

**Oxnard Convention & Visitors Bureau
Tourism Marketing District Committee Minutes
Thursday, September 5, 2019
Homewood Suites
1950 Solar Dr, Oxnard, CA 93036**

MINUTES

CALL TO ORDER:

Joe Cabral called the meeting to order at 9:05 a.m.

Committee members present: Joe Cabral, Pearl Feist, Patty Tewes and Dolores Licon

Committee members absent: Louis Haslett

Also in attendance: Julie Mino, President CEO and Michelle Flippo, staff member

PUBLIC COMMENT:

None

ACTION ITEMS:

1. Approval of Minutes: The June 12, 2019 committee minutes were reviewed and considered for approval. Pearl Feist made the motion to approve. Patty Tewes seconded the motion. Yes 3, No 0, Abstain 1, Joe Cabral.
2. Budget Review: Julie went through the budget included in the committee packet. The formatting of the financials currently repeat columns but we are working to get that changed. The Trade Show and Conferences budget is over. That is a timing issue due to the fact that we have to book airfare in advance. Video and Photography are a little under budget, but we still have some expenses from Dallas that haven't hit yet. Office equipment is also a little over since Julie needed to have a new computer earlier than expected. Julie handed out a sheet showing the OTMD funds collected for the last fiscal year that will need to be paid back to the City of Oxnard. That payment will be split into three equal payments of \$64,600.18, paid in January, April and June.

Louis Haslett, General Manager of Embassy Suites will be taking Christian's spot on the committee.

When he is able to attend, we will appoint a new chairman.

The next committee meeting will be in December. Michelle will send out an email asking which dates in December will work best.

Joe Cabral adjourned the meeting without objection at 9:27 a.m.