



BOARD AUDIT COMMITTEE MEETING

MINUTES

**REGULAR MEETING
FRIDAY, DECEMBER 9, 2022
11:30 AM**

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER:

A Regular meeting of the Santa Clara Valley Water District (Valley Water) Board Audit Committee (Committee) was called to order in the Valley Water Headquarters Building Boardroom at 5700 Almaden Expressway, San Jose, California, and by Zoom teleconference, at 11:30 a.m.

1.1 Roll Call.

Committee members in attendance were District 3 Director Richard P. Santos, and District 2 Director Barbara Keegan, Chairperson presiding, constituting a quorum of the Committee.

Staff members, in attendance, were E. Aryee, E. De Anda, B. Hopper, B. Magleby, T. Ndah, D. Rocha, C. Sun, D. Taylor, B. Yerrapotu, and T. Yoke.

Also, in attendance was George Skiles, Sjoberg Evashenk Consulting.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA:

Chairperson Keegan declared time open for public comment on any item not on the agenda. There was no one who wished to speak.

3. APPROVAL OF MINUTES:

3.1 Approval of Minutes.

Recommendation: Approve the minutes.

The Committee considered the attached minutes of the October 19, 2022, Regular Committee meeting. It was moved by Director Santos, seconded by Chairperson Keegan, and unanimously carried that the minutes be approved.

4. REGULAR AGENDA:

4.1 Valley Water Draft Annual Comprehensive Financial Report for the Fiscal Year Ending on June 30, 2022.

Recommendation: discuss the Valley Water Annual comprehensive Financial Report (ACFR) for the Fiscal year (FY) Ending on June 30, 2022, that staff will be recommending for Board Acceptance.

Elisa Stilwell, Vasquez and Company, reviewed the information on this item, per the attached Committee Agenda Memo, and per the information contained in Attachment 1.

The Committee noted the information without formal action.

4.2 Receive the Fiscal Year 2022-2023 First Quarter Financial Status Update

Recommendation: Receive the Fiscal Year 2022-2023 first quarter financial status update as of September 30, 2022.

Enrique De Anda, Budget Manager, and Charlene Sun, Treasury and Debt Manager, reviewed the information on this item, per the attached Committee Agenda Memo, and per the information contained in Attachment 1.

The Committee noted the information without formal action.

4.3 Receive and Discuss a Status Update on the Implementation of the 2020 Real Estate Audit Recommendations and Authorize Staff to Identify Specific Recommendations as Implemented.

Recommendation: A. Receive and discuss a status update on the implementation of the 2020 Real Estate Audit Recommendations; and
B. Authorize staff to identify specific recommendations as implemented.

Bhavani Yerrapotu, Deputy Operating Officer, reviewed the information on this item, per the attached Committee Agenda Memo.

The Committee request staff to work with the Chief Audit Executive to prepare a discussion for the Board regarding the complex relationship between Real Estate Services Unit, Community Projects Review Unit, and Lands Management

The Committee considered the Status Update on the implementation of the 2020 Real Estate Audit Recommendations. It was moved by Director Santos, seconded by Chairperson Keegan, and unanimously carried that Recommendations 5, 8, 9, and 12 are considered implemented as contained in Attachment 2, Pages 1 through 7.

4.4 Progress Report on Implementing the Grants Management Performance Audit Recommendation.

Recommendation: Receive information on the progress of implementing the recommendations from the Grants Management Performance Audit.

Don Rocha, Deputy Administrative Officer, reviewed the information on this item, per the attached Committee Agenda Memo, and per the information contained in Attachment 1.

Adam Probolsky, Probolsky Research, reviewed the information on this item, per the information contained in Attachment 3, 2022 Grantee Survey Results.

The Committee received the information, took no formal action, and noted the following:

- The Committee requested that staff forward a detailed copy of the Grantee Survey Results be transmitted to George Skiles, Sjoberg Evashenk Consulting.

4.5 Review and Discuss the 2022 board Audit Committee (BAC) Work Plan and Proposed 2023 BAC Work Plan.

Recommendation: Review and discuss topics of interest raised at prior BAC meetings and make any necessary adjustments to the 2022 BAC Work Plan and Proposed 2023 BAC Work Plan.

Darin Taylor reviewed the information on this item, per the attached Committee Agenda Memo, and per the information contained in Attachment 2.

The Committee noted the information and took no formal action.

4.6 Discuss the 2022-2024 Annual Audit Work Plan.

Recommendation: Discuss the 2022-2024 Annual Audit Work Plan.

Darin Taylor reviewed the information on this item, per the attached Committee Agenda Memo, and per the information contained in Attachment 1.

The Committee received the information, took no formal action, and noted the following:

The Committee requested that staff bring this item to the full Board for review and discussion at a future Board meeting.

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS:

This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.

Max Overland, Acting Deputy Clerk of the Board, confirmed that there were no new Committee Member Requests.

6. ADJOURN:

6.1 Adjourn to Regular Meeting at 2:00 p.m., on October 19, 2022.

Chairperson Keegan adjourned the meeting at 12:55 p.m., to the Regular meeting at 2:00 p.m. on January 18, 2023.



Max Overland
Acting Deputy Clerk of the Board

Date Approved: February 15, 2023