Wake County Juvenile Crime Prevention Council
Minutes
January 21, 2021 (via WebEx)

JCPC Attendees: Eric Johnson, Sharif Deveaux, Jonathan Glenn, Darryl Blevins, Utica Cason, Katherine Edmiston, Christy Famolare, Ann Godwin, Donald Pinchback, LaShawn Hewitt, Carla Huff, Ruth Sutherland, Eric DeSimone, Lori Christian, Kim Newsome, Marrius Pettiford

JCPC Guests: Denise Briggs, Amy Hall, Amy Spaulding, Blair Frazier, Charlenzo Belcher, Mary Hall, Morgan Skye Bullard, Carmen Myles, Natalie Mabon, Nick Sharp, Patricia Cardoza, Paul Norman, Rachel Smith, Harold Mallette, Chiffonda Holloway, Jennifer Gibbs, Joe Styles, Jonelle Giulianelli, Katherine Edmiston, Kelsey Mosley, Laneisha Merrit, Marlita, Wendy Easter, Monica Nzhoboshe

Welcome: Eric Johnson opened the meeting

Approval of Minutes
The November minutes were approved as written, following a motion and second.

PEP Updates
4-H Spaces: The program has enhancement opportunities to the SPEP score by increasing the score on the Quality of Services Implementation Assessment which currently scores an 18 out of a possible 20 points. This score can increase by having a regular review of client tracking to ensure data is accurate. This would need to be by someone other than the staff entering client tracking. Duration and Contact hours can also be improved by training staff on entering data at termination into client tracking to make sure the accurate number of hours are entered. This score was also affected by COVID-19 in March - June 2020 when youth were not able to complete programming and receive the entire planned dosage and duration. The last area for enhancement is the risk level. A referral for a youth referred by court services includes the risk score for that youth so the program can't change that but, staff can be trained on interviewing skills when conducting the risk assessment for youth not referred by court services. Client tracking entries and conducting an accurate risk assessment are both staff training areas to focus on for enhancements.
4-H SPACESTOO: The program has enhancement opportunities to the SPEP score by training staff on entering data for the Duration and Contact hours at the time of termination into client tracking to make sure the accurate number of hours are entered. This score was also affected by COVID-19 in March - June 2020 when youth were not able to complete programming and receive the entire planned dosage and duration. The last area for enhancement is the risk level. A referral for a youth referred by court services includes the risk score for that youth so the program can't change that but, staff can be trained on interviewing skills when conducting the risk assessment for youth not referred by court services.
Parenting Wisely: Program staff were not in attendance to present the PEP; these notes are taken from the PEP submitted prior to the meeting.
The program has enhancement opportunities to the SPEP score by increasing the score on the Quality of Services Implementation Assessment which currently scores an 18 out of a possible 20 points. This score can increase by shortening the time between hiring staff and having written policy for program evaluation and monitoring including a corrective action plan. Another area of enhancement is with recording and entering contact hours for youth served. This can be achieved by having regular review of client tracking and the documentation in client files. COVID-19 during March - June 2020 impacted the contact hours for youth being served. The last area for enhancement is the risk level. A referral for a

youth referred by court services includes the risk score for that youth so the program can't change that but, staff can be trained on interviewing skills when conducting the risk assessment for youth not referred by court services.

Skills for Academic Success: This program provides tutoring and is deemed a "structure" by SPEP so a SPEP score is not received but a Quality of Services Implementation Assessment is required. The program received a 20 out of 20 possible points and will continue to deliver high quality services and program oversight to maintain this score. This can be achieved by continuing to revise agency policy and protocol manuals, recording staff trainings, conducting staff and program evaluations with corrective action plans as needed, retaining staff and continuing a review of client tracking data for accuracy.

Youth Development Initiative: The program has enhancement opportunities to the SPEP score by increasing the score on the Quality of Services Implementation Assessment which currently scores an 18 out of a possible 20 points. This score can increase by improving NCALLIES reporting with client tracking and being in compliance with policy by entering admissions and terminations more timely. Program reported this process has been ongoing and has improved since last year but there's room for improvement. "Lag time exists due to the drop-in nature of the program." Duration can be enhanced by improving participant retention by staff increasing parental involvement and building activities that teens are interested/engaged in to improve retention. COVID-19 from March - June 2020 impacted the duration of services for youth. The risk tiers show a percentage of the risk levels of youth served. Both tiers scored a "0" which means the program isn't serving enough youth that have a risk score to measure in this category. Accuracy of risk assessments conducted by staff for youth not referred by court services can improve and relationship with juvenile court services, so referrals are made for programming.

Second Round: Areas of enhancement for Second Round is with contact hours but COVID affected programming from March - June 2020. The risk tiers show a percentage of the risk levels of youth served with this program having a 2/12 in risk tier 1 and 0 out of 13 for risk tier 2 (working with higher risk youth). Referrals received for youth court involved, the risk score is received on the referrals so there's not enhancement opportunity there, but work will continue with court services to increase referrals. Majority of referrals for this timeframe was from caregivers so training staff to ensure assessments are accurate and consistent will occur. COVID affected referrals to this program overall.

Wrenn House: This program provides runaway shelter for youth and is deemed a "structure" by SPEP so a SPEP score is not received but a Quality of Services Implementation Assessment is required. The program received a 20 out of 20 possible points and will continue to deliver high quality services and program oversight to maintain this score. This can be achieved by continuing to enhance safety measures related to COVID-19 and enhance program outreach to continue and serve this need with youth and families. Creating outreach through virtual platforms to adhere to current environment is being looked at.

Capital Area Teen Court: This program provides a diversion option for law enforcement and court services and is deemed a "structure" by SPEP. A SPEP score was not received but a Quality of Services Implementation Assessment is required. The program received a 20 out of 20 possible points and will continue to deliver high quality services and program oversight to maintain this score. The action steps to achieve this includes updating the criminal justice alternatives policy manuals, continuing to track staff trainings, completing staff and program evaluations with corrective action plans as needed, keep current staff and continuing a review of client tracking data to meet and report goals effectively.

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- Riding Academy: This component of programming received a 20 out of possible 20 points on the Quality of Services Implementation Assessment and will continue to deliver high quality services and program oversight to maintain this score. Action steps to do this includes continuing to revise agency policy and protocol manuals, recording staff trainings, conducting staff and program

evaluations with corrective action plans as needed, retaining staff and continuing a review of client tracking data for accuracy. Duration and Contact hours were scored as 2 out of 10 for duration and 4 out of 10 for contact hours. These can either be improved by how these hours are accurately entered into client tracking and/or could be a reflection of COVID-19 last March - June when girls were not able to complete the full schedule of programming. During that time the program switched to virtual programming and had several new girls join Riding Academy which impacted the duration and contact hours being included here. The last area for enhancement is the risk levels which shows a percentage of risk level served. A referral for a youth referred by court services includes the risk score for that youth so the program can't change that while motivational interview skills can be reviewed with staff when conducting the risk assessment for youth not referred by court services. Risk Tier 2 are youth with higher risk scores and the program will continue to build relationships with court services to increase referrals.

- Join the Herd: This component of programming received a 20 out of possible 20 points on the Quality of Services Implementation Assessment and will continue to deliver high quality services and program oversight to maintain this score. Action steps to do this includes continuing to revise agency policy and protocol manuals, recording staff trainings, conducting staff and program evaluations with corrective action plans as needed, retaining staff and continuing a review of client tracking data for accuracy. Duration and Contact hours were scored as 00 out of 10 for duration and 2 out of 10 for contact hours. These can either be improved by how these hours are accurately entered into client tracking and/or could be a reflection of COVID-19 last March - June when girls were not able to complete the full schedule of programming. Protocols have been adopted to continue Join the Herd outside with virtual meetings with families to ensure buy-in and commitment to complete the program, even during COVID. These action steps are towards increasing duration and contact hours.

Restitution/Community Service: The program received a 20 out of 20 possible points on the Quality of Services Implementation Assessment and even though the maximum score, programming will continue to be delivered at a high quality with continued regular program oversight to maintain this score. This can be achieved by continuing to follow written protocols which were updated this year. All staff are trained annually and provided with ongoing training opportunities. Staff continue to receive annual evaluations. This program received all referrals from court services during this SPEP scoring timeframe (FY 19-20) so duration and contact hours are determined by the number of hours court ordered. No enhancement is possible in these two areas. Risk Tiers are the same, all referrals are court ordered so risk level is sent with the referral from court services. Moving forward, staff will begin completing the NCAR while gathering court history information from court services. With trained staff conducting these assessments, risk tiers could change.

Juvenile Diversion Team: The program received a 20 out of 20 possible points on the Quality of Services Implementation Assessment and even though the maximum score, programming will continue to be delivered at a high quality with continued regular program oversight to maintain this score. This can be achieved by continuing to follow written protocols which were updated this year. All staff are trained annually and provided with ongoing training opportunities. Staff continue to receive annual evaluations. Duration increased by 2 points since last PEP, demonstrating action steps were successful. Program will continue to ensure staff are trained and data entry is consistent. Continuing to train staff on SPEP, data reviews by staff to ensure client tracking is entered correctly and for duration and contact hours will increase the score in these areas. Risk tiers are not an area for enhancement due to the program targeting status offenders/undisciplined youth to prevent court involvement altogether.

Wake Youth Career Options: The program received a 20 out of 20 possible points on the Quality of Services Implementation Assessment and even though the maximum score, programming will continue to receive supervision and support, ensuring the program is operating in accordance with policies and per the program agreement. Other sections of the PEP are reflecting low scores due to this program receiving a SPEP "Advisory" score. An advisory score is given at no fault of program services but simply due to the program having less than 10 terminations during the SPEP timeframe of FY 19-20. This is a newly funded program and with restrictions from COVID at the same time of program implementation, challenges out of the programs control is reflected in the SPEP and POP scores.
Family Transition Services: Newly funded in FY 20-21, this program didn't have a SPEP score to report with the timeframe for that score being FY 19-20. With a Quality of Services Implementation Assessment score required, the program can report receiving a 20 out of a possible 20 points that was received after the first consultant monitoring was conducted. Even though a perfect score, this new program still has enhancement opportunities by continuing to provide high quality services and program oversight. This will be achieved by keeping agency policy manuals and the protocol manual up to date, continuing to track staff trainings, completing staff and program evaluations with corrective action plans as needed, retaining staff and continuing a review of client tracking data for accuracy.
CAP (Level II Funding): The program received a 20 out of 20 possible points on the Quality of Services Implementation Assessment and even though the maximum score, programming will continue to be delivered at a high quality with continued regular program oversight to maintain this score. This can be achieved by continuing to follow written protocols which were updated this year. All staff are trained annually and provided with ongoing training opportunities. Staff continue to receive annual evaluations. Duration and Contact hours will be enhanced by training and monitoring data entries in client tracking. This program had four (4) youth that didn't meet the duration with three (3) of those youth were placed out-of-home to a higher level of care and one was on runaway status. This interrupted program services causing a shorter duration. Last area of the PEP is the risk levels which CAP received a 12 out of 12 and 13 out of 13. CAP continues to serve youth who present with medium and high risk and needs. CAP only serves level II and level III youth, per the funding source requirements.

Committee Updates

- **Racial Equity -** The committee discussed the proposed changes to the by-laws that had been shared in November that would establish the Racial Equity Committee as a formal standing committee. This includes a committee description. No feedback or changes were submitted prior to this meeting. Sharif moved to approve the by-law changes. Eric seconded. The committee voted to approve. (10-Yes, 1-No, 1-Abstention) Sharif said the Racial/Equity Committee will meet tomorrow to finalize plans for the council to receive a series of trainings at JCPC meetings in the spring and summer.
- **Data & Annual Plan -** Johnathan said the Data/Annual Plan committee is looking forward to YASI data (DJJ's new risk/needs/screening data). The data/annual plan committee will be working with the Racial/Equity committee to gather data.
- **Program Support and Accountability -** Christy & Ruth said the Program Support & Accountability Committee will combine the financial report and 3 and 6 month updates into one form. They will email the report to liaisons for their 6 month report.
- **Funding** – The Request for Proposals (RFP) needs to be finalized, including supplemental questions unique to Wake County, so that it can be advertised. Eric will work with a small group to update the supplemental questions. DPS will be providing a training on February 10th; all potential applicants, including those currently receiving JCPC funds, are encouraged to attend.

Announcements/Discussion

- Eric welcomed and introduced new JCPC members that were present – Marrius Pettiford, PhD, Kim Newsome, Morgan Skye Bullard. Natalie Mabon has also joined the Council, but was not on today's call.

The next JCPC meeting will be held on February 18 via WebEx.

Meeting adjourned.