



CAPITAL IMPROVEMENT COMMITTEE MEETING

MINUTES

**SPECIAL MEETING
MONDAY, October 16,
2023
3:00 PM**

(Paragraph numbers coincide with agenda item numbers)

1.CALL TO ORDER:

A special meeting of the Santa Clara Valley Water District (Valley Water) Capital Improvement Committee (Committee) was called to order in the Valley Water Headquarters Building Boardroom at 5700 Almaden Expressway, San Jose, California, and by Zoom teleconference, at 3:04 p.m.

1.1 Roll Call.

Committee members in attendance were District 4 Director Jim Beall and District 5 Director Nai Hsueh, Chairperson presiding, constituting a quorum of the Committee. District 6 Vice Chairperson Tony Estremera arrived as noted below.

Staff members in attendance were: Huggen Angeles, Joseph Aranda, Emmanuel Aryee, Aaron Baker, Erin Baker, Audrey Beaman, Sarah Berning, Wade Blackard, Sam Bogale, John Bourgeois, Barton Ching, Jen Codianne, Jessica Collins, Adelina Del Real, Jiana Escobar, Alicia Fraumeni, Meenakshi Ganjoo, Roxanne Grillo, Andy Gschwind, Christopher Hakes, Katrina Holden, Cecil Lawson, Dave Leon, Jennifer Martin, Patrice McElroy, Becky Manchester, Janet Middleton, Dave Montenegro, Carmen Narayanan, Tony Ndah, Julianne O'Brien, Carlos Orellana, Leslie Orta, Luz Penilla, John Pfister, Alison Phagan, Melanie Richardson, Don Rocha, Michelle San Miguel, Diahann Soleno, Kirsten Struve, Darin Taylor, Odilia Teixeira, Gregory Williams, Bhavani Yerrapotu, Robert Yamane, Tina Yoke, and Beckie Zisser.

Public in attendance were: Ros Beckensten, Rebecca Eisenberg, Katja Irvin, JX, Emelia Lamas, My, Mike Potter, and Rick.

2.TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA:

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one who wished to speak.

3.APPROVAL OF MINUTES:

- 3.1. Approval of September 18, 2023 Capital Improvement Program Committee Meeting Minutes.

Recommendation: Approve the minutes.

The Committee considered the attached minutes of the September 18, 2023 Committee meeting.

Public Comments: None.

It was moved by Director Beall and seconded by Chairperson Hsueh, and unanimously carried that the minutes be approved.

Regular Agenda:

- 4.1. Receive and Discuss Information Regarding the Status of Capital Projects in the Feasibility and Planning Phase.

Recommendation: Receive and discuss information regarding the status of capital projects in the feasibility and planning phase.

Ryan McCarter, John Bourgeois, Kirsten Struve, Luz Penilla, Emmanuel Aryee, Bhavani Yerrapotu, and Tony Ndah reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1 were reviewed by staff per the row and Deputy's initials as follows: Ryan McCarter reviewed rows marked RM, John Bourgeois reviewed rows marked JB, Kirsten Struve reviewed rows marked VG, Luz Penilla reviewed rows marked LP, Emmanuel Aryee reviewed rows marked EA, Bhavani Yerrapotu reviewed rows marked BY, and Tony Ndah reviewed rows marked TN.

Ryan McCarter, John Bourgeois, Kirsten Struve, Luz Penilla, Emmanuel Aryee, Bhavani Yerrapotu, Tony Ndah, Aaron Baker, and Darin Taylor were available to answer questions.

Public Comments: None.

Vice Chairperson Estremera arrived at 3:28 p.m.

The Committee received the information, took no formal action,

and noted the following:

- The Committee requested that staff include any relevant information relating to energy efficiency in the Headquarters Operations Building Planning report scheduled to be presented to the Committee in December.

4.2. Receive Information on Change Orders to Anderson Dam Tunnel Project Construction Contract.

Recommendation: Receive information on Change Orders to Anderson Dam Tunnel Project Construction Contract.

Ryan McCarter reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachments 1, 2, and 3. Ryan McCarter and John Bourgeois were available to answer questions.

Public Comments: None.

The Committee received the information, took no action, and noted the following:

- The Committee requested that staff provide a report to the Committee relating to tree removal as part of the FOCP project.

4.3. Receive Information on Upcoming Consultant Agreement Amendments for Capital Projects.

Recommendation: Receive information on upcoming consultant agreement amendments for capital projects.

Emmanuel Aryee and Ryan McCarter reviewed the information on this item and were available to answer questions.

Public Comments: None.

The Committee received the information and took no formal action.

4.4 Receive Update on the Palo Alto Flood Basin Tide Gate Structure Replacement Project, Project No. 10394001, (Palo Alto, District 7).

Recommendation: Receive update on the Palo Alto Flood Basin Tide Gate Structure Replacement Project, Project No. 10394001, (Palo Alto, District 7).

Robert Yamane reviewed the information on this item, per the

attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachments 1 and 2 and was available to answer questions.

Public Comments: None.

The Committee received the information and took no formal action.

4.5 Receive Information on Overview of the Annual Capital Improvement Program Process and Integrated Financial Planning Schedule for Capital Projects, and Review of the Currently Unfunded Projects.

Recommendation:

- A. Receive overview of the Annual Capital Improvement Program Process and Integrated Financial Planning Schedule;
- B. Review list of Currently Unfunded Capital Projects; and
- C. Provide feedback as necessary.

Luz Penilla reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachments 1 and 2. Luz Penilla, Jessica Collins, Bhavani Yerrapotu, and Melanie Richardson were available to answer questions.

The Committee received the information, took no action, and noted the following:

- The Committee requested a special meeting on October 30, 2023 relating to initially validated and currently unfunded projects.

4.6 Review 2023 Capital Improvement Program Committee Work Plan.

Recommendation: Review the 2023 Capital Improvement Program Committee Draft Work Plan and make adjustments, as necessary.

The Committee considered this Item without a staff presentation.

Public Comments: None.

The Committee received the information and took no formal action.

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS:

This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.

The Committee confirmed with Dave Leon their request for staff to follow up on the previously noted briefings.

6. Adjourn:

6.1. Adjourn to Special Meeting at 11:00 a.m. on October 30, 2023.

Chairperson Hsueh adjourned the meeting at 4:52 p.m. to the special meeting at 11:00 a.m. on October 30, 2023.

Dave Leon
Assistant Deputy Clerk II

Date Approved: 11-13-23