



## **LANDOWNER CONSENT TO TENANT BILLING**

District policy requires that water bills be the responsibility of the owner of the property. Delinquent bills for water used on the property can become a lien against the property, not against the tenant. By completing the enclosed Landowners Consent to Tenant Billing form (**must be notarized**), you are authorizing the tenant or property manager to act as your agent to receive all water billings and/or delinquent and shut-off notices. In this circumstance, no billing will be sent to you. You can telephone the District at any time to have current charges quoted to you.

As an alternative to the above, if you would like to receive a copy of the statement, we will mail one to you once a separate request is provided. By receiving a copy of the statement, you can review the status of the account and take necessary action to pay any delinquent water charges or ensure it is being paid by the tenant.

Any delinquent balances resulting in the shut-off of water service by the District will require payment in full for all past due balances, late fees and shut off penalties before water service is restored. If any balance remains unpaid, water will remain shut off and a lien will be placed on your property for collection.

Customer Service  
Elk Grove Water District

## LANDOWNER CONSENT TO TENANT BILLING

I, \_\_\_\_\_, the owner of property address \_\_\_\_\_, within the County of Sacramento, am responsible for payment of rates and charges of Elk Grove Water District for water service provided to said property. (Please check option that applies)

1. ☐ I hereby request that Elk Grove Water District bill directly in the name of the agent or tenant for said property address for all charges of Elk Grove Water District for water service as of (start date) \_\_\_\_\_.
2. ☐ I hereby request that Elk Grove Water District bill in C/O the agent or tenant for said property address for all charges of Elk Grove Water District for water service as of (start date) \_\_\_\_\_.
3. ☐ I hereby authorize \_\_\_\_\_ to receive information **ONLY** regarding this account.

I consent to said changes and authorize the District to issue/discuss billings as indicated above to the Agent or Tenant for said property address. I understand that no billings will be sent to me after the date of the authorization unless I have checked box number 3 above or I request in writing a duplicate statement at a later date. This authorization shall be continued until revoked in writing by me. I understand that I continue to be responsible for payment of all water charges at the amount billed to the Agent or Tenant and in consideration for direct billing by the District to Tenant, I hereby waive notice from District of such charges or delinquencies as they may occur.

Please send statements to: Agent or Tenant \_\_\_\_\_  
(Please print name clearly)

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Owner's Signature \_\_\_\_\_

Owner's mailing \_\_\_\_\_

\_\_\_\_\_  
(phone number)

PLEASE RETURN ORIGINAL TO CUSTOMER SERVICE WITH NOTARY ACKNOWLEDGEMENT

Elk Grove Water District  
9829 Waterman Rd.  
Elk Grove, CA 95624  
916-685-3556