



BRIGHT HORIZON ACADEMY
LEARNING TODAY FOR A BRIGHTER FUTURE

Elementary Protocols

2021-22



7050 Eckstrome Ave. San Diego CA, 92111

Phone: 858-278-7970

Fax: 858-278-7995

Soft Uniform Policy

We understand that it may take a few weeks for uniform orders to arrive. Due to shipping delays, we will have a soft uniform policy until the end of September. If you are awaiting new uniforms to arrive, please have your children dress in modest, loose clothing that follow Islamic standards. Have them wear plain neutral colors that don't contain logos or designs and black shoes if possible.

Absent Policy

Please notify us via email at office@issdweb.org if your child(ren) will be absent from school. Student(s) absent 3 days or more must fill out our Independent Study Contract.

Tardy Policy

Class starts at 8:05 AM. If the student is not in their seat by 8:06 AM they will be marked absent. Please make sure to stop by the main office if your child(ren) are late to school to sign our Tardy Log, receive a temperature check, and a clean sanitized tardy pass. Absences will be changed to tardy on Jupiter Ed according to our Tardy Log.

Soft Tardy Policy

We will have a softy tardy policy until our bus service is operating. We understand the difficult situation some of our parents are in, so we will be lenient on school attendance until the issue is resolved.

Early Dismissal Policy

If you need to pick up your child(ren) early from school, please visit the main office to sign your child(ren) out.

Visitor Policy

Visiting by appointment only. Please call us at 858-278-7970 if you or someone you know is interested to visit our school. All visitors must have their temperatures checked and signed in at the main office.

Volunteer Policy

Due to the pandemic, we are limiting volunteers at our school. All volunteers must be vaccinated or provide us with a recent negative COVID test to volunteer at school. Please make sure to visit the main office to have your temperature checked and sign in.

Traveling Policy

If you and your family are traveling out of town, state, or country please notify the main office.

It is highly recommended for immediate family members to get tested for COVID. Please provide our school with the results before your child(ren) return to on campus instruction.

Sick

Please do not bring your child(ren) to school if they are feeling unwell or sick. Students with the following symptoms: runny nose, constant sneezing, coughing, etc. should be at home resting until all symptoms are clear.

COVID Positive

If you or any of your immediate family members test positive for COVID 19 please notify the main office immediately.

All immediate family members must undergo a 14 day quarantine and receive a negative COVID test result before returning to campus.

Our administration and teachers will communicate with your family regarding any missed classwork and assignments. Independent Study Contract must be submitted.