

Policy Type: Florin Resource Conservation District Board of Directors
Policy Title: Legal Services Policy
Date Adopted: April 21, 2020
Resolution No: 04.21.20.03
Date Amended:

I. PURPOSE

The purpose of this policy is to establish the Florin Resource Conservation District (District) Board of Directors (Board) authority in retaining the District's General Counsel and other legal counsel. This policy also establishes District officers' authority and procedural requirements for retaining outside legal counsel.

II. POLICY

This policy includes, but is not limited to, services provided by the General Counsel and other outside legal counsel such as litigation, investigations, transactions in real estate and finance, contract negotiations, and water-related matters.

III. PROCUREMENT

- A. The Board shall have the sole authority to retain General Counsel. The General Manager and appropriate staff shall be involved with the Board on all aspects relating to such appointment, as directed by the Board.
 - 1. The General Counsel shall have such powers and duties as delineated in the District Bylaws and as directed by the Board.
 - 2. Staff shall work directly with the General Counsel in completing his or her assigned responsibilities and tasks.
- B. General procedures and rules for procuring outside legal counsel are as follows:
 - 1. Procurement of outside legal counsel anticipated to cost \$50,000 or less, shall be approved by the General Manager.
 - 2. Procurement of outside legal counsel anticipated to cost more than \$50,000 shall be authorized by the Board.