



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **APRIL 27, 2023** ITEM: **8E(iii)**

SUBJECT: **Facilities Committee**

DATE: April 24, 2023

FROM: Directors Ruiz and La Belle

PRESENTATION BY: Directors Ruiz and La Belle

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *None at this time*

SUMMARY OF COMMITTEE MEETING

The committee met on 03/01/2023 and discussed the following:

Cap X Projects:

The 2023 Capital & Major Expenditures projects were reviewed (summary document attached). Staff noted that of the 50 projects planned for 2023, 9 have been completed and 35 are currently active.

Staff highlighted the following projects:

- **Lot G Utilities** – Following several weather-related delays, the project is back on track and the contractor is prepping for paving.
- **Serenity Walk** – The project is proceeding as planned with the contractor prepping to pour the concrete footings and base for the path. Staff has been documenting progress photos and will share them during the committee report at the April Board meeting.

Master Site Plan Phase One (Administration Building):

- Staff provided updates on the work to-date, mostly regarding working with CCA to develop the draft RFP to identify “Architectural & Engineering Consulting Services.” CCA is expecting to release the RFP by the end of April. Director La

Belle added the following: Once the consultant is awarded the contract, CCA, staff and the design team will refine the project scope. This process should take approximately 60 days. Before CCA and the design team begin preparing the bid package, the final design concept will be presented to the full Board for review and approval as appropriate.

Other:

- None

Follow-up:

- The next meeting of the Facilities Committee is scheduled for 5/10/2023.

Facilities Committee - 2023 Capital & Major Expenditure Summary

| 2022 Carry-forward (Capital Expenditures) | Status | Project Summary |
|--|---------------|--|
| Lot G utilities | Active | Some weather challenges, however on track |
| Serenity Walk | Active | Some weather challenges, however on track |
| Capital Expenditure | Status | Project Summary |
| Market Place - removal | Active | Work starting in April |
| Beef Barn - removal | Active | Work starting in April |
| Building 15 - removal | Active | Bid award and project completion post Fair |
| Parking lot - fence panels replacement | | |
| Main Mall - tower light fixture replacement | Active | Design underway |
| Baja Blues - HVAC replacement (1 of 4) | Complete | |
| Huntington Beach - HVAC unit replacement (2) | Active | LOU completed, project out to bid, March 7 |
| Santa Ana Pavilion / Promenade - epoxy wrought iron fence system | Active | Work underway |
| Pacific Amphitheater kitchen - HVAC unit replacement | Active | Project out to bid, award and project post Fair |
| Pacific Amphitheater kitchen - roof replacement | | |
| Archive storage bin | Complete | |
| Court Yard - replace shade cloth | Active | Project awarded, work to begin in April |
| Huntington / Costa Mesa buildings - vestibule doors | Active | Project out to bid |
| Exterior parking lot repairs | Active | Work underway |
| Interior parking lot repairs | Active | Work underway |
| Parking lot - light pole replacement (phase 1) | Active | Scope complete, bid process underway |
| Interior Way Finding (Phase 1) | Active | Hardware purchased, install underway |
| Back Flow / Valve - replacement (continued) | | |
| Replace in-grounds electrical boxes (continued) | | |
| | | |
| Major Expenditures | Status | Project Summary |
| Maintenance Yard - Paint Facia | Complete | |
| Box Office gates - replace covering / screening | Active | Project awarded, work being scheduled for April |
| Fire Lane - curb painting (phase 1) | Active | Project out to bid |
| | | |
| Equipment | Status | Project Summary |
| Board room chairs (16) | Active | Chairs purchased, delivery anticipated by the end of April |
| Board Tablets | Complete | |
| Golf Cart - Parking / Gate Ops - 6 passenger carts (2) | Complete | |
| Golf Cart - Security (2) | Active | Pricing being reviewed |
| Golf Cart - E&E | Complete | |
| Taylor Dunn cart - EQC | Complete | |
| Taylor Dunn cart - fleet replacement (Maintenance) | Complete | |
| Fermec tractor replacement | Active | PO issued |
| All Fair materials | Active | K rail purchased |
| Building wall pac replacements | Active | R & D underway |
| Portable light towers (4) | Active | Material delivered |
| E&E fence screen | Active | Scope of work bid underway |
| Gate 4.5 - security barricade | Active | Staff reviewing options |
| Money counting machines (2) | Complete | |
| Pacific Amphitheater - sewer lift pump replacement | | |
| Time clock replacement | Active | Material purchased, install scheduled for May |
| All grounds Wi Fi (continued) | Active | Material purchases ongoing |
| All grounds PA (continued) | | |
| Surveillance system - upgrade (continued) | Active | Material purchased, install pending |
| EQC - surveillance system - upgrade | Active | Internal cameras installed, external ongoing |
| Utility locator | Active | Pricing under review |
| 2 yd dumpster casters | Active | Purchasing material |
| 2 yard trash dumpsters | Active | Material ordered |
| Recycle cans (100) | Active | R & D underway |
| Picnic tables (30) | Active | Seating ordered |
| Portable restroom (2) | Active | R & D underway |