<table>
<thead>
<tr>
<th>Page</th>
<th>CEO BULLETIN &amp; NEWSLETTERS</th>
</tr>
</thead>
<tbody>
<tr>
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<td><strong>None.</strong></td>
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<table>
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<tr>
<th>Board Member Requests &amp; Informational Items</th>
</tr>
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<tbody>
<tr>
<td>3</td>
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<td>4</td>
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<table>
<thead>
<tr>
<th>Incoming Board Correspondence</th>
</tr>
</thead>
<tbody>
<tr>
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<table>
<thead>
<tr>
<th>Outgoing Board Correspondence</th>
</tr>
</thead>
<tbody>
<tr>
<td>None.</td>
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</tbody>
</table>
BOARD MEMBER REQUESTS
and Informational Items
<table>
<thead>
<tr>
<th>Request</th>
<th>Request Date</th>
<th>Director</th>
<th>BAO/Chief</th>
<th>Staff</th>
<th>Description</th>
<th>20 Days Due Date</th>
<th>Expected Completion Date</th>
<th>Disposition</th>
</tr>
</thead>
<tbody>
<tr>
<td>I-23-0022</td>
<td>08/10/23</td>
<td>Eisenberg</td>
<td>Yoke</td>
<td>Mcelroy</td>
<td>Provide Director Eisenberg with a copy of the performance management slide deck presented at the 8/10/23 Townhall Meeting.</td>
<td>08/31/23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>I-23-0023</td>
<td>08/21/23</td>
<td>Eisenberg</td>
<td>Gibson</td>
<td>Lugo</td>
<td>Provide Director Eisenberg with a briefing on proposed support of new legislation that will allegedly assist the Palo Alto airport at the expense of the neighboring communities? She would like to understand the thinking behind this given that she has been part of the large group of residents fighting against the huge amounts of carcinogenic lead pollution caused by this private airport.</td>
<td>09/10/23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>I-23-0024</td>
<td>08/22/23</td>
<td>Eisenberg</td>
<td>Yoke</td>
<td>Ndah</td>
<td>Director Eisenberg requests that the current restroom signs inside the visitor’s center at the SVAWPC be replaced with the non-binary symbol.</td>
<td>09/11/23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>R-23-0010</td>
<td>08/08/23</td>
<td>Beall</td>
<td>Yoke</td>
<td>Mcelroy</td>
<td>Director Beall requested that staff look at the feasibility of VTA supplying transit passes (or clipper cards) for employees and family members.</td>
<td>08/29/23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>R-23-0011</td>
<td>08/08/23</td>
<td>Eisenberg</td>
<td>Taylor</td>
<td>Chinte Salandanan</td>
<td>Director Eisenberg requested a report on BAO travel for the last year, including costs and how time was charged.</td>
<td>08/29/23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>R-23-0012</td>
<td>08/22/23</td>
<td>Hsueh</td>
<td>Hakes</td>
<td>Bourgeois</td>
<td>Staff to share newly adopted FY24 Board Policy Calendar with EWRC Chair/Vice Chair to assist in determining timely items discussion/input items on future EWRC Agendas.</td>
<td>09/12/23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>R-23-0013</td>
<td>08/22/23</td>
<td>Beall</td>
<td>Baker</td>
<td>Williams</td>
<td>Staff to investigate if the small empty pond on Sunnyoaks Avenue in Campbell, between the fire department and the training facility, can be used by the city and the fire department.</td>
<td>09/12/23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>R-23-0014</td>
<td>08/22/23</td>
<td>Beall</td>
<td>Baker</td>
<td>Williams</td>
<td>Staff to investigate if other small empty ponds within the City of Campbell can be used for other purposes.</td>
<td>09/12/23</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MEMORANDUM
FC 14 (08-21-19)

TO: Board of Directors
FROM: Melanie Richardson
Acting Chief Executive Officer

SUBJECT: Fiscal Year 2022-2023 (FY 23) Ends Policy Outcome Measure Status Report
DATE: August 10, 2023

In October 2021, the CEO reported that the quarterly performance report was being reformatted and updated based on consultant input and feedback from the Leadership Team. Furthermore, the frequency of the report was revised from quarterly to semi-annually. The last report provided by the CEO was in February 2023. The latest update to the performance report is attached and is one of the ways that the Santa Clara Valley Water District Board of Directors (the Board) monitors the degree to which the Board policies are being met by the Chief Executive Officer.

The organization’s performance toward accomplishing the Board’s Ends policy goals and objectives is the responsibility of the Board Appointed Officers. Outcome Measures are derived and implemented through the budget process and guide development of project and individual staff work plans. These plans specify operational activities to be implemented to achieve the Board’s direction for the organization.

The BAOs analyze and monitor organizational performance through operational management reviews and report results to the Board through Performance Reports, as required by Board-BAO Linkage Policy 5.4:

All policies which instruct the BAOs will be monitored at a frequency and by a method chosen by the Board. The Board can monitor any policy at any time by any method, but will ordinarily depend on a routine schedule. Proposed Frequency = Semi-Annual.

The performance of the Outcome Measures is regularly monitored to ensure that they are achieved and meet the Board’s expectations and are used to monitor the CEO’s performance.

The alignment of the Board policies, and the Budget Process supports a cycle of continual improvement. The outcomes from monitoring either reinforce existing Board policy or facilitate recommended policy changes for Board consideration.

The report summarizes the status of 17 Outcome Measures, grouped by Board Ends Policy. These performance areas were monitored by Watersheds, Water Utility Enterprise, and Admin Services and their status was reported to the CEO. The new report format provides information that management can use to determine the current status and redirect the effort as needed based on the current situation and/or anticipated challenges. This report will be provided at the beginning and halfway through each fiscal year.

Please contact me if you have comments or questions about this report.

Melanie Richardson, P.E.
Assistant Chief Executive Officer
Acting for Rick L. Callender
Chief Executive Officer
Valley Water

kam
FY23 Ends Policy Performance Matrix
<table>
<thead>
<tr>
<th>OUTCOME MEASURE</th>
<th>FY 21-22 Outcome</th>
<th>FY 22-23 Outcome</th>
<th>Target Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>E-2 Valley Water provides reliable, safe, and affordable water supply for current and future generations in all communities served.</td>
<td>100% of annual water demand was met. Annual demand was down 11% compared to 2019 due to drought (on June 9, 2021 the Board called for a 15% reduction in water use compared to 2019).</td>
<td>100% of annual water demand was met. Annual demand was down 7% compared to 2019 due to drought (on June 9, 2021 the Board called for a 10% reduction in water use compared to 2019).</td>
<td>100% of annual water demand is met without calling for more than 25% water use reduction.</td>
</tr>
<tr>
<td>Total acre-feet of groundwater storage</td>
<td>312,000 acre-feet.</td>
<td>Total groundwater storage of more than 374,000 acre-feet.</td>
<td>Total groundwater storage is greater than 300,000 acre-feet.</td>
</tr>
<tr>
<td>Percentage of subsidence index wells with groundwater levels above subsidence thresholds</td>
<td>100% of subsidence index wells had groundwater levels above subsidence thresholds.</td>
<td>100% of subsidence index wells with groundwater levels above subsidence thresholds.</td>
<td>100% of subsidence index wells with groundwater levels above subsidence thresholds.</td>
</tr>
<tr>
<td>Percentage of water supply wells that meet or exceed quality standards</td>
<td>81% of water supply wells tested met all primary drinking water standards (based on calendar year 2021).</td>
<td>85% of water supply wells tested met all primary drinking water standards (based on calendar year 2022 data).</td>
<td>90% of water supply wells meet or exceed quality standards.</td>
</tr>
<tr>
<td>Percentage of treated water that meets or exceeds primary drinking water standards.</td>
<td>100% of treated water delivered met or exceeded all primary drinking water standards.</td>
<td>100% of treated water delivered met or exceeded all primary drinking water standards.</td>
<td>100% of treated water meets or exceeds primary drinking water standards.</td>
</tr>
<tr>
<td>Average budget for WARP and SCW F8 projects amounted to 24.5% of annual Watersheds O&amp;M budget.</td>
<td>Average budget for WARP and SCW F8 projects amounted to 13.9% of annual Watersheds O&amp;M budget.</td>
<td>Average budget for WARP and SCW F8 projects is equivalent to at least 15% of Watersheds O&amp;M Division annual budget.</td>
<td></td>
</tr>
<tr>
<td>Percent of flood protection facilities inspected annually.</td>
<td>100% of levees were inspected and maintained in FY22. It is noted that staff’s ability to conduct creek and levee inspections continues to be compromised in certain high-risk areas due to safety concerns and at times, insufficient law enforcement support.</td>
<td>100% of levees were inspected and maintained in FY23. Staff’s ability to conduct creek and levee inspections continues to be compromised in certain high-risk areas due to safety concerns and at times, insufficient law enforcement support.</td>
<td>100% of levees and at least 50% of other flood protection facilities inspected annually.</td>
</tr>
<tr>
<td>NFIP CRS (total points currently being maintained in FY22 Q4). As of 06/22, the point summary remains as follows: 16,930 w/o Valley Water’s points; 18,776 w/Valley Water points.</td>
<td>NFIP CRS (total points currently being maintained in FY23 Q4). As of 06/23, the point summary remains as follows: 17,115 w/o Valley Water’s points; 18,939 w/Valley Water points.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E-3 Natural flood protection is provided to reduce risk and improve health and safety for residents, businesses, and visitors, now and into the future.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Percent of flood protection projects that incorporate natural flood protection features</td>
<td>83% of capital flood protection projects in the CIP incorporate NFIP features (based on FY23-27 CIP Report).</td>
<td>83% of capital flood protection projects in the CIP incorporate NFIP features.</td>
<td>90% of flood protection projects incorporate natural flood protection (NFIP) features that enhance the physical, hydrologic, and ecological functions and processes of streamwaters within the community setting.</td>
</tr>
<tr>
<td>Ecological data are made available to the public through the Valley Water webpage annually and the EcoAtlas tool.</td>
<td>100% of VW’s annual reports with ecological data are made available to the public through the Valley Water webpage and the EcoAtlas tool.</td>
<td>100% of VW’s annual reports with ecological data are made available to the public through the Valley Water webpage and the EcoAtlas tool.</td>
<td>100% of Valley Water annual ecological monitoring reports are made available to the public.</td>
</tr>
<tr>
<td>100% based on FY23-27 CIP Report</td>
<td>100% based on FY23-27 CIP Report</td>
<td>100% of new Joint Use Agreements (JUAs) that comply with the Trails Policy Criteria and Guidance.</td>
<td>100% of new Joint Use Agreements comply with the Trails Policy Criteria and Guidance.</td>
</tr>
<tr>
<td>E-4 Water resources stewardship protects and enhances ecosystem health.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>E-5 Valley Water is carbon neutral and provides equitable, climate-resilient water supply, flood protection, and water resource stewardship to all communities in Santa Clara County. This will be accomplished through the implementation of the Climate Change Action Plan.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
The purpose of this memorandum is to provide you with a copy of recent Risk Management staff's communication with parties/individuals that have filed a claim against Valley Water.

Please find the following:

1) August 10, 2023 – Letter acknowledging receipt of claim to Sharon Perry (District 5)
2) August 14, 2023 – Claim Settlement letter to Yan Sun (District 2)
3) August 18, 2023 – Claim Settlement letter to Guy Trujillo (District 1)
4) August 18, 2023 – Claim Settlement letter to Doug Desmond obo Saratoga Oaks Homeowners Association (SOHA) (District 5)

For additional information, please contact me at 408-630-2652.

Lilian Dennis obo
David Cahen
Risk Manager
Risk Management Unit
August 10, 2023

Sharon Perry
14333 Saratoga Ave. #17
Saratoga, CA 95070

Re: Receipt of Claim – L2230040

Dear Sharon Perry:

We received your claim regarding tree limb that fell on or about June 15, 2023 resulting in fence damage.

We are currently investigating the claim and will notify you of our findings.

If you have any questions, please don’t hesitate to contact me at (408) 630-2213 or at dcahen@valleywater.org

Sincerely,

David Cahen
Risk Manager
Risk Management Unit
CLAIM AGAINST THE SANTA CLARA VALLEY WATER DISTRICT
California Government Code Sections 900 and following

The completed form can be mailed, sent electronically or hand delivered. Mail or deliver to:
Clerk of the Board
Santa Clara Valley Water District-HQ
5700 Almaden Expressway
San Jose, CA. 95118

Or submit the completed form electronically to: clerkoftheboard@valleywater.org

For SCVWD Use Only

Date Received: 8/10/23

- Box
- CEO
- Hand Delivered
- District Counsel
- Email
- Risk Management
- Other:
- COB
- BOD (District #): 5

With certain exceptions, claims for personal injury or property damage MUST be filed within six months of the incident giving rise to the claim. Claimant must complete each section. If information is unknown, write "unknown" in the appropriate box. Please use additional pages if necessary. Please attach itemized receipts, witness statements, photos and all other documentation that you believe will be helpful to process your claim. Claimant MUST sign and date the form; see last page.

Name of Claimant: Sharon Perry
Email Address: slpshep@aol.com

Address of Claimant:
14333 Saratoga Ave #17
City: Saratoga
State: Ca
Zip: 95070

Address to which Notices should be sent, if different from above:
City: Saratoga
State: Ca
Zip: 95070

Home Phone Number:
Cell Phone Number:
408-348-1965

Work Phone Number:

Is this claim being filed on behalf of a minor? □ Yes □ No
If so, please indicate minor's date of birth:

Relationship to the minor:

Date and time of incident or loss:
6-15-23 aprox
Location of incident or loss (address):
20812 4th Street #21
Saratoga Ca 95070

Is there a police report? □ Yes □ No
If Yes, Police Report Case #:

Describe how the incident or loss happened, and the reason you believe the Santa Clara Valley Water District is responsible for your damages (Please attach additional sheets if necessary):
The SCVWD came out to determined where the limb of a tree originated from. It was noted it fell from outside of the residence into 20812 4th Street #21 's fence causing damage and leaving the heavy debris.
In detail, describe the damage or injury (Please attach additional sheets if necessary):

List Name(s) and contact information of any witness(es) or District employee involved (if any):

DAMAGES CLAIMED: Basis for computation of amounts claimed (include copies of bills, invoices, estimates, receipts, photos, police case # or other documentation.) Note: If your claim is more than $10,000, you need not fill in an amount, but must state whether jurisdiction for the claim would be in the Limited Jurisdiction (up to $25,000) or Unlimited jurisdiction of the Superior Court.

Is the amount of the claim under $10,000?
☐ Yes ☐ No

Court Jurisdiction: (Check One)
☐ Limited Civil ☐ Unlimited Civil

<table>
<thead>
<tr>
<th>ITEMS</th>
<th>CLAIM AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>$</td>
</tr>
<tr>
<td>2.</td>
<td>$</td>
</tr>
<tr>
<td>3.</td>
<td>$</td>
</tr>
<tr>
<td>4.</td>
<td>$</td>
</tr>
</tbody>
</table>

TOTAL AMOUNT $  

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE OR FRAUDULENT CLAIM (Penal Code Section 72 and 550)

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except to those matters stated upon information and belief and as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is TRUE and CORRECT.

Signed this 8th day of August, 2023  

Claimant’s Signature

Government Code Section 945.6 provides that, with limited exceptions, any suit brought against a public entity must be commenced:

(1) If written notice is given of a denial of claim in accordance with Section 913, not later than six months after the date such notice is personally delivered or deposited in the mail.

(2) If written notice is not given of a denial of claim in accordance with Section 913, within two years from the accrual of the cause of action.
August 14, 2023

Yan Sun
3563 Mauricia Avenue
Santa Clara, CA 95051

Re: Settlement – L2340001

Dear Mr. Sun:

Enclosed is the final settlement check regarding the above-mentioned claim. The total amount of the settlement is $2,450.00.

On behalf of Valley Water, I apologize for any inconvenience this incident caused and thank you for your cooperation.

Sincerely,

Lilian Dennis obo
David Cahen
Risk Manager
Risk Management Unit

Enc: Settlement Check #502810
August 18, 2023

Guy Trujillo  
96 Sterling Lane  
Morgan Hill, CA  95037

Re: Settlement – L2230033

Dear Mr. Trujillo:

Enclosed is the final settlement check regarding the above-mentioned claim. The total amount of the settlement is $482.50.

On behalf of Valley Water, I apologize for any inconvenience this incident caused and thank you for your cooperation.

Sincerely,

[Signature]

Lilian Dennis  
ob  
David Cahen  
Risk Manager  
Risk Management Unit

Enc: Settlement Check #503272
August 18, 2023

Doug Desmond, Board of Directors V.P.
Saratoga Oaks Homeowners Association
14646 Springer Court
Saratoga, CA 95070

Re: Settlement – L2230037

Dear Mr. Desmond:

Enclosed is the final settlement check regarding the above-mentioned claim. The total amount of the settlement is $287.50.

On behalf of Valley Water, I apologize for any inconvenience this incident caused and thank you for your cooperation.

Sincerely,

Lilian Dennis obo
David Cahen
Risk Manager
Risk Management Unit

Enc: Settlement Check #503250
In response to Director Eisenberg’s request on August 10, 2023, attached is a copy of the Performance Management Process presentation that was shared at the Town Hall on August 10, 2023.

Patrice McElroy
Deputy Administrative Officer
Human Resources

Enc: Administrative Services Updates_08.10.23 Town Hall
ATMS (Automated Talent Management System) Update
Presentation Outline

• Eligibility
• Schedule
• Kudos Performance Points
• Frequently Asked Questions
• Additional Resources
### Eligibility

<table>
<thead>
<tr>
<th>Participate in the ATMS Year-End Evaluation and Goal-Setting processes</th>
<th>Do NOT participate in the ATMS Year-End Evaluation and Goal-Setting processes</th>
</tr>
</thead>
</table>
| Regular employees* (full time and part time) | Temporary staff  
Student interns  
Contractors  
Retired Annuitants  
Limited Term Employees |

*Employees hired within the 3 months of the new fiscal year (start date of April 1, 2023 or later) do not receive an annual evaluation*
FY23 Year-End Evaluations and FY24 Goal-Setting Process Schedule

**FY23 Year-End Evaluations**
- Employees begin writing self-appraisals*
  - THURS, JULY 13
- Supervisors begin writing evaluations
  - THURS, AUG 10
- Supervisors finish writing employee evaluations and meeting with employees to discuss
  - THURS, SEPT 7
- Employee sign-off due date
  - THURS, SEPT 28

**FY24 Goal-Setting Process**
- Employees begin drafting FY24 goals
  - THURS, JULY 13
- Employee FY24 draft goals due; Supervisors begin reviewing draft goals
  - THURS, AUG 10
- Supervisors approve employee FY24 goals; employees begin signing off on goals
  - THURS, SEPT 7
- Employee goal sign-off due date
  - THURS, SEPT 28

* Classified Employees who receive an Overall Performance Rating of "Achieved" or higher will receive points in Kudos**
Kudos Performance Points

Qualifications for Performance Point Awards

- Submit self-appraisal by the deadline (Aug 10)
- Sign off on evaluation by the deadline (Sept 28)
- Managers must also complete a performance appraisal for each of their direct reports and meet to discuss by the deadline (Sept 7).

<table>
<thead>
<tr>
<th>Overall Rating</th>
<th>Kudos Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Achieved</td>
<td>500 points ($50)</td>
</tr>
<tr>
<td>Exceeds</td>
<td>750 points ($75)</td>
</tr>
<tr>
<td>Exceptional</td>
<td>1,000 points ($100)</td>
</tr>
</tbody>
</table>
Frequently Asked Questions

#1: Are Year-End evaluation self-appraisals mandatory?

#2: How come the goals section in my FY23 evaluation is appearing blank?

#3: Can I have an extension to complete my self-appraisal or draft goals?

#4: What happened to the “Manager Meets with Employee” step?
Visit https://aqua.valleywater.org/performance-management for videos, job aids, office hours, and additional information

Email workforcedevelopment@valleywater.org with questions
https://aqua.valleywater.org/training

Workforce Development Professional Development Catalog

Fiscal Year 2024, 1st Quarter (July - September 2023) and 2nd Quarter (October - December 2023) catalog

Additional Information:

- Prior to clicking on a course link below, ensure to log in to the Learning Management System (LMS) by CLICKING HERE.
- Select one of the categories below (e.g., Highlights, Technical/Software, etc.) to view the courses for each category.
- If you cannot locate a course that matches your developmental goals, contact the Workforce Development Helpdesk. We can research solutions to match your needs.

- IMPORTANT: LinkedIn Learning courses, and SkillSets Online courses, are part of a pilot program and require users to request/enroll in the pilot program.
  - Click here for more information about the pilot program and to enroll.
  - Click here for the LinkedIn Learning catalog.
  - Click here for the SkillSets Online catalog.
ATTACHED are two additional public comments received regarding 8/22/23 Board Agenda item 8.1 – Receive Information on the Pacheco Reservoir Expansion Project.
RE: Misleading Information

Missed opportunity costs is a valid metric in some situations but in this case it is a matter of speculation and is misleading. The arguments for Pacheco Reservoir when based on these propositions fail to provide a strong and grounded case - especially when other more realistic options exist at a much lower cost and lower environmental impacts.

--

Sincerely,
Rita Norton
ritanorton1@gmail.com
Los Gatos, CA
I would like to Express Support

Comment Form
It looks like the benefits of Pacheco vastly outweigh the costs. I support the project and don’t understand why Director Eisenberg continues to present unsupported and exaggerated misinformation. We aren’t all made of money and should strive to manage cost/benefit for all citizens.
INCOMING BOARD CORRESPONDENCE
<table>
<thead>
<tr>
<th>Correspond No</th>
<th>Rec’d By District</th>
<th>Rec’d By COB</th>
<th>Letter To</th>
<th>Letter From</th>
<th>Description</th>
<th>Disposition</th>
<th>BAO/Chief</th>
<th>Staff</th>
<th>Draft Response Due Date</th>
<th>Draft Response Submitted</th>
<th>Writer Ack. Sent</th>
<th>Final Response Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>C-23-0030</td>
<td>01/18/23</td>
<td>01/18/23</td>
<td>All</td>
<td>STEPHEN QUAN</td>
<td>Email from Stephen Quan, to the Board of Directors, dated 01/18/23, regarding Dam Levels and the Drought.</td>
<td>Refer to Staff</td>
<td>Baker</td>
<td>Williams</td>
<td>01/26/23</td>
<td>01/31/23</td>
<td>n/a</td>
<td>02/01/23</td>
</tr>
<tr>
<td>C-23-0045</td>
<td>02/23/23</td>
<td>02/24/23</td>
<td>All</td>
<td>MELISSA MALLORY</td>
<td>Email from Melissa Mallory regarding unhoused along Los Gatos Creek Trail.</td>
<td>Refer to Staff</td>
<td>Blank</td>
<td>Codianne Yerrapotu</td>
<td>03/04/23</td>
<td>03/03/23</td>
<td>n/a</td>
<td>03/10/23</td>
</tr>
<tr>
<td>C-23-0076</td>
<td>03/31/23</td>
<td>04/03/23</td>
<td>All</td>
<td>H.K. WILLARD</td>
<td>Email from H.K. Willard to the Board dated 3/31/23 regarding misleading information in March Water News.</td>
<td>Refer to Staff</td>
<td>Gibson</td>
<td>Rocha</td>
<td>04/11/23</td>
<td>04/07/23</td>
<td>n/a</td>
<td>04/17/23</td>
</tr>
<tr>
<td>C-23-0101</td>
<td>05/12/23</td>
<td>05/12/23</td>
<td>All</td>
<td>STEVE KELLY</td>
<td>Email from Steve Kelly, to the Board, dated 5/12/23, regarding concern for unhoused that may cause threats to residents living near the creeks in</td>
<td>Refer to Staff</td>
<td>Blank</td>
<td>Codianne Yerrapotu</td>
<td>05/20/23</td>
<td>05/22/23</td>
<td>n/a</td>
<td>05/26/23</td>
</tr>
<tr>
<td>Correspond No</td>
<td>Rec'd By District</td>
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<td>C-23-0201</td>
<td></td>
<td>08/11/23</td>
<td>Keegan</td>
<td>LAURA TOGNOLI</td>
<td>Email from Laura Tognoli to Director Keegan and the board, dated 8/11/23, encampment on Los Gatos Creek Trail between Leigh and Bascom.</td>
<td>Refer to Staff</td>
<td>Blank Hakes</td>
<td>Codianne</td>
<td>08/22/23</td>
<td>08/18/23</td>
<td>n/a</td>
<td>08/28/23</td>
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<tr>
<td>C-23-0202</td>
<td></td>
<td>08/12/23</td>
<td>Keegan</td>
<td>LAURA TOGNOLI</td>
<td>Email from Laura Tognoli to Director Keegan and the board, dated 8/12/23, reporting a fire along Los Gatos Creek and the trail.</td>
<td>Refer to Staff</td>
<td>-</td>
<td>Codianne</td>
<td>08/22/23</td>
<td>08/18/23</td>
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<td>08/28/23</td>
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<td>C-23-0203</td>
<td></td>
<td>08/12/23</td>
<td>Keegan</td>
<td>BILL COWDEN</td>
<td>Email from Bill Cowden to Director Keegan and the board, dated 8/12/23, providing a link to video of fire along Los Gatos Creek trail and sending notice to the media.</td>
<td>Refer to Staff</td>
<td>Blank Hakes</td>
<td>Codianne</td>
<td>08/22/23</td>
<td>08/18/23</td>
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<td>C-23-0204</td>
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<td>08/12/23</td>
<td>Keegan</td>
<td>KATHE BASSI</td>
<td>Email from Kathe Bassi to Director</td>
<td>Refer to Staff</td>
<td>Blank Hakes</td>
<td>Codianne</td>
<td>08/22/23</td>
<td>08/18/23</td>
<td>n/a</td>
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<td>Correspond No</td>
<td>Rec'd By District</td>
<td>Rec'd By COB</td>
<td>Letter To</td>
<td>Letter From</td>
<td>Description</td>
<td>Disposition</td>
<td>BAO/ Chief</td>
<td>Staff</td>
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<td>C-23-0207</td>
<td>08/16/23</td>
<td>08/16/23</td>
<td>All</td>
<td>KENNETH MURRAY</td>
<td>Email from Kenneth Murray to board, dated 8/16/23, regarding dead trees along trail on Almaden Expressway.</td>
<td>Refer to Staff</td>
<td>Hakes</td>
<td>Infante Bourgeois</td>
<td>08/24/23</td>
<td>08/24/23</td>
<td>n/a</td>
<td>08/30/23</td>
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<td>C-23-0208</td>
<td>08/21/23</td>
<td>08/21/23</td>
<td>Santos</td>
<td>GLENN HAYDEN Hayden &amp; Kassel</td>
<td>Letter from Glenn Hayden, Hayden &amp; Kassel, to Director Santos, dated 8/21/23, regarding Unsheltered Encampment Along the Sunnyvale East Channel Adjacent to the Maple Tree Inn, 711 East El Camino Real,</td>
<td>Refer to Staff</td>
<td>Hakes</td>
<td>Codianne</td>
<td>08/29/23</td>
<td>-</td>
<td>n/a</td>
<td>09/04/23</td>
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<td>08/23/23</td>
<td>08/23/23</td>
<td>Varela</td>
<td>SANCHIT SHARMAA</td>
<td>Email from Sanchit Sharmaa to Chair Varela, dated 8/23/23, requesting an update to investigation on alleged unauthorized use of Naturally Occurring Management Database (NOA) at Anderson Dam Seismic Retrofit Project.</td>
<td>Refer to Staff</td>
<td>Richardson Yerrapotu</td>
<td>McCarter</td>
<td>08/31/23</td>
<td>-</td>
<td>n/a</td>
<td>09/06/23</td>
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<td>C-23-0211</td>
<td>08/24/23</td>
<td>08/24/23</td>
<td>Varela</td>
<td>LUIS RAMIREZ</td>
<td>Email from Luis Ramirez to Chair Varela, dated 8/24/23, regarding homeless in Gilroy on Valley Water property.</td>
<td>Refer to Staff</td>
<td>Hakes</td>
<td>-</td>
<td>09/01/23</td>
<td>-</td>
<td>n/a</td>
<td>09/07/23</td>
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<td>C-23-0212</td>
<td>08/24/23</td>
<td>08/24/23</td>
<td>Santos</td>
<td>ERIC HA</td>
<td>Email from Eric Ha to Director Santos, dated 8/24/23, regarding unhoused individual setting fire behind</td>
<td>Refer to Staff</td>
<td>Hakes</td>
<td>Codianne</td>
<td>09/01/23</td>
<td>-</td>
<td>n/a</td>
<td>09/07/23</td>
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