

August 16, 2023

**MEETING NOTICE & REQUEST FOR RSVP****TO: SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION**

<b><u>Jurisdiction</u></b>	<b><u>Representative</u></b>	<b><u>Representative</u></b>	<b><u>Representative</u></b>
District 1	Lorelei Henry	Ishaan Mandala	Ana Torrico
District 2	Ca Nha Dang	Emma Gao	Niharika Koduru
District 3	Anika Kulkarni	Parnika Sadhu	Ivan Zhang
District 4	Agata Bak	Bryan Blair	Sairama Kakulapati
District 5	Sophie Beck	Grace Liu	Daphne Zhu
District 6	Samuel Alvarez	Nilansh Dey Ghosh	Jonathan Lopez
District 7	Maitreya Banerjee	Oded Bronicki	Patrick Van Kerckhove

The regular meeting of the Santa Clara Valley Water District Youth Commission is scheduled to be held on **Wednesday, August 23, 2023, at 6:00 p.m., in-person at the Santa Clara Valley Water District Headquarters Building Boardroom, 5700 Almaden Expressway, San Jose, CA 95118.**

Enclosed are the meeting agenda and corresponding materials. **Please bring this packet with you to the meeting.** Additional copies of this meeting packet are available on-line at <https://www.valleywater.org/how-we-operate/committees/board-advisory-committees>

A majority of the appointed membership is required to constitute a quorum, which is fifty percent plus one. A quorum for this meeting must be confirmed at least 48 hours prior to the scheduled meeting date or it will be canceled.

Further, a quorum must be present on the day of the scheduled meeting to call the meeting to order and take action on agenda items.

Members with two or more consecutive unexcused absences will be subject to rescinded membership.

Please confirm your attendance **no later than Monday, August 21, 2023; 3:00 p.m.** by contacting Glenna Brambill at 1-408-630-2408, or [gbrambill@valleywater.org](mailto:gbrambill@valleywater.org).



# SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION MEETING

Public may join meeting via Zoom

<https://valleywater.zoom.us/j/87431067568>

and then click on:

I'm not the meeting host, [Join Meeting as an Attendee](#)

Meeting ID: 874 3106 7568

One tap mobile

+16699009128,,87431067568# US (San Jose)

Dial by your location

+1 669 900 9128 US (San Jose)

Meeting ID: 874 3106 7568



# **Santa Clara Valley Water District Santa Clara Valley Water District Youth Commission Meeting**

**Headquarters Building Boardroom  
5700 Almaden Expressway  
San Jose CA 95118**

## **REGULAR MEETING AGENDA**

**Wednesday, August 23, 2023  
6:00 PM**

**District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.**

SCVWD Youth Commission  
Anika Kulkarni- Commission Chair

**BOARD REPRESENTATIVES**  
Director Rebecca Eisenberg - District 7  
Director Nai Hsueh - District 5  
Director Barbara F. Keegan - District 2

All public records relating to an item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the Clerk of the Board at the Santa Clara Valley Water District Headquarters Building, 5700 Almaden Expressway, San Jose, CA 95118, at the same time that the public records are distributed or made available to the legislative body. Santa Clara Valley Water District will make reasonable efforts to accommodate persons with disabilities wishing to attend Board of Directors' meeting. Please advise the Clerk of the Board Office of any special needs by calling (408) 265-2600.

Donald Rocha (Staff Liaison)

Glenna Brambill (COB  
Liaison)  
Management Analyst II  
gbrambill@valleywater.org

**Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.**

**Santa Clara Valley Water District**  
**Santa Clara Valley Water District Youth Commission**  
**REGULAR MEETING**  
**AGENDA**

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Wednesday, August 23, 2023

6:00 PM

Headquarters Building Boardroom  
5700 Almaden Expressway  
San Jose CA 95118

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**\*\*\*IMPORTANT NOTICES AND PARTICIPATION INSTRUCTIONS\*\*\***

Santa Clara Valley Water District (Valley Water) Board of Directors/Board Committee meetings are held as a “hybrid” meetings, conducted in-person as well as by telecommunication, and is compliant with the provisions of the Ralph M. Brown Act.

To maximize public safety while still maintaining transparency and public access, members of the public have an option to participate by teleconference/video conference or attend in-person. To observe and participate in the meeting by teleconference/video conference, please see the meeting link located at the top of the agenda. If attending in-person, you are required to comply with Ordinance 22-03 - AN ORDINANCE OF THE SANTA CLARA VALLEY WATER DISTRICT SPECIFYING RULES OF DECORUM FOR PARTICIPATION IN BOARD AND COMMITTEE MEETINGS located at <https://s3.us-west-2.amazonaws.com/valleywater.org.if-us-west-2/f2-live/s3fs-public/Ord.pdf>

In accordance with the requirements of Gov. Code Section 54954.3(a), members of the public wishing to address the Board/Committee during public comment or on any item listed on the agenda, may do so by filling out a Speaker Card and submitting it to the Clerk or using the “Raise Hand” tool located in the Zoom meeting application to identify yourself in order to speak, at the time the item is called. Speakers will be acknowledged by the Board/Committee Chair in the order requests are received and granted speaking access to address the Board.

- Members of the Public may test their connection to Zoom Meetings at: <https://zoom.us/test>
- Members of the Public are encouraged to review our overview on joining Valley Water Board Meetings at: <https://www.youtube.com/watch?v=TojJpYCxXm0>

Valley Water, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access and/or participate in Valley Water Board of Directors/Board Committee meetings to please contact the Clerk of the Board’s office at (408) 630-2711, at least 3 business days before the scheduled meeting to ensure that Valley Water may assist you.

This agenda has been prepared as required by the applicable laws of the State of

California, including but not limited to, Government Code Sections 54950 et. seq. and has not been prepared with a view to informing an investment decision in any of Valley Water's bonds, notes or other obligations. Any projections, plans or other forward-looking statements included in the information in this agenda are subject to a variety of uncertainties that could cause any actual plans or results to differ materially from any such statement. The information herein is not intended to be used by investors or potential investors in considering the purchase or sale of Valley Water's bonds, notes or other obligations and investors and potential investors should rely only on information filed by Valley Water on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access System for municipal securities disclosures and Valley Water's Investor Relations website, maintained on the World Wide Web at <http://emmas.msrb.org/> and <https://www.valleywater.org/how-we-operate/financebudget/investor-relations>, respectively.

Under the Brown Act, members of the public are not required to provide identifying information in order to attend public meetings. Through the link below, the Zoom webinar program requests entry of a name and email address, and Valley Water is unable to modify this requirement. Members of the public not wishing to provide such identifying information are encouraged to enter "Anonymous" or some other reference under name and to enter a fictional email address (e.g., attendee@valleywater.org) in lieu of their actual address. Inputting such values will not impact your ability to access the meeting through Zoom.

**Join Zoom Meeting:**

**<https://valleywater.zoom.us/j/87431067568>**

Meeting ID: 87431067568

Join by Phone:

1 (669) 900-9128, 87431067568#

**1. CALL TO ORDER:**

1.1. Roll Call.

**2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.**

*Notice to the public: Members of the public who wish to address the Board/Committee on any item not listed on the agenda may do so by filling out a Speaker Card and submitting it to the Clerk or using the "Raise Hand" tool located in the Zoom meeting application to identify yourself to speak. Speakers will be acknowledged by the Board/Committee Chair in the order requests are received and granted speaking access to address the Board/Committee. Speakers' comments should be limited to two minutes or as set by the Chair. The law does not permit Board/Committee action on, or extended discussion of, any item not on the agenda except under special circumstances. If Board/Committee action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The Board/Committee may take action on any item of business appearing on the posted agenda.*

**3. WELCOME**

Board Representatives

**4. OATH OF OFFICE**

**5. INTRODUCTIONS**

A. Valley Water Staff

B. Youth Commissioners

**5.1. INTERACTIVE ACTIVITY**

**6. MANAGER'S REPORT**

**7. ELECTION OF CHAIR AND VICE CHAIR**

**7.1. Election Chair and Vice Chair.**

[23-0895](#)

Recommendation: Elect 2023-2024 Chair and Vice Chair

Manager: Candice Kwok-Smith, 408-630-3193

Est. Staff Time: 10 Minutes

**8. APPROVAL OF MINUTES:**

**8.1. Approval of Minutes.**

[23-0896](#)

Recommendation: Approve the April 19, 2023, Meeting Minutes.

Manager: Candice Kwok-Smith, 408-630-3193

Attachments: [Attachment 1: 04192023 SCVWDYC Draft Mins](#)

Est. Staff Time: 5 Minutes

**9. REGULAR AGENDA:**

**9.1. Update from Santa Clara Valley Water District Youth Commission's Working Groups.**

[23-0897](#)

Recommendation: Approve, discuss, and consider any new working groups or name changes. Receive updates on working groups, recommendations and make recommendations to the Board, as necessary.

Manager: Candice Kwok-Smith, 408-630-3193

Attachments: [Attachment 1: Working Group August 2023](#)

Est. Staff Time: 10 Minutes

- 9.2. Review Santa Clara Valley Water District Youth Commission Work Plan, the Outcomes of Board Action of Commission Requests; and the Commission's Next Meeting Agenda.

[23-0898](#)

Recommendation: Review and approve the Commission work plan to guide the commission's discussions regarding policy alternatives and implications for Board deliberation.

Manager: Candice Kwok-Smith, 408-630-3193

Attachments: [Attachment 1: SCVWDYC Work Plan August 2023](#)

Est. Staff Time: 10 Minutes

**10. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.**

*This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.*

**11. ADJOURN:**

- 11.1 Adjourn to Regular Meeting at 6:00 p.m., on Wednesday, November 15, 2023.







# Santa Clara Valley Water District

**File No.:** 23-0895

**Agenda Date:** 8/23/2023

**Item No.:** 7.1.

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## **COMMITTEE AGENDA MEMORANDUM** **Santa Clara Valley Water District Youth Commission**

Government Code § 84308 Applies: Yes ☐ No ☒  
(If "YES" Complete Attachment A - Gov. Code § 84308)

### **SUBJECT:**

Election Chair and Vice Chair.

### **RECOMMENDATION:**

Elect 2023-2024 Chair and Vice Chair

### **SUMMARY:**

Per the Board Resolution, the duties of the Chair and Vice Chair are as follows:

The officers of each Committee shall be a Chair and Vice Chair, both of whom shall be members of that Committee. The Chair and Vice Chair shall be elected by the Committee, each for a term of one year commencing on January 1 and ending on December 31 and for no more than two consecutive terms. The Committee shall elect its officers at the first meeting of the calendar year. All officers shall hold over in their respective offices after their term of office has expired until their successors have been elected and have assumed office.

The Chair shall preside at all meetings of the Committee, and he or she shall perform other such duties as the Committee may prescribe consistent with the purpose of the Committee.

The Vice Chair shall perform the duties of the Chair in the absence or incapacity of the Chair. In case of the unexpected vacancy of the Chair, the Vice Chair shall perform such duties as are imposed upon the Chair until such time as a new Chair is elected by the Committee.

Should the office of Chair or Vice Chair become vacant during the term of such office, the Committee shall elect a successor from its membership at the earliest meeting at which such election would be practicable, and such election shall be for the unexpired term of such office.

Should the Chair and Vice Chair know in advance that they will both be absent from a meeting, the Chair may appoint a Chair Pro-tempore to preside over that meeting. In the event of an unanticipated absence of both the Chair and Vice Chair, the Committee may elect a Chair Pro-tempore to preside over the meeting in their absence.

### **BACKGROUND:**

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The District Act provides for the creation of advisory boards, committees, or commissions by resolution to serve at the pleasure of the Board.

Accordingly, the Board has established Advisory Committees, which bring respective expertise and community interest, to advise the Board, when requested, in a capacity as defined: prepare Board policy alternatives and provide comment on activities in the implementation of the District's mission for Board consideration. In keeping with the Board's broader focus, Advisory Committees will not direct the implementation of District programs and projects, other than to receive information and provide comment.

Further, in accordance with Governance Process Policy-3, when requested by the Board, the Advisory Committees may help the Board produce the link between the District and the public through information sharing to the communities they represent.

The Board may also establish Ad-hoc Committees to serve in a capacity as defined by the Board and will be used sparingly.

**ENVIRONMENTAL JUSTICE IMPACT:**

There are no Environmental Justice impacts associated with this item.

**ATTACHMENTS:**

None.

**UNCLASSIFIED MANAGER:**

Candice Kwok-Smith, 408-630-3193



# Santa Clara Valley Water District

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**File No.:** 23-0896

**Agenda Date:** 8/23/2023

**Item No.:** 8.1.

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## **COMMITTEE AGENDA MEMORANDUM** **Santa Clara Valley Water District Youth Commission**

Government Code § 84308 Applies: Yes ☐ No ☒  
(If "YES" Complete Attachment A - Gov. Code § 84308)

### **SUBJECT:**

Approval of Minutes.

### **RECOMMENDATION:**

Approve the April 19, 2023, Meeting Minutes.

### **SUMMARY:**

A summary of Committee discussions, and details of all actions taken by the Committee, during all open and public Committee meetings, is transcribed and submitted for review and approval.

Upon Committee approval, minutes transcripts are finalized and entered into the District's historical records archives and serve as historical records of the Committee's meetings.

### **ENVIRONMENTAL JUSTICE IMPACT:**

There are no Environmental Justice impacts associated with this item.

### **ATTACHMENTS:**

Attachment 1: 04192023 SCVWD Youth Comm Draft Mins

### **UNCLASSIFIED MANAGER:**

Candice Kwok-Smith, 408-630-3193





SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION MEETING

# DRAFT MINUTES

WEDNESDAY, APRIL 19, 2023

(Paragraph numbers coincide with agenda item numbers)

A regular meeting of the Santa Clara Valley Water District Youth Commission (Youth Commission) was held on April 19, 2023, at Santa Clara Valley Water District, Headquarters Building Boardroom, 5700 Almaden Expressway, San Jose, CA 95118.

## 1. CALL TO ORDER

Youth Commission Chair Anika Kulkarni called the meeting to order at 6:10 p.m.

### 1.1 ROLL CALL

A quorum was established with 14 Members present.

#### Members in attendance were:

<u>Jurisdiction</u>	<u>Representative</u>	<u>Representative</u>	<u>Representative</u>
District 1	Eileen Tran	Joshua Wei	
District 2	Emma Gao	Danica Kubota*	
District 3	Anika Kulkarni	Vaibhavi Kulkarni	
District 4	Agata Bak	Sairama Nisitha Kakulapati	
District 5	Daniel Shih	Daphne Zhu	
District 6	Jonathan Lopez	Nancy Malu Romero Ordoñez	
District 7	Maitreya Banerjee	Oded Bronicki	Patrick Van Kerckhove

#### Members not in attendance were:

<u>Jurisdiction</u>	<u>Representative</u>
District 1	Ana Torrico
District 2	Niharika Koduru
District 3	Ivan Zhang
District 4	Bryan Blair
District 5	Pramath Doddaballapur
District 6	Nilansh (Neil) Dey Ghosh

Valley Water Board Representative in attendance were: Director Barbara F. Keegan (District 2) and Director Rebecca Eisenberg (District 7).

Valley Water Staff in attendance were: Ricardo Barajas, Glenna Brambill, Andy Gschwind, Janet Hedley, Nick Ingram, Rene Moreno, Michael Ritchie, Clarissa Sangalang, Elleri Tlaxcala, Sherilyn Tran, and Kristen Yasukawa.

## **2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON AGENDA**

There was no one present who wished to speak.

## **3. WELCOME**

Director Barbara F. Keegan welcomed the Youth Commissioners and congratulated those that are graduating and leaving the youth commission. She thanked them for their participation throughout the year and wished them well.

Director Rebecca Eisenberg introduced herself as the newly elected Director for District 7. Thanked the Youth Commissioners for their participation and congratulated those graduating this year.

## **4. INTERACTIVE ACTIVITY:**

Janet Hedley and Michael Ritchie led the Youth Commissioners with an interactive activity of Pictionary where they drew pictures using some of Valley Water's history that was learned throughout the year.

## **5. MANAGER'S REPORT**

Sherilyn Tran reported on:

The Cinco de Mayo event-lecture workshop, April 24th. The youth commissioners' draft video, staff is looking for more input from other youth commissioners so that the final video can be sent out for promotion purposes and help with the new recruitment.

## **6. APPROVAL OF MINUTES**

### **6.1 APPROVAL OF MINUTES**

Youth Commission Chair Anika Kulkarni reviewed the materials as outlined in the agenda item.

It was moved by Vaibhavi Kulkarni, seconded by Oded Bronicki, and unanimously carried, to approve the January 18, 2023, Santa Clara Valley Water District Youth Commission meeting minutes with 2 corrections, *page 2 Emily Gao should read Emma Gao, page 11 outreaching out should read outreaching to.*

## **7. AGENDA ITEMS**

### **7.1 UPDATE FROM SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION'S WORKING GROUPS**

Youth Commission Chair Anika Kulkarni reviewed the materials as outlined in the agenda item.

The Youth Commission reported on the following Working Groups' activities:

#### Job Shadow/Mentoring Working Group (JSMWG):

Anika Kulkarni reported on:

- This past February 23rd, we conducted a very successful Job Shadow Day – reaching 50 students and 32 mentors! We hosted a variety of activities, including career spotlights, 12 career panels, career preparedness talks, and a virtual resource fair! In particular, the career spotlight event was a favorite among our attendees – where two associate engineers at the Silicon Valley Advanced Water Purification Center (SVAWPC) spoke about their career backgrounds and water conservation. The working group recently had a feedback meeting where we reflected on the event and gathered ideas for next year's Job Shadow Day. Highlights from our discussion include extending the invitation to middle school students, awarding raffle prizes to particularly active and engaged attendees, and having Youth Commissioners present at the virtual resource fair. As

always, please let us know if you have any suggestions and feedback from this year's Job Shadow Day!

Creek Stewardship Working Group (CSWG):

Nick Ingram, Emma Gao, Daniel Shih, Maitreya Banerjee and Daphne Zhu reported on:

- The Creek Stewardship Working Group would like to invite everyone to participate in National River Cleanup Day. Since 1995, Valley Water and the Creek Connections Action Group have organized the effort in Santa Clara County. Last year, nearly 600 volunteers removed more than 25,000 pounds of trash from waterways in Santa Clara County.
- This year the event will be held on **Saturday, May 20th, from 9 am to noon.** There will be more than 40 cleanup sites happening across the County. One of the cleanup sites will be here at Valley Water Headquarters and will be hosted by Youth Commissioners and Valley Water staff. You should have received an invitation email with registration links.
- The Creek Connections Action Group also needs our help promoting the event and recruiting volunteers. We have posters and postcard handouts for you to help spread the word to family, friends, and classmates. Feel free to take as many as you like before you leave tonight. After today's meeting, we will also send out additional resources to help with event promotion.
- Please keep an eye on Valley Water's social media accounts and be sure to like and share posts to help spread the word.

If anyone has questions about the specifics of the event, you can email the Creek Connections Action Group at [volunteer@valleywater.org](mailto:volunteer@valleywater.org)

Public Art Working Group (PAWG):

Agata Bak reported on:

- Resuming the installation of the Mural Art Project. Our Public Art team and mural artist Paul J. Gonzalez have been hard at work, and we are on track to complete the mural in the coming weeks.
- In addition to completing the mural, we will be promoting the mural in the following ways:
  - 🚩 **Ribbon Cutting Ceremony** – Staff and the Public Art Working Group will be hosting a ribbon-cutting ceremony to celebrate the completion of Valley Water's first mural! We are in the planning process and will invite the Youth Commission soon. We hope to see you there!
  - 🚩 **Social Media**– The Public Art Working Group is working on social media posts to promote our mural and its components. Don't forget to share and like our upcoming Public Art Mural posts! Please let us know if you have any ideas on creative ways to promote our mural or would like to help with our social media posts.
  - 🚩 **Video Highlight** – We are working on creating a video showcasing the mural's installation from start to finish. This will be a great way to show our communities the installation process and the finished product. Stay tuned for the finished video coming in the next couple of weeks.
  - 🚩 **Public Art Website Updates** – We are working on updating our Public Art website with current information and images on the mural. If you haven't yet, check out our website at [valleywater.org/publicart](http://valleywater.org/publicart).

- For those graduating, congratulations! You've all been essential to the mural art project, from brainstorming ideas to approving the design. Don't forget to stay in touch. We have several activities coming up and would appreciate your support in sharing our message.

#### Youth Citizen Science Network Working Group (YCSNWG):

Emma Gao and Joshua Wei reporting on:

1. The YCSN entry on the Valley Water Youth Commission web page – showing organizations that support community science – is nearly ready to publish.
  - ❖ YCSN have been continuing outreach to find organizations that have science events and apps that support or facilitate science research and data collection
  - ❖ Organizations that have already agreed to join the effort include: CuriOdyssey, Audubon Society, CitizenScience.gov
  - ❖ Last step is to confirm written permission by the entities for inclusion on the website
2. YCSN is contributing to the Valley Water social media campaign and supporting the new Valley Water messaging “Water conservation is a way of life in Santa Clara County”
  - Earlier this evening YCSN members took videos for the Valley Water Communications team to turn into reels
  - ❖ We invite other Youth Commission members to take 5-8 second videos showing participants saving water, being water conscientious, keeping water ways clean, etc.
  - ❖ Please remember to send the videos to Mitzi Chavez on the Education Outreach team
- #3. Propose changing the name of the Youth Citizen Science Network to Youth **Community** Science Network
  - ❖ There is unanimous consensus from YCSN that the term “Community” is more inclusive than “Citizen”

The Santa Clara Valley Water District Youth Commission took the following action.

It was moved by Joshua Wei, seconded by Anika Kulkarni, and unanimously approved changing the Youth Citizen Science Network Working Group's name to Youth Community Science Network to make it more inclusive.

## **7.2 REVIEW AND DISCUSS SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION WORK PLAN, AND PROPOSE THE COMMISSION'S NEXT MEETING AGENDA**

Glenna Brambill reviewed the materials as outlined in the agenda item. The next meeting is Wednesday, August 23, 2023, where there will be an election of Chair and Vice Chair.

The Santa Clara Valley Water District Youth Commission took no action.

## **7.3 RECOGNIZE OUTGIUNG YOUTH COMMISSION**

Youth Commission Chair Anika Kulkarni reviewed the materials as outlined in the agenda item.

\*Danica Kubota arrived at 7:10 p.m.

Director Rebecca Eisenberg and Staff presented the following with a Certificate of Recognition, Lei, and Gift Bag:

1. Eileen Tran - representing District 1 (Director Varela),
2. Joshua Wei - representing District 1 (Director Varela),
3. Danica Kubota - representing District 2 (Director Keegan),
4. Vaibhavi Kulkarni - representing District 3 (Director Santos),
5. Pramath Doddaballapur - representing District 5 (Director Hsueh), (absent)
6. Daniel Shih - representing District 5 (Director Hsueh), and



7. Nancy Malu Romero Ordoñez – representing District 6 (Director Estremera)

The graduates spoke about their plans and appreciation for being able to participate with the Valley Water Youth Commission.

Staff and the Youth Commissioners also recognized Janet Hedley who will be leaving at the end of May and thanked her for all she did as the Staff Lead for the YCSN Working Group.

Youth Commission Chair Anika Kulkarni has served two times as Chair and has done an incredible job and as she adjourned the meeting noted: “I would simply like to take this time to thank you all for your initiative and activism this past year on the Youth Commission! This is my last meeting as your Commission Chair, but it has been an absolutely wonderful year serving in this position. I continue to be impressed by your innovative ideas and consistent dedication. On that note, I encourage you all to consider running for Chair or Vice Chair next year – I cannot wait to see what we as Youth Commissioners can accomplish next year!”

8. **CLERK REVIEW AND CLARIFICATION OF COMMISSION REQUESTS TO THE BOARD**

Glenna Brambill reported there was one action item for Board information.

Agenda Item 7.1:

The Youth Commission unanimously approved changing the Youth Citizen Science Network Working Group’s name to Youth Community Science Network to make it more inclusive.

9. **ADJOURN**

Chair Anika Kulkarni adjourned 7:13 p.m. to the next regular meeting on Wednesday, August 23, 2023, at 6:00 p.m.

Glenna Brambill  
Board Committee Liaison  
Office of the Clerk of the Board

Approved:





# Santa Clara Valley Water District

File No.: 23-0897

Agenda Date: 8/23/2023

Item No.: 9.1.

## COMMITTEE AGENDA MEMORANDUM Santa Clara Valley Water District Youth Commission

Government Code § 84308 Applies: Yes ☐ No ☒  
(If "YES" Complete Attachment A - Gov. Code § 84308)

### SUBJECT:

Update from Santa Clara Valley Water District Youth Commission's Working Groups.

### RECOMMENDATION:

Approve, discuss, and consider any new working groups or name changes. Receive updates on working groups, recommendations and make recommendations to the Board, as necessary.

### SUMMARY:

The Santa Clara Valley Water District Youth Commission's (Commission) approved working groups will work on issues and policies that the Commission has on their work plan for the year.

This will be a standing agenda item.

### BACKGROUND:

The District Act provides for the creation of advisory boards, committees, or commissions by resolution to serve at the pleasure of the Board.

Accordingly, the Board has established Board Committees, which bring respective expertise and community interest, to advise the Board, when requested, in a capacity as defined: prepare Board policy alternatives and provide comment on activities in the implementation of the District's mission for Board consideration. In keeping with the Board's broader focus, Board Committees will not direct the implementation of District programs and projects, other than to receive information and provide comment.

Further, in accordance with Governance Process Policy-3, when requested by the Board, the Board's Committees may help the Board produce the link between the District and the public through information sharing to the communities they represent.

**ENVIRONMENTAL JUSTICE IMPACT:**

There are no Environmental Justice impacts associated with this item.

**ATTACHMENTS:**

Attachment 1: 2023-2024 Working Groups Spreadsheet

**UNCLASSIFIED MANAGER:**

Candice Kwok-Smith, 408-630-3193

## 2023-2024 Youth Commission Working Groups Updated August 2023

Name	Creek Stewardship	Job Shadow & Mentorship	Public Art	Youth Community Science Network
Samuel Alvarez				
Agata Bak		1	1	
Sophie Beck				
Maitreya Banerjee	1			1
Bryan Blair			1	
Oded Bronicki			1	
Ca Nha Dang				
Emma Gao	1			1
Nilansh "Neil" Dey Ghosh	1			
Lorelei Henry				
Sairama "Nisitha" Kakulapati				1
Niharika Koduru			1	
Anika Kulkarni	1	1		1
Grace Liu				
Jonathan Lopez		1	1	
Ishaan Mandala				
Parnika Sadhu				
Ana Torrico				1
Patrick Van Kerckhove		1		1
Ivan Zhang			1	
Daphne Zhu	1			1
<b>Total Members</b>	<b>5</b>	<b>5</b>	<b>7</b>	<b>7</b>
<b>Lead</b>				
<b>Brown Act Quorum is 11 no more than 10 Membrs on a Working Group</b>				
<b>First Choice</b>	<b>Second Choice</b>		<b>Third Choice</b>	
<b>No selection</b>				

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# Santa Clara Valley Water District

**File No.:** 23-0898

**Agenda Date:** 8/23/2023

**Item No.:** 9.2.

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## **COMMITTEE AGENDA MEMORANDUM** **Santa Clara Valley Water District Youth Commission**

Government Code § 84308 Applies: Yes ☐ No ☒  
(If "YES" Complete Attachment A - Gov. Code § 84308)

### **SUBJECT:**

Review Santa Clara Valley Water District Youth Commission Work Plan, the Outcomes of Board Action of Commission Requests; and the Commission's Next Meeting Agenda.

### **RECOMMENDATION:**

Review and approve the Commission work plan to guide the commission's discussions regarding policy alternatives and implications for Board deliberation.

### **SUMMARY:**

The attached Work Plan outlines the approved topics for discussion to be able to prepare policy alternatives and implications for Board deliberation. The work plan is agendaized at each meeting as accomplishments are updated and to review additional work plan assignments by the Board.

### **BACKGROUND:**

#### **Governance Process Policy-8:**

The District Act provides for the creation of advisory boards, committees, or commissions by resolution to serve at the pleasure of the Board.

Accordingly, the Board has established Advisory Committees, which bring respective expertise and community interest, to advise the Board, when requested, in a capacity as defined: prepare Board policy alternatives and provide comment on activities in the implementation of the District's mission for Board consideration. In keeping with the Board's broader focus, Advisory Committees will not direct the implementation of District programs and projects, other than to receive information and provide comment.

Further, in accordance with Governance Process Policy-3, when requested by the Board, the Advisory Committees may help the Board produce the link between the District and the public through information sharing to the communities they represent.

**ENVIRONMENTAL JUSTICE IMPACT:**

There are no Environmental Justice impacts associated with this item.

**ATTACHMENTS:**

Attachment 1: SCVWDYC 2023-2024 Work Plan

**UNCLASSIFIED MANAGER:**

Candice Kwok-Smith, 408-630-3193



## 2023-2024 Work Plan Santa Clara Valley Water District Youth Commission

Update: August 2023

The annual work plan establishes a framework for committee discussion and action during the annual meeting schedule. The committee work plan is a dynamic document, subject to change as external and internal issues impacting the District occur and are recommended for committee discussion. Subsequently, an annual committee accomplishments report is developed based on the work plan and presented to the District Board of Directors.

ITEM	WORK PLAN ITEM BOARD POLICY	MEETING DATE	ACCOMPLISHMENT DATE AND OUTCOME
1	Election of Chair and Vice Chair	8-23-2023	
2	Oath of Office - Youth Commission Members	8-23-2023	
3	Working Groups Update <ul style="list-style-type: none"><li>• Public Art</li><li>• Creek Stewardship</li><li>• Job Shadowing &amp; Mentorship</li><li>• Youth Community Science Network</li></ul>	8-24-2023	
4	Review Work Plan, the Outcomes of Board Action of Committee Requests, and the Committee's Next Meeting Agenda	8-24-2023 11-15-2023 1-17-2024 4-17-2024	
5	Youth Commission Annual Retreat	9-30-2023	
6	Brown Act Review	11-15-2023	

Yellow = Update Since Last Meeting

Blue = Action taken by the Board of Directors

Attachment 1  
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ITEM	WORK PLAN ITEM BOARD POLICY	MEETING DATE	ACCOMPLISHMENT DATE AND OUTCOME
7	Santa Clara Valley Water District Youth Commission Orientation	11-15-2023	
8	Recognition of Outgoing Youth Commission Members	4-17-2024	

Yellow = Update Since Last Meeting

Blue = Action taken by the Board of Directors

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