



Board of Directors Agenda Report

MEETING DATE: JULY 27, 2019 ITEM NUMBER: 9A

SUBJECT: Consideration of and Vote on Board of Directors Governance Consulting Services Request for Proposal Awarded Bidder

DATE: July 21, 2019

FROM: Kathy Kramer, CEO

PRESENTATION BY: Board of Directors Governing Policy Manual Review Ad Hoc Committee: Chair, Director Meyer and Director Bagneris

RECOMMENDATION

The Board of Directors Governing Policy Manual Review Ad Hoc Committee ("Board Governance Committee") recommends that the Board of Directors ("Board") approve the retention of MossAdams as the Board's governance review consultant.

BACKGROUND

The District issued Request for Proposal Number BP-01-19 (the "RFP"), as approved by the Board on April 25, 2019. After no proposals were received in response to the initial issuance of the RFP, the District subsequently reissued the RFP and received three proposals. One proposal was disqualified due to its failure to meet all of the submission requirements set forth in the RFP. The other two proposals were presented to the RFP Evaluation Committee, which was comprised of the two members of the Board Governance Committee, Director Andreas Meyer and Director Barbara Bagneris, as well as CEO Kathy Kramer.

The Evaluation Committee scored the two qualifying proposals pursuant to the secondary RFP method set forth in the State Contracting Manual published by the California Department of General Services. The scores of each member of the Evaluation Committee were calculated and MossAdams was identified as the winning bidder. All members of the Evaluation Committee concurred in the selection of MossAdams.

Enclosed with this memorandum are: the two qualifying proposals that were submitted and scored by the Evaluation Committee and the scoring sheets of the members of the Evaluation Committee.