banks House in Garner from 3pm-5pm. Save-the-Dates were well received, and it should be a great event in a beautiful setting. The new owners of the Banks House have lovingly-restored this Garner Historic Landmark, and a new Garner Historic Landmark will be among the four new landmarks receiving plaques that day.

N.B. Ms. Padgett noted that the Garner Senior Center has plenty of parking next door, and there are also places to park along Main Street. Mr. Roth also noted

that parking behind the house will be reserved for those helping to set up and for those with disabilities.

- f. Minor Works COA Approval: Mr. Bradham presented one minor works COA that was approved by staff:
CA-06-23 – Thompson House, Wake Forest vicinity: Staff approved installation of a wood farm fence in the front and a wood privacy fence at the rear of the house

7. Public Hearing to Consider the Designation of the Carl G. and Nellie O. Goodwin House, 3417 Olive Chapel Road, Apex as an Apex Historic Landmark

- a. Order of Hearing
- b. Presentation by Staff: Mr. Bradham presented a PowerPoint (TM) reviewing the architectural and historical significance of the Carl G. and Nellie O. Goodwin House.
- c. Comments by the Department of Cultural Resources are on file with these minutes.
- d. Comments by Interested Parties: None.
- e. WCHPC Discussion/Action: **Upon a motion by Mr. Turner, seconded by Ms. Beach, the Wake County Historic Preservation Commission voted UNANIMOUSLY to recommend designation of the Carl G. and Nellie O. Goodwin House as an Apex Historic Landmark to the Apex Town Council.**

8. Public Hearing to Consider the Designation of the John B. and Nancy Strain House, 8536 Lake Wheeler Road, Fuquay-Varina ETJ as a Fuquay-Varina Historic Landmark

- a. Order of Hearing
- f. Presentation by Staff: Mr. Bradham presented a PowerPoint (TM) reviewing the architectural and historical significance of the John B. and Nancy Strain House.
- g. Comments by the Department of Cultural Resources are on file with these minutes.
- h. Comments by Interested Parties: None.
- i. WCHPC Discussion/Action: **Upon a motion by Mr. Turner, seconded by Ms. Beach, the Wake County Historic Preservation Commission voted UNANIMOUSLY to recommend designation of the John B. and Nancy Strain House as a Fuquay-Varina Historic Landmark to the Fuquay-Varina Board of Commissioners.**

9. Old Business: None.

10. New Business: None.

11. Old Business: None.

12. Chair's Report: Mr. Morris noted that if anyone on the commission is also a member of the Wake County Historical Society, Ms. Claudia Brown, formerly of SHPO, will be giving a presentation about Rosenwald Schools across North Carolina at Mordecai Park on March 26.

13. Adjourned: Hearing no objection, the meeting was adjourned at 4:42

Jeremy Bradham
Secretary