



Board of Directors Agenda Report

MEETING DATE: DECEMBER 17, 2020 ITEM NUMBER: 10A

SUBJECT: Committee / Ad Hoc Committee / Liaison Reports

DATE: December 11, 2020

FROM: Natalie Rubalcava-Garcia, Board Chair

PRESENTATION BY: Natalie Rubalcava-Garcia, Board Chair

RECOMMENDATION

Information item only.

BACKGROUND

To assure compliance with the Bagley-Keene Act, Committee reports are only for the purpose of the Committee chair, Ad Hoc Committee members or Liaison to provide a verbal update. Should the Board want to discuss any Committee work item not already on the agenda; those would need to be agendaized for a future Board meeting.

i. Leadership Committee

Members: Chair Rubalcava-Garcia, Committee Chair; Vice Chair La Belle

- Purpose: This committee provides executive support to the Board and acts on behalf of the full Board during emergency situations.
- Focus:
 - Consult with CEO
 - Develop Board meeting agendas
 - Address Board issues
 - Conduct annual safety/security meeting
 - Initiate strategic planning

ii. Financial Monitoring and Audit Committee

Members: Director Pham, Committee Chair; Director Bagneris

- Purpose: This committee monitors the organization's financial position and ensures financial controls are in place.
- Focus:
 - Monthly financial oversight
 - Annual budget review
 - Annual audit process

iii. **Facilities Committee**

Members: Director Aitken, Committee Chair; Director Ruiz

- Purpose: This committee reviews buildings and grounds related projects and issues and recommends site planning direction
- Focus:
 - Construction projects
 - Capital expenditures
 - Master site planning

iv. **Governance Committee**

Members: Director Cervantes, Committee Chair; Chair Rubalcava-Garcia

- Purpose: This committee ensures compliance with all Board policies and regulatory requirements
- Focus:
 - Policy updates
 - Legislative monitoring
 - Bagley-Keene open meeting compliance
 - Annual form 700 reporting
 - Annual required Board training

v. **Community Affairs Committee**

Members: Director Kovacevich, Committee Chair; Director Ruiz

- Purpose: This committee oversees the Board's relationship with the community
- Focus:
 - Diversity, equity and inclusion
 - Community engagement
 - Relationships with local, county and state officials

vi. **Centennial Farm Foundation Liaison**

Liaison: Director Cervantes

vii. **Heroes Hall Veterans Foundation Liaison**

Liaison: Vice Chair La Belle and Director Cervantes