

DRAFT AGENDA

**Wake County Historic Preservation Commission
Monthly Meeting
Tuesday, March 12, 2024 – 3:30 PM
Room 2800 – Wake County Justice Center
301 S. McDowell Street, Raleigh, North Carolina**

- I. Call to Order/ Roll Call and New Member Introductions**
- II. Approval of March 12, 2024 Agenda**
- III. Approval of January 23, 2024 Minutes**
- IV. Public Hearing to Consider the Designation of the Carl G. and Nellie O. Goodwin House, 3417 Olive Chapel Road, Apex as an Apex Historic Landmark**
 - A. Order of Hearing
 - B. Presentation by Staff
 - C. Comments by Department of Cultural Resources
 - D. Comments by Interested Parties
 - E. Discussion / Action of WCHPC
- V. Public Hearing to Consider the Designation of the John B. and Nancy Strain House, 8536 Lake Wheeler Road, Fuquay-Varina ETJ as a Fuquay-Varina Historic Landmark**
 - A. Order of Hearing
 - B. Presentation by Staff
 - C. Comments by Department of Cultural Resources
 - D. Comments by Interested Parties
 - E. Discussion / Action of WCHPC
- VI. Outreach Committee Report**
- VII. Designation Committee Report**
- VIII. Staff Report**
 - A. NAPC Camp Training Review
 - B. Preservation Fund 2023/2024
 - C. Preservation Fund 2024/2025
 - D. Wake County Principles and Standards Grant Application due May 10
 - E. Preservation Celebration, May 5, 2024, Banks House, Garner, 3-5
 - F. Minor Work
 - G. Other
- IX. Old Business**
- X. New Business**
- XI. Other Business**
- XII. Chair's Report**
- XIII. Adjourn**

DRAFT AGENDA

Wake County Historic Preservation Commission OUTREACH COMMITTEE

Tuesday, March 12, 2024—2:30 PM

**Room 2800 – Wake County Justice Center
301 S. McDowell Street, Raleigh, North Carolina**

- I. Call to Order**
- II. Approval of Agenda**
- III. Staff Report**
 - A. Preservation Celebration, May 5, Garner
 - B. Other
- IV. Other Business**
- V. Chair's Report**
- VI. Adjourn**

DRAFT AGENDA

Wake County Historic Preservation Commission DESIGNATION COMMITTEE

Tuesday, March 12, 2024 – 3:30 PM

**Room 2800 – Wake County Justice Center
301 S. McDowell Street, Raleigh, North Carolina**

- I. Call to Order**
- II. Approval of March 12, 2024 Agenda**
- III. Staff Report**
 - A. Preservation Fund 2023/2024
 - B. Preservation Fund 2024/2025
 - C. Other
- IV. Other Business**
- V. Chair's Report**
- VI. Adjourn**

DRAFT MINUTES

**Wake County Historic Preservation Commission
Tuesday, January 23, 2024 – 3:30 PM Room 2800 – Wake County Justice Center
301 S. McDowell Street, Raleigh, North Carolina**

Members Present (6): Mr. Ed Morris (Chair), Mr. Jeff Hastings (Vice), Ms. Suzanne Prince, Mr. Tom Carrigan, Ms. Peggy Beach, Ms. Camille Morrissey

Members Absent (4): Mr. Brendan Feters, Ms. Stephanie Ashworth, Mr. Dan Turner, Ms. Lonnette Williams

Staff (3): Mr. Gary Roth and Mr. Jeremy Bradham, Capital Area Preservation, Inc. (CAP) Ms. Terry Nolan, Wake County Planning and Development Services Division

1. Call to Order / Roll Call:

Mr. Morris called the meeting to order at 3:31pm.

2. Approval of January 23, 2024 Agenda

Approved as submitted.

3. Approval of November 14, 2023 Retreat and Regular Meeting Minutes

Hearing no objection, the minutes were approved as submitted.

4. Designation Committee: Ms. Morrissey stated that the landmark reports for both the Goodwin House in Apex and the Strain House in Fuquay-Varina are being completed and ready to submit in the coming weeks, no later than February 12 to allow SHPO thirty (30) days to comment on the application. Both landmark presentations will be heard before this commission at its March meeting for its recommendation, and if recommended, will be brought before their respective governing bodies in late March and early April.

5. Staff Report

- a. Annual Retreat Review: Mr. Roth asked for comments and thoughts about the annual retreat. Mr. Morris noted that it was a great retreat and program with valuable topics covered.
- b. Lake Myra and Dr. Nathan Blalock Accident Reports: Mr. Roth reported that the shuck house at Lake Myra was struck by a car and destroyed. The property owner is working with the driver's insurance agent to reconstruct the building, and Staff hopes to have more information in the coming months. In a similar fashion, the Dr. Nathan Blalock playhouse was also struck by a drunk driver and completely destroyed. That situation is not as simple, and insurance doesn't seem to be involved, so the owners will not seek to reconstruct the building.
- c. Goodwin House Landmark Report/Apex Partnership: Mr. Roth reported that Staff approached the Town of Apex to partner with them to share the cost of the landmark report for the Goodwin House, and they agreed to pay \$1,500 toward the report, which allowed the landmark designation process to move forward. Without Apex's partnership, the commission would not have had enough funds to write the report.
- d. Wake County Principles and Standards Grant Application: Mr. Roth noted that a grant from SHPO will be needed to fund an update to the Wake County

Principles and Standards. Staff has been informed that the grant application for this upcoming cycle will be available sometime in February and due a few months later.

- e. Preservation Fund 2024/2025: The budget request for the upcoming fiscal year is \$22,500. The number will include two (2) landmark applications and a roadside marker (or some combination of the two) for \$10,500 and a \$12,000 match for the grant request to update the *Wake County Principles and Standards*. The \$12,000 for the grant will be a 40/60 match with SHPO, with SHPO's grant consisting of \$18,000, for a total of \$30,000 to hire a consultant to update the *Principles and Standards*.
- f. NAPC CAMP Training: February 9, 2024, University Club, Raleigh, 9:00-4:30: Mr. Roth noted that Staff has been notified by three (3) commission members that they cannot attend the NAPC CAMP on February 9 hosted by the WCHPC. The WCBOC will fill two (2) vacancies on the commission at its February 5 meeting, so there will be two (2) new members on the commission appointed just prior to this CAMP training. There are two trainers that will be handling CAMP. Sharon Bradley, a law professor at Mercer University in Georgia, will discuss legal issues. Abbey Christman, the President of the NAPC Board of Directors, has conducted many of the NAPC training videos online, and she will be discussing the other three topics. Staff has provided the trainers with all the Principles and Standards, state statutes, etc. for the various Wake County commissions to better cater the sessions to our local commissions. The agenda has been sent to commission members and those that have indicated to Staff that they plan to attend. NAPC CAMP will be held at the NC State University Club in Hillsborough Street near the Beltline. Currently, there are nine members from the WCHPC, with others attending from Cary, Raleigh, Wake Forest, Greensboro, Sanford, Waxhaw, Wilson, and Rocky Mount. Some of those attending are commission staff and preservation nonprofit staff but many are commission members. The University club is providing morning snacks and coffee as well as the lunch buffet. Staff has worked on this for a long time, and we are excited to see everyone on February 9 at the NC State University Club.

QUERY: Mr. Bradham asked Ms. Nolan if CAMP needs to be advertised publicly since so many commission members are gathering. Ms. Nolan stated that she will check with the county attorney's office for guidance.

- g. Preservation Celebration, May 5, 2024, Banks House, Garner, 3-5: Mr. Roth reported that the bi-annual Wake County Preservation Celebration is set for May 5, 2024 at the Banks House in Garner. As many commission members know from the 2022 Annual Retreat, the Banks House has been lovingly restored as a Bed & Breakfast by its current owners and looks beautiful. Staff plans to coordinate with the outreach committee and owners to begin planning in February. The sign-up sheet for commission member's duties will be distributed at the March WCHPC meeting.
- h. Minor Works: Minor works will be reported at the next meeting.

6. Old Business: None.

7. New Business: None.

8. Other Business: Ms. Nolan stated that some commission members may have seen a calendar invite for a 2:30pm meeting, but she is going to fix that for the next meeting, as it is an internal memo to keep the room available for this commission's meeting.

9. Chair's Report: Mr. Morris stated that he witnessed the relocation of the Weber House, a modernist house formerly a Raleigh Historic Landmark, that moved on Sunday more than a dozen miles to its new home.

10. Adjourned: Hearing no objection, the meeting was adjourned at 4:16pm

Jeremy Bradham
Secretary