



March 20, 2020

To: All Potential Bidders

From: Kelly Vu, Business Services Supervisor

Re: Addendum #2, RFP # GL-07-20

The purpose of this addendum is to revise the components of the Request for Proposal (RFP) for Grounds Lighting Staging and Truss Equipment Services. All terms and conditions of the original RFP remain unchanged.

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Document to be revised as follows:

**RFP - PART X, FORMS SECTION:**

Original:

7. Darfur Contracting Act Attachment (Completed, signed and dated)
8. Iran Contracting Act Attachment (Completed, signed and dated)

Revised as follow:

7. **Iran** Contracting Act Attachment (Sect either option 1 or 2, Completed, signed, dated)
8. **Darfur** Contracting Act Attachment (**Select either option 1 or 2 or 3, if option 3 is selected then certification for option 3 must be completed**)

As specified in the RFP, PART III, RULES GOVERNING COMPETITION & TECHNICAL EVALUATION

***Important: It is the Bidder's responsibility to confirm in writing receipt of all addenda issued to this RFP before submitting a proposal. Failure to confirm in writing receipt of all addenda in any proposal will render the proposal non-responsive and result in its rejection.***

***Acknowledgment of all addenda must be noted by the Bidder on each Financial Proposal Bid Form in the space provided.***

To comply with the Addenda (Addendum) requirements we are asking that you either reply to our email such as "RFI, Addendums Received" or acknowledge on the Financial Proposal Bid Form, Exel Spreadsheet on the right hand corner with "RFI, Addendums Received". We will consider both options as confirmation for both addendums 1 and 2, and RFI.

Thank you.

-End Addendum #2-



March 20, 2020

To: All Potential Bidders

From: Kelly Vu, Business Services Supervisor

Re: RFI #1, Q & A, RFP # GL-07-20

The purpose of this RFI (Request for Information) is to transmit "Questions and Answers" regarding the technical components of the RFP Grounds Lighting Staging and Truss Equipment and Services. All terms and conditions of the original RFP notice remain unchanged.

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## Questions and Answers

### Questions:

1. The blurb below can be found on page 27 of 84. We will not be interested in supplying a complete list of inventory. Is this a deal breaker?
2. **Equipment and Supplies**.....15
  - a-b. *Provide a general statement as to Bidder's ownership of the equipment needed to fulfill the scope of work and if any equipment must be purchased or rented; supply a complete, detailed list of Bidder's inventory, including the total quantities and details for equipment requested in this RFP; for each item, indicate ownership of equipment/supplies, including a breakout of owned vs. rented; describe quality and condition of proposed equipment/supplies*..... 10
  - c. *Submit high-quality color photographs of specified equipment*..... 5

**Answer:** If a complete list of inventory is not supplied it will be scored accordingly

2. Has an LED Wall contract been awarded?

**Answer:** Not yet, RFP will be released within the next few weeks and will be posted on our website [ocfair.com](http://ocfair.com) under Bid Opportunities.

3. Is there a current open bid for an LED Wall?

**Answer:** RFP will be released within the next few weeks and will be posted on our website [ocfair.com](http://ocfair.com) under Bid Opportunities.

4. RFP GL-07-20

### Part VIII

Section 4 states that contractor bidding on GL-07-20 is responsible for venue cleanup. This section, in our opinion; has no correlation to what is being bid on. The contract is strictly for providing truss, staging and lighting. Is this assumption correct?

**Answer:** Venue cleanup doesn't apply unless it has to do with contractor's equipment.

5. The needed concrete for ballast, will some or all of this be provided by the OC Fair? If not, then will year round storage be available for the concrete ballast used annually by the winning bidder?
- Answer: None of the ballasts will be supplied by the OCFEC. It may be a possibility to store on site but preference would be to not have them here due to year round event activity.
6. Page 18; #2 Heritage Stage – Clarification, should this read 20.5” truss or do you require custom 24” truss?
- Answer: 20.5” truss is fine as long as engineering confirms it is possible based on structure in the RFP.
7. Page 20; Pacific Amphitheater – Its indicated that 30 ETC Source 4 Fixtures will be used in various location in the venue. How and where are those to be rigged?
- Answer: OCFEC will supply power near locations; these 30 fixtures are mainly ground up lighting on walls and some building roofs to light signage.
8. Page 20; Ceramics – The Par 64 fixtures how are those to be rigged?
- Answer: Those fixtures are rigged off of the tent cross bar structures. They go inside of 3 - 10'x10' tents.
9. Can ETC Source Four Pars be used in place of traditional PAR64 cans?
- Answer: Yes
10. In the event your offices close before the bid due date, how shall we handle turning our bids in?
- Answer: As of today OC Fair & Event Center has not been shut down completely. Please drop off your bid proposal by the date and time indicated on the RFP. The office front door is closed however there's instruction posted on the door to drop off mail at Safety And Security, Gate 5, Off Arlington (See attached photo). If you're unable to find someone when dropping off please call Kelly Vu cell phone at (714-397-7396).
- If you're intended to use postal mail you may share this information with your carrier. The District will not make any exceptions. **Late proposal will be rejected and will be returned and deemed as non-responsive.**
11. I want to inquire about the March 25, 2020 deadline. Will this be extended due to Covid-19?
- Answer: As of today we are not intended to extend the bid due date.
12. Is the bid still due on March 25<sup>th</sup>? Will your office be open to accept it?
- Answer: See answer number 10 and 11 above.
13. Is a walkthrough available now in light of the Coronavirus? If so, when?
- Answer: No, walkthrough is not mandatory or available.
14. Do we need labor to install banners on Fair Square? And all free standing structures? Or does the District provide the labor and heavy machinery for that installation and dismantle?
- Answer: You do not need to install banners. We have a banner Contractor for banner services. The District does not provide labor or heavy equipment for installation or dismantle. Bidder must supply necessary equipment to get the job completed safely and responsibly.

15. Is the OC Fairground a union or non-union work place?

Answer: Yes, the OCFEC is a state organization so our staff is union.

16. When will all the banners be available for installation? July 1<sup>st</sup>?

Answer: No banners need to be installed as part of this RFP

17. What date will the AV provider what to install their LED walls for the Main Mall Show/ Video Wall Structure?

Answer: Video will load in on 7/13(always the Monday before Fair) so the video wall structure needs to be installed before then.

18. Can we set up the Junior Livestock Stage during the regular installation dates or will that need to be install the morning of the (1) day event and removed before the next day show opening?

Answer: That install needs to happen the day/night before for best access.

19. Is it acceptable to replace par can lighting with RGB LED Pars?

Answer: Yes as long as watts/lumens are similar.

20. Will there be supplied generator at all staging areas, to include all truss arches that require nook lighting and truss warming lighting?

Answer: Only generator location will be at Heritage stage, all other locations will be shore power the district will supply.

21. When will the District supply all of the banners?

Answer: No banners will need to be installed for this RFP, a banner company will do that once the truss structure is up.

22. Does all of the staging have to be the "Biljax" brand? Are other brands allowed to be used?

Answer: No. It can be something comparable, just note that in your bid.

23. Will the District be supplying all heavy equipment? If so, will the district supply on behalf of the needs of the contractor or what the district deems required?

Answer: The district will not supply any heavy equipment. That is the responsibility of the bidder.

24. In regards to crew requirements, page 23, line i, the lighting crew chief and systems tech, is this required for each individual location or will these two individuals be responds to oversee the entire grounds in regards to lighting?

Answer: Those 2 will be responsible for all the lighting once its installed for the entire run of fair, not for each location.

25. Is placement of lighting fixture to be determined by contractor or will the District provide a plot for placement?

Answer: Placement will be provided by the district.

26. Is there a second stage added on to Promenade? It asks for 2 in the bidder form.

No, promenade only has 1 stage. The Financial Proposal Bid Form is also asking for 1. Please bid as only 1 stage.

The above information will be incorporated in as part of the RFP requirements and contract. Please send email to [rfp@ocfair.com](mailto:rfp@ocfair.com) for acknowledgement if you're intended to bid on this project.

*-End RFI #1-*



March 6, 2020

To: All Potential Bidders

From: Kelly Vu, Business Services Supervisor

Re: Addendum #1, RFP # GL-07-20

The purpose of this addendum is to revise the components of the Request for Proposal (RFP) for Grounds Lighting Staging and Truss Equipment Services. All terms and conditions of the original RFP remain unchanged.

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Document to be revised as follows:

**1. RFP, Part II, Section E, TENTATIVE SCHEDULE (page 5)**

Original: *"All questions are to be submitted in writing".*

Change to: All questions are to be submitted in writing and email to [rfp@ocfair.com](mailto:rfp@ocfair.com)

Thank you.

*-End Addendum #1-*

**MAIL DROP OFF:**

**PLEASE GO TO GATE 5 ON  
ARLINGTON STREET AND  
LEAVE WITH THE SECURITY  
OFFICE**