

**Wake County Human Services Board
Meeting Minutes
March 22, 2018**

Board Members Present:

Angie Welsh
Dr. Betsy Van Benthuisen
Mayor Frank Eagles
Dr. James Smith, III
Commissioner James West
John Myhre
Dr. John Perry
Margaret Raynor
McKinley Wooten
Stephanie Treadway
Dr. Randy Marsh

Staff Members Present:

Regina Petteway
Dr. Joseph Threadcraft
Dr. Caroline Loop
Dr. Sue Lynn Ledford
Ginny Satterfield
Ken Murphy
Debra Baker
Elizabeth Harmantzis
Elizabeth Scott
Heather Miranda
Kim McDonald
Paige Bennett
Rebecca Pezzoni
Annemarie Maiorano
John Roberson
Patricia Coleman
Patricia Pritchett
Mark Forestieri
John De Haro

Guests Present:

Carol Love
Mallory Lane
Kayla Meares

Call to Order

Chair Dr. James Smith called the meeting to order at 7:32am.

Reflections

Mr. Myhre spoke about Farm Church in Durham, NC. He read some information about the church and that they serve God by farming for charity and last year alone grew over two tons of vegetables that were donated.

Chairs Privilege

Chair Dr. Smith reminded the group that the Board Windshield Tour will take place on April 26, 2018 in place of a regular meeting. There will be more information sent out to the members on logistics for this tour in early April.

Approval of Minutes

Chair Dr. Smith asked for a motion to approve the January 25, 2018 and February 22, 2018 meeting minutes. Mr. John Myhre motioned and it was seconded by Mr. McKinley Wooten. The minutes were unanimously approved.

Next Board Meeting – April 26, 2018 is the annual Board Windshield Tour

Full Board Appeal of Solid Waste Violation – Ms. Carol Love

(Presented by Ken Murphy)

Mr. Ken Murphy briefly explained the process of the full Board appeal and that both Ms. Love and Environmental Services will both have 20 minutes to present their side with no new evidence being presented. Ms. Love spoke for 20 minutes and asked the Board not to uphold the decision of the three-member Board panel and to modify the violation in consideration of her health issues. Mr. John Roberson spoke on behalf of Environmental Services and supported the Solid Waste Violation that had been given to Ms. Love. Mr. Roberson explained that there had not been any progress from Ms. Love as far as rectifying the issues that are listed in the violation. After both parties spoke the Human Services Board members asked questions:

1. Mr. McKinley asked Mr. Murphy to explain the term reasonableness that he had stated in his opening comments.
2. Ms. Raynor asked where the property was located and Ms. Love described where her property was located and the type of neighborhood. Ms. Rayner then asked what the process was and how long had they given Ms. Love to clean up the specific issues in the violation and if there was any assistance offered. Mr. Roberson stated that initially there were thirty days for Ms. Love to show a reasonable effort or rectify all issues on the violation but that the thirty-day period had expired and Ms. Love did not call for an extension or leniency but had instead filed for a Human Services Board Panel Appeal.
3. Mayor Eagles spoke about this perhaps being more of a disagreement between neighbors and that the County has been caught in the middle of it. He stated that Environmental Services had followed the law in writing up the violation.
4. Commissioner West asked about the context of the Board panels decision. Mr. Murphy explained the basics of the Solid Waste Ordinance and then stated that the ordinance specifies that individuals can be fined for violating the ordinance. He then spoke about the fact that this is not necessarily the intent of Environmental Services, they do not issue violations with the expectation of collecting a fee and that they would not pursue a fee if Ms. Love would show a reasonable attempt to clean up the items noted in the violation. Commissioner West asked about a reasonable period of time that is allotted to rectify the violation and asked Mr. Roberson to explain. Mr. Roberson stated that once a violation is

given they normally work with the individual as long as progress is being made. He stated that they have not yet seen any progress by Ms. Love on cleanup of any of the materials that were noted in the violation.

5. Mr. McKinley asked that if the full Human Services Board upheld the Board Panel decision would Environmental Services still be willing to work with Ms. Love if she were to begin cleanup of the noted violations. Mr. Murphy stated that Ms. Love would have 30 days after the full Board decision to show significant progress of fixing the items on the violation or to file an appeal with the Wake County District Court. If Ms. Love does not file an appeal with the court system within 30 days the right to appeal the full board's decision will be lost. However, Mr. Roberson stated that if Ms. Love showed significant progress of an attempt to rectify the violations that Environmental Services would work with Ms. Love within a reasonable time frame. Mr. Murphy stated that if in 30 days if Ms. Love had not filed an appeal and had not shown progress on rectifying the violations that Environmental Services could then ask that he (Mr. Murphy) proceed to court to have the violation enforced and a fee applied.

Mr. McKinley Wooten made a motion to uphold the decision and Ms. Angie Welsh seconded the motion. Chair Dr. Smith then asked the Board members in attendance for a vote to uphold the decision of the Board Appeal Panel. The Wake County Human Services Board voted unanimously to adopt the Appeal Panel's decision upholding Wake County Environmental Services Solid Waste Notice of Violation.

The Kaleidoscope Project

(Presented by Ms. Angie Welsh)

Due to time constraints Ms. Welsh waived her presentation for another time.

Department of Social Services Records Retention Schedule

(Presented by Ms. Rebecca Pezzoni)

Ms. Pezzoni reminded the Board members that they had been given a presentation on the Department of Social Services Records Retention Schedule during the January 25, 2018 Board meeting. At the January Board meeting the Board members had asked for 30 days to review the retention schedule so that they would have an opportunity to ask questions at the next meeting. Dr. Smith stated that the Board members had reviewed the document and asked for any questions and there were none.

Chair Dr. Smith stated that the Human Services Board had reviewed and acknowledged the document and agree to comply with the updated 2016 County Social Services Records Retention and Disposition Schedule. Mayor Frank Eagles motioned and Mr. John Myhre seconded the motion.

Wake County Human Services Master Plan

(Presented by Ms. Annemarie Maiorano, Mr. Mark Forestieri, and Mr. John De Haro)

Ms. Maiorano introduced Mr. Forestieri and Mr. De Haro and explained a little about what the long-term facilities master plan is. Mr. Forestieri and Mr. De Haro then went through the information provided in the slides. They explained who was on the team that developed the master plan and the process that was used to develop it. They then pointed out the projected growth of Human Services through 2035, and reviewed the workspace transformations and renovations in the plan. They discussed the future needs for services and locations, and discussed the preliminary implementation schedule and some of the construction and remodeling that would take place. They then reviewed the anticipated outcomes of the master plan:

- Locations Promote & Strengthen Community Partnerships
- Provides Proximity to Population ~ Efficient/Effective Service Delivery
- Expanded Presence at Regional Sites ~ Better Regional Access
- New Work Place Standards ~ Improved Quality of Client Interactions
- Redesigned Space Promotes Safety of Clients & Employees
- Alleviates Client Capacity Issues at Central Campus
- Provides Additional Parking at Central Campus
- Exit Existing Sunnybrook Public Health Facility (Sell)

Ms. Margaret Raynor and Mr. Frank Eagles stated that they believe that facilities in Raleigh should be smaller and the bulk of the funding should be spent in creating more regional sites in outlying locations such as Garner.

Dr. Smith then thanked Ms. Annemarie Maiorano, Mr. Mark Forestieri and Mr. John De Haro for their presentation.

Departmental Budget Updates

(Presented by Dr. Joseph Threadcraft and Ms. Regina Petteway)

Human Services Budget Update:

Ms. Petteway presented the Human Services FY 2018 budget update. She stated that the budget process for Human Services is a year-round process and that Human Services has been working on this FY 2018 budget since August 2017. She then pointed to the handout that was passed out by Ms. Patricia Pritchett and began to review the FY 2018 amended budget. Ms. Petteway briefly reviewed the expenditures and revenues that were listed on the handout by type, such as employee salary and benefits listed in expenditures. Ms. Petteway also briefly explained why this budget was marked as an amended budget and that it was because the original budget that was approved by the Board of Commissioners was amended in June and so the final budget that is moving forward is marked as an amended budget. Ms. Petteway stated that we are on track for spending and revenues. She then went through the process of Human Services leadership staff analyzing the needs for the budgeting requests. She spoke about some out of the box ideas that have been approved by the Board of Commissioners and the County Managers office such as over-hiring to compensate for the staff that are retiring and leaving the workforce. Both

Economic Services and Child Welfare are now using over-hires to be prepared for vacancies of regular staff. These over-hires are completing their three to five month training programs and are ready to move into place when a vacancy occurs. There were several questions and discussion on a few specific budget items. Ms. Petteway then explained that the next step will be to have further conversation with the County Manager and that he will then put this in as a part of his recommended budget that will go to the County Commissioners for final approval.

Environmental Services Budget Update:

Dr. Threadcraft gave a brief overview of the Environmental Services expansion request. The combined mission statement of Environmental Services is "Together we improve the health of people, animals and the environment." He spoke about revenues and said that Water Quality is becoming a main source of revenue due to growth. Dr. Threadcraft then explained the positions being requested for water quality and reviewed the impact of growth. He then spoke about service level delivery and that the lack of delivery can cause negative consequences in the community. There has been an increase in the demand for sampling well water and because of this increase we have not been able to keep pace with allocated funds to conduct these tests. There is a sub-committee comprised of Human Services Board members and Water Partnership members that is evaluating the groundwater outreach program and has made recommendations to add full time employees. Dr. Threadcraft then talked briefly about the integrated study that the Water Partnership has proposed. The Board of Commissioners have approved a comprehensive groundwater study, the last study in Wake County was completed in 2003. There is a requirement for municipal providers to have a 50-year plan on how to provide adequate water quality/quantity for their customers. The county is not required to have this plan but when the 2003 study is updated we will correlate the study to ground water and surface water supply to make sure that as the population continues to grow that all residents of Wake County have access to water quality/quantity. Dr. Threadcraft then briefly spoke about the 2 FTE's requested for Animal Control to assist in expanding services and hours as well as a request to convert the contract veterinarian position to a full time contract. In closing Dr. Threadcraft briefly went over some key initiatives expansions and spoke a little about each one.

Chair Dr. Smith thanked Dr. Threadcraft for his presentation.

Medicaid Transformation Overview

(Presented by Ms. Paige Bennett)

Due to time constraints Ms. Bennett waived her presentation until a future meeting.

Human Services Directors Report

(Presented by Ms. Petteway)

Ms. Petteway spoke about a position for a housing department director that was recently approved by the Board of Commissioners and that this is a sign of support for affordable housing. Ms. Petteway then explained that Human Services is only involved in emergency housing such as homeless shelters and providing services to the homeless. Ms. Petteway spoke about the County's affordable housing plan and stated that there will be emphasis on affordable

housing and Medicaid transportation. She then stated that Mr. David Ellis will be able to update the Human Services Board in the future on what the plan will involve.

Environmental Services Director's Report

(Presented by Dr. Joseph Threadcraft)

Dr. Threadcraft stated that he had no items for this portion as he had included all comments in his previous presentation.

Treasurer Report:

Treasurer Ms. Margaret Raynor reported that the current balance of the Board fund is \$1,955.92.

Other Items:

- Ms. Margaret Raynor asked for an update on the Flu in Wake County. Dr. Ledford gave a brief update and stated that the number of cases have dramatically fallen. There was some discussion on this year's virus being much more severe than previous years.

ACTION ITEMS:

- Ms. Debra Baker to send the dates of the Board of Commissioners public hearings for the Wake County Human Services budget to the Board members.

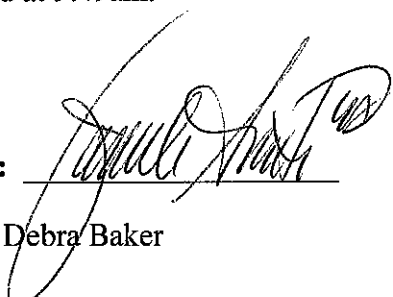
Public Comment

None

Adjournment

The meeting was adjourned at 9:49am.

Board Chair's Signature:



Date:

5/24/18

Respectfully submitted by Debra Baker