

**Wake County Human Services Board
Meeting Minutes
September 22, 2016**

Board Members Present:

Dr. Paul Scruggs
Margaret Raynor
Angie Welsh
McKinley Wooten
Leila Goodwin
Dr. Rosine Sanders
Fiorella Horna-Guerra
Frank Eagles
David Cottengim
Dr. Sharon Foster
Ronda Bean
Kent Jackson
Dr. James Smith
Dr. Seth Wexler

Staff Members Present:

Regina Petteway
Antonia Pedroza
Crystal Farrow
Dr. Joseph Threadcraft
Ken Murphy
Lisa Cauley
Dr. Sue Lynn Ledford
Liz Scott
Evan Kane
Michael Orbon
Kathryn Hobby
Ginny Satterfield
Wilson Mize
Brett Kenney

Guests Present: None

Call to Order

Chairman Dr. James Smith called the meeting to order at 7:35am.

Reflections

(Reflections given by David Cottengim)

Mr. Cottengim spoke of his memories from his time on his college basketball team in the mid-1960's. During this time he had the opportunity to play with and against great players that broke the color barrier. He spoke about his team being one and being together to walk out of restaurants that would not serve them with their teammates and away from KKK rally's that they encountered on some of their traveling games. Mr. Cottengim then spoke of his coach, Coach Wooden, and a quote he was fond of, "A good coach can change a game but a great coach can change a life." Mr. Cottengim spoke about this not being about just athletics but about life as well. Everyone has had a life changing coach that never realized their impact on people they had helped. Mr. Cottengim then spoke about the Middle Class Express program and that it is also a type of life changing life coach. Each of us may have been life changing coaches at one time and have not realized it. It's always possible that one day out of the blue someone will say thank you for helping change their life and you never realized your impact on them. Mr. Cottengim then closed with one of his favorite quotes from Helen Keller "The best and most beautiful things in the world cannot be seen or touched but are felt in the heart".

Approval of Minutes

Dr. Smith asked for approval of the meeting minutes from the August 22, 2016 meeting. McKinley Wooten motioned for approval and David Cottengim seconded, the minutes were approved.

Next Board Meeting- October 27, 2016

Review Board Operating procedures (PH Accreditation Benchmark #34.1)

(Presented by Dr. James Smith)

The Board members discussed and reviewed the Board Operating Procedures and approved the following changes:

- Section IIF #1 – Added role of Vice Chair to Public Health and Social Services Committee serving on Executive Committee
- Section IIF 2C #1 – Added role of Vice Chair of the Public Health Committee and Social Services Committee
- Appendix B #1 – Changed public comments time from thirty (30) minutes to “up to 30 minutes at the discretion of the Board Chair”
- Appendix B #3 – Changed wording to reflect the Chair’s suggested comments to public speakers.
- Appendix B #8 – Changed wording to reflect the Chair’s suggested comments to public speakers.

Dr. Smith asked for a motion to approve, a motion was made by Ms. Raynor and seconded by Mr. Eagles. The changes were approved.

Discussion of Board Officer Nominations

(Presented by Dr. James Smith)

Dr. Smith reviewed the Board Officer nomination process with the Board members explaining in detail the process that will take place at the October meeting. Dr. Smith then pointed out that all members had received a Board Officer nomination form in their meeting packet that should be completed and returned to Debra Baker no later than October 14, 2016. The 2016- 2017 Board Chair, Vice Chair and Treasurer shall be elected by majority vote at the October Board meeting.

Human Services Board Appointments/Reappointments & Vacancies

(Presented by Dr. James Smith)

Dr. Smith reviewed the Board members terms that are expiring in November:

- Stephanie Treadway has agreed to renew her term.
- Angie Welsh has agreed to renew her term.
- John Myhre has agreed to renew his term.
- Ronda Bean has agreed to renew her term.
- Paul Scruggs has notified the Chair of his decision to resign. Mr. Scruggs has agreed to a term extension so that the Board can begin a search for another dentist to fill this position.
- Sharon Foster is still looking for a replacement physician to take over her position. Once a replacement has been found she will be resigning. Currently Dr. Foster is on a term extension.
- Leila Goodwin is resigning as of 11/14/16. There is a new Board member taking the Oath during the November Board meeting that will be replacing Ms. Goodwin as the Engineer on the Board.
- Currently there are two vacant slots on the Board, a consumer of Human Services slot and the Optometrist position.

Effectiveness of Regulations Governing Public Recreational Waters and Beaches PH Accreditation Benchmark #34)

(Presented by Kathryn Hobby)

Ms. Hobby gave a presentation on changes that were implemented to the program. The allowable count of E.Coli, Enterococci and Fecal Coliform changed based on new EPA bacteriological standards that were revamped in 2012. Some protocols were also changed, such as an advisory being posted instead of immediately closing the beach. Ms. Hobby went through the Advisory system explaining the difference between the green, yellow and red advisory classifications, red being that there is a public health nuisance and the beach is closed. These new regulations have allowed Wake County to be proactive and not reactive. For example it is a known factor that during rain events the amount of water contamination rises considerably so during a rain event Wake County can post a preemptive rain advisory and change the advisory from green to yellow. The information about risks associated with high bacteria levels in recreational waters is always available onsite. The new advisory system has reduced the convenience costs associated with closures to parks, camps and the public. Something new this year is a Collector App that allows Environmental Services to record their testing data from a particular site into the APP while on location. The App allows them to change the status of the beaches, i.e. from green to yellow, and they have the option to distinguish the change in the advisory due to either an increased contamination level or due to a preemptive rain advisory. This new App immediately pushes the uploaded information out to the Wake County website and this allows the public to see advisory status and changes in real time. It was noted that one thing that needs improvement is disinfectant at the beaches. Some of the locations have no running water for hand washing or hand sanitizer. Ms. Hobby mentioned that Wake County may at least fund hand sanitizers at locations that need stations.

Ms. Hobby also discussed the new digital rain gauges at three stations that are allowing more precise rainfall monitoring and are capable of remote monitoring. These new gauges are also capable of sending information to staff remotely.

Review of Off-site Septic Rules

(Presented by Michael Orbon)

Mr. Orbon spoke about some of the requirements for off-site septic system easements. Off-Site septic easement systems are more popular these days due to the value of land in Wake County. Due to developers putting larger homes on smaller lots there is a strategy of putting parts of multiple septic systems on another lot away from the home owners' lots. This allows the developer to consolidate several drain fields on one lot to produce more lots with a denser footprint for these houses. Due to the popularity of off-site septic systems Wake County has created rules to control how these are created and identified:

Aesthetics and Durability of Markers

- Easements for the supply line and off-site area or lot corners shall be marked with permanent above ground markers or monuments clearly labeled as to the easement area and the lot it serves.

- Both sides of supply line easements shall be permanently marked at least four (4) feet above finished grade, at least every 300 feet and at every direction change. Easement field markers or monument locations shall be depicted on the survey.
- Markers are required to ensure that drain fields, lines, and soil beds are not damaged in any way that decrease functionality of the system or repair area.

Access to the Easement:

- Individual easements/parcels shall be a minimum width of 15 feet. If there is an existing utility easement on the property, a total easement, a width of 20 feet must be provided with an exclusive septic easement not less than 12 feet.
- All easements/parcels shall remain free of structures, landscaping, or any activities that would interfere with the use of the easement for its intended purpose.

Mayor Eagles asked about the lifetime of the average septic system, Mr. Orbon responded that they last about 25 years.

Radiologicals

(Presented by Evan Kane)

Mr. Kane spoke about recent news reports of radiologicals contaminating private wells. The publicity has raised awareness for some landowners and there has been an increase in well users asking for testing in the Eastern part of the County. This is not a new issue; the association of certain rock types with increased levels of radiological contaminants in well water has been known for a long time. What is new is the shift in perspective about Public Health protections for private well users. Wake County has been in the forefront in the shift in perspective since 1987 when we instituted a permitting program and continuing through the present day with the types of testing that we do on all new wells. Wake County's model for permitting and testing new wells was used as the State-wide model for implementing that type of program in all Counties in the State starting in 2008. Mr. Kane went on to explain that uranium testing was required in all newly permitted private drinking water wells from 2010-2014. This was in response to a voluntary well test in early 2010 that showed fairly high uranium levels in a well near Zebulon. During this time period almost 400 wells were tested for uranium and roughly 10% were found to have uranium above the Federal drinking water standard. Treatment was required on these wells before they could be put into service. Testing on all new wells ended in 2014 when it was pointed out that Wake County did not have legal authority to require testing on all new wells and to hold up the certificate of occupancy on that basis. At the same time the Wake County well program was transitioning to a risk based approach which focused on identifying known sources of contamination and doing outreach increased testing for both new and existing well users. While we have changed the approach in not requiring uranium testing for all new wells we continue to do radiological testing and provide outreach to well users to inform them about the need for this test. We have expanded our capabilities for radiological testing and developed better guidance on how to deal with radiological contaminants when we find them.

Discussion of Appeals Hearing Process

(Presented by Kenneth Murphy)

Mr. Murphy took a few minutes to explain how dangerous dog appeal hearings are scheduled as well as the rules and statutes that must be followed when scheduling these appeals. Mr. Murphy stated that

although the Board members that volunteer to sit on a dangerous dog appeal panel are notified far enough in advance the party involved can sometimes decide not to proceed with the appeal at the last minute.

Board Committee Chairs' Reports

- Angie Welsh updated the Board on the Social Services Committees status on revising their priorities and work plan. The Committee is in the process of gathering information from Wake County Human Services staff in order to determine what the priorities and needs are that should be the focus of their plan.
- Dr. Sharon Foster spoke about the presentation from Advocates for Health in Action (AHA) in last week's Public health Committee meeting and the great strides that the AHA program have made in helping children eat right and experience many different fruits and vegetables that they would not normally have access to.

Human Services Department Report

Ms. Petteway asked Dr. Sue Lynn Ledford to speak about the Community Health Needs Assessment (CHNA) Action Planning meeting. Invitations have been sent out to all Board members and Dr. Ledford encouraged the members to attend and asked them to advertise by inviting people in their own communities to the meeting as well. The action planning meeting will be on September 27th at the Marbles Museum.

Child Welfare update - Lisa Cauley reported that Child Welfare is in the process of reorganizing, going into two separate delivery models. This reorganization will separate Foster Care from Child Protective Services. Ms. Cauley also mentioned that Wake County Human Services received the Glaxo Smith Kline Child Health Award for the LINKs program, a program that serves youth 13 and up in the Foster Care Program. Dr. Ledford informed the Board about a \$5000 award that came with this award and the plan is to utilize it to provide and train additional facilitators so that the capacity to serve the youth can be expanded

Economic Services update – Antonia Pedroza informed the Board that Medicaid and Food and Nutrition re-certifications have been caught up and at this point we will actually complete the September re-certifications this Friday and begin working on October re-certifications at least a week early. Ms. Petteway mentioned that we are still struggling to meet the 95% timeliness for Food and Nutrition Services (FNS) applications. Ms. Pedroza spoke about this and let the Board know that they had been troubleshooting to find the road blocks in this process. The process that staff had been using was for them to call applicants towards the end of the month if they had not submitted their application paperwork. Once applicants were reminded it took them a few more days to send in their applications and by then the application was considered an untimely application. This process is being changed so that the staff will now call the individuals at the beginning of the month so that once they are reminded and they send their application in it will be received much sooner and not fall under the untimely application category. Also, some staff have been rearranged creating a team that will be on 100% FNS application duty until FNS has met the timeliness rate for 8 weeks. They have also added staff to the FNS application team and have created a war room with seven employees that will train new employees on completing FNS applications for at least a month prior to them being assigned on the floor.

Crystal Farrow updated the Board on several items:

- We have just started working with a consultant to look at a Human Services facilities master plan for the next 10 years. This will line up to how we will go about delivering services to individuals now and in the future. This involves technology, business practices, more than just where and how we sit in our facilities.
- We are about a month in to the 2nd phase of the Organizational Assessment and it is going well. From the survey there are eight areas that need to be focused on. There have been eight groups formed from 200 volunteers working on these specific eight topics. Actions plans from these groups should be ready January 31st and we will launch into the next phase. A new name has been created for this as well, Leading and Enhancing Agency Development initiative (LEAD).
- Budget and Business plan development has started early this year. The updates and business planning, budget development, and expansion requests will be completed very early compared to years past. Once completed this will be presented to the Board.

Mr. Kent Jackson asked about the affordable housing steering committee that had been formed. Ms. Petteway stated that it will be made up of members from throughout Wake County and if any of the Board members are interested on being on the committee to please let her know.

Environmental Services Director's Report

(Presented by Dr. Threadcraft)

Dr. Threadcraft spoke briefly about Budget and fiscal accountability. In terms of budget and fiscal accountability, they are embarking on process flow improvements where they will be incorporating a fiscal accountability model with performance metrics. The reason this is important is it will impact service level delivery as well as ensuring that everything staff is doing enhances the organizational mission.

Dr. Threadcraft also added that there is an international Zika virus conference scheduled for the end of September in Washington, DC. Dr. Ledford and Dr. Loop will be presenters at the conference and he is looking forward to information they will bring back. In addition r. Threadcraft added that they are advancing an RFP and that RFP will be issued at the conclusion of the mosquito survey. The purpose of this RFP will be to, in conjunction with Human Services Board, to determine what an integrated mosquito management. program looks like for Wake County.

Public Comments – None

Action Items:

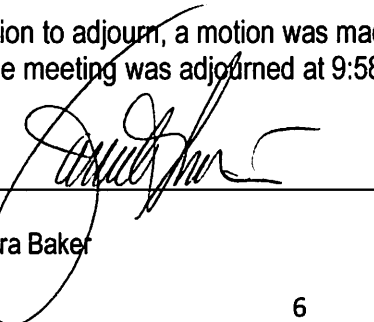
Items to be discussed at the next Board meeting:

- Dr. Smith requested that future Board agendas, if time allows, have a period for member updates to inform the Board of what you have been actively involved in for the last 30 days

Adjournment

Chair Smith asked for a motion to adjourn, a motion was made by Ms. Fiorella Homa-Guerra and seconded by Mr. David Cottengim. The meeting was adjourned at 9:58am.

Board Chair's Signature:



Date:

10/27/10

Respectfully submitted by Debra Baker