



BOARD OF DIRECTORS AGENDA REPORT

MEETING DATE: **SEPT. 25, 2025** ITEM: **10B**

SUBJECT: **Board Discussion and Vote on Appointment of Member Entity Representative and Alternate to Serve on the California Construction Authority (CCA) Board of Directors**

DATE: September 19, 2025

FROM: James Canfield, CEO

PRESENTATION BY: James Canfield, CEO

Action Item

BACKGROUND

California Fairs Financing Authority, dba California Construction Authority (CCA), is a joint powers authority formed through the "Joint Exercise of Powers Agreement Among the County of Solano, the County of El Dorado, the 22nd District Agricultural Association (22nd DAA), the 32nd District Agricultural Association, and the 46th District Agricultural Association" (JPA) on July 1, 1988, and amended November 22, 1989. These five entities represent the Member Entities as defined in the JPA.

Prior to the formation of CCA, there was not a mechanism outside of the Department of General Services for California fairgrounds to take advantage of the opportunity to issue revenue bonds to fund major capital projects.

CCA's mission is to facilitate timely, cost-effective construction on California fairgrounds, providing construction project management, code compliance plan review, and construction inspection services to California fairgrounds.

The CCA Board is composed of five voting members: one appointed from each Member Entity and a sixth non-voting ex-officio member appointed by the California Department of Food and Agriculture (CDFA). CCA Board members serve for a term of five years, or until the appointment of a successor, at the pleasure of the appointing Member Entity. An alternate member is also appointed to serve by the Member Entity in the absence of the primary member appointed.

The 32nd DAA is one of the Member Entities of CCA.

With the retirement of Michele Richards and a vacancy of the Chief Operating Officer position, the 32nd DAA must appoint new representative and alternate to the CCA Board

of Directors. However, at this time the District will wait to appoint an alternate until the COO vacancy is filled.

Historically, a member of the District's executive team has served as the appointed and alternate representatives to the CCA Board, though a member of the 32nd DAA Board can also serve in these capacities.

RECOMMENDATION

It is the staff's recommendation to appoint CEO James Canfield to the CCA Board of Directors to represent the 32nd DAA.