



BOARD POLICY AND PLANNING COMMITTEE MEETING

MINUTES

**Monday, June 6, 2022
2:00 PM**

(Paragraph numbers coincide with agenda item numbers)

**1. CALL TO ORDER
1.1 ROLL CALL**

A regular meeting of the Santa Clara Valley Water District (Valley Water) Board Policy and Planning Committee (Committee) was called to order at 2:00 p.m. on June 6, 2022.

Board Members in attendance: Director Nai Hsueh-District 5; and Director Barbara Keegan-District 2 constituting a quorum of the Committee. Director Linda LeZotte-District 4 was excused from attending.

Staff members in attendance: Aaron Baker, Lisa Bankosh, Rechelle Blank, Rick Callender, Jen Codianne, Rachael Gibson, Brian Hopper, Michele King, Carlos Orellana, Melanie Richardson, Mark Seelos, Kirsten Struve, Sue Tippetts, Greg Williams, Tina Yoke and Lydia Yiu.

Mr. Arthur Keller, Vice Chair, Environmental and Water Resources Committee.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT AN AGENDA

Committee Chair Hsueh declared time open for public comment on any item not on the agenda. There was no one present who requested to speak.

3. 3.1 APPROVAL OF MINUTES – May 11, 2022.

The Committee considered the draft minutes from the May 11, 2022, meeting. It was moved by Director Keegan, seconded by Director Hsueh, and unanimously carried to approve the minutes as presented.

4. Information and Action Items

4.1 EXPANSION OF THE WATER RESOURCES PROTECTION MANUAL (RIGHT OF WAY USE POLICY PROJECT).

Ms. Lisa Bankosh, Assistant Officer, introduced Ms. Lydia Yiu, Associate Engineer and Mr. Mark Seelos, Associate Water Resource Specialist, members of the Emerging Leaders Certification Program's Right of Way Use Policy Project team, presented the information on this item per the attached Board agenda memorandum and Attachment 1.

The following input was given on the collaborative process:

Director Keegan -

- Follow up on prior commitments with cities.
- Suggested that the group begin with the end in mind.
- If the goal is to have consistent application of this throughout county, then we need to be clear with the cities what our desired outcome is and persuade them that it's in their best interest to adopt and formalize as a joint tool for protection.
- If political discussions are needed, then the Directors can assist by contacting their counterparts.
- Consider including an adaptive management and training component.
- City planning and public works directors would be great stakeholders to get technical buy-in.
- When reporting to the Board include a list of cities that have included this information in their municipal codes.

Director Hsueh -

- Agreed that connecting with Planning and Public Works Directors on the technical side and memorialize the process through municipal codes will be beneficial.
- As part of the implementation process identify roles and responsibilities of each authority, including issuing of encroachment permits.
- As part of the permit issuing process for construction pieces on District property, include submittal of as-builts for historical records.

Director Keegan requested that staff provide the last actions and commitments taken with the Water Resources Protection Collaborative, which should have included ongoing engagement and follow up with cities to ensure that permits issued are consistent with the process.

4.2 2022 WORK PLAN AND MEETING SCHEDULE

Ms. Michele King, Clerk of the Board, reviewed the updates to the Committee work plan and schedule.

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

Ms. King reviewed the Committee's requests to check on the necessity for a July meeting and follow up with staff to place the next Expansion of the Water Resources Protection Manual (Right of Way use Policy Project) on the work plan.

6. ADJOURNMENT

Chair Director Hsueh adjourned the meeting at approximately 2:45 p.m.



Michele L. King
Clerk of the Board

Approved: August 1, 2022