



Board of Directors Meeting

December 17, 2020

Good morning.

The meeting will begin just after 9:00 a.m. After the meeting's Roll Call, the Board will immediately adjourn to Closed Session; at this time the meeting Secretary will organize Public Comment. Please keep your device on mute until called upon to speak.

If using the Zoom dial-in option, use *6 to mute and un-mute your phone.

Please take notice that this public meeting of the 32nd District Agricultural Association, a California state institution, is being recorded using video recording equipment. Please also take notice that the 32nd District Agricultural Association will release video recordings of its public meetings where required under California law.

Please keep your device on mute

The Mission of OCFEC is...

Celebration of Orange County's
Communities, Interests, Agriculture and
Heritage

(with results justifying resources expended)





5. Closed Session

- A. Pending Litigation** – The Board will meet in closed session to consult with legal counsel regarding the following pending litigation. [Gov. Code section 11126(e).]
- i. To confer with and receive advice from legal counsel regarding potential litigation involving the 32nd District Agricultural Association. Based on existing facts and circumstances, the Board of Directors will decide whether to initiate litigation. (Govt. Code, § 11126, subd. (e).)
 - ii. To confer with and receive advice from legal counsel regarding potential litigation involving the 32nd District Agricultural Association. Based on existing facts and circumstances, there is significant exposure to litigation against the 32nd District Agricultural Association. (Govt. Code, § 11126, subd. (e).)
 - iii. To confer with counsel, discuss, and consider the following pending litigation to which the 32nd DAA is a party. 32nd District Agricultural Association v. Ovations Fanfare, L.P., et al., Orange County Superior Court, Case No. 30-2020-01161661-CU-CO-CJC
- B. Personnel:** The Board will meet in closed session to consider the evaluation of performance of the General Manager / CEO. [Govt. Code, § 11126, subd. (a).]



6. CEO's Operational Announcements & Updates



6. CEO's Operational Announcements & Updates



For the Eleven Months Ended November 30, 2020

	Actual	Budget	Variance Favorable (Unfavorable)
YTD Revenue	\$3,431,346	\$50,790,000	\$(47,358,654)
YTD Expenses	<u>\$18,164,504</u>	<u>\$47,794,110</u>	<u>\$29,629,605</u>
YTD Net Proceeds (Deficit)	<u>\$(14,733,158)</u>	<u>\$2,995,890</u>	<u>\$(17,729,049)</u>



Cash and Cash Equivalents

	<u>November 30, 2020</u>	<u>November 30, 2019</u>
Cash on Hand	\$ 2,045,076	\$ 983,343
Investments	<u>\$40,794,297</u>	<u>\$55,431,409</u>
Total Cash and Cash Equivalents	<u>\$42,839,373</u>	<u>\$56,414,752</u>
Year over Year Decrease	<u>(\$13,575,379)</u>	
Year over Year % Decrease	-24.0%	



Current & Upcoming Events





POWER OF ONE FOUNDATION

Emergency Food Assistance
Drive-Through
Distribution



Centennial Farm & Heroes Hall Courtyard



 

COVID-19
Drive Thru Testing
SUPERSITE

 OC health CARE AGENCY

Seasonal Adventures Inc.

*Christmas
Tree Lot*





Feb 5-Feb 14



7. Minutes

A. Board meeting held November 19, 2020

Action Item



8. Matters of Public Comment

Speakers are requested to sign in prior to the start of the meeting and are limited to three minutes. Public comment is allowed on issues NOT on the current Agenda. However, no debate by the Board shall be permitted on such public comments, and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on a docket item.

Comments will be accepted on Agenda items during the meeting. Speakers wishing to address the Board on items on the agenda are requested to sign in prior to the start of the meeting and identify the agenda item[s] on which you desire to address the Board. Speakers are limited to three minutes.



9. Consent Calendar: (Policy Reference: 4.3.4)

All matters listed under Consent Calendar are operational matters about which the Board has governing policies, implementation of which is delegated to the CEO. They will be enacted in one motion by category in the order listed below. There will be no discussion of these items prior to the time the Board of Directors votes on the motion, unless members of the board, staff or public request specific items to be discussed separately and/or removed from this section.

Any member of the public who wishes to discuss Consent Calendar items should notify the Chair of the Board, at the time requested and be recognized by invitation of the Chair to address the Board.



10A. Committee/Ad Hoc Committee/Liaison Reports

INFORMATION ITEM:

To assure compliance with the Bagley-Keene Act, Committee reports are only for the purpose of the Committee chair, Ad Hoc Committee members or Liaison to provide a verbal update. Should the Board want to discuss any Committee work item not already on the agenda; those would need to be agendized for a future Board meeting.

- i. Leadership Committee (Chair Rubalcava-Garcia, Committee Chair; Vice Chair La Belle)
- ii. Financial Monitoring and Audit Committee (Director Pham, Committee Chair; Director Bagneris)
- iii. Facilities Committee (Director Aitken, Committee Chair; Director Ruiz)
- iv. Governance Committee (Director Cervantes, Committee Chair; Chair Rubalcava-Garcia)
- v. Community Affairs Committee (Director Kovacevich, Committee Chair; Director Ruiz)
- vi. Centennial Farm Foundation Liaison (Director Cervantes)
- vii. Heroes Hall Veterans Foundation Liaison (Vice Chair La Belle, Director Cervantes)



10C. Update on 2021 OC Fair Planning

INFORMATION ITEM:

- Second meeting with Dr. Clayton Chau on 12/11
 - 60-75% immunity for the fair to take place
 - By late March, we should know if we're trending in the right direction
 - By late Spring/early Summer, everyone in OC will be able to get the vaccine
 - OC Fair will help with messaging in the market to encourage people to get vaccinated
- 2021 fair admission prices to remain the same; OC Fair will absorb the fees for advance online orders
- Tuesday-Thursday (weekday); 11am-11pm
- Friday-Sunday (weekend); 10am-midnight
- Fair planning committee developing a "go/no go" date recommendation
- Staff is also dual-track planning for pivoting from a modified fair to a vehicle-based fair experience in the event an in-person fair cannot be held
- We're working with RCS on ride lists and layouts; Spectra discussions on food/beverage elements



10D. Presentation of CEO's 2021 Budget Summary Letter

INFORMATION ITEM:

The Board of Directors approved the budget and capital/major projects list for 2021 at the November, 2020 Board meeting. Staff will present the CEO's 2021 Budget Summary Letter to complete the budget planning process.

A copy of the letter was posted to the website with the Board meeting materials.



10E. Presentation of Anticipated 2021 RFPs and Discuss Whether or Not Board Committee Review is Needed

As part of the 2021 budget presentation at the November 2020 meeting of the Board of Directors, staff listed the following Requests for Proposal (RFPs) that were expected to be issued in 2021:

Type of Service	Proposed Release Date
Restroom trailers with ADA	January 1, 2021
Shuttle services	January 1, 2021
Golf cart rental	January 1, 2021
Bottled water	January 1, 2021
Fencing rental	February 1, 2021
Mobile modular portable storage	February 1, 2021
Concert merchandising	July 1, 2021
Carbonated beverages/bottled water sponsorship	August 1, 2021
Carnival	Q4, 2021
Admissions and Teller office trailers	November 1, 2021
Pacific Amphitheatre video services	December 1, 2021
Armored courier services	December 1, 2021
Campground restroom trailer with ADA	December 1, 2021



10E. Presentation of Anticipated 2021 RFPs and Discuss Whether or Not Board Committee Review is Needed

Previously, the Board had requested that all RFPs be reviewed and approved by the appropriate Board committee prior to release. Staff is requesting that the Board reconsider this procedure and determine whether or not it is needed as these RFPs are operational in scope.

There are certain RFPs for which the staff will request the Board's review and approval because of the importance of the service to our operations and the extent of the financial impact to OCFEC (the carnival RFP is a good example of this), however most RFPs are highly operational and require the technical expertise of staff to write and execute.

RECOMMENDATION:

At the Board of Directors' discretion.



11. Board of Directors' Matters of Information

Next Board Meeting

January 28, 2021



 HOLIDAYS 



OC Fair & Event Center – Costa Mesa, California