

Wake County Human Services Board
Regular Meeting Minutes
March 26, 2015

Board Members present

Frank Eagles, Pablo Escobar, Dr. Sharon Foster, Leila Goodwin, Fiorella Horna-Guerra, John Myhre, Dr. Rosine Sanders, Dr. Paul Scruggs, Dr. James Smith, Stephanie Treadway, Angie Welsh, Commissioner James West,
Dr. Seth Wexler, McKinley Wooten

Staff Members present

Ken Murphy, Regina Petteway, Ginny Satterfield, Dr. Joseph Threadcraft, Paul Gross, Bob Sorrels, Rosena West, Sue Lynn Ledford, Amina Shah, Brian Gunter

Call to Order

Dr. Smith called the Regular meeting to order at 11:00 am.

Approval of Minutes

Mr. Wooten made the approve the January, 2015 regular meeting and March, 2015 special called meeting minutes, which was seconded by Mr. Myhre, and approved unanimously by the Board.

Next Board Meeting

The next Board meeting will be held on April 23, 2015 from 7:30-10:00 am in Swinburne Human Services Center, Room 2132.

Review and Approve "Rulemaking" Clause in Operating Procedures [PH Accreditation Benchmark # 34.1, 34.2, 34.4]

Mr. Brian Gunter presented the Rulemaking clause in the Board's Operating Procedures, which states that the HS Board has responsibility and authority of the local Board of Health to adopt rules to protect and promote public health. The Board shall do so in compliance with NC General Statute 130A-39, by vote, at a regular meeting. The Board will adopt, amend, or repeal a rule:

- After thorough consideration by the PH Committee and HS Board of available data and analysis from county
- After consultation with the County Attorney's Office regarding the subject under consideration
- After public notice of the proposed rule, its effective date, and information about where the copies of the proposed rule are available
- After public comment opportunity when action on a proposed rule is one the agenda for the meeting.

A discussion was held by the Board on adding a section that explains the Public Hearing period in detail and separates it from the Public Comment period. Ms. Goodwin made the motion to adopt the proposed changes with the addition of specific public hearing language in reference to existing standards for public comment. The motion was seconded and proposed unanimously by the Board.

*Operating Procedures attached to March agenda packet.

Proposed Recreational Waters and Beaches Ordinance Revisions [PH Accreditation Benchmark # 34.3, 34.5]

Ms. Kathryn Hobby presented the proposed amendment of Regulations Governing Public Recreational Waters and Beaches adopted by the HS Board in 2000. This proposed regulation was endorsed by the HS Board in October, 2014 with guidance from Public Health Committee and it was also supported by the BOC during its work session in February, 2015. The action requested at the present HS Board meeting is to take action and repeal the existing Regulations and adopt the updated regulations that align with most recent EPA guidelines for recreational waters including water quality standards, public advisories, and management actions.

The program objectives are:

- Protect public health through monitoring and public notification
- Use valid criteria and methods
- Have management actions that fit health risks

The specific recommendations under the updated regulations include

- Use updated EPA bacteria standards
- Establish new management actions that align with health risks – advisories and closures
- Revise Policies and Procedures Manual
- Enhance public education and outreach

In summary, the new regulation would change the following:

- Update EPA standards for fecal indicator bacteria
- Eliminate automatic closure for a single exceedance of bacteria standards
- Preemptive rain advisories
- Enhance public education

The requirements under NC General Statute 130A-39 a-d were met, as a public notice was put in News & Observer 10 days ago and copies of the proposed change were made available to the County Clerk's office.

No member of the public was present for the public comment opportunity.

Mr. Wooten made the motion to approve the Proposed Recreational Waters and Beaches Ordinance Revisions, which was seconded by Dr. Sanders, and approved unanimously by the Board.

A general discussion was held by the Board during which Ms. Goodwin stated that she is impressed with the good work that Environmental Services staff has done in moving through the process of seeking this approval and engaging stakeholders.

*Presentation attached to March agenda packet

Review and Discuss Public Health Self Pay Report [PH Accreditation Benchmark 33.6 A & B]

Mr. Paul Gross presented the Self Pay Collections by Clinic Report for the period July, 2014 to February, 2015. This report showed the amount of funds collected from patients who paid out of pocket for services, by each month for each clinic. The clinics included Clinic A, Clinic B/C, Clinic D, Clinic E, Clinic F, Clinic G, Wake Forest, ERC, SRC, FLU, and billing. The total year-to-date amount collected is \$485,592.60.

There was discussion by the HS Board on the amount of fees that should be charged. Mr. Pablo Escobar spoke from his experience at Urban Ministries that the threshold level at which there is pushback from the patients is about \$20.

*Report attached to March agenda packet

Costs of Services Methodology [Public Health Accreditation Benchmark 33.5 A, B, C]

Mr. Gross presented an Overview of Determining Costs of Public Health Services/Procedures. The Medicaid cost is determined through calculations to include the Expenditure Cost Report, Time Study and Depreciation Schedule.

- The Cost Finding Process includes the following steps:
 1. Yearly cost report is compiled by the State Accountant who requests completed templates to be used in the determination of actual cost to WCHS to provide services to consumers
 2. WCHS staff sends required documents to State accountant
 3. State accountant uses that data to calculate cost to WCHS to provide Medicaid services to Wake County consumers
 4. Costs calculated by the State accountant are used to set fees for Wake County Public Health services
- The Cost Finding Templates completed by WCHS include:
 1. Cost Report Preparation Workbook
 - Program and salary and fringe expense
 - Non-allowable cost
 - Lab fees form
 - Personnel report

- 2. Actual Time Report for past fiscal year
- 3. Questions regarding administration and clinic activity
- Other data required to determine cost of providing services to clients
 - 1. General ledger for Wake County
 - 2. Revenue Report
 - 3. Depreciation Schedule
 - 4. Wake County Indirect Cost Schedule A Report
 - 5. Charge report listing services provided during the past fiscal year
- An example of Cost Comparison Spreadsheet was also presented. Mr. Gross explained that the difference between cost of service and what Medicaid pays out is what is settled at end of fiscal year through cost settlement. The State notifies at the end of May the additional funds that will be given. That amount ranges from \$3 million to \$5 million.
- There was discussion by the HS Board about how close the settlement comes to make up the difference. Mr. Gross explained that the intent of the settlement is to make up the difference between cost of delivery and Medicaid disbursement. If cost settlement was to be eliminated, the Department will have to figure out how to sustain itself through Medicaid and self-pay methods.
- Mr. John Myhre stated that with the review and discussion of the Public Health Self Pay Report, the Department has completed Accreditation Benchmark 33.5 B and C.

Public Comment Period

Reverend Perry Crutchfield talked to the Board about looking into promoting the reentry program. This program helps people enter back into the marketplace after they exit prison, so they become productive members of society. This would help to address the issue of recidivism. He suggested that the most effective action the Board can take regarding this is to fund more positions and develop public and private partnerships for entities to work together to address this issue. There are barriers for reentry including limited housing options, limited work opportunities, and criminal background check. The entire community needs to make a commitment to help these individuals facing reentry challenges.

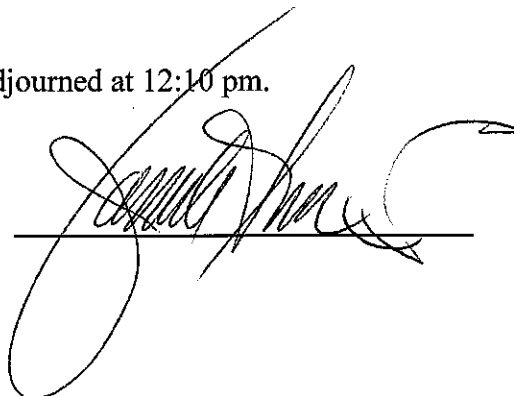
Announcements

Ms. Welsh announced that the Human Capital Development (HCD) Summit will be held Friday, March 27 at 9 am at the Wake County Commons Building.

Adjournment

The regular meeting was adjourned at 12:10 pm.

Board Chair's Signature: _____



Date: _____

5/5/15