



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **JANUARY 26, 2023** ITEM: **8F(ii)**

SUBJECT: **Financial Monitoring and Audit Committee**

DATE: January 23, 2023

FROM: Directors Kovacevich and Bagneris

PRESENTATION BY: Directors Kovacevich and Bagneris

Purpose:

This committee monitors the organization's financial position and ensures financial controls are in place.

Focus:

- *Monthly financial oversight*
- *Annual budget review*
- *Annual audit process*
- *Participate in the scoring process for key RFPs, including for Carnival Services*

Special Projects:

- None at this time.

SUMMARY OF COMMITTEE MEETING

The committee met on 1/20/23 to review the December 2022 financial reports:

- Revenue for the month of December was \$1.5M and was favorable to budget by \$363K, mainly due to higher than budgeted performance from Winter Fest parking, equipment and personnel. Operating expenses for the month of December were \$2.35M and were unfavorable to budget by \$304K.
- YTD revenue for the period ending December 31, 2022 is \$53.3M and is unfavorable to budget by \$544K. YTD operating expenses are \$44.6M and are favorable to budget by \$3.2M.
- While 2022 year-end close activities are still ongoing, preliminary net proceeds for 2022 are \$8.6M and are favorable to the 2022 budget by \$2.6M.
- For the period ending December 31, 2022, cash and investments are \$70.8M.

The committee also reviewed the Master Site Plan cash flow finance plan which will be presented to the Board at the January 26 meeting.

Staff shared with the committee that due to confusion in direction from CDFA, overtime hours accrued by part-time, seasonal employees since October 2020 were not paid. The HR team has researched the issue and checks will be going out to affected employees in the next pay period.

Follow-up

- The next meeting of the Financial Monitoring and Audit Committee is 2/17/2023.