



BOARD POLICY AND MONITORING
COMMITTEE MEETING

MINUTES

**SPECIAL MEETING
MONDAY JUNE 9, 2025
10:30 AM**

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER:

A special meeting of the Santa Clara Valley Water District (Valley Water) Board Policy and Monitoring Committee (Committee) was called to order by Chairperson Hsueh in the Valley Water Headquarters Building Boardroom at 5700 Almaden Expressway, San Jose, California, and by Zoom teleconference, at 10:30 a.m.

1.1. Roll Call.

Committee members in attendance were: District 5 Director Nai Hsueh, Chairperson presiding, District 6 Director Tony Estremera, Vice Chairperson, and District 1 Director John Varela.

Staff members in attendance were: Yvonne Arroyo, Lisa Bankosh, Mark Bilski, Mera Burton, John Bourgeois, Mera Burton, Isela Chaparro, Theresa Chinte, Jennifer Codianne, Rosie Cofre, Rachael Gibson, Samantha Greene, Jason Hahn, Chris Hakes, Jeff Ham, Brian Hopper, Diahann Hudson (Solen), Susana Inda, Anna Lee, Becky Manchester, Nick Mascarello, Dave Leon, Sadie Lum, Becky Manchester, Ryan McCarter, Patrice McElroy, Katie Muller, Carlos Orellana, Luz Penilla, Stephanie Simunic, Candice Kwok-Smith, Kirsten Struve, Heidi Williams, Tina Yoke, Alan Zheng.

Public in attendance were: Valley Water Director Shiloh Ballard, District 2, Brenda Hom (Ascent), Arthur Keller, and Kristel Wickham.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA:

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one who wished to speak.

3. APPROVAL OF MINUTES:

3.1 Approval of April 14, Board Policy and Monitoring Committee (BPMC) Minutes.

Recommendation: **Approve the April 14, 2025 BPMC minutes.**

The BPMC considered the minutes of the April 14, 2025 BPMC meeting.

Public Comments: None.

Chairperson Hsueh noted a typographical error on page one, citing Director Varela's District as District 1, not District 2. It was moved by Director Varela, seconded by Director Estremera, that the minutes be approved as amended.

4. REGULAR AGENDA:

4.1 Election of Chair and Vice Chair.

Recommendation: **Elect 2025 Committee Chair and Vice Chairperson.**

Director Varela nominated Chairperson Hsueh to continue as Committee Chairperson and Director Estremera to continue as Committee Vice Chairperson. Director Estremera seconded the motion, which passed unanimously.

4.2 Receive Update and Provide Feedback on the West Valley and Lower Peninsula Watershed Master Plans.

Recommendation: **Receive update and provide feedback on the West Valley and Lower Peninsula Watershed Master Plans.**

Heidi Williams reviewed the information on this item, per the attached Committee Agenda Memo; and per the information contained in the attachment.

The Committee received the information and discussed the following with staff input: general plan funding and implementation timeline, sharing the information with stakeholders and using the plan as a springboard for partnerships.

Public Comment: None.

The Committee received the information and took no formal action.

4.3. Review Proposed Encroachment Remediation Program Update to the Water Resources Protection Ordinance and Associated Implementation Policy.

Recommendation: **Review proposed Encroachment Remediation Program Update to the Water Resource Protection Ordinance and Associated Implementation Policy.**

Lisa Bankosh reviewed the information on this item, per the attached Committee Agenda Memo; and per the information contained in the attachments.

Public Comment: None.

The Committee received the information, took no formal action, and without discussion thanked staff for their efforts, and confirmed on consensus to bring the updated report to the full Board.

4.4. Receive Update on Draft Greenhouse Gas Reduction Plan and Provide Input on the Proposed Reduction Measures for CEQA Review.

Recommendation:

- A. Receive information on Valley Water's Draft Greenhouse Gas Reduction Plan (GHGRP or Plan), including baseline emissions inventory, emissions forecast, emissions reduction measures for achieving carbon neutrality by 2045, and stakeholder input received on the Draft GHGRP.**
- B. Receive information and provide input regarding the reductions measures proposed in the Draft GHGRP for incorporation into the California Environmental Quality Act (CEQA) review.**

Nick Mascarello reviewed the information on this item, per the attached Committee Agenda Memo; and per the information contained in the attachments.

The Committee discussed the following with staff input: managing emissions from construction, including keeping up with industry practices, communication between Valley Water staff and the contractors relating to tracking data like fuel usage, and working on the communications roll out with the Valley Water Construction Services Team and Technical Review Team. Further discussion ensued relating to the Greenhouse Gas Reduction Plan allowing for the streamlining of Greenhouse Gas analysis in future Valley Water CEQA documents for projects that demonstrate consistency with the Plan, and the Carbon Sequestration Program relating to other Valley Water programs, public comments and peer review of the Plan, and continued collaboration on the Plan with the Metropolitan Water District of Southern California through the Association of California Water Agencies.

Public Comments: None.

The Committee received the information and took no formal action.

4.5. Discuss Board Policy and Monitoring Committee (BPMC) Work Plan Agenda Items.

Recommendation:

Discuss BPMC Work Plan.

The Committee reviewed the Work Plan. Chairperson Hsueh stated work to review the current process for resolving complaints against Board Appointed Officers has started and is scheduled for BPMC discussion in August.

Public Comments: None.

The Committee received the information and took no formal action.

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

Stephanie Simunic, Assistant Deputy Clerk II, Clerk of the Board of Directors, confirmed the following:

- The BPMC officer slate will stay as is for 2025.
- The Encroachment Remediation Program update to the Water Resources Protection Ordinance Associated Implementation Policy will be brought to the full Board.
- The BPMC work Plan will be edited by staff in collaboration with the Chairperson.
- The July 23 2025 BPMC meeting is cancelled and will be noticed as such.

6. ADJOURN:

6.1. Adjourn.

Chairperson Hsueh adjourned the meeting at 11:40 a.m.

Date Approved: October 7, 2025

Stephanie Simunic
Assistant Deputy Clerk II