



Santa Clara Valley Water District Board Policy and Monitoring Committee Meeting

HQ. Bldg. Boardroom, 5700 Almaden Expressway, San Jose, California
Join Zoom Meeting: <https://valleywater.zoom.us/j/81170871803>

SPECIAL MEETING AGENDA

**Tuesday, October 7, 2025
1:00 PM**

District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.

BOARD COMMITTEE MEMBERS:

Nai Hsueh, Chairperson
Director District 5
Tony Estremera, Vice Chairperson
Director District 6
John Varela, Member
Director District 1

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body, will be available to the public through the legislative body agenda web page at the same time that the public records are distributed or made available to the legislative body. Santa Clara Valley Water District will make reasonable efforts to accommodate persons with disabilities wishing to participate in the legislative body's meeting. Please advise the Clerk of the Board Office of any special needs by calling (408) 265-2600.

COMMITTEE LIAISONS:

Candice Kwok-Smith
ckwok-smith@valleywater.org
Theresa Chinte
tchinte@valleywater.org
Stephanie Simunic
COB Liaison
1-408-630 -2408
ssimunic@valleywater.org

Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.

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Santa Clara Valley Water District
Board Policy and Monitoring Committee
SPECIAL MEETING
AGENDA

Tuesday, October 7, 2025

1:00 PM

HQ. Bldg. Boardroom,
5700 Almaden Expressway, San Jose, California
Join Zoom Meeting:
<https://valleywater.zoom.us/j/81170871803>

*****IMPORTANT NOTICES AND PARTICIPATION INSTRUCTIONS*****

Santa Clara Valley Water District (Valley Water) Board of Directors/Board Committee meetings are held as a “hybrid” meetings, conducted in-person as well as by telecommunication, and is compliant with the provisions of the Ralph M. Brown Act.

To maximize public safety while still maintaining transparency and public access, members of the public have an option to participate by teleconference/video conference or attend in-person. To observe and participate in the meeting by teleconference/video conference, please see the meeting link located at the top of the agenda. If attending in-person, you are required to comply with Ordinance 22-03 - AN ORDINANCE OF THE SANTA CLARA VALLEY WATER DISTRICT SPECIFYING RULES OF DECORUM FOR PARTICIPATION IN BOARD AND COMMITTEE MEETINGS located at <https://s3.us-west-2.amazonaws.com/valleywater.org.if-us-west-2/f2-live/s3fs-public/Ord.pdf>

In accordance with the requirements of Gov. Code Section 54954.3(a), members of the public wishing to address the Board/Committee during public comment or on any item listed on the agenda, may do so by filling out a Speaker Card and submitting it to the Clerk or using the “Raise Hand” tool located in the Zoom meeting application to identify yourself in order to speak, at the time the item is called. Speakers will be acknowledged by the Board/Committee Chair in the order requests are received and granted speaking access to address the Board.

- Members of the Public may test their connection to Zoom Meetings at: <https://zoom.us/test>
- Members of the Public are encouraged to review our overview on joining Valley Water Board Meetings at: <https://www.youtube.com/watch?v=TojJpYCxXm0>

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This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Sections 54950 et. seq. and has

not been prepared with a view to informing an investment decision in any of Valley Water's bonds, notes or other obligations. Any projections, plans or other forward-looking statements included in the information in this agenda are subject to a variety of uncertainties that could cause any actual plans or results to differ materially from any such statement. The information herein is not intended to be used by investors or potential investors in considering the purchase or sale of Valley Water's bonds, notes or other obligations and investors and potential investors should rely only on information filed by Valley Water on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access System for municipal securities disclosures and Valley Water's Investor Relations website, maintained on the World Wide Web at <https://emma.msrb.org/> and <https://www.valleywater.org/how-we-operate/financebudget/investor-relations>, respectively.

Under the Brown Act, members of the public are not required to provide identifying information in order to attend public meetings. Through the link below, the Zoom webinar program requests entry of a name and email address, and Valley Water is unable to modify this requirement. Members of the public not wishing to provide such identifying information are encouraged to enter "Anonymous" or some other reference under name and to enter a fictional email address (e.g., attendee@valleywater.org) in lieu of their actual address. Inputting such values will not impact your ability to access the meeting through Zoom.

Join Zoom Meeting:
<https://valleywater.zoom.us/j/81170871803>
Meeting ID: 8117 0871 803
Join by Phone:
1 (669) 900-9128, 81170871803#

1. CALL TO ORDER:

1.1. Roll Call.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.

Notice to the public: Members of the public who wish to address the Board/Committee on any item not listed on the agenda may do so by filling out a Speaker Card and submitting it to the Clerk or using the "Raise Hand" tool located in the Zoom meeting application to identify yourself to speak. Speakers will be acknowledged by the Board/Committee Chair in the order requests are received and granted speaking access to address the Board/Committee. Speakers' comments should be limited to three minutes or as set by the Chair. The law does not permit Board/Committee action on, or extended discussion of, any item not on the agenda except under special circumstances. If Board/Committee action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The Board/Committee may take action on any item of business appearing on the posted agenda.

3. APPROVAL OF MINUTES:

3.1. Approval of the June 9, 2025 Board Policy and Monitoring Committee (BPMC) Minutes.

[25-0821](#)

Recommendation: Approve the June 9, 2025 Board Policy and Monitoring Committee (BPMC) Minutes.

Manager: Candice Kwok-Smith, 408-630-3193

Attachments: [Attachment 1: 06092025 BPMC Minutes](#)

Est. Staff Time: 5 Minutes

4. REGULAR AGENDA:

- 4.1. Review Proposed Increases to the Standard Rate Schedule for Well Permitting Services and Activities Adopted in Board Resolution No. 17-52; Direct Staff to Draft Proposed Resolution Setting Forth Revised, Increased Fees to the Standard Rate Schedule for Well Permitting Services and Activities and Recommend to the Full Board that It Adopt New Resolution Setting Forth Increased Fees. [25-0751](#)

Recommendation: A. Review and provide input on proposed increases to the Standard Rate Schedule for Well Permitting Services and Activities adopted in Board Resolution No. 17-52; and
B. Direct staff to draft proposed Resolution setting forth revised, increased fees to the Standard Rate Schedule for well permitting services and activities, and recommend to the full Board that it adopt a new Resolution setting forth increased fees.

Manager: Greg Williams, 408-630-2867

Attachments: [Attachment 1: Valley Water Resolution No. 17-52](#)
[Attachment 2: Prop. Changes to Well Permit Fee Schedule](#)

Est. Staff Time: 20 Minutes

- 4.2. Develop a Draft Fiscal Year 2025-2026 (FY26) Board Work Plan and Submit for Board Review and Approval. [25-0852](#)

Recommendation: A. Review the Draft Fiscal Year 2025-2026 (FY26) Board Work Plan, incorporating input from the Board at the September 3, 2025 Special Board Meeting; and
B. Submit a FY26 Board Work Plan for Board review and approval.

Manager: Theresa Chinte, 408-630-2714

Attachments: [Attachment 1: Draft FY26 Board Work Plan](#)

Est. Staff Time: 15 Minutes

- 4.3. Receive and Discuss the 2025 Board Policy and Monitoring Committee (BPMC) Work Plan, and Provide Feedback on Upcoming Discussion Items, and Next Meeting Date. [25-0822](#)

Recommendation: Receive and discuss the 2025 BPMC Work Plan, and Provide Feedback on Upcoming Discussion Items, and Next Meeting Date.

Manager: Candice Kwok-Smith, 408-630-3193

Attachments: [Attachment 1: 2025 BPMC Work Plan](#)

Est. Staff Time: 5 Minutes

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.

6. ADJOURN:

- 6.1. Adjourn. The Next Regular Meeting is Scheduled at 1 p.m. on Monday, November 3, 2025.



Santa Clara Valley Water District

File No.: 25-0821

Agenda Date: 10/7/2025
Item No.: 3.1.

COMMITTEE AGENDA MEMORANDUM Board Policy and Monitoring Committee

Government Code § 84308 Applies: Yes ☐ No ☒
(If "YES" Complete Attachment A - Gov. Code § 84308)

SUBJECT:

Approval of the June 9, 2025 Board Policy and Monitoring Committee (BPMC) Minutes.

RECOMMENDATION:

Approve the June 9, 2025 Board Policy and Monitoring Committee (BPMC) Minutes.

SUMMARY:

In accordance with the Ralph M. Brown Act, a summary of Committee discussions, and details of all actions taken by the Board Policy and Planning Committee, during all open and public Committee meetings, is transcribed and submitted for review and approval.

Upon Committee approval, minutes transcripts are finalized and entered into the District's historical records archives and serve as historical records of the Committee's meetings.

ENVIRONMENTAL JUSTICE IMPACT:

The approval of minutes is not subject to environmental justice impact analysis.

ATTACHMENTS:

Attachment 1: 06092025 BPMC Minutes

UNCLASSIFIED MANAGER:

Candice Kwok-Smith, 408-630-3193

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BOARD POLICY AND MONITORING
COMMITTEE MEETING

DRAFT MINUTES

**SPECIAL MEETING
MONDAY JUNE 9, 2025
10:30 AM**

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER:

A special meeting of the Santa Clara Valley Water District (Valley Water) Board Policy and Monitoring Committee (Committee) was called to order by Chairperson Hsueh in the Valley Water Headquarters Building Boardroom at 5700 Almaden Expressway, San Jose, California, and by Zoom teleconference, at 10:30 a.m.

1.1. Roll Call.

Committee members in attendance were: District 5 Director Nai Hsueh, Chairperson presiding, District 6 Director Tony Estremera, Vice Chairperson, and District 1 Director John Varela.

Staff members in attendance were: Yvonne Arroyo, Lisa Bankosh, Mark Bilski, Mera Burton, John Bourgeois, Mera Burton, Isela Chaparro, Theresa Chinte, Jennifer Codianne, Rosie Cofre, Rachael Gibson, Samantha Greene, Jason Hahn, Chris Hakes, Jeff Ham, Brian Hopper, Diahann Hudson (Solen), Susana Inda, Anna Lee, Becky Manchester, Nick Mascarello, Dave Leon, Sadie Lum, Becky Manchester, Ryan McCarter, Patrice McElroy, Katie Muller, Carlos Orellana, Luz Penilla, Stephanie Simunic, Candice Kwok-Smith, Kirsten Struve, Heidi Williams, Tina Yoke, Alan Zheng.

Public in attendance were: Valley Water Director Shiloh Ballard, District 2, Brenda Hom (Ascent), Arthur Keller, and Kristel Wickham.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA:

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one who wished to speak.

3. APPROVAL OF MINUTES:

3.1 Approval of April 14, Board Policy and Monitoring Committee (BPMC) Minutes.

Recommendation: **Approve the April 14, 2025 BPMC minutes.**

The BPMC considered the minutes of the April 14, 2025 BPMC meeting.

Public Comments: None.

Chairperson Hsueh noted a typographical error on page one, citing Director Varela's District as District 1, not District 2. It was moved by Director Varela, seconded by Director Estremera, that the minutes be approved as amended.

4. REGULAR AGENDA:

4.1 Election of Chair and Vice Chair.

Recommendation: **Elect 2025 Committee Chair and Vice Chairperson.**

Director Varela nominated Chairperson Hsueh to continue as Committee Chairperson and Director Estremera to continue as Committee Vice Chairperson. Director Estremera seconded the motion, which passed unanimously.

4.2 Receive Update and Provide Feedback on the West Valley and Lower Peninsula Watershed Master Plans.

Recommendation: **Receive update and provide feedback on the West Valley and Lower Peninsula Watershed Master Plans.**

Heidi Williams reviewed the information on this item, per the attached Committee Agenda Memo; and per the information contained in the attachment.

The Committee received the information and discussed the following with staff input: general plan funding and implementation timeline, sharing the information with stakeholders and using the plan as a springboard for partnerships.

Public Comment: None.

The Committee received the information and took no formal action.

4.3. Review Proposed Encroachment Remediation Program Update to the Water Resources Protection Ordinance and Associated Implementation Policy.

Recommendation: **Review proposed Encroachment Remediation Program Update to the Water Resource Protection Ordinance and Associated Implementation Policy.**

Lisa Bankosh reviewed the information on this item, per the attached Committee Agenda Memo; and per the information contained in the attachments.

Public Comment: None.

The Committee received the information, took no formal action, and without discussion thanked staff for their efforts, and confirmed on consensus to bring the updated report to the full Board.

4.4. Receive Update on Draft Greenhouse Gas Reduction Plan and Provide Input on the Proposed Reduction Measures for CEQA Review.

Recommendation:

- A. Receive information on Valley Water's Draft Greenhouse Gas Reduction Plan (GHGRP or Plan), including baseline emissions inventory, emissions forecast, emissions reduction measures for achieving carbon neutrality by 2045, and stakeholder input received on the Draft GHGRP.**
- B. Receive information and provide input regarding the reductions measures proposed in the Draft GHGRP for incorporation into the California Environmental Quality Act (CEQUA) review.**

Nick Mascarello reviewed the information on this item, per the attached Committee Agenda Memo; and per the information contained in the attachments.

The Committee discussed the following with staff input: managing emissions from construction, including keeping up with industry practices, communication between Valley Water staff and the contractors relating to tracking data like fuel usage, and working on the communications roll out with the Valley Water Construction Services Team and Technical Review Team. Further discussion ensued relating to the Greenhouse Gas Reduction Plan allowing for the streamlining of Greenhouse Gas analysis in future Valley Water CEQA documents for projects that demonstrate consistency with the Plan, and the Carbon Sequestration Program relating to other Valley Water programs, public comments and peer review of the Plan, and continued collaboration on the Plan with the Metropolitan Water District of Southern California through the Association of California Water Agencies.

Public Comments: None.

The Committee received the information and took no formal action.

4.5. Discuss Board Policy and Monitoring Committee (BPMC) Work Plan Agenda Items.

Recommendation:

Discuss BPMC Work Plan.

The Committee reviewed the Work Plan. Chairperson Hsueh stated work to review the current process for resolving complaints against Board Appointed Officers has started and is scheduled for BPMC discussion in August.

Public Comments: None.

The Committee received the information and took no formal action.

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

Stephanie Simunic, Assistant Deputy Clerk II, Clerk of the Board of Directors, confirmed the following:

- The BPMC officer slate will stay as is for 2025.
- The Encroachment Remediation Program update to the Water Resources Protection Ordinance Associated Implementation Policy will be brought to the full Board.
- The BPMC work Plan will be edited by staff in collaboration with the Chairperson.
- The July 23 2025 BPMC meeting is cancelled and will be noticed as such.

6. ADJOURN:

6.1. Adjourn.

Chairperson Hsueh adjourned the meeting at 11:40 a.m.

Date Approved:

Stephanie Simunic
Assistant Deputy Clerk II



Santa Clara Valley Water District

File No.: 25-0751

Agenda Date: 10/7/2025

Item No.: 4.1.

COMMITTEE AGENDA MEMORANDUM Board Policy and Monitoring Committee

Government Code § 84308 Applies: Yes ☐ No ☒
(If "YES" Complete Attachment A - Gov. Code § 84308)

SUBJECT:

Review Proposed Increases to the Standard Rate Schedule for Well Permitting Services and Activities Adopted in Board Resolution No. 17-52; Direct Staff to Draft Proposed Resolution Setting Forth Revised, Increased Fees to the Standard Rate Schedule for Well Permitting Services and Activities and Recommend to the Full Board that It Adopt New Resolution Setting Forth Increased Fees.

RECOMMENDATION:

- A. Review and provide input on proposed increases to the Standard Rate Schedule for Well Permitting Services and Activities adopted in Board Resolution No. 17-52; and
- B. Direct staff to draft proposed Resolution setting forth revised, increased fees to the Standard Rate Schedule for well permitting services and activities, and recommend to the full Board that it adopt a new Resolution setting forth increased fees.

SUMMARY:

The Valley Water Well Ordinance (Ordinance 90-1) requires a permit for the construction, modification or destruction of wells in Santa Clara County and allows for the charging of fees to cover the Valley Water's costs for reviewing well permit applications, inspecting wells, conducting hearings and issuing permits. In July 2017, the Board adopted Resolution 17-52 updating the well permit fee schedule based on staff recommendation. The current fee schedule was made effective on September 1, 2017. The Fee Schedule has not been updated since that time. The recommended fee update adjusts these fixed fees to reflect current labor rates.

Staff have continued to evaluate well permitting and inspection costs to ensure that Valley Water's well permit fees are based on the reasonable costs for completing our permitting and inspection work. Based on the evaluation, staff is recommending an update of the fee schedule to the fixed fees and proposing additional update to fees to recover our cost.

Other Staff recommended updates -

- 1. The current fee for permit processing, inspections and inspection documentation for

exploratory boring (\$375.00) does not put a cap on the number of borings or the number of inspections completed for one permit request for an event. For example, if a permit request for a project requires 100 exploratory borings, the current fee of \$375 does not cover our well permitting, inspection or documentation costs for all the 100 exploratory borings. The proposed fee schedule includes a fixed cost of \$475 up to 5 borings and then \$85 for every additional exploratory boring.

2. Valley Water receives approximately 10 requests per year for weekend inspections for wells located in commercial areas to avoid disruption of access during weekdays. To recover Valley Water labor costs, the proposed fee schedule includes the fees for the weekend inspections and inspection documentation.
3. The current fees are based on performing one inspection for all the permit types, except the Geothermal Heat Exchange Wells. On a few occasions, staff have performed multiple inspections if issues are encountered in the field that cannot be completed during one inspection. The proposed fee schedule includes fees for additional inspections.

Attachment 2 shows recommended changes to the current fee schedule, based on the results of this cost study.

ENVIRONMENTAL JUSTICE IMPACT:

This action is unlikely to or will not result in disproportionate impacts on any specific communities relative to the general population.

ATTACHMENTS:

Attachment 1: Valley Water Resolution No. 17-52

Attachment 2: Prop. Changes to Well Permit Fee Schedule

UNCLASSIFIED MANAGER:

Greg Williams, 408-630-2867

**BOARD OF DIRECTORS
SANTA CLARA VALLEY WATER DISTRICT**

RESOLUTION NO. 17- 52

**AN AMENDED AND RESTATED RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SANTA CLARA VALLEY WATER DISTRICT FOR THE ADOPTION OF A FEE SCHEDULE
FOR DISTRICT WELL PERMITS**

WHEREAS, the District Well Ordinance (Ordinance 90-1) was adopted by the Board of Directors on April 24, 1990.

WHEREAS, Section 5.1 of the District Well Ordinance requires a permit for the construction, modification, or destruction of wells in Santa Clara County.

WHEREAS, Section 6.5 of the District Well Ordinance allows the Board to adopt well permit fees to cover District costs required for the review of well permit applications, issuance of well permits, Board hearings of appeals, and inspection and documentation of work authorized under the ordinance.

WHEREAS, Section 1 (e) of Article XIII C of the California Constitution provides, in part,

- (e) As used in this Article, "tax" means any levy, charge, or exaction of any kind imposed by a local government, except the following:
 - (2) A charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.
 - (3) A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.

WHEREAS, the District has determined the fees specified in the fee schedule for District well permits, attached hereto as Exhibit A, reflect the reasonable costs (including employee wages, benefits, and supplies) to the District in processing permit applications, inspecting permitted work, and managing data associated with permit inspections.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Santa Clara Valley Water District that:

1. The Board finds that the establishment of well permit fees is statutorily exempt from review under the California Environmental Quality Act ("CEQA"), Public Resources Code Section 21080(b)(8).
2. The Board finds that the establishment of the fees set forth in the fee schedule for District well permits attached hereto as Exhibit A "Fee Schedule", reflects the reasonable cost to the District to administer well permits and inspections.

3. The Board finds that the fees specified in the Fee Schedule are not taxes under the express provisions of Section 1 (e) (2) and (3) of Article XIII C of the California Constitution.
4. When the District Chief Executive Officer (CEO) determines that a waiver of fees specified in the Fee Schedule is in the best interests of the District, the CEO may enter into an agreement with other public entities for a mutual waiver of like-kind permit fees.
5. The Board does hereby adopt the Fee Schedule in order to provide the services to process and issue well permits and inspect permitted work.
6. The Fee Schedule will be effective September 1, 2017.
7. Resolution No. 13-24 adopted by the District on April 23, 2013 is hereby amended and restated in its entirety as set forth in this amended and restated resolution. This amended and restated resolution shall take effect on September 1, 2017.

PASSED AND ADOPTED by the Board of Directors of Santa Clara Valley Water District by the following vote on July 25, 2017:

AYES: Directors N. Hsueh, T. Estremera, B. Keegan, G. Kremen
L. LeZotte, R. Santos, J. Varela

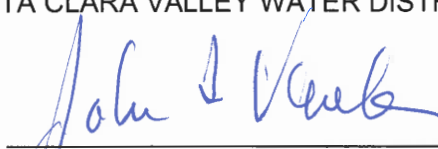
NOES: Directors None

ABSENT: Directors None

ABSTAIN: Directors None

SANTA CLARA VALLEY WATER DISTRICT


By:


JOHN L. VARELA
Chair/Board of Directors

APPROVED AS TO FORM AND LEGALITY

ATTEST: MICHELE L. KING, CMC


STANLY YAMAMOTO
District Counsel


Clerk/Board of Directors

SANTA CLARA VALLEY WATER DISTRICT

Well Permit Fee Schedule

Effective: September 1, 2017

Exhibit A of Board Resolution No. 17- 52

Permit Type	Permit Fee	Comment
Well Construction	\$500 per well	Applied to all devices requiring a well construction permit
Well Destruction	\$410 per well	Applied to all devices requiring a well destruction permit
Well Reconstruction	\$230 per well	Applied to all events requiring a well reconstruction permit
Closed Loop Geothermal Heat Exchange Well System	See Below	Based on number of wells in proposed system ¹
Exploratory Boring	\$375 per site/event	Applied per site, per continuous event
Standby Well Permit	\$375 initial \$275 extension	For all new standby permits and permit extensions (permit void after two years)
Permit Fee Refund	70% of permit fee	

Closed Loop Geothermal Heat Exchange Well Permit Fee Schedule¹

Number of Wells in Proposed System	Permit Fee
1 to 5	\$700
6 to 10	\$930
11 to 20	\$1,300
21 to 50	\$2,125
51 to 100	\$2,800
101 to 200	\$5,625
201 to 300	\$8,435
More than 300	\$11,250

1 – Open loop geothermal heat exchange wells are permitted and regulated as water supply wells. One Well Construction Permit is required for each well installed.

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Comparison of Current Well Permit/Inspection Fees with those Proposed for Use Beginning in FY2026

Permit Type	Current Fee	Proposed Fee	Bay Area Agencies Average fee
Well Construction	\$500 per well	\$1000 per well	\$1047.46
Well Destruction	\$410 per well	\$885 per well	\$799.92
Well Reconstruction	\$230 per well	\$550 per well	\$814.75
Closed Loop Geothermal Heat Exchange Well System	See Below	See Below	\$1207.64 per GHEW
Exploratory Boring ¹	\$375 per site/event	\$475 up to 5 borings +\$85 per each additional boring	Varied approach with different agencies.
Standby Well Permit	\$375 initial \$275 extension	\$495 initial \$395 extension	N/A
Permit Fee Refund	70% of permit fee after permit issuance	70% of permit fee after permit issuance	No refunds after permit issuance
Additional Weekday Inspection Surcharge		\$600 construction/destruction \$400 reconstruction	
Weekend Inspection Surcharge	N/A	\$3,300 construction/ destruction \$2,260 reconstruction	\$251.60 per hour

Closed Loop Geothermal Heat Exchange Well Permit Fee Schedule²

Number of Wells in Proposed System	Current Fee	Proposed Fee
1 to 5	\$700	\$1,765
6 to 10	\$930	\$3,235
11 to 20	\$1,300	\$4,710
21 to 50	\$2,125	\$6,180
51 to 100	\$2,800	\$7,655
101 to 200	\$5,625	\$10,110
201 to 300	\$8,435	\$12,560
More than 300 ³	\$11,250	\$15,015

Notes:

- Exploratory Borings – For borings proposed on multiple assessor parcels, a separate boring permit is required for each assessor parcel number.
- The fees apply to both construction and destruction of Geothermal Heat Exchange Wells
- If the number of Closed Loop Geothermal Heat Exchange Wells exceeds 30 inspections, Valley Water would bill additional Geothermal Heat Exchange Wells at a rate of \$780 per inspection day.

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Santa Clara Valley Water District

File No.: 25-0852

Agenda Date: 10/7/2025

Item No.: 4.2.

COMMITTEE AGENDA MEMORANDUM Board Policy and Monitoring Committee

Government Code § 84308 Applies: Yes ☐ No ☒
(If "YES" Complete Attachment A - Gov. Code § 84308)

SUBJECT:

Develop a Draft Fiscal Year 2025-2026 (FY26) Board Work Plan and Submit for Board Review and Approval.

RECOMMENDATION:

- A. Review the Draft Fiscal Year 2025-2026 (FY26) Board Work Plan, incorporating input from the Board at the September 3, 2025 Special Board Meeting; and
- B. Submit a FY26 Board Work Plan for Board review and approval.

SUMMARY:

On September 3, 2025, the Board held a Special Board Meeting to develop goals and strategies around areas needing the Board's focus, engagement and monitoring in Fiscal Year 2025-2026 (FY26). During the Special Board Meeting, the Board participated in a facilitated discussion to review and discuss staff's recommended changes to the Board Work Plan for FY26 (Attachment 1).

During the Special Board Meeting, the Board directed the Board Policy and Monitoring Committee (BPMC) to review the feedback from Board Members and develop a draft FY26 Board Work Plan for Board review and approval. Staff captured input from the Board and incorporated relevant changes into an updated Draft FY26 Board Work Plan for BPMC review (Attachment 1).

Based on the discussion and feedback provided at the September 3, 2025 Special Board Meeting, unless otherwise stated by the Board, the recommended changes suggested by staff have been accepted and incorporated into the Draft FY26 Board Work Plan for review by the BPMC. Additional changes made by staff based on feedback from Board Members at the September 3, 2025 Special Board Meeting are noted in Attachment 1 and highlighted in yellow.

ENVIRONMENTAL JUSTICE IMPACT:

There are no environmental justice impacts associated with the development of the FY26 Board Work Plan.

File No.: 25-0852

Agenda Date: 10/7/2025
Item No.: 4.2.

ATTACHMENTS:

Attachment 1: Draft FY26 Board Work Plan

UNCLASSIFIED MANAGER:

Theresa Chinte, 408-630-2714

FY2025-2026 DRAFT BOARD WORK PLAN

Section: INTEGRATED WATER RESOURCES MANAGEMENT

GOAL: Efficiently manage water resources across business areas

Objective 1:	Protect and maintain existing assets and infrastructure and advance new projects.
Challenge / Opportunity:	The maintenance of Valley Water's infrastructure is crucial to ensuring we continue to provide safe, clean water and critical flood protection for our communities. Timely maintenance is the most cost-effective investment, whereas deferred maintenance disproportionately increases costs and may result in unplanned outages and failures. In addition, there is a list of assets that are reaching the end of their design life and will require significant recapitalization.
FY26 Tactics:	<ul style="list-style-type: none"> Finalize the Wildfire Risk Assessment and Modeling Framework Project to delineate wildfire risk profiles associated with Valley Water land rights and High-Value Resources and Assets and establish a primary decision-making tool for the identification and implementation of fuel load reduction projects. Advance high-priority infrastructure renewal projects identified in strategic planning through asset management planning efforts by initiating new Capital or Small Capital Projects, or by conducting work as part of ongoing operations and maintenance projects. Plan, manage, and expediently execute adopted Capital program and projects, and deliver through project completion.
Monitoring:	Board Policy and Monitoring Committee Capital Improvement Program Committee
Related Staff Plans:	Watershed Master Plans Watershed Asset Management Plan Countywide Water Reuse Master Plan (CoRe Plan) Water Supply Master Plan Safe, Clean Water and Natural Flood Protection Program Water Treatment Plant Master Plan Implementation Project Distribution System Master Plan Implementation Project SCADA Master Plan Implementation Project Water Utility Five-Year Operations and Maintenance and Asset Renewal Plans District-wide Asset Management Plan San Felipe Division Reach 1 FY24 Asset Condition Report CIP Five-Year Plan

Objective 2:	Improve internal capability to negotiate and acquire regulatory permits.
Challenge / Opportunity:	Valley Water continues to face increased project costs and extended timelines due to sometimes conflicting regulatory mandates from external agencies. Valley Water continues to pursue legislative and administrative solutions to resolve regulatory and permitting issues at the federal and state levels. Efforts should focus on staff capability and expertise, and the ability to negotiate effectively and build positive relationships with key regulatory agencies.
FY26 Tactics:	<ul style="list-style-type: none"> Continue to pursue efforts at the state and federal level to expedite permit review. Keep local, state, and federal legislators up to date on critical projects in case escalation is necessary. Continue to foster relationships at all levels within regulatory agencies and maintain an open dialogue with environmental and other stakeholders interested parties. Seek regulatory and environmental stakeholder community network support during the planning phase of CIP projects, during watershed master planning, and through direct coordination at environmental stakeholder community network meetings. Continue to work with the San Francisco Bay Regional Water Quality Control Board (RWQCB) under the terms of our Memorandum of Understanding (MOU), as well as the State Water Resources Control Board as applicable, to ensure that they protect water supply and water quality interests consistent with their authority.
Monitoring:	Board Policy and Monitoring Committee Capital Improvement Program Committee Stream Planning and Operations Committee Water Supply and Demand Management Committee
Related Staff Plans:	Watershed Master Plans Capital Project Planning Studies (e.g. Ogier Ponds, San Tomas Calabazas Creek-Marsh Reconnection, Guadalupe Tasman – I-880, Shoreline Planning Studies)
Objective 3:	Educate and engage the community, elected officials and external stakeholders on our management of water resources in Santa Clara County.
Challenge / Opportunity:	A reliable supply of clean water is necessary for the social, economic, and environmental wellbeing of Santa Clara County. Valley Water must effectively communicate with the public on our management of water resources around several key issues including: the cost of water, the public perception of costs of different types of water, how to effectively implement our water supply strategies into the future, as well as our flood protection and environmental stewardship efforts.
FY26 Tactics:	<ul style="list-style-type: none"> Continue to apply strategies for effective community/partner stakeholder engagement and education. Continue to develop and refine metrics to understand and improve the return on investment (ROI) of outreach strategies. Continue increasing efforts to educate the public about the mix of different types of water in Valley Water's portfolio, as well as our flood protection and environmental stewardship efforts. Engage directly with local government jurisdictions through strategic meetings. Continue engagement with cities on flood plain management and emergency action plans

	<ul style="list-style-type: none"> Directly involve the Valley Water Board of Directors, local area partners, retailers, and the public with the development of the Water Supply Master Plan 2050. Share the plan widely at the phase where project alternatives are considered, key issues such as the cost of water, reliability of our infrastructure, and strategies for implementing different improvement projects with varying levels of service will be explained through public meetings. Engage the public in watershed health community in water resources management through the Watershed Master Planning Process. Ensure robust outreach and stakeholder engagement on of interested parties as it relates to the CIP. Engage elected officials with an annual VIP Water Walk Tour, including but not limited to, a legislative briefing as part of the program.
Monitoring:	Board of Directors Capital Improvement Program Committee Recycled Water Committee
Related Staff Plans:	Water Supply Master Plan Watershed Master Plans Countywide Water Reuse Master Plan Water Treatment Plant Master Plan Distribution System Master Plan

Section: WATER SUPPLY

GOAL: Provide a reliable, safe, and affordable water supply for current and future generations in all communities served.

Objective 1:	Explore and pursue modern, diversified and cost-effective water storage opportunities.
Challenge / Opportunity:	Half of Santa Clara County's water supply is imported from outside the county. During years when water is plentiful, Valley Water may not be able to take advantage of these supplies due to limitations in existing storage and transmission infrastructure as well as regulatory constraints. Having a diverse portfolio of storage and supply options helps Valley Water be resilient. Therefore, Valley Water is evaluating whether diversifying its storage portfolio could help maximize our use of storage and stored water recovery under future conditions. Water storage in reservoirs also provides environmental, recreational, and incidental flood risk reduction benefits. Challenges include influencing project development to ensure important benefits are realized, determining the appropriate level of participation for Valley Water in collaborative water storage projects and prioritizing projects within funding constraints. In addition, Valley Water is evaluating water supply projects, such as direct potable reuse, regional/state projects, and water conservation.
FY26 Tactics:	<ul style="list-style-type: none"> Explore opportunities to develop new surface and groundwater storage projects that help Valley Water meet future water supply needs and provide resiliency to extreme weather events. Finalize the Water Supply Master Plan 2050 to provide information on participation levels, water supply benefits and costs of various portfolios to support water supply project and partnership decisions, as well as cost of water shortage.

	<ul style="list-style-type: none"> Identify and secure appropriate participation levels for projects and make decisions about partnerships informed by the Water Supply Master Plan 2050 and water affordability analyses. Evaluate Valley Water's continued participation in water storage projects at project-specific milestones and as part of the Water Supply Master Plan process, annual MAP updates, and bi-annual budget development.
Monitoring:	Water Supply and Demand Management Committee Recycled Water Committee CIP Committee
Related Staff Plans:	Water Supply Master Plan Annual Monitoring and Assessment Program (MAP) Updates
Objective 2:	Secure existing water supplies and water supply infrastructure
Challenge / Opportunity:	The Water Supply Master Plan's "Ensure Sustainability" strategy includes securing existing water supplies and infrastructure. Valley Water's local and imported water supplies are vulnerable to extreme weather events, droughts, earthquakes, and regulatory requirements that may restrict the amount of available water.
FY26 Tactics:	<ul style="list-style-type: none"> Participate in and influence decisions regarding the Delta Conveyance Project. Participate in regional water supply resilience efforts. Build and maintain effective partnerships to increase resiliency. Complete and implement infrastructure master plans and asset management plans. Partner with the California Department of Water Resources (DWR) to ensure reliability of the South Bay Aqueduct. Continue environmental planning & permitting process and advance the design of the Calero Dam Seismic Retrofit Project Continue environmental planning & permitting process and advance the design of the Guadalupe Dam Seismic Retrofit Project
Monitoring:	Water Supply and Demand Management Committee (Groundwater) CIP Committee (infrastructure projects)
Related Staff Plans:	Water Supply Master Plan Groundwater Management Plan Infrastructure and Asset Management Plans
Objective 3:	Lead Purified Water Efforts with committed partners.
Challenge / Opportunity:	Recycled and purified water is a drought resilient, locally controlled water supply important to long-term sustainability. Purified water is advanced treated wastewater that has been treated further using reverse osmosis and other advanced treatment to make it fit for drinking. Valley Water is pursuing direct potable reuse which would use this purified water in the raw water supply or directly serve it to customers. Implementation challenges include securing wastewater supply contractual agreements with wastewater agencies, available land, stringent regulatory requirements, and implementation costs.

FY26 Tactics:	<ul style="list-style-type: none"> • Develop a Direct Potable Reuse Project in San José, including development of needed agreements, with a lease agreement and RFP issued for demonstration facility design services by end of calendar year 2025. • Continue developing Pure Water Silicon Valley, including initiating design for a demonstration facility, validation of a full-scale facility as a validated CIP project, and completion of a project charter and exclusive negotiation agreement for land for the full-scale facility by FY26. • Implement the Countywide Water Reuse Master Plan. • Develop a Comprehensive Water Reuse Agreement or amend the existing agreements for South County to advance water reuse and its production, distribution, and wholesaling in South County. • Continue to pursue recycled water grant funding, and complete project-specific feasibility studies to advance federal grant opportunities. • Continue working with the Palo Alto Regional Wastewater Facility and City of Sunnyvale on recycled and purified water projects. • Continue to expand communications strategies to increase public awareness and acceptance of the Purified Water Program. • Increase outreach to key stakeholders interested parties such as elected officials, chambers of commerce, environmental groups, and community organizations to increase support for the expansion of purified water for potable reuse.
Monitoring:	<p>Recycled Water Committee Joint Recycled Water Advisory Committee with the City of Sunnyvale Joint Recycled Water Policy Advisory Committee with the Cities of San Jose and Santa Clara Joint Recycled Water Policy Committee with the cities of Palo Alto, East Palo Alto and Mountain View Joint Water Resources Committee with Cities of Morgan Hill and Gilroy</p>
Related Staff Plans:	<p>Water Supply Master Plan Countywide Water Reuse Master Plan</p>
Objective 4:	Complete the Anderson Dam Seismic Retrofit Project.
Challenge / Opportunity:	<p>As our largest reservoir, Anderson serves not only as a critical water supply facility, but also supports Valley Water’s mission of flood protection and environmental stewardship. Given the reservoir’s critical importance to ensuring safe, clean water for our communities and to protect public safety, it is imperative that the Anderson Dam Seismic Retrofit Project (ADSRP) move forward expeditiously. This includes the reconstruction of the Dam and completion of the interim risk reduction measures resulting from the February 20, 2020, directive from the Federal Energy Regulatory Commission (FERC).</p>
FY26 Tactics:	<ul style="list-style-type: none"> • Maintain the Anderson Reservoir level in compliance with the FERC mandate. • Continue the construction on the Anderson Dam Tunnel Project (ADTP). • Complete the design documents of the ADSRP. • Continue the procurement process for ADSRP; award the Construction Management Services contract and advertise the Construction contract.

	<ul style="list-style-type: none"> Continue to work with appropriate regulatory agencies to advance the ADSRP. Pursue necessary permits for ADSRP construction. Continue to educate and engage the public, key stakeholders partners, decision makers, and elected officials of the project progress and construction timeline. Coordinate ADSRP operations with the Fisheries and Aquatic Habitat Collaborative Effort (FAHCE). Compile lessons learned during the construction of the ADTP to inform ADSRP and future capital project delivery.
Monitoring:	Capital Improvement Program Committee. Stream Planning and Operations Committee
Related Staff Plans:	Safe, Clean Water and Natural Flood Protection Program Fish Habitat Restoration Plan Coyote Feasibility Study Water Supply Master Plan Capital Improvement Program Ogier Ponds Feasibility Study
Objective 5:	Make water conservation a California way of life in Santa Clara County.
Challenge / Opportunity:	Droughts are a recurring feature of California's climate and may intensify with extreme weather events. Water conservation is an essential component in providing a reliable water supply and Valley Water has set an aggressive water conservation goal for annual water savings of 99,000 acre-feet (AF) by 2030 and 110,000 AF by 2040, and 126,000 AF by 2050. As Valley Water faces challenges from extreme weather events and drought, water conservation will continue to be amongst the most cost-effective tools for efficiently meeting current and future demands while mitigating droughts. By implementing the guiding principles in the Board's resolution calling for conservation as a way of life on June 13, 2023, Valley Water will continue encouraging water conservation as a life-long habit and seek to keep drought-level participation and engagement in conservation programs.
FY26 Tactics:	<ul style="list-style-type: none"> Continue achieving water savings from the public and minimize water use rebound increasing to pre-drought levels through continued water waste restriction enforcement, year-round educational outreach, media campaigns and effective water conservation campaigns to encourage conservation as a way of life. Increase collaboration with our retailer partners to promote Valley Water's water conservation programs and to obtain needed data to better target programs. Engage and support private-sector stakeholders organizations, local, state, and federal agencies that promote water conservation. Increase participation of local businesses and corporations so they may partake in conservation efforts and programs, including compliance with new restrictions on watering CII nonfunctional turf through continued partnerships with: (1), BAWSCA to host a series of workshops to support regional water retailers' compliance with water efficiency related state regulations, including the Conservation Framework and the ban on irrigating non-functional turf; and (2), CalWEP to provide funding for and collaborate on the development of a non-functional turf toolkit intended to equip water retailers with resources that promote consistent approaches, guidelines, and outreach messaging for the various stakeholder groups affected by the ban.

	<ul style="list-style-type: none"> • Ensure water conservation programs are available to all sectors of the community and support renters, seniors, and U.S. veterans. • Develop and implement a Drought Response Plan with support and input from our retailer partners and the broader community. • Continue to pursue the “no regrets” package, which addresses advanced metering infrastructure, Graywater Rebate Program expansion, leak repair incentives, and stormwater capture (agricultural land recharge, stormwater recharge, rain barrel rebates, and rain garden rebates). • Continue to advocate with cities to promote Valley Water's water conservation programs to residents and businesses and renew and develop additional cost-share agreements with cities for Valley Water's various conservation programs.
Monitoring:	Water Supply and Demand Management Committee
Related Staff Plans:	Water Conservation Strategic Plan Stormwater Resource Plans Water Supply Master Plan Safe, Clean Water and Natural Flood Protection Program

Section: NATURAL FLOOD PROTECTION

GOAL: Provide natural flood protection to reduce risk and improve health and safety.

Objective 1:	Protect people and property from flooding in all regions of the County, by applying a comprehensive, integrated watershed management approach that balances environmental quality, environmental justice, sustainability, and cost.
Challenge / Opportunity:	Valley Water is challenged to sustain ecosystem health while managing local water resources for flood protection and water supply. By using an integrated approach to planning and design, there is an opportunity to create flood protection projects with multiple benefits, while ensuring schools, senior centers, and group homes for youth and individuals with disabilities, etc., are all represented.
FY26 Tactics:	<ul style="list-style-type: none"> • Strengthen partnerships with the county and local municipalities to improve collaboration and coordination on flood protection projects and areas that are subject to flooding. • Finalize Subsequent Environmental Impact Report (SEIR) for the Stream Maintenance Program 2026-2036 (SMP-3). • Complete Flood Vulnerability Assessments for the Lower Peninsula and West Valley Watersheds to address risks to health and safety and locations where infrastructure is no longer meeting the design level of service. • Ensure active participation by county and local municipal governments in the watershed master planning process.

	<ul style="list-style-type: none"> • Complete construction of Reaches 1-3 of the Shoreline Phase I Project and pursue funding alternatives for Reaches 4-5 to provide 100-year coastal flood risk management, ecosystem restoration, recreational opportunities, and resiliency for sea level rise. • Continue construction for Upper Llagas Creek Flood Protection Project Phase 2B and work with NRCS to identify additional funding beyond the \$80M for the project secured in FY25 • Explore federal funding and grant opportunities to advance Continue construction for the Palo Alto Flood Basin Project into construction, a repair project to replace six hydraulic flap gates and includes seismic retrofit and rehabilitation work ensure a functional flood basin with wetland habitat. • Advance the Sunnyvale East/West Channels Project into construction to provide 100-year storm water flood protection. • Work with USACE to design the Upper Guadalupe River Project for 100-year flood protection, while also evaluating smaller-scale interim projects, developing an implementation strategy, and pursuing potential grant funding. • Continue to partner with the San Francisquito Joint Powers Authority (JPA) on the San Francisquito Creek upstream 101 Project. • Determine what policy role Valley Water should play with the San Francisquito Creek JPA, including determining what entity should be responsible for ongoing operations and maintenance. • Continue design and construction of the Coyote Creek Flood Protection Project and ongoing plant maintenance of Coyote Creek Flood Management Measures Project.
Monitoring:	Capital Improvement Program Committee Board Policy and Planning Committee Safe Clean Water and Natural Flood Protection Program Independent Monitoring Committee
Related Staff Plans:	Watershed Master Plans Safe, Clean Water and Natural Flood Protection Program CIP Five-Year Plan Stream Maintenance Program

Section: ENVIRONMENTAL STEWARDSHIP

GOAL: Sustain ecosystem health while managing local water resources for flood protection and water supply.

Objective 1:	Plan and design projects with multiple benefits, including protecting ecosystem functions, enhancing habitat, and improving connectivity in all regions of the County.
Challenge / Opportunity:	Valley Water's projects and programs require integrated planning to ensure capital improvements, operations, and maintenance activities are balanced with environmental stewardship goals. Valley Water strives to protect and restore habitats to support native species throughout Santa Clara County.

FY26 Tactics:	<ul style="list-style-type: none"> Continue to develop West Valley and Lower Peninsula watershed master plans, including appropriate metrics to monitor Valley Water's impacts on and benefit to the environment. Complete Greenhouse Gas (GHG) Reduction Plan as part of the Extreme Weather Events Action Plan implementation. Complete the Planning Study Report for the Calabazas/San Tomas Aquino (STA) Creek-Marsh Connection Project (Creek-Marsh Connection Project). Complete the Ogier Ponds Separation from Coyote Creek Planning Study Report. Complete the Moffett Fish Ladder Planning Study Report and continue design for the preferred alternative. Begin construction of Pond A4 Resilient Habitat Restoration Project Phase 1, including staging area construction and initial mudflat creation. Continue to develop and build on partnerships with environmental organizations and tribal communities when developing projects.
Monitoring:	Board Policy and Monitoring Committee Capital Improvement Committee Stream Planning and Operations Committee
Related Staff Plans:	Watershed Master Plans Greenhouse Gas Reduction Plan Extreme Weather Events Action Plan CIP Five-Year Plan
Objective 2:	Protect creeks, bay, and other aquatic ecosystems from threats of pollution and degradation.
Challenge / Opportunity:	Valley Water continues to coordinate with local cities and agencies to improve the health of our local waterways, including pollution prevention and addressing threats to water quality. Opportunities exist to further collaborate with the County, cities, and social services agencies on encampment management efforts and to develop long-term solutions for unhoused individuals to keep our creeks clean.
FY26 Tactics:	<ul style="list-style-type: none"> Continue efforts to protect the ecosystem and water quality of our water bodies and the integrity of our infrastructure. Such efforts include preventing stormwater pollution, increased implementation of green stormwater infrastructure, addressing mercury pollution, encampment clean ups, and other efforts under Safe Clean Water B and F priorities. Continue to manage the Portable Toilet Facility Program to reduce bio-waste discharges into the waterways. Continue partnerships and investments on a regional scale such as the South Bay Salt Pond Restoration and Santa Clara Valley Urban Runoff Pollution Prevention Program (SCVURPPP). Continue opportunities for volunteers to support cleanup efforts and events. Support legislative efforts to eliminate or reduce waste entering waterways Pursue MOAs with local agencies and the County to holistically manage encampments on waterways.

Monitoring:	Environmental Creek Cleanup Committee
Related Staff Plans:	Watershed Master Plans Santa Clara Valley Urban Runoff Pollution Prevention Program Stormwater Resource Plan Safe, Clean Water and Natural Flood Protection Program
Objective 3:	Complete and implement the Fisheries and Aquatic Habitat Collaborative Effort (FAHCE) agreement.
Challenge / Opportunity:	For over 25 years, Valley Water has been working to resolve compliance challenges and disagreements surrounding fish, wildlife, water quality, and other beneficial uses in Coyote Creek, Guadalupe River, and Stevens Creek watershed areas. Challenges to fully implementing the FAHCE agreement include obtaining federal and state permits from multiple regulatory agencies, refining and processing water rights change petitions, the technical complexity of the fisheries impacts analysis, coordination with other ongoing related projects, and managing stakeholder expectations of interested parties.
FY26 Tactics:	<ul style="list-style-type: none"> • Continue to implement the FAHCE Plus flow measures. • Continue to implement feasibility studies, monitoring activities, and planning for various fish passage and habitat improvements as identified in existing Settlement Agreement. • Continue fisheries monitoring program. • Continue to support an adaptive management program that encompasses all three creeks. • Continue coordination with the ADSRP project. • Continue to plan and design phase 1 non-flow measures at Ogier Ponds and Moffett Fish Ladder.
Monitoring:	Stream Planning and Operations Committee
Related Staff Plans:	FAHCE Annual Monitoring Report Fish Habitat Restoration Plan for Coyote Creek, Guadalupe River, and Stevens Creek Watersheds Seismic Retrofit Programs for Dam Safety Aquatic habitat restoration plans/feasibility studies/site-specific improvements affecting all three watersheds (e.g., Countywide Large Woody Debris Program) Collaborative agreements for in-stream habitat improvements (e.g., collaboration with County Parks) Watershed Master Plans Ogier Ponds Planning Study Report

Section: ADDRESSING ENCAMPMENTS OF UNSHELTERED PEOPLE

GOAL: Safeguard water resources and facilities from encampment impacts.

Objective 1:	Protect waterways and facilities from encampment impacts while collaborating with community partners and supporting regional efforts to reduce homelessness.
Challenge / Opportunity:	Water is challenged to protect waterways, water supply facilities, and flood risk reduction infrastructure from the impacts of encampments, which include discharge of trash, debris, biowaste, and other hazardous materials, soil erosion, and wildfire risks, as well as damage to flood protection infrastructure and environmental mitigation sites. Opportunities exist to collaborate with local governments, service providers, and unsheltered people to reduce these impacts and to support regional efforts that provide housing and services for unsheltered individuals.
FY26 Tactics:	<ul style="list-style-type: none"> Continue large scale trash cleanups on Valley Water lands to reduce encampment-generated pollution. Enforce the Water Resources Protection Zones (WRPZ) Ordinance to address high-priority health, safety, and environmental hazards. Provide outreach on Encampment Condition Guidelines to promote safer practices. Continue management of the Portable Toilet Facility Program to reduce bio-waste discharges. Continue to provide waste receptacles in heavily impacted encampment areas as needed. Continue to support the provision of outreach services through the agreement with the Santa Clara County Office of Supportive Housing. Continue geospatial mapping of encampments on Valley Water lands to monitor intervention effectiveness. Explore joint committees, MOAs, or other partnerships with agencies to address encampments collaboratively. Coordinate with agency and private partners on land use opportunities to support emergency or transitional housing. Explore state legislation and policy opportunities to support the expansion of housing and service options for unsheltered individuals. Pursue state and federal grants with local partners in support of efforts to develop low-barrier navigation centers, supportive housing, transitional housing, and affordable housing. Pursue rehabilitation and restoration of encampment-related environmental impacts under the Stream Maintenance Program (SMP).
Monitoring:	Environmental Creek Cleanup Committee
Related Staff Plans:	Water Resources Protection Zones Ordinance Implementation Plan

Objective 2:	Protect the safety of Valley Water staff, residential neighbors, and unsheltered individuals by working independently and in partnership with law enforcement agencies.
Challenge / Opportunity:	There are serious safety concerns for staff, residential neighbors, and unsheltered individuals in and around encampments on Valley Water lands. Hazards include threats, aggressive behavior, exposure to weapons and dangerous animals, wildfire from campfires, solar panels, and propane tanks, and flood risks that can cause serious injury or death. Opportunities exist to expand the use of technology and strengthen collaborations with law enforcement agencies, the District Attorney's Office, and local municipalities to improve incident response and manage risks to enhance safety for all.
FY26 Tactics:	<ul style="list-style-type: none"> • Utilize geospatial tracking and critical event notifications to provide staff with real-time security advisories. • Continue working with local law enforcement to support staff safety, including maintaining the Stream Stewardship Law Enforcement agreement with San Jose Police Department. • Collaborate with law enforcement and the Santa Clara County District Attorney's Office to enforce WRPZ Ordinance prohibitions, especially for high priority violations that impact safety. • Pursue restraining orders against individuals who threaten staff. • Continue weed abatement and fuel reduction work around encampments to reduce wildfire risks. • Pursue MOAs with local municipalities and the County to improve incident response and address activities that threaten the safety of staff and the safety of public.
Monitoring:	Environmental Creek Cleanup Committee
Related Staff Plans:	

Section: EXTREME WEATHER EVENTS

GOAL: Mitigate carbon emissions and adapt Valley Water operations to extreme weather events

Objective 1:	Address future impacts of extreme weather events to Valley Water's mission and operations.
Challenge / Opportunity:	Valley Water's ability to fulfill its mission will be challenged in the future by warmer temperatures, changing precipitation patterns, reduced snowpack, and rising sea levels. Valley Water has been working on greenhouse reduction efforts since 2008 and many adaptation actions over the past decade; however, with adoption of the Extreme Weather Events Action Plan there is an opportunity for greater impact.
FY26 Tactics:	<ul style="list-style-type: none"> Finalize Greenhouse Gas (GHG) Reduction Plan which updates GHG inventory methodology to include all Valley Water activities and identifies specific, measurable actions to reduce emissions and streamline CEQA for future capital projects. Continue to monitor progress on adaptation actions as identified in the Extreme Weather Events Action Plan and support high priority projects such as the South San Francisco Bay Shoreline project. Ensure incorporation of environmental justice (EJ) considerations into planning and processes to support mitigation of carbon emissions and impact from extreme weather events. Explore feasibility of a Complete Valley Water carbon sequestration program to offset emissions from capital projects that includes potential Valley Water and external agency programs and projects.
Monitoring:	Board Policy and Monitoring Committee
Related Staff Plans:	Extreme Weather Events Action Plan Greenhouse Gas Reduction Plan

Section: BUSINESS MANAGEMENT

GOAL: Promote effective management of water supply, flood protection, and environmental stewardship through responsive and socially responsible business services.

Objective 1:	Maintain appropriate staffing levels and expertise, prioritize the safety of our staff, and build and sustain a collaborative working environment for all staff and partners while ensuring fair employment.
Challenge / Opportunity:	The Board recognizes that Valley Water's workforce is the critical component to providing clean, safe drinking water, effective flood protection, and environmental stewardship. The Board therefore remains committed to supporting the recruitment of capable employees with knowledge and subject matter expertise, investing in staff training to meet changing skills and capacity needs, developing the necessary policies and guidance that strengthen employee safety, and establishing Valley Water as an employer of choice.

FY26 Tactics:	<ul style="list-style-type: none"> • Continue to implement initiatives that will expand hiring outreach to individuals that are disabled or have health conditions/impairments, military veterans, and formerly incarcerated individuals, with an emphasis on hiring from the local region. • Continue to implement next generation and career pathways program to provide internal and external development for professional growth. • Advance the development of a skilled trades apprenticeship program. • Maximize the safety of staff working in creeks, encampments, and Valley Water facilities, and continue to promote health & safety guidance to protect staff from public health emergencies and environmental impacts.
Monitoring:	Board Policy and Monitoring Committee
Related Staff Plans:	
Objective 2:	Provide affordable and cost-effective level of services.
Challenge / Opportunity:	The Board understands its responsibility to regularly evaluate and monitor Valley Water's financial status to ensure the level of services provided are reasonable and cost effective. As such, driving continual improvement efforts are key to delivering affordable and effective services while controlling expectations regarding what Valley Water can achieve and what it can afford to do. In addition, the affordability of water continues to be a major issue faced by communities across the nation. The Board has an opportunity to raise issues around water affordability at local and statewide levels and advocate for changes that benefit all communities.
FY26 Tactics:	<ul style="list-style-type: none"> • Complete 3-4 Board-initiated or management-initiated performance audits, or other performance improvement efforts, benchmarking studies, or best practice implementations. • Establish Valley Water as a statewide leader in conversations around water affordability. • Continue to seek and obtain grants and funding from federal, state and other sources • Continue to fund a residential water rate assistance program.
Monitoring:	Board Audit Committee
Related Staff Plans:	Operating and Capital Budget Board and Management Audit Reports



Santa Clara Valley Water District

File No.: 25-0822

Agenda Date: 10/7/2025
Item No.: 4.3.

COMMITTEE AGENDA MEMORANDUM Board Policy and Monitoring Committee

Government Code § 84308 Applies: Yes ☐ No ☒
(If "YES" Complete Attachment A - Gov. Code § 84308)

SUBJECT:

Receive and Discuss the 2025 Board Policy and Monitoring Committee (BPMC) Work Plan, and Provide Feedback on Upcoming Discussion Items, and Next Meeting Date.

RECOMMENDATION:

Receive and discuss the 2025 BPMC Work Plan, and Provide Feedback on Upcoming Discussion Items, and Next Meeting Date.

SUMMARY:

Under the direction of the Clerk, Work Plans are used by all Board Committees to increase Committee efficiency, provide increased public notice of intended Committee discussions, and enable improved follow-up by staff. Work Plans are dynamic documents managed by Committee Chairs and are subject to change.

ENVIRONMENTAL JUSTICE IMPACT:

The Committee's Work Plan is not subject to an environmental justice impact analysis.

ATTACHMENTS:

Attachment 1: 2025 BPMC Work Plan

UNCLASSIFIED MANAGER:

Candice Kwok-Smith, 408-630-3193

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Board Policy & Monitoring Committee 2025 Work Plan - October 2025

Subject	Task	January	February	March	April	May	June	July	August	September	October	November	December
Board Planning Process & Policy Review	Develop Draft FY25-26 Board Work Plan									✕	X		
	Update on Watershed Master Plans						X						
	Extreme Weather Events Action Plan Implementation: Greenhouse Gas Reduction Plan Update					X							
	Water Resources Protection Ordinance Modification, including Encroachment Licensing Program				X		X						
	Encroachment Permit Fee Schedule Update				X								
	Standard Rate Schedule for Well Permitting Services and Activities										X		
Human Resources	All-Employee Survey Update									✕		X	
	Veteran's Program Update											X	
Other Assignments Requested by the Board	Review Process for Stakeholder Outreach when making changes to the Safe, Clean Water and Natural Flood Protection Program.				X								
	Review Complaint Process for Board Appointed Officers (BAOs)									✕			

*Red item added.

✕ - Item Moved or Deleted

W:\COB\COMMITTEES\Committees - Board Policy & Monitoring Committee (former BPPC-D&I)\2025 Meetings\2025 Work Plans BPMC

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