



March 21, 2023

To: All Potential Bidders

From: Kelly Vu, Business Services Supervisor

Re: Addendum #3, RFO #: Janitorial Supplies

The purpose of this addendum is to revise the Financial Proposal Bid Form (Excel Spreadsheet). Please use the new Excel Spreadsheet to submit your bid proposal. All terms and conditions of the original RFO remain unchanged.

Please note that a new column has been added to the revised Financial Proposal Bid Form (Excel Spreadsheet.) All Bidders must use this new Financial Proposal Bid Form. Failure to use this revised Financial Proposal Bid Form will result in Disqualification.

Clarification. All pricing will be verified or adjusted to ensure linear footage matches what the District listed in the Financial Proposal Bid Form. For example, the District called for a roll of 100 linear feet. The Bidder submitted a price of \$5 for 50 linear feet. The District will adjust the bid price to \$10.

All bidders must use the revised Financial Proposal Bid Form. Failure to use this revised Financial Proposal Bid Form (Excel Spreadsheet) will be disqualified.

Please email IFB@ocfair.com to acknowledge receiving Addendum #3 if you intend to bid on this project.

-End Addendum #3-