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## ***BOARD OF DIRECTORS AGENDA REPORT***

MEETING DATE: **MAY28, 2026** ITEM: **11A**

SUBJECT: **Review of OCFEC Policies and Procedures for Collection of Outstanding Debt**

DATE: May 22, 2025

FROM: James Canfield, CEO

PRESENTATION BY: Melissa Au-Yeung, CAO

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*Information Item*

### **BACKGROUND**

At the April 23, 2026, Board of Directors meeting the Board approved delegation to staff to automatically write-off debt of up to \$500.00 or less. Per the Board's request, staff will provide a briefing on OCFEC's collection process and efforts.