



Geographic Information Services

A Division of Information Technology
P.O. Box 550 Raleigh, NC 27602

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FAX 919 743-4819
GIS911addressing@wake.gov

NUMBER _____
APPROVED _____ (Office Use Only)

Application to Name Driveway or Access Easement

Name of Applicant:

Address:

Telephone

Email:

PIN or Account#:

Planning Jurisdiction:

GUIDELINES FOR SELECTING ROAD NAMES

Staff will determine whether the names submitted on page (2) are acceptable. Pay careful attention to the following guidelines:

- A. An Individual person's name is not allowed. e.g. First and last name
- B. Directionals and numbers are not allowed e.g. North Star Ln; Four Corners Dr
- C. Punctuation is not allowed e.g. periods, hyphens, apostrophes.
- D. All names must have an acceptable type e.g. Road, Lane, Path.
- E. Double street types are not allowed: e.g. Deer Path Lane
- F. Names must be easy to pronounce and should have a positive connotation.
- G. Names duplicating or sounding similar to existing names will be rejected.
- H. If a street name exists, a name using a different street type will not be approved. e.g Pine St, ~~Pine Ct~~
- I. Limit entire name to 13 characters in length, due to sign-space limitations. Don't count spaces or street types.

It is important to use road names exactly as approved, remember spelling, suffixes and whether names are 1 or 2 words. Consistency is the key throughout the entire process.

A copy of the approved application will be returned to you indicating the accepted names. **Please allow two weeks for approval.**

List 3 choices for the desired road name in order of preference (list as shown in example)

Street Name (1 st word)	Street Name (2 nd word)	Street Type Suffix	Approved (Office Use Only)
<i>OAKWOOD</i>		<i>LANE</i>	<i>N/A</i>
<i>OAK</i>	<i>WOOD</i>	<i>LANE</i>	<i>N/A</i>
1.			
2.			
3.			

CONSENT OF PROPERTY OWNERS

Fifty Percent plus one of the property owners who have the right to use the private road/easement for ingress/egress must approve of the name selected for it to be considered. Please secure consent by obtaining their signature(s) below.

Once the road name has been approved, the property owners/residents affected may be assigned new house numbers to use in conjunction with the new street name. All will be notified of their new address by mail from Wake County GIS.

When naming an existing private road/easement, the property owners may need to provide additional proof of legal access for ingress/egress. An address does not guarantee legal access.

Signature _____
 Property Owner Name _____
 Parcel # or PIN _____
 Mailing Address _____

Signature _____
 Property Owner Name _____
 Parcel # or PIN _____
 Mailing Address _____

Signature _____
 Property Owner Name _____
 Parcel # or PIN _____
 Mailing Address _____

Signature _____
 Property Owner Name _____
 Parcel # or PIN _____
 Mailing Address _____

Signature _____
 Property Owner Name _____
 Parcel # or PIN _____
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 Property Owner Name _____
 Parcel # or PIN _____
 Mailing Address _____

Signature _____
 Property Owner Name _____
 Parcel # or PIN _____
 Mailing Address _____

Signature _____
 Property Owner Name _____
 Parcel # or PIN _____
 Mailing Address _____

ROAD SIGNS

Wake County Field Service will fabricate and install road signs on roads in the un-incorporated areas of Wake County. For newly constructed roads, please call 919-856-6210 when you are ready for street signs to be installed. This will typically be when the new road has been paved and/or prior to the issuance of any building permits for a structure on that road. Please allow four (4) to six (6) weeks for road signs to be fabricated and installed.

INCLUDE A VICINITY MAP

Please include a map of the location, site plan, or survey of the property.

OFFICE USE ONLY

GIS certifies that _____ names indicated with "Yes" on page 2 are approved. **Please disregard all other names.**

COMMENTS:

ZIP CODE _____

ADJACENT COUNTY _____

APPROVED BY _____ DATE _____