



October 30, 2020

To: All Potential Bidders

From: Kelly Vu, Business Services Supervisor

Re: Addendum #1, RFP # SM-08-20

The purpose of this addendum is to revise the components of the Request for Proposal (RFP) for Sound Monitoring And Mitigation Consulting Services. All terms and conditions of the original RFP remain unchanged.

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Document to be revised as follows:

**1. RFP, PART V, STATEMENT OF WORK (SOW) TO BE PERFORMED**

Page 14-15, MINIMUM REQUIREMENTS, Section C

Original: Contractor and/or Contractor Personnel shall have documented evidence of five (5) years of relevant experience providing similar services for the last two (2) years that is equivalent to the OC Fair and Event Center meeting the following requirements:

Remove: "the last" to read as follow:

Remove: "requirements", replace with: "preferences"

New: Contractor and/or Contractor Personnel shall have documented evidence of five (5) years of relevant experience providing similar services for two (2) years that is equivalent to the OC Fair and Event Center meeting the following preferences"

**2. RFP, PART VII, MANDATORY FORMAT AND CONTENT REQUIREMENTS**

PAGE 29-30,

Original:

**C. TECHNICAL PROPOSAL**

Each Contractor shall submit, for the purposes of proposal evaluation, all of the following information, as available, in the order listed below. All information submitted may pertain to the proposing company itself or to principal officers of the company. If any subcontractors are to be used to fulfill this contract, submit applicable information as well.

Contractor must submit sufficient documentation to determine that their company can meet the contract requirements. All responses must be provided in narrative detail, except as requested differently.

Remove: Requirements

New: Each Contractor shall submit, for the purposes of proposal evaluation, all of the following information, as available, in the order listed below. All information submitted may pertain to the proposing company itself or to principal officers of the company. If any subcontractors are to be used to fulfill this contract, submit applicable information as well.

Contractor must submit sufficient documentation to determine that their company can meet the contract preferences. All responses must be provided in narrative detail, except as requested differently.

PAGE 29-30,

Original:

C. TECHNICAL PROPOSAL

3. EXPERIENCE AND ABILITY TO PERFORM

a. Provide a list of all clients such as fairs or festivals which have a minimum daily attendance of 30,000; concert venues which have a minimum of 4,000 seating capacity (the District is particularly interested inexperience with outdoor venues); and/or two (2) or more consecutive days of performances in multiple locations, where the Contractor has satisfactorily perform similar services within the last five (5) years and for whom bitter has contracted for continuous period of no less than two (2) consecutive years. At least one (1) shall reflect work performed in 2018 and 2019.

**Remove: "Consecutive"**

New:

a. Provide a list of all clients such as fairs or festivals which have a minimum daily attendance of 30,000; concert venues which have a minimum of 4,000 seating capacity (the District is particularly interested inexperience with outdoor venues); and/or two (2) or more consecutive days of performances in multiple locations, where the Contractor has satisfactorily perform similar services within the last five (5) years and for whom bitter has contracted for continuous period of no less than two (2) years. At least one (1) shall reflect work performed in 2018 and 2019.

This will be incorporated in as part of the contract. All other terms and deadlines remain unchanged.

To comply with the Addenda (Addendum) requirements we are asking that bidders to either reply to this email such as "Received RFI #1, Addendum #1" or acknowledge on the Financial Proposal Bid Form, Excel Spreadsheet on the right hand corner with "Received RFI #1, Addendum #1". We will consider both options as confirmation.

Thank you.

*-End Addendum #1-*



October 30, 2020

To: All Potential Bidders

From: Kelly Vu, Business Services Supervisor

Re: RFI #1, Q & A, RFP # SM-08-20

The purpose of this RFI (Request for Information) is to transmit "Questions and Answers" regarding the technical components of the RFP Sound Monitoring And Mitigation Consulting Services. All terms and conditions of the original RFP notice remain unchanged.

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### Questions and Answers

#### Questions:

1) For the past several years, the OC Fair employed part time field personnel to assist the Sound Monitoring contractor with sound monitoring during Fair time, at no cost to the contractor.

Will the Fair continue to provide this service? If not, why?

Answer: The OCFEC will not provide field personnel during fair time or year-round events. Labor support shall be included in the daily rate of the bidder. See part V, Section G., # 2

Is Bidder required to provide/replace such service, exactly as it was provided previously by OC Fair? Or, is such staff solely at the discretion of Bidder?

Answer: Staff support is solely at the discretion of the bidder and should be included in the daily rate. See part V, Section B., # 1

2) It has been rumored that OC Fair has purchased/installed sound monitoring devices on the property. If this is true, will the use of such systems be made available to the contractor at no cost, for use during Fair time?

Answer: The OCFEC has purchased 2 NTI – noise scout monitoring stations for permanent install. Data and access will be made available to winning bidder at no cost.

3) Has OC Fair actively solicited bids from other companies related to this RFP, if so, we would like to see a list of companies?

Answer: Yes, see attached bid list.

4) Are we able to obtain a list of the companies who will be bidding on this RFP?

Answer: It's not known until all bids are received. See attached bid list from Question #3 above.

5) Page 15 of the RFP states, "C. Contractor and/or Contractor Personnel shall have documented evidence of five (5) years of relevant experience providing similar services for the last two (2) years that is equivalent to the OC Fair and Event Center meeting the following requirements. Due to COVID, we did not perform such service during 2020, as OC Fair was closed. In the same section (number 5), the RFP also states, "Contractor serviced a minimum of one (1) equivalent venue in 2018 and/or 2019." These two statements seem to be in conflict with each other, please clarify and correct.

Answer: Evidence of (5) years can be from any years and the (2) years of similar services should be (1) year from 2018 or 2019 and the other year from any year. See addendum #1 to remove the word "last".

6) On RFP page 19, under B: General Requirements, B-1, the RFP states, "Contractor shall provide on the Financial Proposal Bid Form (see Part X - Forms) for both Sound Monitoring with an "all inclusive" day rate and Sound Mitigation/Special Projects with an "all inclusive" hourly rate...". This information is repeated in other sections. Sound mitigation is both passive (writing of specifications, simulations, to help ensure levels are maintained), as well as active, IE: during shows, active mitigation consists of many factors, which, ultimately, serve to decrease actual and perceived housing level noise, during an event. During events, in particular at Pac Amp, are we to charge the hourly rate for mitigation, in addition to the daily rate for sound monitoring (sound monitoring, as specified in the RFP does not include active mitigation), as both are specified in the RFP? Please clarify in detail.

Answer: Sound monitoring shall be "all inclusive" day rate not including any additional hourly charge. Sound mitigation/Special projects shall be charged as an hourly rate prior to event day based on bidders Sound mitigation plan and discussion with the district.

7) On RFP page 30, there is a discussion of requirements, specifically, the RFP states, in section 3, Experience and Ability to Perform, "Provide a list of all clients such as fairs or festivals which have a minimum daily attendance of 30,000; concert venues which have a minimum of 4,000 seating capacity (the District is particularly interested inexperience with outdoor venues); and/or two (2) or more consecutive days of performances in multiple locations, where the Contractor has satisfactorily performed similar services within the last five (5) years and for whom bitter has contracted for continuous period of no less than two (2) consecutive years. At least one (1) shall reflect work performed in 2018 and 2019. Question is: are the items, "minimum daily attendance of 30,000; concert venues which have a minimum of 4,000 seating capacity (the District is particularly interested in experience with outdoor venues); and/or two (2) or more consecutive days of performances in multiple locations" to be considered inclusive or either/or? In other words, if bidder has performed services for a concert venue which has a minimum capacity of 4,000, as an example- does this qualify as one of the examples of performing like services, (exclusive of the minimum daily attendance, etc.), or, does each example of qualified experience need to include all the parameters discussed in the paragraph, to be considered as one example?

Answer: See addendum #1 to change the word "requirements" to "preference". We prefer all the parameters discussed in the paragraph are met. If they are not met, they will be scored accordingly. See addendum #1 to remove the word "consecutive".

8) Are any printed copies of the RFP required to be submitted to OC Fair, or just one electronic copy?

Answer: One Electronic copy submitted must include a PDF of the entire proposal, including completed signature pages. Please refer to the RFP, Part II, Section C.

9) Are you providing the Financial Proposal Bid Excel Form? I don't see it as part of the bid package.

Answer: There's no Excel spreadsheet provided as part of the financial proposal bid form. Please refer to form A-3 for the Financial Proposal Bid Form, pages 49-54. Bidder may hand write in the financial numbers. Make sure the calculation is accurate and legible.

10) Our primary work, which exactly correlates to the work as described in the RFP (and, in fact, is the work as described in the RFP), has been with OC Fair for the last 17 years. As such, and understandably, the appropriate OC Fair management cannot write a letter of recommendation for bidder, due to potential conflict of interest. Will this result in a lower score or disqualification?

Answer: This would not be a disqualification and scoring would be based on submitted references.

11) Regarding report writing, as discussed in Section D. SOUND MONITORING SERVICES AND REQUIREMENTS, page 21, second paragraph- in this section, regarding the requested report writing, which typically takes place the day following a show/event- is the cost for such report writing to be at the hourly rate for mitigation, etc., or?

Please specify how bidder will be compensated for such report writing work, especially for the events during the annual OC Fair. We assume all such work, falls under the hourly category of "Sound Mitigation/Special projects" as described in the RFP? Please clarify.

Answer: Reports shall be included in the "all inclusive" day rate for both Fair and year-round events. For the purposes of this RFP, Sound Mitigation/Special projects is primarily pre-event focus for software simulations, audio testing and possible acoustic design if needed.

12) Will the OC Fair provide a suitable workplace for the successful bidder, at no cost to bidder, for use during the annual OC Fair?

Answer: The district will review office needs on an event by event basis.

13) Is the "Contractor" referenced in item A.5 intended to be the "Contractor" referenced in the rest of the described Scope of Work? They appear to be two different entities, as the Contractor in Item A.5 is providing entertainment at the Pacific Amphitheater.

Answer: The "Contractor" reference in the scope of work, is the same as item A.5.

14) Does the OC Fair have a previous sound monitoring plan to help determine the number of noise measurement locations that are appropriate?

Answer: The OCFEC does have an existing sound monitoring plan. To obtain records send your request to [cpa@ocfair.com](mailto:cpa@ocfair.com)

15) Does the OC Fair have a previous noise report to base the anticipated deliverable on?

Answer: The OCFEC does have a previous noise report. To obtain records send your request to [cpa@ocfair.com](mailto:cpa@ocfair.com)

16) Are there any specific noise monitoring locations?

Answer: The District must comply with the city's sound ordinance at all times. One specific residential location to the northeast of our property must be monitored when the Amphitheatre is used.

17) Who determines the number and locations of noise monitoring?

Answer: The district staff will work with contractor to come up with a sound mitigation plan to determine noise monitoring locations.

18) Item B.1 requests a day rate for Sound Mitigation/Special Projects to include materials, setup & teardown. Is the intent of this section to require the Contractor to provide and install Sound Mitigation?

Answer: Sound Monitoring is to be an “all inclusive” day rate and Sound Mitigation/Special Projects is to be an “all inclusive” hourly rate. No intent for sound mitigation materials.

19) Does the Orange County Fair anticipate a full schedule in 2021?

Answer: We are anticipating a 21-day OC Fair season for 2021 but the schedule has not been finalized.

20) Is historical measurement data available from past years, showing the number of off-site measurement locations and the recorded sound levels at these locations?

Answer: The OCFEC does have historical measurement data. To obtain records send your request to [cpra@ocfair.com](mailto:cpra@ocfair.com)

21) Is measurement equipment in place at all 5 venues for every day of the OC Fair?

Answer: There are 4 main venues. Currently spot checking has occurred at 3 of the venues and 1 of the venues, Pacific Amphitheatre, has its own measurement equipment.

22) Is it possible to have a site walk to review site conditions prior to submitting bid?

Answer: We are currently not able to accommodate a site visit. You are encouraged to view the property via google earth to become familiar with surrounding area and neighborhoods. Bidders are welcome to drive around the surrounding property.

23) When is audio testing to be completed?

Answer: Audio testing is not required, however, if it is determined that it is needed it would fall under Sound mitigation/Special Projects hourly rate.

24) Is there a standard for the number of neighborhood locations to be monitored? How many locations were monitored in past years?

Answer: One specific residential location to the northeast of our property must be monitored when the Amphitheatre is used. Spot checks at several locations have been done in the past depending on the event.

25) Is there a minimum number of event days for the OC Fair season?

Answer: We are anticipating a 21-day OC Fair season for 2021 but the schedule has not been finalized.

26) Some requirements do not seem applicable to the scope of work. For example, is Venue clean up the responsibility of the Sound Monitoring contractor?

Answer: Venue clean-up of bidders' equipment would be the responsibility of the bidder if your equipment is being used.

27) Are company badges required, in addition to OC Fairground credentials?

Answer: Credentials will be provided by the OC FEC.

28) Are jeans acceptable as part of the uniform dress?

Answer: Yes jeans are acceptable and contractors must comply with the OC FEC uniform procedure. Refer to page 58, forms A-6, OC FEC procedures of the RFP.

29) How many off-site measurement locations are required during the Fair?

Answer: One specific residential location to the northeast of our property must be monitored when the Amphitheatre is used. Spot checks at several locations have been done in the past depending on the event.

30) How many off-site measurement locations are required for non-fair events?

Answer: One specific residential location to the northeast of our property must be monitored when the Amphitheatre is used. Spot checks at several locations have been done in the past depending on the event.

31) Upon contract award, will previous sound system plans be made available for review?

Answer: Yes. To obtain records send your request to [cpa@ocfair.com](mailto:cpa@ocfair.com)

32) Acoustic and/or electro-acoustic design services being requested?

Answer: Contractor must use existing acoustic and electro-acoustic design for all venues.

33) Upon contract award, will previous acoustic simulation design models be made available for use and upgrading?

Answer: Yes

34) How many locations for sound monitoring?

Answer: One specific residential location to the northeast of our property must be monitored when the Amphitheatre is used. Spot checks at several locations have been done in the past depending on the event.

Because this may vary per event, should we provide pricing based on expected # of locations?

Answer: Yes

35) During an event is the District expecting each sound monitoring locations to be attended? Or can sound monitors be installed at various locations with a sound consultant driving around to monitor that each location is taking data?

Answer: Yes, either solution will be accepted.

36) For the interview, will the standard set of questions be sent ahead of the interview?

Answer: Yes. See Part VII, C, #5

37) What if none of the ones you receive meet those requirements?

Answer: The contracts department will use the checklist, page 45 of the RFP, to determine if a bid proposal meets the submittal requirements. See addendum #1 to change the word "requirements" to "preference".

38) Would you re-bid it or award it to the 'next best' proposal?

Answer: If none of the bidders meet the submittal requirements, page 45 of the RFP, the District will re-bid the RFP.

The above information will be incorporated in as part of the RFP requirements and contract. Please send email to [rfp@ocfair.com](mailto:rfp@ocfair.com) for acknowledgement if you're intended to bid on this project.

*-End RFI #1-*



Name: Sound Monitoring

- | Name                             |
|----------------------------------|
| Acen Tech                        |
| Acentech                         |
| Alliant Events Services          |
| DL Acoustics                     |
| ESA Associates                   |
| Marshall Long Acoustics          |
| McKay Conant Hooever, Inc        |
| MD Acoustics                     |
| Media Fusion                     |
| Mei Wu Acoustics                 |
| Menlo Scientific Acoustics, Inc. |
| Meridian Consultants LLC         |
| Place Works                      |
| So Cal Noise Services            |
| Technical Media Design Inc.      |
| The Noise Experts                |
| Veneklasen Associates            |
| Vibran Analysis Inc.             |
| Wilson IHRIG                     |
| Zemarc                           |