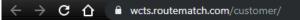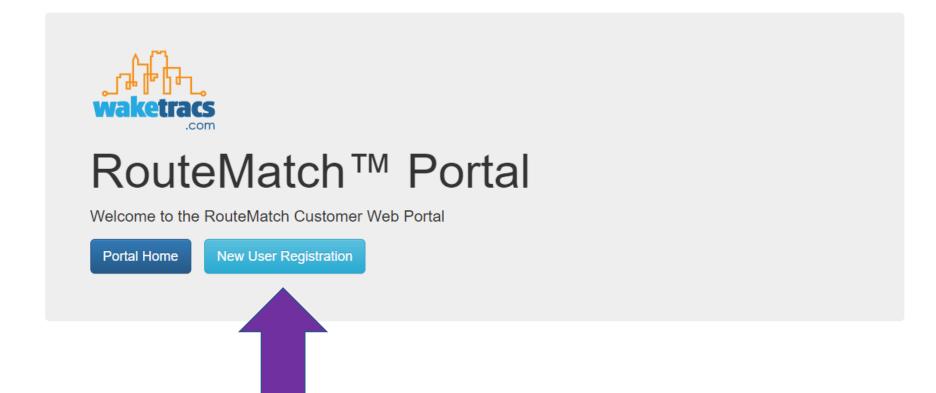# Web Portal Guide – Creating an Account
Available to Medicaid trips only*
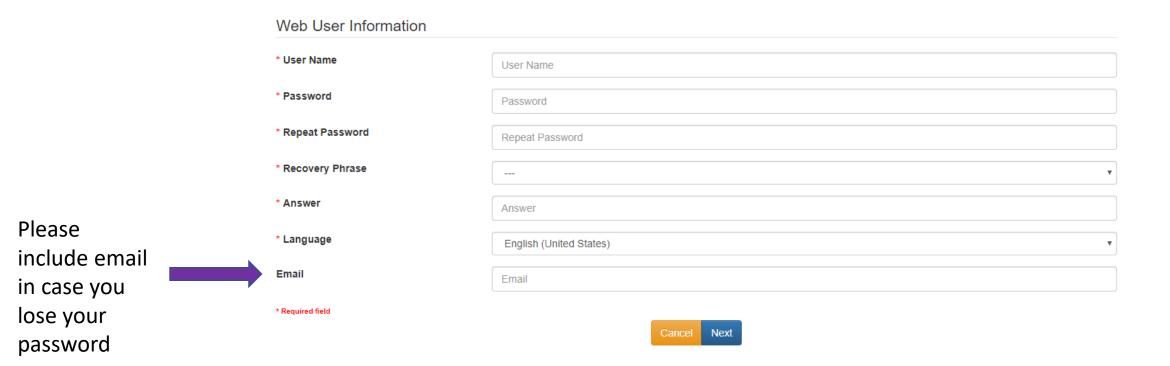
*Must be an established Medicaid client for GoWake Access. Call 919-212-7005 to register

Get started [here!](#)

Web User Information

* User Name	User Name
* Password	Password
* Repeat Password	Repeat Password
* Recovery Phrase	--- ▾
* Answer	Answer
* Language	English (United States) ▾
Email	Email

* Required field

Cancel   Next

Please include email in case you lose your password

Selection

◉ **Customer**

○ **Facility**

Customer Information

* **First Name**

First Name

Middle Init.

Middle Init.

* **Last Name**

Last Name

Sex

Male

* **Mobility Type**

Wheelchair   Please Select Mobility Requirement Type

Home Address   →   * **Address**

Address   ←   Start typing in your address and select from a list that populates

* **Required field**

Back   Cancel   Next

GO ▶ *Wake* ACCESS

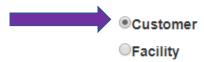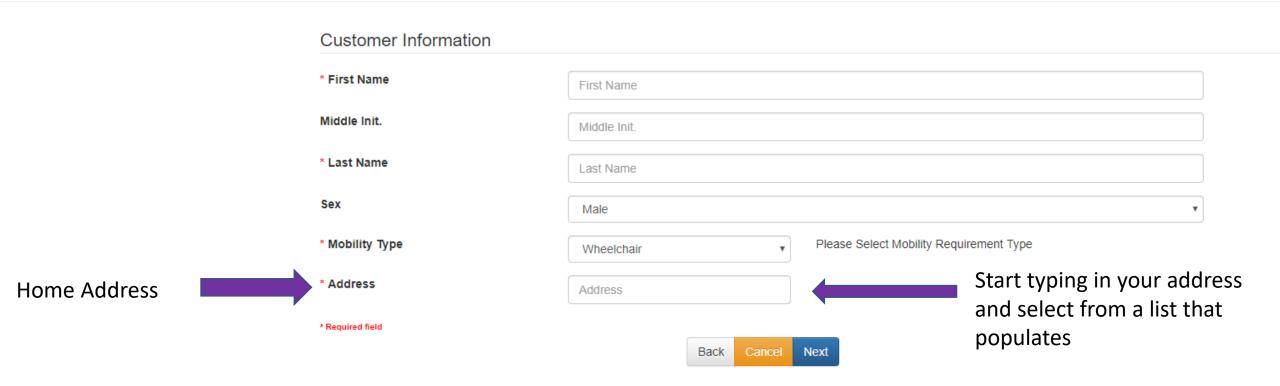**Portal User Registration Completed**

Your user name, **GoWakeTest**, is successfully registered for RouteMatch Portal.

Enter Portal Content Area