



## **ADDENDUM #1**

**December 15, 2022**

**RFP Title: Hospitality Tax Small Capital Projects Funding**

**Owner: County of Wake – Melissa England, Procurement**

**RFP Bid No.: #23-003**

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The following addenda contains the questions and answers from the pre-submittal meeting, a copy of the presentation from the meeting and examples of past submittals.

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1. If a project doesn't have 50% funding commitment from other sources at the time of submittal, how do you suggest we address that in the submittal?

*Show us your plan for getting the funding for your project in your proposal.*

2. Would this be an all or nothing decision/award as far as the funding we would receive?

*It is possible that you may only get partial funding for your project.*

3. The expectation is that this will be the last actual cash dollars to be received for your project. Your other funding should be spent first, and the county prefers to reimburse after certain deliverables are met. These details would be worked out in the contract if awarded.

4. Is there any flexibility on the 12-month start time?

*The County can accommodate some wiggle room on the project start time, please provide an anticipated timeline in your submittal.*

5. Is the 45% maximum amount awarded per phase or per project?

*The 45% would be for the project you are proposing to get funding, whether you are proposing a phase or a whole project.*

6. If we have multiple projects for our entity that we would like to get funding, should we combine or separate the projects?

*Please separate out projects with multiple submittals.*

7. Are there preferences for sports vs cultural projects?

*There are no preferences, Wake County would like to find a balance/variety between the types of projects that are funded.*

8. Is the \$8M that is currently available a normal balance for funding?

*The \$8M funding represents four funding cycles (due to COVID) and is typically \$2m a year.*

9. Are there any restrictions/rules for procurement with the funds?

Wake County does not have any rules on your procurement with the funds, we request that you follow your internal process for procurement requirements.

10. Have the funding cycles occurred as plan in the past?

Yes, except for 2020 with COVID.

Attachment A – Small Project Pre-Submittal Meeting

Attachment B – Past submittal examples