



## **SPECIAL EXECUTIVE COMMITTEE MEETING**

Thursday, February 18, 2021 at 4:00 pm  
Pasadena Convention Center, Boardroom  
300 East Green Street, Pasadena, CA 91101

### **AGENDA**

#### **PCOC Executive Committee**

Tyron Hampton - Chair  
Archie Purvis - Vice Chair  
Joseph Titizian - Secretary  
Paul Leclerc - Treasurer  
Emina Darakjy  
Phil Hosp

#### **PCOC Staff**

Michael Ross, CEO

#### **PCOC Mission Statement**

The mission of the Pasadena Center Operating company (PCOC) is to promote Pasadena as a meeting and travel destination in an effort to maximize economic impact through the development of meetings, conventions, entertainment events and tourism by providing professionally managed facilities and first-class service.

Copies of this agenda and past agendas are posted at the Neighborhood Information Services at the Pasadena Central Library, Pasadena City Hall and available for download online at <https://www.visitpasadena.com/board-agendas/>.

PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE FOLLOWING MEETING WILL TAKE PLACE  
**SOLELY BY TELECONFERENCE/VIDEOCONFERENCE.**



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**TO ACCESS THE MEETING:**

To join the meeting from your computer, tablet or smartphone, click:

<https://zoom.us/j/93859263292?pwd=QjdIN3lYb2hBQkorNDU0NjJtQnlyUT09>

New to Zoom? Get the app now and be ready when your first meeting starts:

<https://zoom.us/client/latest/ZoomInstaller.exe>

OR

To join the meeting from your phone:

One tap mobile: +16699006833,,93859263292#,,,,\*588406#

Phone number: +1 669 900 6833

Meeting ID: 938 5926 3292

Passcode: 588406

MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY IN THE OPEN SESSION PORTION OF THE MEETING AS FOLLOWS

- I. BY SUBMITTING PUBLIC COMMENT OF ANY LENGTH TO [publiccomment@pasadenacenter.com](mailto:publiccomment@pasadenacenter.com) UP TO TWO HOURS PRIOR TO THE START OF THE MEETING. PLEASE BE AWARE THAT, WHILE THESE COMMENTS WILL BE PROVIDED TO THE MEMBERS OF THE BODY AND WILL BECOME PART OF THE MEETING RECORD, THEY WILL NOT BE READ ALOUD.
2. DURING THE MEETING, MEMBERS OF THE PUBLIC MAY SUBMIT UP TO 200 WORDS REGARDING ITEMS ON THE AGENDA TO [publiccomment@pasadenacenter.com](mailto:publiccomment@pasadenacenter.com) • *IF YOU WANT YOUR COMMENTS TO BE READ ALOUD DURING THE MEETING, INDICATE SO AT THE TOP OF YOUR EMAIL.* IF YOU SUBMIT MORE THAN ONE EMAIL, ONLY THE FIRST ONE RECEIVED WILL BE READ ALOUD. THE PCOC RESERVES THE RIGHT TO SUMMARIZE COMMENTS IF NECESSARY, FOR THE ORDERLY AND TIMELY FLOW OF THE MEETING. ALL COMMENTS IN THEIR ENTIRETY WILL BECOME PART OF THE MEETING RECORD.

IF YOU NEED A REASONABLE MODIFICATION OR ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT BECAUSE YOU ARE UNABLE TO PARTICIPATE ELECTRONICALLY AS SET FORTH ABOVE, PLEASE CONTACT THE PCOC AT LEAST 24 HOURS IN ADVANCE AT [publiccomment@pasadenacenter.com](mailto:publiccomment@pasadenacenter.com)



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**AGENDA**

- I. Call to Order**
- II. Roll Call**
- III. Public Comments Limited to Matters on this Special Meeting Agenda and will be Heard at the Time Each Item is Considered**
- IV. Approval of the January 21, 2021 Special Executive Committee Meeting Minutes**
- V. Bank of America letter of credit extension: Vic Erganian, Deputy Director of Finance/City Treasurer**
- VI. CEO Report - Michael Ross**
  - Staffing/Benefits Coverage of Former Employees
- VII. Adjournment**

Next Special Executive Committee Meeting  
Thursday, March 18, 2021 at 4:00 p.m.

A handwritten signature in black ink, appearing to read "T. Hampton", is positioned above a horizontal line.

*Tyron Hampton, Chair, Board of Directors*

I HEREBY CERTIFY that this Agenda, in its entirety, was posted on the Internet at [www.pasadenacenter.com](http://www.pasadenacenter.com) and in the City of Pasadena rotunda area bulletin board at 100 N. Garfield Ave. and a copy was distributed to the Central Library for posting this \_\_\_ day of June, 2020. Copies were faxed/e-mailed to city departments and the media as listed below.

A handwritten signature in blue ink, appearing to read "Margie Christ", is positioned above a horizontal line.

*Margie Christ, Recording Secretary*