



SANTA CLARA VALLEY WATER DISTRICT

# NON-AGENDA

## March 3, 2023

**Board Policy EL-7 Communication and Support to the Board**

*The BAOs shall inform and support the Board in its work.*

<b>Page</b>		<b><u>CEO BULLETIN &amp; NEWSLETTERS</u></b>
		CEO Bulletin: None
		<b><u>BOARD MEMBER REQUESTS &amp; INFORMATIONAL ITEMS</u></b>
<b>3</b>		<b>BMR/IBMR Weekly Reports: 03/03/23</b>
<b>4</b>		Memo from Rick Callender, CEO, to the Board of Directors, dated February 13, 2023, conveying the FY23 Ends Policy Outcome Measure Status Report
		<b><u>INCOMING BOARD CORRESPONDENCE</u></b>
<b>8</b>		<b>Board Correspondence Weekly Report: 03/03/23</b>
<b>9</b>		Email from Melissa Mallory to the Board of Directors, dated February 23, 2023, regarding unhoused issues on the Los Gatos Creek Trail. (C-23-0045)
<b>16</b>		Email from Jeffrey Michael to the Board of Directors, dated February 22, 2023, regarding Pacheco Dam ratepayer impacts. (C-23-0046)
<b>20</b>		Email from Beth Gentry, to Director Beall, dated February 27, 2023, regarding San Diego area Advanced Water Purification projects. (C-23-0047).
<b>21</b>		Email from Bob Fanjoy to the Board of Directors, dated February 28, 2023, regarding Saratoga Creek Trail Illegal Encampment issues. (C-23-0048)
<b>23</b>		Email from Don Halsey to the Board of Directors, dated February 28, 2023, regarding request to fill the ponds at Blackberry Farm Golf Course. (C-23-0049)
		<b><u>OUTGOING BOARD CORRESPONDENCE</u></b>
<b>25</b>		Email from Director Beall to Brigitte Rence, dated February 22, 2023, regarding encampments on Guadalupe River adjacent to Erikson Neighborhood.
<b>28</b>		Email from Chair Varela to Josafat and Yolanda Duran, dated February 24, 2023, regarding concerns regarding external creek culvert on Uvas Road.
<b>35</b>		Email from Chair Varela to Sean Tavakoli, dated February 24, 2023, regarding Western Exterminator Company burrowing squirrel and rodent control service.

Board correspondence has been removed from the online posting of the Non-Agenda to protect personal contact information. Lengthy reports/attachments may also be removed due to file size limitations. Copies of board correspondence and/or reports/attachments are available by submitting a public records request to [publicrecords@valleywater.org](mailto:publicrecords@valleywater.org).

# **BOARD MEMBER REQUESTS and Informational Items**

**Report Name: Board Member Requests**

Request	Request Date	Director	BAO/Chief	Staff	Description	20 Days Due Date	Expected Completion Date	Disposition
I-23-0010	02/20/23	Eisenberg	Baker	Gin	How much money the District has spent on (and has committed to) the Delta tunnel project (just totals, not requiring me to add up).	03/12/23		
I-23-0012	02/20/23	Eisenberg	Baker	Bogale	This is for a document, not a number: I asked for this before, but could not locate it in the many documents I received in response: I need the current version of the District's contract with the San Jose Water Company, including any/all amendments, exhibits, and attachments? (Amendments alone aren't sufficient without including the contract that is being amended).	03/12/23		
I-23-0013	02/13/23	Eisenberg	Yoke	Bella Mcelroy	Provide Director Eisenberg with answers to the following questions - What is the process for employees to speak with Board Members? and Do we have a policy on emotional support animals in the workplace?	03/05/23		



# MEMORANDUM

FC 14 (08-21-19)

**TO:** Board of Directors

**FROM:** Rick L. Callender, Esq.  
Chief Executive Officer

**SUBJECT:** Fiscal Year 2022-2023 (FY 23) Ends Policy  
Outcome Measure Status Report

**DATE:** February 13, 2023

In October 2021, I reported that the quarterly performance report was being reformatted and updated based on consultant input and feedback from the Leadership Team. The new performance report is attached and is one of the ways that the Santa Clara Valley Water District Board of Directors (the Board) monitors the degree to which the Board policies are being met by the Chief Executive Officer.

The organization's performance toward accomplishing the Board's Ends policy goals and objectives is the responsibility of the Board Appointed Officers. Outcome Measures are derived and implemented through the budget process and guide development of project and individual staff work plans. These plans specify operational activities to be implemented to achieve the Board's direction for the organization.

The BAOs analyze and monitor organizational performance through operational management reviews and report results to the Board through Performance Reports, as required by Board-BAO Linkage Policy 5.4:

*All policies which instruct the BAOs will be monitored at a frequency and by a method chosen by the Board. The Board can monitor any policy at any time by any method, but will ordinarily depend on a routine schedule. Proposed Frequency = Semi-Annual.*

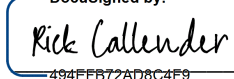
The performance of the Outcome Measures is regularly monitored to ensure that they are achieved and meet the Board's expectations and are used to monitor the CEO's performance.

The alignment of the Board policies, and the Budget Process supports a cycle of continual improvement. The outcomes from monitoring either reinforce existing Board policy or facilitate recommended policy changes for Board consideration.

The report summarizes the status of 17 Outcome Measures, grouped by Board Ends Policy. These performance areas were monitored by Watersheds, Water Utility Enterprise, and Admin Services and their status was reported to the CEO. The new report format provides information that management can use to determine the current status and redirect the effort as needed based on the current situation and/or anticipated challenges. This report will be provided at the beginning and halfway through each fiscal year.

Please contact me if you have comments or questions about this report.

DocuSigned by:

  
Rick L. Callender, Esq.  
Chief Executive Officer  
Valley Water

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FY23 Ends Policy Performance Matrix

BOARD ENDS POLICIES - FY23 OUTCOME MEASURES			
OUTCOME MEASURE	FY 20-21 Outcome	FY 21-22 Outcome	Target Outcome
<b>E-2: Valley Water provides reliable, safe, and affordable water supply for current and future generations in all communities served.</b>			
Did Valley Water meet its annual water demand?	100% of annual water demand was met.	100% of annual water demand was met. Annual demand was down 11% compared to 2019 due to drought (on June 9, 2021 the Board called for a 15% reduction in water use compared to 2019)	100% of annual water demand is met without calling for more than 20% water use reduction.
Total acre-feet of groundwater storage	Estimated total groundwater storage was 332,000 acre-feet.	Estimated total groundwater storage was 312,000 acre-feet.	Total groundwater storage is greater than 300,000 acre-feet .
Percentage of subsidence index wells with groundwater levels above subsidence thresholds	100% of subsidence index wells had groundwater levels above subsidence thresholds.	100% of subsidence index wells had groundwater levels above subsidence thresholds.	100% of subsidence index wells with groundwater levels above subsidence thresholds.
Percentage of water supply wells that meet or exceeds quality standards	96% of water supply wells tested met all primary drinking water standards (based on calendar year 2020).	91% of water supply wells tested met all primary drinking water standards (based on calendar year 2021).	95% of water supply wells meet or exceeds quality standards.
Percentage of treated water that meets or exceeds primary drinking water standards.	100% of treated water delivered met or exceeded all primary drinking water standards.	100% of treated water delivered met or exceeded all primary drinking water standards.	100% of treated water meets or exceeds primary drinking water standards.
Percentage of total annual maintenance work plans completed for water transmission and distribution facilities on schedule	Completed 21% of annual maintenance work plans for water treatment facilities and 82% of annual maintenance work plans for transmission and distribution facilities. Remaining work scheduled to be completed in next fiscal year.  Note for water treatment facilities: FY21 included carried over purchases and installations from FY20. Maintenance work was still operating within COVID work schedules and distancing	Completed 76% of annual maintenance work plans for water treatment facilities and 88% of annual maintenance work plans for transmission and distribution facilities. Remaining work scheduled to be completed in next fiscal year.	Complete at least 70% of total annual maintenance work plans completed for transmission and distribution facilities on schedule
Acre-feet of water supply portfolio from recycled and purified water	17,436 acre-feet of recycled water in FY21.	16,855 acre-feet of recycled water in FY22.	24,000 acre-feet by 2028.
<b>E-3 Natural flood protection is provided to reduce risk and improve health and safety for residents, businesses, and visitors, now and into the future.</b>			
Prioritize rehabilitation of existing creek facilities to restore design levels of service, beyond routine maintenance, by ensuring annual funds budgeted for Watersheds Asset Rehabilitation Program (WARP) and Safe, Clean Water (SCW) F8 are included in the Watersheds Operation & Maintenance (O&M) budget	Target outcome not achieved, annual budget for WARP and SCW F8 projects amounted to 8.5% of annual Watersheds O&M budget	Annual budget for WARP and SCW F8 projects amounted to 24.5% of annual Watersheds O&M budget.	Budget for WARP and SCW F8 projects is equivalent to at least 15% of Watersheds O&M Division annual budget.
Percent of flood protection facilities inspected annually.	96% of levees were inspected and maintained in FY21. It is noted that staff's ability to conduct creek and levee inspections was compromised in certain high-risk areas due to safety concerns, insufficient law enforcement support, and COVID-19-related issues. To help ensure this measure is achieved, the unit has undertaken an improvement process to streamline and prioritize inspections.  <b>NOTE</b> that there was no prior OM that measured inspections for facilities other than levees.	100% of levees were inspected and maintained in FY22. It is noted that staff's ability to conduct creek and levee inspections continues to be compromised in certain high-risk areas due to safety concerns and at times, insufficient law enforcement support.	100% of levees and at least 50% of other flood protection facilities inspected annually.
Point Sum of the National Flood Insurance Program's (NFIP) Community Rating System (CRS) of all the participating CRS Communities in Santa Clara County.	NFIP CRS total point sum (countywide) is being maintained in FY21 Q4. As of 06/30/21, the point sum remains as follows: 16,195 w/o Valley Water's points; 18,041 w/Valley Water points.	NFIP CRS total point sum (countywide) is being maintained in FY22 Q4. As of 06/30/22, the point sum remains as follows: 16,930 w/o Valley Water's points; 18,776 w/Valley Water points.	The point sum of all participating CRS Communities in Santa Clara County is 13,000 or higher.
Percent of flood protection projects that incorporate natural flood protection features	77% of Capitol flood protection projects in the CIP incorporate NFP features (based on FY22-26 CIP Report)	83% of Capitol flood protection projects in the CIP incorporate NFP features (based on FY23-27 CIP Report)	90% of flood protection projects incorporate natural flood protection (NFP) features that enhance the physical, hydrologic, and ecologic functions and process of streams within the community setting.
<b>E-4 Water resources stewardship protects and enhances ecosystem health.</b>			
Ecological data are made available to the public through the Valley Water webpage annually and the EcoAtlas tool.	100% of VW's annual reports with ecological data are made available to the public through the Valley Water webpage and the EcoAtlas tool	100% of VW's annual reports with ecological data are made available to the public through the Valley Water webpage and the EcoAtlas tool	100% of Valley Water annual ecological monitoring reports are made available to the public.
Percent of stewardship projects that include objectives that enhance ecological functions, improve water quality, or provide for trails & open space.	100% based on FY22-26 CIP Report	100% based on FY23-27 CIP Report	All stewardship projects include objectives that enhance ecological functions, improve water quality, or provide for trails & open space.
Percent of new Joint Use Agreements (JUAs) that comply with the Trails Policy Criteria and Guidance.	0 percent (Trail Policy and Guidance went into effect in FY21-22).	0 percent (several new JUAs are pending).	100% of new Joint Use Agreements comply with the Trails Policy Criteria and Guidance.
<b>E-5 Valley Water is carbon neutral and provides equitable, climate-resilient water supply, flood protection, and water resource stewardship to all communities in Santa Clara County. This will be accomplished through the implementation of the Climate Change Action Plan.</b>			
Maintain Valley Water's California Green Business Certification.	Yes, Valley Water is certified as a California Green Business.	Yes, Valley Water is certified as a California Green Business.	Valley Water is certified as a California Green Business.
Percent of Valley Water's operating facilities are equipped with Electric Vehicle (EV) charging infrastructure.	28% of Valley Water's operating facilities are equipped with EV charging infrastructure.	28% of Valley Water's operating facilities are equipped with EV charging infrastructure.	100% of Valley Water's operating facilities are equipped with EV charging infrastructure.

BOARD ENDS POLICIES - FY23 OUTCOME MEASURES			
OUTCOME MEASURE	FY 20-21 Outcome	FY 21-22 Outcome	Target Outcome
Percent of Valley Water's passenger vehicle portfolio that have been converted to electric vehicles (EVs).	Valley Water's passenger vehicle fleet is 51% Hybrid and 5% EVs.	Valley Water's passenger vehicle fleet is 54% Hybrid and 5% EVs.	100% of Valley Water's passenger vehicles are EVs.

# **INCOMING BOARD CORRESPONDENCE**

**Report Name: Correspondence (open)**

Correspond No	Rec'd By District	Rec'd By COB	Letter To	Letter From	Description	Disposition	BAO/ Chief	Staff	Draft Response Due Date	Draft Response Submitted	Writer Ack. Sent	Final Response Due Date
C-23-0030	01/18/23	01/18/23	All	STEPHEN QUAN	Email from Stephen Quan, to the Board of Directors, dated 01/18/23, regarding Dam Levels and the Drought.	Refer to Staff	Baker	Williams	01/26/23	01/31/23	n/a	02/01/23
C-23-0045	02/23/23	02/24/23	All	MELISSA MALLORY	EMail from Melissa Mallory regarding unhouse along Los Gatos Creek Trail.	Refer to Staff	Blank	Yerrapot u Codiann e	03/04/23		n/a	03/10/23
C-23-0049	02/28/23	03/01/23	All	DON HALSEY	Email from Don Halsey to the Board requesting that the ponds at the Blackberry Farm golf course be filled.	Refer to Staff	Baker	Williams	03/09/23		n/a	03/15/23
C-23-0051	03/02/23	03/02/23	Santos	DIANNE CHIECHI	Email from Dianne Chiechi regarding unhoused at the end of Beringer at 1600 Hamilton Pl.	Refer to Staff	Blank	Yerrapot u Codiann e	03/10/23		n/a	03/16/23