



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **MAY 25, 2023** ITEM: **8B(iii)**

SUBJECT: **Facilities Committee**
DATE: May 22, 2023
FROM: Directors Ruiz and La Belle
PRESENTATION BY: Directors Ruiz and La Belle

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *None at this time*

SUMMARY OF COMMITTEE MEETING

The committee met on 05/11/2023 and discussed the following:

Cap X Projects:

The 2023 Capital & Major Expenditures projects were reviewed (summary document attached). Staff updated the committee on the status of all projects: 12 completed, 31 active.

Staff highlighted the following projects:

Serenity Walk – The project is proceeding well. The monuments have been built, new fencing installed, pavers delivered. The work is ongoing related to the garden preparation.

Master Site Plan Phase One (Administration Building):

- **RFP** – Directors La Belle & Ruiz discussed scheduling a scoping meeting with the full Board of Directors. This will be scheduled as soon as possible once the consultants have been chosen. The staff updated the committee on the status of the RFP process. On May 10th the team held a mandatory pre-proposal meeting, fifteen proponents attended and were given information regarding the process and

the administration building expansion. Staff also presented a run through of the entire Master Site Plan.

Follow-up:

- The next meeting of the Facilities Committee is scheduled for TBD.

Facilities Committee - 2023 Capital & Major Expenditure Summary		
2022 Carry-forward (Capital Expenditures)	Status	Project Summary
Lot G utilities	Complete	
Serenity Walk	Active	Monuments built, fence installed, pavers delivered
Capital Expenditure	Status	Project Summary
Market Place - removal	Active	Demolition going well
Beef Barn - removal	Active	Demolition going well
Building 15 - removal	Active	Bid award and project completion post Fair
Parking lot - fence panels replacement		
Main Mall - tower light fixture replacement	Active	Design underway
Baja Blues - HVAC replacement (1 of 4)	Complete	
Huntington Beach - HVAC unit replacement (2)	Active	LOU completed, project out to bid
Santa Ana Pavilion / Promenade - epoxy wrought iron fence system	Complete	
Pacific Amphitheater kitchen - HVAC unit replacement	Active	Project out to bid, award and project post Fair
Pacific Amphitheater kitchen - roof replacement		
Archive storage bin	Complete	
Court Yard - replace shade cloth	Active	Project awarded, work to begin in April
Huntington / Costa Mesa buildings - vestibule doors	Active	Project out to bid, CFM approved
Exterior parking lot repairs	Active	Work ongoing
Interior parking lot repairs	Active	Work ongoing
Parking lot - light pole replacement (phase 1)	Active	Scope complete, bid process underway
Interior Way Finding (Phase 1)	Active	Hardware purchased, install underway
Back Flow / Valve - replacement (continued)		
Replace in-grounds electrical boxes (continued)		
Major Expenditures	Status	Project Summary
Maintenance Yard - Paint Facia	Complete	
Box Office gates - replace covering / screening	Active	Project awarded, work being scheduled for April
Fire Lane - curb painting (phase 1)	Active	Project underway
Equipment	Status	Project Summary
Board room chairs (16)	Active	Chairs purchased, delivery anticipated by the end of June
Board Tablets	Complete	
Golf Cart - Parking / Gate Ops - 6 passenger carts (2)	Complete	
Golf Cart - Security (2)	Complete	
Golf Cart - E&E	Complete	
Taylor Dunn cart - EQC	Complete	
Taylor Dunn cart - fleet replacement (Maintenance)	Complete	
Fermec tractor replacement	Active	PO issued
All Fair materials	Active	K rail purchased, reviewing screening material
Building wall pac replacements	Active	R & D underway
Portable light towers (4)	Active	Material delivered
E&E fence screen	Active	Scope of work bid underway
Gate 4.5 - security barricades	Active	PO issued, awaiting delivery
Money counting machines (2)	Complete	
Pacific Amphitheater - sewer lift pump replacement		
Time clock replacement	Active	Material purchased, install scheduled for May
All grounds Wi Fi (continued)	Active	Material purchases ongoing
All grounds PA (continued)		
Surveillance system - upgrade (continued)	Complete	
EQC - surveillance system - upgrade	Active	Internal cameras installed, external ongoing
Utility locator	Active	Pricing under review
2 yd dumpster casters	Active	Purchasing material
2 yard trash dumpsters	Active	Material ordered
Recycle cans (100)	Active	R & D underway
Picnic tables (30)	Active	Delivered, starting assembly
Portable restroom (2)	Active	R & D underway