



## ***BOARD OF DIRECTORS AGENDA REPORT***

MEETING DATE: **NOVEMBER 17, 2022** ITEM: **8C**

SUBJECT: **Committee / Ad Hoc Committee / Liaison Report**

DATE: November 10, 2022

FROM: Newton Pham, Board Chair

PRESENTATION BY: Newton Pham, Board Chair

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### *Information Item*

### **BACKGROUND**

To assure compliance with the Bagley-Keene Act, Committee reports are only for the purpose of the Committee chair, Ad Hoc Committee members or Liaison to provide a verbal update. Should the Board want to discuss any Committee work item not already on the agenda; those would need to be agendized for a future Board meeting.

i. **Leadership Committee**

Members: Chair Pham, Committee Chair; Vice Chair Kovacevich

- Purpose: This committee provides executive support to the Board and acts on behalf of the full Board during emergency situations.
- Focus:
  - Consult with CEO
  - Develop Board meeting agendas
  - Address Board issues
  - Conduct annual safety/security meeting
  - Complete the strategic planning process and provide ongoing monitoring

ii. **Financial Monitoring and Audit Committee**

Members: Director Kovacevich, Committee Chair; Director Bagneris

- Purpose: This committee monitors the organization's financial position and ensures financial controls are in place.
- Focus:
  - Monthly financial oversight
  - Annual budget review
  - Annual audit process
  - Participate in the scoring process for key RFPs, including for Carnival Services

iii. **Facilities Committee**

Members: Director Ruiz, Committee Chair; Director Aitken

- Purpose: This committee reviews buildings and grounds related projects and issues and recommends site planning direction.
- Focus:
  - Construction projects
  - Capital expenditures
  - Master site planning

iv. **Governance Committee**

Members: Director Cervantes, Committee Chair; Director Rubalcava-Garcia

- Purpose: This committee ensures compliance with all Board policies and regulatory requirements.
- Focus:
  - Policy updates
  - Bagley-Keene open meeting compliance
  - Annual form 700 reporting
  - Annual required Board training

v. **Community Affairs Committee**

Members: Director Bagneris, Committee Chair; Chair La Belle

- Purpose: This committee oversees the Board's relationship with the community.
- Focus:
  - Diversity, equity and inclusion
  - Community engagement
  - Relationships with local, county and state officials

vi. **Entertainment and Business Development Committee**

Members: Director Rubalcava-Garcia, Committee Chair; Director Cervantes

- Purpose: This committee, in coordination with staff, evaluates opportunities at all District entertainment venues and pursues business development opportunities.
- Focus:
  - Pacific Amphitheatre programming enhancement opportunities
  - Hangar and Action Sports Arena programming enhancement opportunities
  - Development of year-round and fairtime business opportunities
  - Utilizing Board contacts and relationships for sponsorship and new event sales opportunities

vii. **Governmental Relations Committee**

Members: Director Aitken, Committee Chair; Director Pham

- Purpose: This committee evaluates opportunities for expanding programing with the county and cities in Orange County and monitors legislative matters.
- Focus:
  - Legislative monitoring
  - Evaluate City and County programing opportunities
  - Annual “State of the District” presentation
  - Monitor the development of the Joint Powers Authority initiative

viii. **Centennial Farm Foundation Liaison**

Liaison: Director Ruiz

ix. **Heroes Hall Veterans Foundation Liaison**

Liaison: Director Cervantes and Chair La Belle