



## HALL ABOARD! BUS SCHOLARSHIP APPLICATION

Heroes Hall, a museum and education center highlighting veterans' stories and experiences, located at OC Fair & Event Center (OCFEC), is dedicated to helping teachers and their students by serving as an educational resource. In addition to looking, listening and discussing through docent-led tours, students who participate in a Heroes Hall field trip have opportunities to write and complete hands-on projects that are grounded in California's content standards. This experience is especially designed to help complement the literacy and content skills that students are learning in school as well as ignite student understanding of and enthusiasm for history, social science and our nation's veterans.

Through the generosity of the [Heroes Hall Veterans Foundation](#) (HHVF), OCFEC is proud to offer a limited number of bus scholarships through the "Hall Aboard!" program intended for field trips to the Heroes Hall Museum and Education Center.

Scholarships are designed for schools located within Orange County that may not otherwise have the means to support bus transportation for field trips. Priority will be given to schools classified as Title 1 or that have a student population receiving 50 percent or more of free/reduced lunches; however, all schools within Orange County will be considered.

All scholarship requests will be reviewed on a first-come, first-served basis. Funding for the year is limited so early application is encouraged.

### HOW TO APPLY

1. Complete the following application form in its entirety.
2. Submit [online](#) or email the completed application to: [heroeshall@ocfair.com](mailto:heroeshall@ocfair.com). In the subject line, please include "HALL ABOARD!" and the name of your school.
3. Please allow 14 business days from the time you sent your application to receive a decision. Notifications will be sent by email. If you have any questions, please email [heroeshall@ocfair.com](mailto:heroeshall@ocfair.com).
4. If you are awarded a scholarship, you will receive instructions on how to book your field trip. We require a 30-day advance notice to schedule a field trip. You are responsible for booking and initially paying for the bus.
5. To receive reimbursement from HHVF, you are required to send an invoice on school letterhead with where the reimbursement check should be sent within 60 days of your visit to [heroeshall@ocfair.com](mailto:heroeshall@ocfair.com) or your reimbursement will be forfeited.



### CONTACT INFORMATION

Name of School / School District: \_\_\_\_\_

Type of School:     Public         Private         Charter         Other \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Name / Title of Individual Requesting Funds: \_\_\_\_\_

Contact Phone Number: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

Principal Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### TOUR INFORMATION

Date of Field Trip: \_\_\_\_\_ Time(s) of Field Trip: \_\_\_\_\_  AM  PM

*Please note: Heroes Hall is open Wednesday through Sunday from 11 a.m. to 5 p.m. Special requests for other days/times can be arranged but are not guaranteed.*

Grade Level(s) of Students: \_\_\_\_\_ Number of Buses Needed: \_\_\_\_\_

How Many Total Visitors:    Students: \_\_\_\_\_ Chaperones: \_\_\_\_\_ Other: \_\_\_\_\_

How will a tour to Heroes Hall benefit your students? \_\_\_\_\_

Please list any special needs or requests for your tour (if applicable): \_\_\_\_\_

### ACKNOWLEDGEMENT

- I understand that a submitted request does not guarantee funds and funds are available on a first-come, first-served basis.
- I understand advances will NOT be given and payment will NOT exceed the invoiced amount.
- I understand charter buses will NOT be reimbursed.
- I understand that in order to receive payment, an itemized invoice on school letterhead must be submitted within 60 days of my visit to [heroeshall@ocfair.com](mailto:heroeshall@ocfair.com) or my reimbursement may be forfeited.

By signing below, I affirm the information provided is true and correct to the best of my knowledge. I also consent that, should scholarship funds be awarded, Heroes Hall may use my school's name in promotional materials generated by OCFEC or HHVF. Additionally, I consent to the use of my school's name in any related press releases issued by OCFEC.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature / Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
School/Organization