



*The mission of OCFEC is...*

**CELEBRATION OF ORANGE COUNTY'S  
COMMUNITIES, INTERESTS, AGRICULTURE AND HERITAGE**

*(with results justifying resources expended)*

**NOTICE OF MEETING**

32<sup>ND</sup> District Agricultural Association

OCFEC Board of Directors

**Thursday, September 26, 2019**

**9:00 a.m.**

Administration Building  
OC Fair & Event Center  
88 Fair Drive  
Costa Mesa, California

Board of Directors

Robert Ruiz, Board Chair

Sandra Cervantes, Vice Chair

Barbara Bagneris, Member

Ashleigh Aitken, Member

Doug La Belle, Member

Newton Pham, Member

Natalie Rubalcava-Garcia, Member

Andreas Meyer, Member

Secretary-Treasurer

Kathy Kramer CVE, CFEE, CMP  
Chief Executive Officer, OCFEC

32<sup>nd</sup> DAA Counsel

Josh Caplan  
Office of the California Attorney General

Please take notice that this public meeting of the 32nd District Agricultural Association, a California state institution, is being recorded using video recording equipment. Please also take notice that the 32nd District Agricultural Association will release video recordings of its public meetings where required under California law.

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact the office of the 32<sup>nd</sup> District Agricultural Association (714) 708-1500, at least five working days prior to the meeting to insure the proper arrangements can be made.

At the discretion of the Board of Directors, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board of Directors. The Board may convene to closed session pursuant to Government Code section 11126, subdivisions (a) and (e) to consider personnel evaluation and/or possible litigation. Items may not necessarily be taken up in the order shown on this Agenda. This agenda, and all notices required by the Bagley-Keene Open Meeting Act are available on the Internet at: [www.ocfair.com](http://www.ocfair.com)

## AGENDA

### 1. **CALL TO ORDER**

All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this Agenda may be considered in any order, at the discretion of the chairperson.

### 2. **THE MISSION OF OCFEC IS...**

Celebration of Orange County's Communities, Interests, Agriculture and Heritage (with results justifying resources expended).

### 3. **PLEDGE OF ALLEGIANCE**

### 4. **ROLL CALL (Policy 4.5.2.B)**

### 5. **CEO'S OPERATIONAL ANNOUNCEMENTS AND UPDATES**

### 6. **MATTERS OF PUBLIC COMMENT**

Public comment is allowed on issues NOT on the current Agenda. However, no debate by the Board shall be permitted on such public comments, and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on a docket item. Speakers are requested to sign in prior to the start of the meeting and are limited to three minutes.

Comments will be accepted on Agenda items during the meeting. Speakers wishing to address the Board on items on the agenda are requested to sign in prior to the start of the meeting and identify the agenda item(s) on which you desire to address the Board. Speakers are limited to three minutes.

### 7. **MINUTES:**

#### **A. Board meeting held May 23, 2019**

Action Item

#### **B. Board meeting held June 27, 2019**

Action Item

#### **C. Board meeting held July 27, 2019**

Action Item

#### **D. Board meeting held August 22, 2019**

Action Item

### 8. **CONSENT CALENDAR: (Policy 4.3.4)**

All matters listed under Consent Calendar are operational matters about which the Board has governing policies, implementation of which is delegated to the CEO. They will be enacted in one motion. There will be no discussion of these items prior to the time the Board of Directors votes on the motion, unless members of the board, staff or public request specific items to be discussed separately and/or removed from this section. Any member of the public who wishes to discuss Consent Calendar items should notify the Chair of the Board, at the time requested and be recognized by invitation of the Chair to address the

**Board.**

- A. Standard Agreements:** SA-199-19PA; SA-207-19PA; SA-208-19PA; SA-209-19PA; SA-211-19PA; SA-212-19PA; SA-223-19HB; SA-228-19HB; SA-229-19PA; SA-237-19YR; SA-238-19FT; ~~SA-239-19FT~~; SA-240-19FT; SA-241-19SP; SA-242-19FT; SA-243-19FT; SA-244-19SP; SA-246-19FT; SA-247-19FT; SA-248-19SP; SA-249-19PA; SA-250-19FT; SA-252-19GE; SA-253-19PA; SA-256-19GE; SA-257-19GE; SA-258-19YR
- B. Amendments:** SA-056-14RD (Amend. #4); SA-005-15ET (Amend. #7); SA-096-16FT (Amend. #3); SA-193-16FT (Amend. #3); SA-059-17FT (Amend. #4); SA-065-17FT (Amend. #3); SA-075-17FT (Amend. #3); SA-075-17FT (Amend. #4); SA-076-17FT (Amend. #3); SA-077-17FT (Amend. #2); SA-081-17FT (Amend. #2); SA-082-17FT (Amend. #3); SA-083-17FT (Amend. #3); SA-084-17FT (Amend. #2); SA-046-18PL (Amend. #1); SA-138-18YR (Amend. #1); SA-278-18SP (Amend. #2); SA-051-19YR (Amend. #1); SA-135-19PA (Amend. #1); SA-154-19HB (Amend. #1); SA-169-19PA (Amend. #1); SA-180-19PA (Amend. #1); SA-210-19PA (Amend. #1)
- C. Rental Agreements:** R-071-19; R-084-19; R-131-19; R-137-19; R-138-19; R-139-19; R-140-19; R-141-19; R-142-19; R-143-19; R-146-19; R-148-19; R-149-19; R-150-19; R-001-20; R-002-20; R-004-20; R-006-20; R-007-20; R-008-20; R-009-20; RR-003-19
- D. Active Joint Powers Authority Agreements (New):** 03218040
- E. Commercial Rental Agreements:** 19213; 19229
- F. Concession Rental Agreements:** 19599
- G. Judging Agreements:** CA-038-19; CA-039-19; CA-040-19; CA-041-19; GF-01-19; GF-02-19; GF-03-19; GF-04-19; GF-05-19; GF-06-19; GF-07-19; GF-08-19; GF-09-19; GF-10-19; GF-11-19; GF-12-19; GF-14-19; GF-13-19 (Amended); GF-15-19
- H. Correspondence:**  
Communications to the Board from the public in response to Board discussion or to comments made before the Board are to be listed on the meeting agenda and included in the Board materials as an item of public disclosure.
- i. Letter from M. Clifford, M Abatti and G. Beard
  - ii. B&L Productions, Inc. vs. 22<sup>nd</sup> DAA Memorandum Opinion
- I. CDFA Correspondence:**  
Communications to the Board from the California Department of Food & Agriculture Division of Fairs & Expositions regarding relevant topics at Fairs and Expositions.
- i. F2019-08: Required Construction Inspections
  - ii. D2019-03: Fairtime and Interim Event Rental Agreement
  - iii. F2019-10: 2019 State Rules Advisory Committee Meeting

## **9. GOVERNANCE PROCESS**

### **A. Committee / Ad Hoc Committee / Liaison Report**

Information Item

To assure compliance with the Bagley-Keene Act, Committee reports are only for the purpose of the Committee chair, Ad Hoc Committee members or Liaison to provide a verbal update. Should the Board want to discuss any Committee work item not already on the agenda; those would need to be agendaized for a future Board meeting.

- i. Heroes Hall Veterans Foundation Board (Director La Belle, Chair; Vice Chair Cervantes)
- ii. Centennial Farm Foundation (Vice Chair Cervantes, Committee Chair)
- iii. Financial Monitoring Committee (Director Pham, Committee Chair)
- iv. Legislative Monitoring Committee (Director Aitken; Committee Chair; Chair Ruiz)
- v. Tenant Liaison Committee (Director Pham, Committee Chair; Vice Chair Cervantes)
- vi. Board of Directors Governing Policy Manual Review Ad Hoc Committee (Director Meyer, Committee Chair; Director Bagneris)
- vii. Safety & Security Committee (Chair Ruiz, Committee Chair; Vice Chair Cervantes)
- viii. Master Site Plan Ad Hoc Committee (Director Aitken, Committee Chair; Director Rubalcava-Garcia)
- ix. Buildings and Maintenance Committee (Director Aitken, Committee Chair; Director Rubalcava-Garcia)
- x. Audit Ad Hoc Committee (Director Rubalcava-Garcia, Committee Chair; Meyer Director)

### **B. 2019 OC Fair Wrap-Up Presentation**

Information Item

### **C. City of Costa Mesa July 3rd Independence Day Celebration Wrap-up Report and Accounting**

Information Item

### **D. Consideration of and Vote on Awarding the Infrastructure Grounds and Facility Audit Consulting Services Request for Proposal Winning Bid**

Action Item

### **E. Consideration of and Vote on Concluding Phase I (Discovery) of Branding Project and Approval to Move to Phase II (Recommendations and Concept Development)**

Action Item

### **F. Consideration of and Vote on Future OCFEC Storage and Parking Initiatives**

Action Item

**G. Consideration of and Vote on Creating an Interim Policy on Sponsorship Agreements with Organizations That Do Not Follow California Non-Discrimination Laws**

Action Item

**H. Consideration of and Vote on Board Governance Review Process Proposed Work Plan**

Action Item

**I. Board Chair and Vice Chair Nominating Committee**

Action Item

**10. CLOSED SESSION (Closed to the Public)**

**A.** Pending Litigation – The Board will meet in closed session to consult with legal counsel regarding the following pending litigation. [Gov. Code section 11126(e).]

i. To confer with and receive advice from legal counsel regarding potential litigation involving the 32nd District Agricultural Association. Based on existing facts and circumstances, the Board of Directors will decide whether to initiate litigation. (Govt. Code, § 11126, subd. (e).)

ii. To confer with and receive advice from legal counsel regarding potential litigation involving the 32nd District Agricultural Association. Based on existing facts and circumstances, there is significant exposure to litigation against the 32nd District Agricultural Association. (Govt. Code, § 11126, subd. (e).)

**11. BOARD OF DIRECTORS MATTERS OF INFORMATION**

**12. NEXT BOARD MEETING: OCTOBER 24, 2019**

**13. ADJOURNMENT**

Respectfully submitted,



Kathy Kramer CVE, CFEE, CMP  
Secretary-Treasurer  
Chief Executive Officer, OCFEC

Date of notice: 5:00 p.m. September 16, 2019