



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **MAY 26, 2022** ITEM: **8F(iii)**

SUBJECT: **Facilities Committee**

DATE: May 23, 2022

FROM: Directors Ruiz and Aitken

PRESENTATION BY: Directors Ruiz and Aitken

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *None at this time*

SUMMARY OF COMMITTEE MEETING

The committee met on 04/06/2022 and discussed the following:

Cap X Projects:

- The current 2022 Capital & Major Expenditures were reviewed, and the summary document is attached. Staff highlighted the following projects:
 - Lot G utilities: The staff provided the committee updates on the bidding process. One bid was received and was well over budget, (\$972,471.00 vs \$675,000.00). The challenges were discussed related to the current climate of carrying out major projects. The staff will be meeting with CCA to review and develop possible next steps/strategies. It is unlikely any work will occur in advance of the 2022 fair.
- Campground Storm Water Management: This project was undertaken in the height of the pandemic. This, along with construction challenges, presented prolonged administration delays. CCA, staff and the contractor are working to resolve all billings related to any approved extras.

Draft Master Site Plan:

- Staff updated the committee on two items that had occurred between the April Board of Directors meeting update and the Facilities committee meeting. Staff continues to flush out the details on the draft phasing plan related to project overviews. This tool will be used when working with CCA on ROM (Rough Order of Magnitude) budgets. Michele and Ken met with CCA and discussed CCA support resources related to budgeting and financing. Once the phasing plan and project overviews are completed, the team can start working with CCA on ROM budgeting which will lead to finance planning scenarios. All will come back to the full Board of Directors for review and discussion.

Other:

- OC Animal Care LOU has been completed and is now fully executed by both parties.

Follow-up:

- The next meeting of the Facilities Committee is scheduled for 6/1/2022.

Facilities Committee - 2022 Capital & Major Expenditure Summary		
2021 Carry-forward	Status	Project Summary
Lot G - Electrical Utility		This project is combined with Lot G Utilities
Capital Expenditure		
Lot G - Sewer/Water/Utilities	on hold	Bid received is over budget. Staff and CCA reviewing possible next steps
Exterior parking lot repairs	active	Repairs in process, 80% complete
Interior parking lot repairs	active	Repair in process, 80% complete
Back Flow / Valve - replacement (all grounds)	active	Repairs in process, 50% complete
Interior Way Finding (Phase 1)	complete	
Major Expenditures		
Branding Perimeter sign changes	complete	
Heroes Hall signage	active	Staff reviewing options
Office Software upgrade	complete	
Back Stage Curtains - band separation	active	Material on site, install work to be scheduled pre fair
Pac Amp - Fall support on speaker towers	complete	
Santa Ana Pavilion - Column repair	active	Repairs started
2 yard dumpster casters (320)	active	50 % complete
2 yard plastic animal waste dumpsters - Farm (4)	complete	
Storm water full capture system (phase 1)	complete	
Vestibule doors in building common area	active	Door systems in fabrication, install scheduled pre fair
Replace in-grounds electrical boxes	active	60% complete
Picnic tables	active	On ordered, delivery pre fair
Fair material	active	Additional seating purchased
2 yard trash dumpsters (5)	active	In process, delivery scheduled pre fair
All grounds Wi Fi	active	Equipment purchased and installed, 50% complete
All grounds PA	active	Equipment purchased, amp and hardware, 40% complete
Surveillance system - upgrade	active	Equipment purchased, 6 cameras, 70% complete
Equipment		
Hangar Projector (Replacement)	complete	
Valve exerciser	complete	
John Deere tractor	active	On ordered, delivery scheduled for May
Aerobic Digester	active	System ordered
Recycle Bins	complete	
Taylor Dunn cart - fleet replacement (Event Ops)	active	On order
Taylor Dunn cart - fleet replacement (Farm)	active	On order
Taylor Dunn cart - fleet replacement (Maint)	active	On order
Portable restroom (2)	active	One restroom under construction, 40% complete