

## **DRAFT AGENDA**

### **Wake County Historic Preservation Commission Monthly Meeting**

**Tuesday, August 13, 2024 – 3:30 PM**

**Room 2800 – Wake County Justice Center  
301 S. McDowell Street, Raleigh, North Carolina**

- I. Call to Order/ Roll Call**
- II. Approval of August 13, 2024 Agenda**
- III. Approval of June 11, 2024 Minutes**
- IV. Election of Officers**
  - A. Chair – C. Edward Morris
  - B. Vice-Chair – Jeff Hastings
- V. Designation Committee Report**
- VI. Staff Report**
  - A. Preservation Fund 2025
  - B. Wake County Principles and Standards Grant Application
  - C. Annual Report
  - D. Minor Work Approvals
  - E. Other
- VII. Old Business**
- VIII. New Business**
- IX. Other Business**
- X. Chair's Report**
- XI. Adjourn**

## **DRAFT AGENDA**

**Wake County Historic Preservation Commission  
DESIGNATION COMMITTEE  
Tuesday, August 13, 2024 – 3:30 PM  
Room 2800 – Wake County Justice Center  
301 S. McDowell Street, Raleigh, North Carolina**

- I. Call to Order**
- II. Approval of August 13, 2024 Agenda**
- III. Staff Report**
  - A. Good Hope Baptist Church, 4209 Smithfield Road, Knightdale
  - B. Shotwell Community Roadside Marker
  - C. Other
- IV. Other Business**
- V. Chair's Report**
- VI. Adjourn**

## DRAFT MINUTES

**Wake County Historic Preservation Commission**  
**Tuesday, June 11, 2024 – 3:30 PM Room 2800 – Wake County Justice Center**  
**301 S. McDowell Street, Raleigh, North Carolina**

**Members Present (9):** Mr. Ed Morris (Chair), Ms. Suzanne Prince, Ms. Peggy Beach, Ms. Camille Morrissey, Mr. Dan Turner, Ms. Karen Padgett, Mr. Tom Carrigan, Ms. Stephanie Ashworth, Ms. Lonnette Williams

**Members Absent (3):** Mr. Jeff Hastings (Vice Chair), Mr. Nathan Guerin, Mr. Brendan Feters

**Staff (3):** Mr. Gary Roth and Mr. Jeremy Bradham, Capital Area Preservation, Inc. (CAP) Ms. Terry Nolan, Wake County Planning and Development Services Division

### **1. Call to Order / Roll Call:**

Mr. Morris called the meeting to order at 3:30pm.

### **2. Approval of June 11, 2024, Agenda**

Mr. Roth stated that under Item G "Other" in the Staff Report is the CLG Report Response from SHPO, Item H is the Wake County Programmatic Agreement, and Item I will be the new "Other." Mr. Roth also stated that under New Business, a new Item A will be the Programmatic Agreement: CDBG, HOME, and HOPWA.

Upon a motion by Ms. Morrissey and a second by Ms. Beach, and agenda was approved as amended.

### **3. Approval of April 9, 2024, Minutes**

Approved as submitted.

### **4. Outreach Committee**

Ms. Morrissey thanked everyone for a very successful *2024 Preservation Celebration* held on May 5 at The Banks House in Garner. She gave accolades to everyone who brought food items and helped set up all the tables and chairs. She also thanked Mr. Turner for invitations, Mr. Hastings for wine and beer, and Ms. Padgett for assisting with the floral arrangements. Finally, Ms. Morrissey thanked Staff for developing a Plan B - a few days before the event - with storms in the forecast. In turn, Mr. Morris thanked Ms. Morrissey for all her hard work coordinating with Staff and putting everything together.

### **5. Designation Committee**

Mr. Turner stated that the County has approved the Preservation Fund budget total amount of \$22,500.00. The breakdown in the budget includes \$10,500.00 for three (3) landmark reports/roadside markers. The first expenditures will be a landmark report for the Good Hope Baptist Church, Shotwell, and a roadside marker in front of the church which will present African American history in that area, including both a Masonic Lodge and Rosenwald School. Just this past weekend, church leadership gave its approval for the commission to move forward with both the marker and the landmark report, leaving funding for one additional marker or landmark report. The remaining \$12,000.00 in the budget will cover the 40% Wake County match for the CLG grant request to update the *Wake County Principles and Standards*.

**The Designation Committee recommended that we contribute funds to move forward with research by a consultant for the Good Hope Baptist Church landmark designation and roadside marker.** The recommendation of the committee constituting a motion and a second, the Board unanimously voted for approval.

**N.B.** Mr. Turner noted that Good Hope Baptist Church is an African American church strongly tied to the community and several of our local historic landmarks. He stated that the Tupper Memorial Church congregation continues to be proud of their landmark designation for which this commission was responsible back in the 1990s; and he imagines that this congregation will feel the same. Mr. Turner further remarked that it is truly amazing what this commission accomplishes in spite of so few financial resources.

## **6. Staff Report**

- A. Preservation Fund 2025: Mr. Roth reported that the commission requested funding for three landmarks/markers for a total of \$10,500.00. As discussed, the roadside marker will be in front of Good Hope Baptist Church and, if it can be placed on the church property itself, we will avoid dealing with NCDOT which has caused numerous delays and difficulties placing markers in Zebulon that this commission funded more than two years ago. With funds expended for the landmark report and marker, there is a remainder sufficient for one more landmark report or marker. As discussed by Mr. Turner, the other \$12,000.00 is to match SHPO funding for the CLG *Wake County Principles & Standards* update grant request. As a point of reference, Commission Staff have worked closely with County Staff, and they were very supportive of our request. Staff received letters of support for this grant request to develop new *Wake County Principles & Standards* from every single municipality that is a part of the interlocal agreement - quite an accomplishment!
- B. *Wake County Principles & Standards* Grant Application: Staff submitted a thorough application on May 10 and were told that we should receive word by early to mid-July.
- C. *2024 Preservation Celebration, May 5, 2024, Banks House, Garner, 3-5*: Mr. Roth stated that this year's event was very impressive. There was a lot of great food, and it turned out well in spite of uncooperative weather. Even restricted to the inside only, everything flowed smoothly. Thanks to everyone who helped with the setup and breakdown. We also benefitted from our great hosts who helped tremendously with preparation and set up. Mr. Roth thanked Ms. Nolan for bringing a PA system for the plaque presentation. The presentations were impressive, and it was great to bring together the families connected to the properties. The granddaughter of the earlier owners of Lake Myra was in attendance and, at the presentation, met the current owners for the first time. The connection with baptisms at Lake Myra by members of Good Hope Baptist Church, our next landmark, was an unexpected synchronicity!

**N, B.** Ms. Morrissey noted that the Garner History Museum being open to the public at the Depot prior to the Celebration, was widely appreciated. She received lots of compliments from those that were able to visit the museum before the rain.

**N. B.** Ms. Beach noted that a friend of hers conducts Mark Twain impressions and was informed by her of one of his first editions is on the bookshelves at The Banks House. He visited the house recently and will be holding an event there impersonating Mark Twain.

- D. Preservation Month Proclamation: Mr. Roth noted that the WCBOC approved the *2024 Preservation Proclamation* declaring May as Preservation Month in Wake County by on its consent agenda the day after the *2024 Preservation Celebration*, May 6. Staff received the approved proclamation in the mail.
- E. Carl G. and Nellie O. Goodwin House, Apex Town Council Public Hearing, April 9, 2024: The Apex Town Council unanimously approved the designation of the Carl G. and Nellie O. Goodwin House as an Apex Historic Landmark on the evening of the last commission meeting, April 9.
- F. Minor Works Approvals: Staff will give a report on some minor works that have recently been submitted and approved at the next meeting.
- G. CLG Report Response from SHPO: Mr. Roth reported that Staff has sent out SHPO's response letter to the annual CLG report submitted back in December 2023. The commission received a very good report. The report submitted to SHPO details all the things that this commission has done and then some. They were impressed and commended this commission for its work.
- H. Programmatic Agreement – CDBG, HOME, and HOPWA: Mr. Roth explained the programmatic agreement - made at the request of SHPO - between Wake County and SHPO as well as the services that CAP provides as a consulting party. A proposed Wake County Housing Authority project with the potential to impact a building more than fifty (50) years old triggers a Section 106 review of the National Historic Preservation Act; and Wake County would typically be required to get approvals from SHPO. Instead, CAP can conduct the review for Wake County on behalf of SHPO. Mr. Roth noted that the Wake County Housing Staff are fantastic to work with, CAP Staff can review requests quickly and efficiently and can come to a resolution concerning repairs as required. Mr. Roth stated that the commission needs to vote on whether it wants to be a party to the agreement by being involved in the process or to decline. **Staff recommend that the WCHPC decline being a party to the agreement, since it is handled efficiently with Staff, but the Wake County Manager needs to formally know the commission's decision, which will be made under New Business.**  
**N.B.** Mr. Morris stated that it seems redundant for the commission to send these reviews to staff after CAP staff has already reviewed them. Mr. Turner agreed with Mr. Morris.

**7. Old Business:** None.

**8. New Business:**

- A. Wake County Programmatic Agreement – CDBG, HOME, and HOPWA:  
**Upon a motion by Mr. Turner, seconded by Ms. Prince, the commission voted unanimously to decline being a consulting party to the Wake County Programmatic Agreement and to send a letter to Wake County confirming its decision.**

**9. Other Business:** Ms. Beach stated that the *NC Museum of History* will be closed for renovations through the Fall.

**10. Chair's Report:** Mr. Morris thanked Ms. Morrissey again for another successful *Preservation Celebration*. He also congratulated Mr. Bradham on his recent marriage over Memorial Day weekend.

**11. Adjourned:** Hearing no objection, the meeting adjourned at 4:06pm

**Jeremy Bradham**  
**Secretary**