

**REGULAR MEETING OF THE FLORIN RESOURCE
CONSERVATION DISTRICT BOARD OF DIRECTORS**

Agenda

Tuesday, December 16, 2025

6:30 PM

**9829 Waterman Road
Elk Grove, CA 95624**

Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the Florin Resources Conservation District that are distributed less than 72 hours before the meeting, are available by email request. In addition, such writings may be posted, whenever possible, on the Elk Grove Water District website at www.egwd.org. The Board will discuss all items on the agenda and may take action on any item listed as an "Action" item. The Board may discuss items that do not appear on the agenda but will not act on those items unless there is a need to take immediate action and the Board determines by a two-thirds (2/3) vote that the need for action arose after posting of the agenda. If necessary, the Meeting will be adjourned to Closed Session to discuss items on the agenda listed under "Closed Session." At the conclusion of the Closed Session, the meeting will reconvene to "Open Session."

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Public Comment

This is the opportunity for the public to comment on non-agenda items within the subject matter jurisdiction. Comments are limited to three (3) minutes.

Page Numbers

1. Proclamations and Announcements

Associate Director Comment

Public Comment

2. Consent Calendar

4-5

(Stefani Phillips, Board Secretary and Patrick Lee, Treasurer)

- | | |
|--|--------------|
| a. Minutes of Regular Meeting of November 18, 2025 | 6-9 |
| b. Accounts Payable Check History – November 2025 | 10-23 |
| c. Board and Employee Expense/Reimbursements – November 2025 | 24 |
| d. Active Accounts – November 2025 | 25 |
| e. Bond Covenant Status for FY 2025-26 – November 2025 | 26 |
| f. CASH - Detail Schedule of Investments – November 2025 | 27 |
| g. Year-to-Date Revenues and Expenses Compared to Budget – November 2025 | 28 |
| h. Consultants Expenses – November 2025 | 29 |
| i. Major Capital Improvement Projects – November 2025 | 30 |

Associate Director Comment

Public Comment

**Recommended Action/Information: Approve Florin Resource Conservation District
Consent Calendar items a – i.**

- 3. Professional Services Agreement for Utility Bill Printing and Mailing Service** 31-49
(Patrick Lee, Finance Manager/Treasurer)
- Associate Director Comment
- Public Comment
- Recommended Action/Information:** Authorize the General Manager to execute a professional services agreement with InfoSend for utility bill printing and mailing services at a cost of \$0.131 plus postage per statement printed and mailed.
- 4. Fiscal Year 2025-26 Operating Budget Amendment – Longevity Pay Transition** 50-53
(Stefani Phillips, Human Resources Administrator)
- Associate Director Comment
- Public Comment
- Recommended Action/Information:** Adopt Resolution No. 12.16.25.01, amending the Fiscal Year 2025-26 Operating Budget to appropriate \$58,549.85 from operating reserves to fund the transition of Longevity Pay from a lump-sum to an annualized bi-weekly payment.
- 5. Proposed Resolution Making Application to Sacramento LAFCO for Reorganization of the Florin Resource Conservation District** 54-66
(Bruce Kamilos, General Manager)
- Associate Director Comment
- Public Comment
- Recommended Action/Information:** Adopt Resolution No. 12.16.25.02, making an application to the Sacramento Local Agency Formation Commission for the reorganization of the Florin Resource Conservation District by dissolution of the Florin Resource Conservation District, the formation of the Elk Grove Water District under the County Water District Law, and the designation of the Elk Grove Water District as the successor district.
- 6. General Manager's Report** 67-75
(Bruce Kamilos, General Manager)
- Associate Director Comment
- Public Comment
- Recommended Action/Information:** Information only.
- 7. Elk Grove Water District Operations Report – November 2025** 76-120
(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

Recommended Action/Information: **Information only.**

8. Directors Comments

Adjourn to Regular Meeting – January 20, 2026

December 16, 2025

TO: Chair and Directors of the Florin Resource Conservation District
FROM: Stefani Phillips, Board Secretary and Patrick Lee, Treasurer
SUBJECT: **CONSENT CALENDAR**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors approve Florin Resource Conservation District Consent Calendar items a – i.

SUMMARY

Consent Calendar items a – i are standing items on the Regular Board Meeting agenda. The Florin Resource Conservation District (District) Board of Directors (Board) requested, consent item g – Year-To-Date Revenues and Expenses Compared to Budget be placed under the Consent Calendar for all future Board meetings.

DISCUSSION

Background

Consent Calendar items are standing items on the Regular Board Meeting agenda.

Present Situation

At the November Board meeting, the Board requested, consent item g – Year-To-Date Revenues and Expenses Compared to Budget be placed under the Consent Calendar for all future Board meetings.

Consent Calendar items a – i are standing items on the Regular Board Meeting agenda.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

CONSENT CALENDAR

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STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/Elk Grove Water District 2025-2030 Strategic Plan. The monthly Consent Calendar report provides transparency, which aligns with Goal No. 1 - Governance, of the Strategic Plan 2025-2030.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,



STEFANI PHILLIPS
BOARD SECRETARY

And



PATRICK LEE
TREASURER

Attachments

**MINUTES OF THE REGULAR MEETING OF THE
FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS**

Tuesday, November 18, 2025

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chair Tom Nelson at 9829 Waterman Road, Elk Grove, CA.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present:	Joshua Green, Paul Lindsay, Lisa Medina, Elliot Mulberg, Tom Nelson
Directors Absent:	None
Staff Present:	Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/ Treasurer; Stefani Phillips, Human Resources Administrator/Board Secretary; Donella Murillo, Finance Supervisor; Travis Franklin, Program Manager; Ben Voelz, Associate Engineer; Amber Kavert, Human Resources Technician
Staff Absent:	None
Associate Directors Present:	Robert Stresak
Associate Directors Absent:	Kim Martin
General Counsel Present:	Josh Horowitz, BKS Law
Consultants Present:	Ahmed Badawi, Badawi & Associates

Public Comment

Nothing to report.

Director Elliot Mulberg asked that agenda item 5 – Senate Bill 707 (Brown Act Revisions) be moved to after agenda item 7 – Longevity Pay Revision. The Florin Resource Conservation District (FRCD) Board of Directors moved the agenda accordingly.

1. Proclamations and Announcements

General Manager Bruce Kamilos recognized Ben Voelz for obtaining his Professional Engineering license in Civil Engineering and informed the Board that he has been promoted from Associate Engineer to Associate Civil Engineer.

2. Consent Calendar

- a. Minutes of Regular Board Meeting of October 21, 2025
- b. Accounts Payable Check History – October 2025
- c. Board and Employee Expense/Reimbursements – October 2025
- d. Active Accounts – October 2025
- e. Bond Covenant Status for FY 2025-26 – October 2025
- f. CASH - Detail Schedule of Investments– October 2025
- g. Consultants Expenses – October 2025
- h. Major Capital Improvement Projects – October 2025

Item b was pulled for a question and answered.

MSC (Medina/Lindsay) to approve Florin Resource Conservation District Consent Calendar items a-h with amendments. 5/0: Ayes: Nelson, Lindsay, Green, Medina and Mulberg.

3. Annual Comprehensive Financial Report for the Fiscal Years Ending June 30, 2025 and 2024

Finance Manager Patrick Lee presented the item to the Board before handing it over to Ahmed Badawi from Badawi & Associates to present a PowerPoint with the audit findings.

Vice-Chair Paul Lindsay thanked staff for a great report.

MSC (Lindsay/Medina) to accept and file the Annual Comprehensive Financial Report for the fiscal years ending June 30, 2025 and 2024. 5/0: Ayes: Nelson, Lindsay, Green, Medina and Mulberg.

4. Year to Date Revenues and Expenses Compared to Budget – October 2025

Mr. Lee presented the item to the Board and asked that after review and discussion the Board consider returning the Year to Date Revenues and Expenses Compared to Budget report back under Consent Calendar.

After discussion, the Board directed staff to place the report back under Consent Calendar for future meetings.

6. Proposed Reorganization to a County Water Agency

Mr. Kamilos presented the item to the Board. He started by explaining the background work staff has completed up to this point regarding detaching the portion of the FRCD that lies outside of the Elk Grove Water District (EGWD) boundaries, which includes an application and Municipal Services Review (MSR). He then informed the Board that the Sacramento Local Agency Formation Commission (LAFCo) recommended the FRCD/EGWD (District) instead pursue a reorganization to dissolve FRCD and make EGWD the successor district organized under the County Water District Law.

Mr. Kamilos explained this option was considered before, but the Board chose not to pursue the option based on previous legal advice that the reorganization would trigger new California Public Employees' Retirement System (CalPERS) enrollment requirements under Public Employees' Pension Reform Act (PEPRA) and that all employees under the Classic 2% at 55 retirement formula would move to PEPRA 2% at 62 retirement formula. With the recommendation from LAFCo, staff consulted with General Counsel Josh Horowitz, who has extensive experience with LAFCo matters, and Isabel Safie from Best, Best, and Krieger, LLP, specializing in CalPERS matters, both of which mentioned that the contract could be transferred to EGWD as a successor district, without reducing the Classic benefit to the employees who currently have the Classic members formula. Mr. Kamilos also explained the other benefits that becoming a County Water Agency could provide for EGWD, including the reduction of election costs from \$460,000 to \$67,000.

Director Lisa Medina asked if there is any guarantee other than the email received from Ms. Safie that states the employees will not lose their Classic status. Mr. Kamilos informed her that this will be a process and that there will need to be something in writing from CalPERS. Mr. Horowitz explained there is no guarantee at this time, but the statute says what it says and the District can work it into the process with LAFCo that if the classic formula cannot be continued, the District can pull out of the reorganization.

Mr. Kamilos informed the Board that he learned current sitting board members who live outside of the boundaries could finish out their term.

Director Mulberg asked to see the email communication received from LAFCo stating the recommendation. Staff will provide the Board the email correspondence.

Board members had a discussion regarding the benefits of becoming a County Water Agency. Some board members felt that having the Board of Directors selected directly from EGWD customers is a huge benefit. This discussion led to another discussion amongst the Board members and General Counsel regarding the different types of water districts the District could become (i.e. California Water District, Municipal Water District, County Water District) and the pros and cons of each one.

Director Mulberg shared his concern with the timeline if the District shifted to going forward with looking into becoming a County Water Agency. A discussion ensued.

Majority of the Board gave direction to move forward with LAFCo's recommendation.

The Board asked that staff provide a matrix describing a timeline and next steps at the next board meeting. In the interim, staff will keep the board updated and will work with General Counsel to do so without any Brown Act violations.

7. Longevity Pay Revision

Board Secretary Stefani Phillips presented the item to the Board, providing background on the history of longevity pay and how it will look moving forward.

Longevity Pay was established on July 1, 2014, to recognize and reward employees for their long-term service to the District. The intent of the program has been to provide an additional financial incentive that acknowledges employee loyalty and institutional knowledge, fostering retention and organizational stability. Under the original provision, Longevity Pay was paid as a lump-sum amount on each employee's anniversary date based on their total years of service. While this method recognized long-term service, it created an administrative burden and reporting complexities as CalPERS requires Longevity Pay to be reported as special compensation within each pay period. The proposed revision restructures Longevity Pay to be annualized and paid in each bi-weekly pay period, rather than as an annual lump-sum payment, effective January 1, 2026. Employees will remain eligible after completing five (5) full years of continuous service, with payments beginning in the sixth (6th) year. The Longevity Pay rate, which begins at one-half percent (0.5%) of base compensation, will increase by one-half percent (0.5%) for each additional completed year, up to a maximum of five percent (5%) beginning in the 15th year of service.

MSC (Medina/Mulberg) to adopt Resolution No. 11.18.25.01, amending the 2019 Elk Grove Water District Employee Policy Manual, Section 4.2.12 Longevity Pay. 5/0: Ayes: Nelson, Lindsay, Green, Medina and Mulberg.

5. Senate Bill 707 (Brown Act Revisions)

General Counsel Josh Horowitz explained Senate Bill (SB) 707 to the Board through a PowerPoint presentation. In the presentation, Mr. Horowitz went over the changes to the Brown Act that affect the District. He stated that the Board will need to adopt an accommodations policy.

Director Mulberg left the Board Meeting.

8. General Manager's Report

Mr. Kamilos presented the item to the Board before turning it over to staff to provide information on the items presented in the report.

Mr. Lee explained the deadline for the Utility Billing module of Springbrook has been pushed to the end of January.

Mr. Kamilos informed the Board that the Information Technology (IT) technician that was onsite with the District has separated from the District's contracted IT services company, Solutions by BG. The District met with Thomas Dainat, CEO of Solutions by BG, and there will be no interruptions in IT support with this change. He explained that in the long run this will decrease IT support costs as the District will only be funding one (1) IT technician moving forward.

Lastly, Mr. Kamilos informed the Board that the District held a dedication ceremony for the Sophia Scherman Garden on Friday, November 14, 2025.

9. Elk Grove Water District Operations Report – October 2025

Mr. Kamilos provided the EGWD Operations Report for October 2025.

Mr. Kamilos mentioned to the Board that the District has received its first order of AMI Smart Point meters and will be receiving more over the next few months.

10. Directors Comments

Director Green reminded the Board and staff that he will not be attending the December Board meeting.

Adjourn to Regular Board Meeting on December 16, 2025.

Respectfully submitted,



Stefani Phillips, Board Secretary

AK/SP

Accounts Payable

Checks by Date - Detail by Check Date

11.01.2025 - 11.30.2025



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
63488	10208 3527	Alta Concrete Inc. CIP WMRP	11/05/2025	69,682.92
Total for Check Number 63488:				69,682.92
63489	10005 113H-3PTP-96DF 1YC4-T91R-p9XH 1YLQ-PH7H-4KRJ	Amazon Capital Services Materials - Distribution Crew Safety Equipment - Utility Crew Repairs & Maintenance of Computer Equipment	11/05/2025	13.63 153.48 173.54
Total for Check Number 63489:				340.65
63490	10008 11276 11277	Auto Solutions By Single Repairs & Maintenance Truck #500 Repairs & Maintenance Truck #405	11/05/2025	247.23 5,589.63
Total for Check Number 63490:				5,836.86
63491	10013 1118553	Benefit Resources Monthly Administration for October 2025	11/05/2025	175.00
Total for Check Number 63491:				175.00
63492	10232 183825	Capitol Barricade, Inc Rental Equipment CIP WMRP	11/05/2025	1,218.00
Total for Check Number 63492:				1,218.00
63493	10028 DM - October 2025 DM - October 2025 DM - October 2025 DM - October 2025 DM - October 2025	Card Services Airfare - Springbrook Conference/CSMFO Conf 2026 CSMFO Conference Monthly - Amazon Web, Twilio, ChatGPT Hotel - Springbrook Conference/Deposit CSMFO Airport/Taxi	11/05/2025	780.96 625.00 66.73 1,093.95 123.71
Total for Check Number 63493:				2,690.35
63494	10032 PL - October 2025 PL - October 2025	Card Services Startup Plan/ Global Edge Security - ADMIN 2026 CSMFO Conference	11/05/2025	600.00 625.00
Total for Check Number 63494:				1,225.00
63495	10033 0707564 0707564	CB&T/ ACWA-JPIA Monthly Medical Benefits - Retiree's December Monthly Medical Benefits - December 2025	11/05/2025	9,882.43 64,110.81
Total for Check Number 63495:				73,993.24
63496	10036 4247436284	Cintas Uniforms - OPS	11/05/2025	182.64

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	4248105228	Uniforms - OPS		182.64
			Total for Check Number 63496:	365.28
63497	10258 1000371524	Coverall North America, Inc Janitorial Services - ADMIN	11/05/2025	1,050.00
			Total for Check Number 63497:	1,050.00
63498	10052 3P104510	Dataprose LLC Buck slip - Billing Insert	11/05/2025	698.94
			Total for Check Number 63498:	698.94
63499	10054 1004553 1005165 1006010	Ditch Witch West Repairs & Maintenance of Equipment - Core Bit Repairs & Maintenance of Equipment - Bore Rig Repairs & Maintenance of Equipment - Bore Rig	11/05/2025	1,322.20 1,937.10 185.78
			Total for Check Number 63499:	3,445.08
63500	10573 1260740003 Nov 2025	Elite Diners, LLC Clsd Acct Refund 8531 Bond Rd	11/05/2025	428.84
			Total for Check Number 63500:	428.84
63501	10080 PS011204549	Holt of California Repairs & Maintenance of Equipment - Excavate	11/05/2025	534.18
			Total for Check Number 63501:	534.18
63502	10093 10137 10137	Jay's Trucking Service Contracted Services Utility Crew Materials - Distribution Crew	11/05/2025	290.00 565.50
			Total for Check Number 63502:	855.50
63503	10574 1462230205 Nov 2025	Jose Luna Clsd Acct Refund 9437 Red Spruce Wy	11/05/2025	53.84
			Total for Check Number 63503:	53.84
63504	10507 1951027600 Nov 2025	KB Homes Sacramento Clsd Acct Refund 8837 J Sheehan St	11/05/2025	11.51
			Total for Check Number 63504:	11.51
63505	10507 1951027800- Nov 2025	KB Homes Sacramento Clsd Acct Refund 8833 J Sheehan St	11/05/2025	14.99
			Total for Check Number 63505:	14.99
63506	10507 1951033000 Nov 2025	KB Homes Sacramento Clsd Acct Refund 8809 J Sheehan St	11/05/2025	19.97
			Total for Check Number 63506:	19.97
63507	10507 1951033400 Nov 2025	KB Homes Sacramento Clsd Acct Refund 8810 J Sheehan St	11/05/2025	110.66
			Total for Check Number 63507:	110.66
63508	10098	Kevin Young Concrete Company	11/05/2025	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	13282	Saw Cut 8794 Los Banos		1,850.00
	13283	Saw Cut 9264 Sheba Circle		2,875.00
	13284	Saw Cut 8649 Banger Ct		2,875.00
				<hr/>
Total for Check Number 63508:				7,600.00
63509	10268	Donella Murillo	11/05/2025	
	Travel Reimbursement	Springbrook Conference - Meal		32.85
	Travel Reimbursement	Springbrook Conference - Meal		17.80
	Travel Reimbursement	Springbrook Conference - Taxi		25.00
	Travel Reimbursement	Springbrook Conference - Meal		22.88
				<hr/>
Total for Check Number 63509:				98.53
63510	10126	Pace Supply Corp	11/05/2025	
	0610887652	Materials - Distribution Crew		1,236.27
	0610895115	Materials - CIP WMRP		1,179.93
	0610904800	Materials - Distribution Crew		700.23
	0610905590	Materials - Distribution Crew		384.76
	0610907479	Materials - Distribution Crew		209.99
				<hr/>
Total for Check Number 63510:				3,711.18
63511	10139	Radial Tire of Elk Grove	11/05/2025	
	30035309	Repairs & Maintenance of Equipment - Bobcat		437.80
				<hr/>
Total for Check Number 63511:				437.80
63512	10144	Republic Services #922	11/05/2025	
	0922-009797655	1 Waste Container,1 Recycle, and 1 Organics - M		653.85
	0922-009798763	1 Waste Container,1 Recycle, and 1 Organics - M		2,985.90
				<hr/>
Total for Check Number 63512:				3,639.75
63513	10145	Rooco Rents	11/05/2025	
	28521	Materials CIP WMRP		1,309.94
				<hr/>
Total for Check Number 63513:				1,309.94
63514	10149	Sacramento County Clerk/Recorder	11/05/2025	
	20250917	Lien 8551 Patrickswell Ct		20.00
				<hr/>
Total for Check Number 63514:				20.00
63515	10149	Sacramento County Clerk/Recorder	11/05/2025	
	20251008	Lien 9405 Oreo Ranch Cir		20.00
				<hr/>
Total for Check Number 63515:				20.00
63516	10161	SMUD	11/05/2025	
	6860502- Oct 2025	Electricity - 9829 Waterman Rd		682.83
				<hr/>
Total for Check Number 63516:				682.83
63517	10457	SoCal Title Company	11/05/2025	
	1681350300 Nov 2025	Clsd Acct Refund 9655 Apple Mill Dr		88.59
				<hr/>
Total for Check Number 63517:				88.59
63518	10164	Springbrook Holding Co. LLC	11/05/2025	
	010266	ERP Implementation		6,371.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 63518:				6,371.20
63519	10167 Gabe Guerrero T1	SWRCB-DWOCF Certification Test T2 - Gabe Guerrero	11/05/2025	55.00
Total for Check Number 63519:				55.00
63520	10167 Marcell Wilson 28306	SWRCB-DWOCF Certification Renewal - T2 Marcell Wilson	11/05/2025	90.00
Total for Check Number 63520:				90.00
63521	10572 129343	TELSTAR Instruments PLC Replacement Project	11/05/2025	64,279.99
Total for Check Number 63521:				64,279.99
Total for 11/5/2025:				251,155.62
63522	10455 5106544 5108257 5113599	Alpha Analytical Laboratories, Inc Sampling - Treatment Sampling - Treatment Sampling - Treatment	11/12/2025	20.00 20.00 40.00
Total for Check Number 63522:				80.00
63523	10208 3530	Alta Concrete Inc. General Maintenance - Stone Oak Wy.	11/12/2025	17,258.00
Total for Check Number 63523:				17,258.00
63524	10014 SI05932 SI05933 SI05935 SI06027 SI06208 SI06209 SI06210 SI06211 SI06223	BSK Associates Sampling - Treatment Sampling - Treatment Sampling - Treatment Quarterly RFP Water Quality Testing FY 24-25 Sampling - Treatment Sampling - Treatment Sampling - Treatment Sampling - Treatment Sampling - Treatment	11/12/2025	228.00 36.00 36.00 810.00 71.00 71.00 71.00 71.00 36.00
Total for Check Number 63524:				1,430.00
63525	10232 183859 183859	Capitol Barricade, Inc Safety Equipment Purchase Rental Equipment - WMRP CIP	11/12/2025	1,207.95 340.00
Total for Check Number 63525:				1,547.95
63526	10022 October 2025 October 2025 October 2025 October 2025 October 2025 October 2025	Card Services Candy Pumpkin Festival Repairs & Maintenance Auto Truck #502 Repairs and Maintenance Equipment - Utility Materials - Utility Safety Materials - Utility ChatGPT Monthly Fee - Utility	11/12/2025	293.75 23.11 83.91 255.45 18.38 20.00
Total for Check Number 63526:				694.60

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
63527	10023	Card Services	11/12/2025	
	October 2025	Repairs and Maintenance Equipment - Treatmen		755.68
	October 2025	Electrical Training Treatment - Brandon & Stefai		2,590.00
	October 2025	ChatGPT Monthly Fee		20.00
Total for Check Number 63527:				3,365.68
63528	10024	Card Services	11/12/2025	
	October 2025	Adobe, Zoom, ChatGPT Monthly Fees		57.36
Total for Check Number 63528:				57.36
63529	10025	Card Services	11/12/2025	
	October 2025	Open Enrollment - Coffee		44.00
	October 2025	ChatGPT (2) Oct/Nov Monthly Fee		40.00
Total for Check Number 63529:				84.00
63530	10027	Card Services	11/12/2025	
	October 2025	Materials - Distribution		234.59
Total for Check Number 63530:				234.59
63531	10029	Card Services	11/12/2025	
	October 2025	ChatGPT - Monthly Fee		20.00
Total for Check Number 63531:				20.00
63532	10030	Card Services	11/12/2025	
	October 2025	Employee Appreciation		24.15
	October 2025	ChatGPT Monthly Fee		20.00
	October 2025	Open Enrollment - Meeting Refreshments		125.34
	October 2025	Supplies - ADMIN		2.66
	October 2025	Materials - ADMIN		9.54
Total for Check Number 63532:				181.69
63533	10031	Card Services	11/12/2025	
	October 2025	Pumpkin Festival Parking Passes		70.00
	October 2025	Dickens Street Faire		75.00
	October 2025	ChatGPT Monthly Fee		20.00
	October 2025	Contracted Services		155.25
Total for Check Number 63533:				320.25
63534	10418	Card Services	11/12/2025	
	October 2025	Repairs & Maintenance Equipment - Transducer		1,110.89
	October 2025	Candy - Pumpkin Festival		190.48
Total for Check Number 63534:				1,301.37
63535	10034	CCPPM	11/12/2025	
	70745	Printing - ADMIN		34.38
Total for Check Number 63535:				34.38
63536	10238	Check Processors, Inc	11/12/2025	
	29037	Check Processors Monthly		281.50
Total for Check Number 63536:				281.50
63537	10416	Chicago Title Co.	11/12/2025	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	0070040000 Nov 25	Clsd Acct Refund - 9670 La Nuez Dr		14.36
			Total for Check Number 63537:	14.36
63538	10504	Chicago Title Company	11/12/2025	
	0060130100 Nov 25	Clsd Acct Refund - 9023 El Carrilo Ct		16.61
			Total for Check Number 63538:	16.61
63539	10036	Cintas	11/12/2025	
	4248886018	Uniforms - OPS		182.64
			Total for Check Number 63539:	182.64
63540	10040	Consolidated Communications	11/12/2025	
	October 2025	Phones/internet - MOC		879.32
	October 2025	Phones/internet - ADMIN		879.31
			Total for Check Number 63540:	1,758.63
63541	10258	Coverall North America, Inc	11/12/2025	
	1000371519	Janitorial Services - MOC		499.00
			Total for Check Number 63541:	499.00
63542	10052	Dataprose LLC	11/12/2025	
	DP2505583	Monthly Billing - October 2025		3,318.63
	DP2505583	Monthly Billing - Postage October 2025		5,870.59
			Total for Check Number 63542:	9,189.22
63543	10053	DB Constructional Landscape	11/12/2025	
	November 2025	Maintenance of All Wells and Offices.		3,360.00
			Total for Check Number 63543:	3,360.00
63544	10286	Fidelity National Title Company	11/12/2025	
	1370290102 Nov 25	Clsd Acct Refund - 9352 Boulder River Wy		162.12
			Total for Check Number 63544:	162.12
63545	10076	Grainger	11/12/2025	
	9694167652	Tools - Treatment		79.60
			Total for Check Number 63545:	79.60
63546	10125	O'Reilly Auto Parts	11/12/2025	
	2585-247098	Automotive Parts - Utility		7.29
	2585-252652	Automotive Parts - Utility		22.43
	2585-278615	Automotive Parts - Distribution		13.04
	2585-280542	Automotive Parts - Treatment		69.56
	2585-289349	Automotive Parts - Distribution		45.66
			Total for Check Number 63546:	157.98
63547	10126	Pace Supply Corp	11/12/2025	
	0610919380			736.24
			Total for Check Number 63547:	736.24
63548	10127	Pacific Gas & Electric Company	11/12/2025	
	2503509759-8 Oct 25	Gas - Utility		110.07

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 63548:	110.07
63549	10137 October 2025	Purchase Power Postage Machine - ADMIN	11/12/2025	665.29
			Total for Check Number 63549:	665.29
63550	10144 0922-009882875	Republic Services #922 Storm Drain Utility Fee - ADMIN	11/12/2025	321.10
			Total for Check Number 63550:	321.10
63551	10145 28546	Rooco Rents Materials - Distribution	11/12/2025	1,309.94
			Total for Check Number 63551:	1,309.94
63552	10150 50005891665- Sept 25	Sacramento County Utilities Sewer Collection - Hampton & Railroad	11/12/2025	2,446.38
			Total for Check Number 63552:	2,446.38
63553	10160 3999653-0	Sierra Office Supplies Supplies - ADMIN	11/12/2025	740.31
			Total for Check Number 63553:	740.31
63554	10161 1202265 - Oct 25	SMUD Electricity - 10113 Hampton Oak Dr	11/12/2025	5,435.84
			Total for Check Number 63554:	5,435.84
63555	10161 185955 - Oct 25	SMUD Electricity - Ranch Park Wy/ Kelsey Dr	11/12/2025	2,307.94
			Total for Check Number 63555:	2,307.94
63556	10161 2839116 - Oct 25	SMUD Electricity - 9818 Dino Dr	11/12/2025	5,507.12
			Total for Check Number 63556:	5,507.12
63557	10161 2933501 - Oct 25	SMUD Electricity - 9715 Railroad St	11/12/2025	11,287.56
			Total for Check Number 63557:	11,287.56
63558	10161 3548843 - Oct 25	SMUD Electricity - 9085 Elk Grove Bl	11/12/2025	2,617.12
			Total for Check Number 63558:	2,617.12
63559	10161 3793 - Oct 25	SMUD Electricity - 8840 Elk Wy	11/12/2025	40.30
			Total for Check Number 63559:	40.30
63560	10161 59633 - Oct 25	SMUD Electricity - 9205 Meadow Grove Dr	11/12/2025	4,756.71
			Total for Check Number 63560:	4,756.71

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
63561	10161 6034535 - Oct 25	SMUD Electricity - 9035 Polhemus Dr.	11/12/2025	2,280.59
Total for Check Number 63561:				2,280.59
63562	10163 2345	Solutions by BG Inc. IT Services - Tasks & Daily Tickets	11/12/2025	8,356.15
Total for Check Number 63562:				8,356.15
63563	10176 5036375156	Toshiba Financial Services Copier - ADMIN	11/12/2025	329.24
Total for Check Number 63563:				329.24
ACH	10019	CalPERS	11/12/2025	
	Nov 12, 2025 Payroll	PR Batch 00001.11.2025 457 Loan Payment	PR Batch 00001.11.2025 457	2,429.63
	Nov 12, 2025 Payroll	PR Batch 00001.11.2025 457 Flat	PR Batch 00001.11.2025 457	7,831.05
	Nov 12, 2025, Payroll	PR Batch 00001.11.2025 Roth Flat	PR Batch 00001.11.2025 Roth	235.00
	Nov 12, 2025, Payroll	PR Batch 00001.11.2025 457 Percent	PR Batch 00001.11.2025 457	1,124.41
Total for this ACH Check for Vendor 10019:				11,620.09
ACH	10060	EDD	11/12/2025	
	Nov 12, 2025, Payroll	PR Batch 00001.11.2025 State Income Tax	PR Batch 00001.11.2025 State	6,131.66
	Nov 12, 2025, Payroll	PR Batch 00001.11.2025 SDI	PR Batch 00001.11.2025 SDI	1,798.76
Total for this ACH Check for Vendor 10060:				7,930.42
ACH	10090	Internal Revenue Service	11/12/2025	
	Nov 12, 2025, Payroll	PR Batch 00001.11.2025 Medicare Employer Po	PR Batch 00001.11.2025 Med	2,153.98
	Nov 12, 2025, Payroll	PR Batch 00001.11.2025 Medicare Employee Pc	PR Batch 00001.11.2025 Med	2,268.46
	Nov 12, 2025, Payroll	PR Batch 00001.11.2025 Federal Income Tax	PR Batch 00001.11.2025 Fed	15,430.60
Total for this ACH Check for Vendor 10090:				19,853.04
ACH	10509	BRI	11/12/2025	
	Nov 12, 2025, Payroll	PR Batch 00001.11.2025 Health Savings Accoun	PR Batch 00001.11.2025 Heal	1,451.52
Total for this ACH Check for Vendor 10509:				1,451.52
Total for 11/12/2025:				132,414.50
63564	10003 12412051 12412100	Air Works Inc HVAC Preventative Maintenance ADMIN HVAC Preventative Maintenance OPS	11/19/2025	512.00 270.00
Total for Check Number 63564:				782.00
63565	10455 5114991 5115008	Alpha Analytical Laboratories, Inc Sampling - Treatment Sampling - Treatment	11/19/2025	20.00 20.00
Total for Check Number 63565:				40.00
63566	10005 13XC-XH9P-9XQP	Amazon Capital Services Supplies - ADMIN	11/19/2025	16.28
Total for Check Number 63566:				16.28
63567	10211	Aqua-Metric Sales, Co.	11/19/2025	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	0110993	AMI CIP Project		273,882.98
			Total for Check Number 63567:	273,882.98
63568	10010 2003	Badawi & Associates FY 2025 Audit	11/19/2025	3,492.50
			Total for Check Number 63568:	3,492.50
63569	10011 P86797211	Batteries Plus Repairs & Maint Computer Equipment	11/19/2025	15.55
			Total for Check Number 63569:	15.55
63570	10012 22593181	Bay Alarm Company Monitoring, Security, and Camera Service's - OP	11/19/2025	2,406.09
			Total for Check Number 63570:	2,406.09
63571	10559 1045614 1045615	Best Best & Krieger Legal Oct 2025 Legal Oct 2025	11/19/2025	142.50 1,050.00
			Total for Check Number 63571:	1,192.50
63572	10221 October 2025	BKS Law Firm, PC Legal - October 2025	11/19/2025	2,451.25
			Total for Check Number 63572:	2,451.25
63573	10014 SI06042 SI06189 SI06190 SI06356 SI06357 SI06461 SI06462	BSK Associates Sampling - Treatment Sampling - Treatment Sampling - Treatment Sampling - Treatment Sampling - Treatment Sampling - Treatment Sampling - Treatment	11/19/2025	254.00 146.00 128.00 91.00 91.00 71.00 71.00
			Total for Check Number 63573:	852.00
63574	10020 30043819	Capital Rubber & Gasket Safety Gear - Treatment	11/19/2025	395.00
			Total for Check Number 63574:	395.00
63575	10026 October 2025 October 2025 October 2025	Card Services Repairs and Maint Equipment Supplies - Utility Materials - Distribution	11/19/2025	56.97 50.68 16.25
			Total for Check Number 63575:	123.90
63576	10036 4249566789	Cintas Uniforms - OPS	11/19/2025	186.07
			Total for Check Number 63576:	186.07
63577	10046 90453385 90453386 90453387	County of Sacramento Sept 2025-Oct 2025 Commercial Billing Sept 2025-Oct 2025 Residential Billing Sept 2025-Oct 2025 Construction	11/19/2025	137,290.63 573,893.59 42.11

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 63577:	711,226.33
63578	10052 3P104815	Dataprose LLC Rates and Fees Buck Slip	11/19/2025	1,429.59
			Total for Check Number 63578:	1,429.59
63579	10577 1370890200 Nov 2025	Elizabeth Jackson Clsd Acct Refund 9551 Rocky Brook Wy	11/19/2025	180.27
			Total for Check Number 63579:	180.27
63580	10496 1951029800 Nov 2025	Elliott Homes Communities LLC Clsd Acct Refund 9077 Elliot Springs Dr	11/19/2025	7.25
			Total for Check Number 63580:	7.25
63581	10286 1580080000 Nov 2025	Fidelity National Title Company Clsd Acct Refund 9492 Timber River Wy	11/19/2025	8.61
			Total for Check Number 63581:	8.61
63582	10542 0870360102 Nov 2025	Fidelity National Title Company Clsd Acct Refund 8834 San Badger Wy	11/19/2025	5.21
			Total for Check Number 63582:	5.21
63583	10487 0980200000 Nov 2025	First American Title Co. Clsd Acct Refund 9138 Porto Bella Wy	11/19/2025	39.82
			Total for Check Number 63583:	39.82
63584	10458 13708902 Nov 2025	First American Title Company Clsd Acct Refund 9551 Rocky Brook Wy	11/19/2025	26.95
			Total for Check Number 63584:	26.95
63585	10071 133839	Fluid Tech Hydraulics Inc. Tools - Truck #422	11/19/2025	48.92
			Total for Check Number 63585:	48.92
63586	10079 14687743	Hach Company Supplies - Treatment	11/19/2025	186.60
			Total for Check Number 63586:	186.60
63587	10081 27716 T4	Aaron Hewitt Reimbursement for Cert T4	11/19/2025	105.00
			Total for Check Number 63587:	105.00
63588	10575 0210230206 Nov 2025	K2 Investments Clsd Acct Refund 8765 Crucero Dr	11/19/2025	135.53
			Total for Check Number 63588:	135.53
63589	10576 1611210101 Nov 2025	Kenmond Mah Clsd Acct Refund 8835 Staplehurst Wy	11/19/2025	24.31
			Total for Check Number 63589:	24.31

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
63590	10332 1174295	NTS Rental Equipment WMRP CIP	11/19/2025	111.29
Total for Check Number 63590:				111.29
63591	10125 2585-304654	O'Reilly Auto Parts Repairs & Maint Truck#503	11/19/2025	59.73
Total for Check Number 63591:				59.73
63592	10126 0610917525	Pace Supply Corp Materials - Treatment	11/19/2025	660.44
Total for Check Number 63592:				660.44
63593	10130 3424519	Pest Control Center Inc Monthly Pest Prevention - MOC	11/19/2025	89.00
Total for Check Number 63593:				89.00
63594	10160 4001203-1 4001318-0	Sierra Office Supplies Supplies - ADMIN Supplies - ADMIN	11/19/2025	71.09 1,009.75
Total for Check Number 63594:				1,080.84
63595	10164 010399	Springbrook Holding Co. LLC ERP Implementation	11/19/2025	11,498.30
Total for Check Number 63595:				11,498.30
63596	10578 7784361	United States Plastic Corp	11/19/2025	82.24
Total for Check Number 63596:				82.24
63597	10189 6127129489	Verizon Wireless MIFI's/On Call Phone - OPS	11/19/2025	756.60
Total for Check Number 63597:				756.60
Total for 11/19/2025:				1,013,598.95
63598	10002 066458	AFLAC Employee Elected Deductions	11/26/2025	927.98
Total for Check Number 63598:				927.98
63599	10005 1K76-Qx67-7GTX 1W4C-KRV1-F4Hn	Amazon Capital Services Supplies - ADMIN Safety Gear - OPS	11/26/2025	31.63 737.56
Total for Check Number 63599:				769.19
63600	10454 153816	Area Portable Services, Inc Rental Equipment WMRP CIP	11/26/2025	633.77
Total for Check Number 63600:				633.77
63601	10008 11339	Auto Solutions By Single Repairs and Maint - Tahoe	11/26/2025	124.14

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	11340	Repairs and Maint - Truck #422		167.82
			Total for Check Number 63601:	291.96
63602	10009 25-28237	Backflow Technologies Backflow Testing - Distribution	11/26/2025	2,940.00
			Total for Check Number 63602:	2,940.00
63603	10222 S17026 S17027	Bobcat DNF, Inc Repairs and Maint - Bobcat Repairs and Maint - Bobcat A	11/26/2025	2,186.50 1,943.43
			Total for Check Number 63603:	4,129.93
63604	10036 4250377512 4251104635	Cintas Uniforms - OPS Uniforms - OPS	11/26/2025	182.64 182.64
			Total for Check Number 63604:	365.28
63605	10052 3P104856	Dataprose LLC Buck Slip - New Payment Portal	11/26/2025	698.84
			Total for Check Number 63605:	698.84
63606	10277 41201	Edward R Bacon Company, Inc Pneumatic Tools Truck #422	11/26/2025	2,990.63
			Total for Check Number 63606:	2,990.63
63607	10579 CR-94	Image Con Inc Construction Meter Permit Refund	11/26/2025	1,811.81
			Total for Check Number 63607:	1,811.81
63608	10093 10136 10136 10136	Jay's Trucking Service Rental Equip - Distribution Rental Equip - WMRP CIP Materials - WMRP CIP	11/26/2025	450.00 870.00 128.65
			Total for Check Number 63608:	1,448.65
63609	10110 107000	Metro Mailing Service Winter Water Drop Mailing	11/26/2025	3,540.55
			Total for Check Number 63609:	3,540.55
63610	10332 1179401	NTS Rental Equipment WMRP CIP	11/26/2025	1,215.22
			Total for Check Number 63610:	1,215.22
63611	10126 0610969111	Pace Supply Corp Materials - Distribution	11/26/2025	586.17
			Total for Check Number 63611:	586.17
63612	10130 3426357	Pest Control Center Inc Monthly Pest Control - ADMIN	11/26/2025	89.00
			Total for Check Number 63612:	89.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
63613	10145 28566	Rooco Rents Contracted Services WMRP CIP	11/26/2025	921.70
Total for Check Number 63613:				921.70
63614	10160 4001203.0 4001976-0 4001976-1 4001976-2	Sierra Office Supplies Supplies - ADMIN Supplies - ADMIN Supplies - ADMIN Supplies - ADMIN	11/26/2025	470.52 225.82 225.82 451.64
Total for Check Number 63614:				1,373.80
63615	10163 2347	Solutions by BG Inc. IT Services and Daily Tickets	11/26/2025	5,698.80
Total for Check Number 63615:				5,698.80
63616	10379 711711212025	Southwest Answering Service, Inc After Hours/On Call Answering Service - OPS	11/26/2025	797.50
Total for Check Number 63616:				797.50
63617	10167 Gabriel Guerrero - D2	SWRCB-DWOC D2 Exam	11/26/2025	60.00
Total for Check Number 63617:				60.00
63618	10170 10774183	Teichert Aggregates Materials - WMRP CIP	11/26/2025	653.94
Total for Check Number 63618:				653.94
63619	10572 129635	TELSTAR Instruments RRWTP PLC Project CIP	11/26/2025	144,878.23
Total for Check Number 63619:				144,878.23
63620	10192 108816447	Wex Bank Fuel	11/26/2025	3,588.30
Total for Check Number 63620:				3,588.30
ACH	10019 Nov 26 2025 Payroll Nov 26 2025 Payroll Nov 26 2025 Payroll Nov 26 2025 Payroll	CalPERS PR Batch 00002.11.2025 457 Flat PR Batch 00002.11.2025 457 Loan Payment PR Batch 00002.11.2025 457 Percent PR Batch 00002.11.2025 Roth Flat	11/26/2025 PR Batch 00002.11.2025 457 PR Batch 00002.11.2025 457 PR Batch 00002.11.2025 457 PR Batch 00002.11.2025 Roth	7,331.05 2,429.63 1,124.41 235.00
Total for this ACH Check for Vendor 10019:				11,120.09
ACH	10060 Nov 26 2025 Payroll Nov 26 2025 Payroll	EDD PR Batch 00002.11.2025 State Income Tax PR Batch 00002.11.2025 SDI	11/26/2025 PR Batch 00002.11.2025 State PR Batch 00002.11.2025 SDI	5,736.96 1,718.60
Total for this ACH Check for Vendor 10060:				7,455.56
ACH	10090 Nov 26 2025 Payroll Nov 26 2025 Payroll Nov 26 2025 Payroll	Internal Revenue Service PR Batch 00002.11.2025 Federal Income Tax PR Batch 00002.11.2025 Medicare Employer Po PR Batch 00002.11.2025 Medicare Employee Pc	11/26/2025 PR Batch 00002.11.2025 Fed PR Batch 00002.11.2025 Med PR Batch 00002.11.2025 Med	15,227.42 2,056.95 2,233.29

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 10090:				19,517.66
ACH	10509	BRI	11/26/2025	
	Nov 26 2025 Payroll	PR Batch 00002.11.2025 Health Savings Accoun	PR Batch 00002.11.2025 Heal	1,451.52
Total for this ACH Check for Vendor 10509:				1,451.52
Total for 11/26/2025:				219,956.08
Report Total (141 checks):				1,617,125.15

BOARD AND EMPLOYEE MONTHLY EXPENSE/REIMBURSEMENTS

As of 11/30/2025

INDIVIDUAL	DESCRIPTION	AMOUNT PAID
Stefan Chanh	Electrial Training	\$1,295.00
Aaron Hewitt	Reimbursement for Certification Renewal T4	\$105.00
Patrick Lee	2026 CSMFO Conference Registration	\$625.00
Donella Murillo	2026 CSMFO Conference Registration	\$625.00
Donella Murillo	Hotel Deposit 2026 CSMFO	\$292.35
Donella Murillo	Airfare 2026 CSMFO	\$598.96
Donella Murillo	Airfare 2025 Activate Springbrook conference	\$182.00
Donella Murillo	Hotel 2025 Activate Springbrook Conference	\$801.60
Donella Murillo	Taxi and Airport Parking 2025 Activate Springbrook Conference	\$123.71
Brandon Wagner	Electrial Training	\$1,295.00
		\$5,943.62

Active Account Information
As of 11/30/2025

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Metered												
Residential	12,564	12,556	12,579	12,560	12,564							
Commercial	356	355	355	355	355							
Irrigation	190	189	189	190	190							
Fire Service	191	191	191	191	191							
Total Accounts	13,301	13,291	13,314	13,296	13,300	-	-	-	-	-	-	-

Active Account Information
FY 2024/2025

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Metered												
Residential	12,421	12,444	12,441	12,444	12,443	12,445	12,465	12,483	12,518	12,522	12,525	12,552
Commercial	359	360	360	359	358	358	358	356	356	356	354	356
Irrigation	190	191	190	190	190	190	190	190	190	190	190	190
Fire Service	191	192	191	192	191	191	192	191	191	191	191	192
Total Accounts	13,161	13,187	13,182	13,185	13,182	13,184	13,205	13,220	13,255	13,259	13,260	13,290

**Bond Covenant Status
For Fiscal Year 2025-26
As of 11/30/2025**

Operating Revenues:

Charges for Services	\$	8,751,628
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Operating Expenses:

Salaries & Benefits		2,424,624
Seminars, Conventions and Travel		14,701
Office & Operational		799,115
Purchased Water		1,873,960
Outside Services		402,202
Equipment Rent, Taxes, and Utilities		249,849
Total Operating Expenses		5,764,451

Net Operating Income	\$	2,987,177
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Annual Interest & Principal Payments		
\$3,941,503	\$	1,642,293 ⁽¹⁾

Debt Service Coverage Ratio, YTD Only:	1.82
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Required	1.15
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Notes

⁽¹⁾ Reflects budget divided by number of months year to date.
However, first Principal/Interest Payments made in September.
Projected Annual Budget Coverage Ratio is

1.51

CASH - Detail Schedule of Investments
As of 11/30/2025

G/L Account : Fund		Account number / name	Investment Name	Investment Type		Restrictions	Market Value			
HELD BY BOND TRUSTEE:										
1110-000-20	Water	BNY 892744 FRCD 2014A DEBT SERVICE	Dreyfus Inst Treasury	MM Mutual Fund		Restricted	0.00			
1112-000-20	Water	BNY 743850 FRCD 2016A DEBT SERVICE	Dreyfus Inst Treasury	MM Mutual Fund		Restricted	0.00			
						Subtotal	\$ -			
1001-000-20	Water	Cash on Hand				Unrestricted	\$ 300.00			
HELD BY F&M BANK:										
1011-000-20	Water	F&M 08-032017-01 OPERATING ACCOUNT				Unrestricted	1,493,466.36			
1084-000-20	Water	F&M 08-03201702-31 MONEY MARKET			2.53%	Unrestricted	1,184,554.24			
1031-000-20	Water	F&M 08-032912-01 CREDIT CARD ACCOUNT				Unrestricted	606,458.54			
1061-000-20	Water	F&M 08-032890-01 PAYROLL ACCOUNT				Unrestricted	199,800.70			
1071-000-20	Water	F&M 08-032920-01 DRAFTS ACCOUNT				Unrestricted	146,767.92			
						Subtotal	\$ 3,631,047.76			
INVESTMENTS										
1080-000-20	Water	Office of the Treasurer - Sacramento California	LAIF	Investment Pool	4.15%	Unrestricted	\$ 7,254,855.47			
							-			
1081-000-20	Water	CALTrust Medium Term		Investment	2.03%	Unrestricted	\$ 1,527,217.63			
1082-000-20	Water									
	PURCHASE DATE	CUSIP	ISSUED BY	CALL DATE	MATURITY DATE	% of Portfolio	Current Yield	COST BASIS	MARKET VALUE	
	9/30/2016	N/A	US Bank	N/A	N/A	28.50%	3.88%	\$ 1,195,442.70	\$ 1,195,442.70	
	11/19/2020	3135GA5H0	FNMA - Called	11/25/2025	11/25/2025	0.00%	0.000%	\$ -	-	
	7/29/2021	3133EMT36	Federal Farm Credit Bks	04/15/26 - qtrly	4/15/2026	23.60%	0.880%	\$ 1,000,000.00	988,700.00	
	8/11/2025	333ETST5	Federal Farm Credit Bks	8/11/2026 - cont	8/11/2027	23.90%	3.98%	\$ 1,000,000.00	1,000,300.00	
	8/8/2025	3130B5K64	Federal Home Loan Bks	noncallable	3/10/2027	24.00%	3.98%	\$ 1,000,000.00	1,005,230.00	
								\$ 4,195,442.70	\$ 4,189,672.70	
YTM = Yield to Maturity								Total	\$ 16,603,093.56	
qtrly = quarterly								Total Restricted	\$ -	
cont. = continuous								Total Unrestricted	\$ 16,603,093.56	
		Call Date	CUSIP	Issued by:	Call Date	Maturity Date	Interest Rate	YTM	Price	Market Value
									\$ -	\$ -
Authorized Signers									\$	-
Bruce Kamilos										
Patrick Lee										
Donella Murillo										
Stefani Phillips										

General Ledger
Monthly Consent

User: PLee@egwd.org
Printed: 12/8/2025 9:04:26 AM
Period 01 - 05
Fiscal Year 2026

5/12 = 41.67%

Account	Description	End Bal	Budget	Remaining Budget	% Realized
Revenue					
	Revenues	\$ (8,751,628.36)	\$ (18,477,993.82)	\$ (9,726,365.46)	47.36%
	Total Revenue	8,751,628.36	18,477,993.82	9,726,365.46	47.36%
Expense					
	Salaries & Benefits	2,424,623.82	5,686,886.87	3,262,263.05	42.64%
	Seminars Conventions & Travel	14,701.18	42,444.00	27,742.82	34.64%
	Office & Operational	799,114.89	1,742,067.48	942,952.59	45.87%
	Purchased Water	1,873,960.00	3,805,728.20	1,931,768.20	49.24%
	Outside Services	402,201.95	1,146,580.00	744,378.05	35.08%
	Rentals & Leases	6,262.04	23,120.00	16,857.96	27.08%
	Taxes & Utilities	243,587.42	558,324.00	314,736.58	43.63%
	Non-Operational	(221,332.71)	(25,000.00)	196,332.71	885.33%
	Total Expense	\$ 5,543,118.59	\$ 12,980,150.55	\$ 7,437,031.96	42.70%
Revenue Total		\$ 8,751,628.36	\$ 18,477,993.82	\$ 9,726,365.46	47.36%
Expense Total		\$ 5,543,118.59	\$ 12,980,150.55	\$ 7,437,031.96	42.70%
Revenues in Excess of Expenditures		\$ 3,208,509.77	\$ 5,497,843.27	\$ 2,289,333.50	58.36%

Consultant Expenses
As of 11/30/2025

Fiscal Retainer Contracts

	Description	Total Contract	Current Month	Paid to date	2025-2026 FY Budget	Percent of year (42%)
BKS Law Firm, PC	Task orders	TBD	\$ 2,451	\$ 9,279		
Best Best & Krieger	Task orders	TBD	\$ 1,193	\$ 4,121		
Liebert Cassidy Whitmore	Task orders	TBD	\$ -	\$ 6,381		
Total				\$ 19,781	\$ 120,000	16.48%
Solutions by BG, Inc.	Task orders		\$ 14,055	\$ 94,175	\$ 220,500	42.71%

Major Contracts

Consultant	Description	Total Contract	Paid to date	2023-2024 FY Budget	Percent of Contract Amount
	PSA		\$ -		#DIV/0!
	PSA		\$ -		#DIV/0!
	PSA		\$ -		#DIV/0!

**Major Capital Improvement Project
Budget vs Actuals
As of 11/30/2025**

Capital Project	Total Project Budget	Total Project Exp to Date	Percent Spent	Capitalized Labor	Fund Type	Project Type	2025-26		Nov		YTD % Spent	% of Project Complete
							Budget	Project Exp	Total YTD ⁽¹⁾			
Eisenbeisz Street Watermain	\$ 412,000	\$ 377,804	91.70%	53,932	R&R	Supply/Distribution	\$ 186,000	\$ 71,666	\$ 152,002	81.72%	100%	
EG Florin Frontage Rd	721,000	26,570	3.69%	6,178	R&R	Supply/Distribution	721,000	11,548	26,570	3.69%	0%	
Meadow Grove Drive Watermain	269,000	190,643	70.87%	95,095	R&R	Supply/Distribution	269,000	20,868	190,643	70.87%	90%	
City of EG Streetscape	70,000	-	0.00%	-	R&R	Supply/Distribution	70,000	-	-	0.00%	0%	
ERP System	235,986	85,986	36.44%	-	R&R	Building and Site	150,000	-	38,393	25.60%	55%	
Truck Replacement	120,000	100,555	83.80%	-	R&R	Building and Site	120,000	-	100,555	83.80%	100%	
Vactor Traylor Replacement	175,000	142,932	81.68%	-	R&R	Building and Site	175,000	-	142,932	81.68%	100%	
PLC - RRWTP Main Panel	800,000	209,705	26.21%	-	R&R	Treatment	800,000	209,158	209,705	26.21%	25%	
AMI Project	1,734,000	393,969	22.72%	-	CIP	Supply/Distribution	1,634,000	273,883	302,033	18.48%	35%	
Brinkman Transmission Main	199,800	24,900	12.46%	-	CIP	Supply/Distribution	150,000	-	-	0.00%	0%	
Unforeseen Capital Projects	100,000	-	0.00%	-	-	-	100,000	-	-	0.00% ⁽²⁾	-	
Sub-Total	\$ 4,836,786	\$ 1,553,065	32.11%	\$ 155,205			\$ 4,375,000	\$ 587,123	\$ 1,162,833	26.58%		

⁽¹⁾ Includes \$155,205 in capitalized labor through 11/30/2025

⁽²⁾ Includes unforeseen capital projects, including:

	-
	-
Total \$	-

December 16, 2025

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Patrick Lee, Finance Manager/Board Treasurer

SUBJECT: **PROFESSIONAL SERVICES AGREEMENT FOR UTILITY BILL PRINTING AND MAILING SERVICE**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors authorize the General Manager to execute a professional services agreement with InfoSend for utility bill printing and mailing services at a cost of \$0.131 plus postage per statement printed and mailed.

SUMMARY

As part of the Springbrook Enterprise Resource Planning (ERP) implementation project, staff solicited quotes from three (3) vendors to provide bill printing and mailing services for the Florin Resource Conservation District (District) utility bills. These quotes were reviewed to determine compatibility with Springbrook as well as cost effectiveness. Based on the review of quotes received, it was determined that InfoSend was the most compatible and cost-effective solution for bill printing and mailing services.

DISCUSSION

Background

As part of the Utility Billing module implementation within the Springbrook ERP, staff was informed by the implementation consultant that there were two (2) options for utility bill output files for statement printing and mailing.

Option 1: Flat file format. This would require a third-party vendor to design a bill statement template and write a program that will pull billing information from a flat data file generated from Springbrook and map it to its respective location on the bill statement prior to printing and mailing. This option, however, would result in different bill statements for customers who sign up for paperless bills versus customers who continue to receive paper bills. Customers who sign up for paperless bills will see their bill statements reflective of the templates generated from Springbrook while customers who continue to receive paper bills will see the bill statement designed by the third-party vendor. Based on this, this option was determined to not be feasible since it will cause confusion due to multiple bill statement layouts.

PROFESSIONAL SERVICE AGREEMENT FOR UTILITY BILL PRINTING AND MAILING SERVICE

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Option 2: PDF file format. This option would use the billing statement template available within Springbrook. These billing statements will be generated in PDF format and sent to the bill printing and mailing service provider for processing. This option will ensure that both customers who sign up for paperless bills and customers who receive paper bills will receive similar looking bill statements.

After multiple meetings and discussions with Springbrook, staff has determined that the PDF file format would be the most efficient and effective option, ensuring consistency in bill statement layouts for all customers.

Present Situation

Staff solicited quotes from three (3) bill printing and mailing service providers and received the following price quotes.

	Matrix	InfoSend	Moonlight
Cost per piece	\$ 0.121	\$ 0.131	\$ 0.165
Estimated Monthly Qty	9,800	9,800	9,800
Total Estimated Monthly Cost	\$1,181.88	\$1,283.80	\$1,617.00

The cost per piece is exclusive of postage cost, which is a pass-through cost to the district based on actual postage cost from the post office. Although Matrix, who is the District's current service provider, does have the lowest price per piece, based on discussion with Matrix, their services are not compatible with the Springbrook bill statement layout due to print boundary issues and information layout issues, which are not compatible with the envelopes utilized by Matrix for mailing.

Both InfoSend and Moonlight confirmed they are compatible with the Springbrook bill statement layout in terms of the ability to receive the PDF statements straight out of Springbrook to be processed for printing and mailing.

Based on cost, InfoSend, at a cost of \$0.131 per piece, was the lowest quote. In addition to being the lowest cost, InfoSend currently works with over 50 different Springbrook clients utilizing the PDF file format for bill printing and mailing services. The professional services agreement has been reviewed by legal counsel.

Staff is recommending that the Board authorize the General Manager to execute a professional services agreement (attached) with InfoSend for utility bill printing and mailing services at a cost of \$0.131 plus postage per statement printed and mailed.

PROFESSIONAL SERVICE AGREEMENT FOR UTILITY BILL PRINTING AND MAILING SERVICE

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ENVIRONMENTAL CONSIDERATIONS

There are no environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

The recommendation made in this report conforms to Strategic Goal 3 – Planning and Operational Efficiency of the Districts FY 2025-2030 Strategic Plan to continue to review operational procedures and structures for improvements to District operations.

FINANCIAL SUMMARY

If approved, the financial impact associated with this item is a professional services agreement with InfoSend for utility bill printing and mailing services at a cost of \$0.131 plus postage per statement printed and mailed. Actual cost will be dependent on the actual quantity of monthly bills printed and mailed.

Respectfully submitted,



PATRICK LEE
FINANCE MANAGER/BOARD TREASURER

Attachment

InfoSend Master Service Agreement

This Master Service Agreement (“**Agreement**”) is entered into on _____ (the “**Effective Date**”) by and between Florin Resource Conservation District, a local government agency organized under the laws of the State of California, having its main office at 9829 Waterman Road, Elk Grove, CA 95624 (“**Client**”) and **InfoSend, Inc.**, a California Corporation, having its main office at 4240 E. La Palma Avenue, Anaheim, California 92807 (“**InfoSend**”). Client and InfoSend are collectively referred to herein as the “parties” and individually as a “party.”

In consideration of the mutual promises and upon the terms and conditions set forth below, the parties agree as follows:

1 Definitions

For the purposes of this Agreement, the following terms and words shall have the meaning ascribed to them, unless the context clearly indicates otherwise.

1.1 “Affiliate” means, with respect to a party, any entity or person that, directly or indirectly, owns or is owned by (whether in whole or in part), controls or is controlled by, or is under common control with, such party.

1.2 “Agreement” shall refer to this Agreement, as amended from time to time, which shall constitute an authorization for the term of this Agreement for InfoSend to provide the Services, described herein, to the Client.

1.3 “User(s)” shall mean a customer or employee of Client accessing InfoSend hosted applications via the Internet. Users of the System will agree to accept all the terms and conditions herein, and may be issued a unique User ID and/or password by InfoSend or Client.

1.4 “Services” shall include the performance of the Services outlined in Section 2 and detailed in Exhibits A and C of this Agreement.

1.5 “System” shall include all InfoSend hosted data and software applications.

1.6 “Client Data” shall refer to all Client-supplied computer data files that contain personally identifiable information.

2 Services Provided by InfoSend

2.1 Scope of Services

Subject to the terms and conditions of this Agreement, InfoSend, itself and/or through its Affiliate(s), shall provide to Client, and Client shall purchase from InfoSend, the services listed in Exhibit A (“Scope of Primary Services”) to this Agreement at the price set forth in Exhibit B (“InfoSend Fees”). In the event Client requires other consulting, installation, development and/or

customization services, InfoSend shall perform and Client shall purchase such services in accordance with the provisions of Exhibit C (“Professional Services”) of this Agreement.

2.2 Professionalism

InfoSend and Client shall operate in a professional manner under this Agreement: in providing and receiving Services under this Agreement, the parties will perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession under similar circumstances.

2.3 Time of Performance of Services

InfoSend and Client acknowledge and agree that each party will use reasonable diligence to perform their respective obligations under this Agreement in a timely manner.

3 License Grant and Restrictions

3.1 Grant of License

InfoSend agrees to provide to Users the right to use software and the provision of Services, but in all cases only in full and complete compliance with all of the terms and conditions of this Agreement. Subject to the terms of this Agreement, InfoSend hereby grants, and Client hereby accepts, for the Term (as defined herein) of this Agreement, a royalty-free, non-exclusive, non-transferable license to access and use and to permit its Users to access and use the System via the Internet (the “License”).

3.2 License Restrictions

Client hereby agrees not to: (i) reproduce, download, modify, create derivative works from, distribute, or attempt to reverse engineer, decompile, disassemble, or access the source or object code for, the System; (ii) use the System, or any component thereof, in any manner contrary to applicable laws or government regulations; or (iii) otherwise affect or attempt to enable the

unauthorized use (with or without User ID and/or password) of the System.

4 Privacy and Security

4.1 Compliance with Laws

InfoSend will maintain compliance with required Payment Card Industry (PCI) Data Security Standards and Cardholder Information Security Standards, applicable rules and regulations of the Health Insurance Portability and Accountability Act (HIPAA), and applicable sections of the Gramm-Leach-Bliley Act of 1999. InfoSend will perform the Services in compliance with all applicable federal, state and local laws and regulations. InfoSend shall possess, maintain and comply with all federal, state and local permits, licenses and certificates that may be required for it to perform the Services. InfoSend shall comply with applicable federal and state worker safety-related laws and regulations.

5 Term & Termination

5.1 Term

The initial term of this Agreement shall commence on the effective date of this Agreement and continue for a period of three (3) years ("Initial Term") from the Effective Date. This Agreement will automatically renew on a month-to-month basis unless either Client or InfoSend provides the other party with at least thirty (30) days' written notice prior to the end of the Initial Term indicating that such party elects not to automatically renew the term of this Agreement. The party giving non-renewal notice may indicate if it prefers for the contract to be terminated at the end of the current term or to continue on a month-to-month basis, if mutually agreeable to both parties.

5.2 Termination for Cause

This Agreement may be terminated for cause as follows:

(i) Material Breach

A material breach of this Agreement—defined here as a substantial failure to perform a core obligation of the Agreement—by either party shall be cured within thirty (30) days after a party notifies the other of such breach. For those breaches which cannot reasonably be cured within thirty (30) days, the breaching party shall promptly commence curing such breach and thereafter proceed with reasonable due diligence to substantially cure such breach (the "Cure Period"). In the event that such material breach has not been cured within the Cure Period, the non-breaching party may terminate this Agreement in its entirety, or

as it pertains to a particular Product, Deliverable, Service or Professional Service, by providing the other party with thirty (30) days' written notice as of a date specified in such notice.

(ii) Failure to Pay

After sixty (60) days of nonpayment on undisputed invoices, InfoSend may, at InfoSend's option, terminate this Agreement in its entirety or as it pertains to a particular Product, Deliverable, Service or Professional Service, by giving thirty (30) days' written notice to Client, as of a date specified in such termination notice, pursuant to Section 6.3.

(iii) Insolvency or Bankruptcy

In the event that either party becomes or is declared insolvent or bankrupt, is the subject of any proceedings related to its liquidation, insolvency or for the appointment of a receiver or similar officer for it, makes an assignment for the benefit of all or substantially all of its creditors, or enters into an agreement for the composition, extension or readjustment of all or substantially all of its obligations, then the other party hereto may, by giving written notice thereof to such party, terminate this Agreement as of the date specified in such notice of termination.

5.3 Upon Termination

Upon termination of this Agreement, the parties agree to cooperate with one another to ensure that all accounts receivable are accounted for. Upon termination, InfoSend shall cease all Services provided hereunder, unless otherwise directed by the Client in writing and assuming all client fees remain current. Upon termination, Client will promptly pay to InfoSend any and all charges due, without offset, including but not limited to payables that are due pursuant to this Agreement, accrued finance charges, and the Discontinuance Fee set forth below, where applicable. InfoSend shall refund Client the Postage Deposit, as provided for in Section 3.3 of Exhibit B, within fifteen (15) days of the date that the last open invoice is paid by Client.

5.4 Discontinuance Fee

The parties have mutually agreed upon the Fees for the Services to be provided hereunder based upon volumes Client has represented in Exhibit B, Section 2 and the Term of this Agreement. Because of the impracticable or extreme difficulty in ascertaining the actual damages to InfoSend that would result from a termination of the Agreement prior to the expiration of the Initial Term,

Client agrees to pay a discontinuance fee to InfoSend in the event that (i) Client terminates the Agreement without cause prior to the expiration of the Initial Term; or (ii) the Agreement is terminated due to a breach by Client prior to the expiration of the Initial Term.

The discontinuance fee will be equal to one (1) month of the Client's average monthly billing for the previous six (6) months of Service (excluding any postage charges and professional services fees that were invoiced in that time period). Client agrees to pay the discontinuance fee prior to the effective date of such termination and in addition to all other payables then due and owing to InfoSend. The parties agree that the amount of the discontinuance fee is a reasonable forecast of the just compensation for the harm to InfoSend caused by an early termination of this Agreement, and not a penalty.

5.5 Force Majeure

Neither party shall be liable, or deemed to be in default, to the other for any failure or delay in performing an obligation under this Agreement to the extent that its performance is delayed, impaired or rendered impossible by an event beyond its control ("Force Majeure Event") such as natural disasters, war, terrorist acts, riots, labor strikes or shortages, civil disturbances, extra-ordinary losses of utilities (including telecommunications services), computer "hacker" attacks on internet infrastructure, regulatory restrictions, change in law or regulation or other acts of government authority, including civil and military authorities and courts, fuel or energy shortages, transportation stoppages or slowdowns, the inability to procure parts or raw materials, pandemics, supply-chain issues which causes a substantial increase in costs or decrease in availability of materials necessary for InfoSend and/or its Affiliate(s) to perform services under this Agreement, and/or acts or omissions of common carrier. These causes will not excuse Client from paying previously accrued payables due to InfoSend through any available lawful means acceptable to InfoSend.

6 Invoicing and Payments

6.1 Invoicing

InfoSend will invoice Client monthly and Client will pay InfoSend the fees described in and/or computed in accordance with **Exhibit B (InfoSend Fees)**. The invoice shall include a brief description of the Fees, payment due, and an itemization of any reimbursable expenditures. If Client determines that the invoice is accurately computed, Client shall pay the invoice within 30 days of its receipt.

6.2 Dispute of Invoice

Should Client dispute any invoices, it must do so in writing within sixty (60) days of the invoice date with specific details as to the matters in dispute or any dispute shall be deemed waived.

6.3 Late Payments

InfoSend may elect to assess finance charges on any or all undisputed invoices that become past due at a rate of 1.5% per month.

The recurring nature of InfoSend's Services result in a rapid rise in financial loss to InfoSend if a Client's accounts payable process is delayed, particularly when InfoSend is invoicing Client for postage charges. Therefore, InfoSend reserves the right to suspend Services until payments are brought current if past due account balances cannot be collected from Client. InfoSend's Accounting staff will notify Client in writing fifteen (15) days before Services are suspended and give Client an opportunity to bring the account current before Services are put on hold. Should a hold be instigated, it will immediately be removed once the account is brought current.

7 Communications

7.1 Notices

Any notice hereunder must be in writing and sent by overnight courier service (such as FedEx or UPS), or USPS certified mail, all with delivery signature requested, to the other party hereto at the respective address set forth below:

To Client:

C/O (Department): Bruce Kamilos
Address: 9829 Waterman Rd
Elk Grove, CA 95624

To InfoSend:

C/O: President
Address: 4240 E. La Palma Avenue
Anaheim, CA 92807

Notice shall be deemed to have been given and received one (1) business day after being sent via overnight courier service, or three (3) business days after being mailed by USPS certified mail. Each party may update its address or email address by providing written notice to the other party of such change in accordance with this section.

8 Confidentiality & Intellectual Property

8.1 Confidentiality

All information and data relating to Client's business, as well as all User information, submitted by Client to InfoSend and/or its Affiliate(s) under this Agreement shall be treated as confidential by InfoSend and shall not, except as required to perform the Services under this Agreement or otherwise required by law, be disclosed to any third party by InfoSend without Client's written consent. Notwithstanding anything to the contrary, the following shall not be deemed confidential: (a) information that is in the public domain through no fault of InfoSend or its Affiliate(s); (b) information that was known to InfoSend or its Affiliate(s) prior to disclosure by Client; or (c) information that is independently developed by InfoSend or its Affiliate(s) without use of or reference to Confidential Information. InfoSend shall promptly notify Client should InfoSend be served with a summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, requests for admission, or other discovery request or court order (a "Request to Disclose") from any third party regarding this Agreement, the Services performed under this Agreement, and/or seeking such information or data. Client shall be responsible to timely make appropriate objections to any Request to Disclose.

Client will not disclose to any third party or use for any purpose inconsistent with this Agreement any confidential or proprietary non-public information it obtains from InfoSend during the term of this Agreement about InfoSend's business (the "Confidential Information"), which Confidential Information shall include InfoSend's operations, financial condition, technology, systems, suppliers, clients or prospective clients, marketing data, plans, pricing, and models, or personnel, unless required by applicable law. Client will ensure that its employees and agents similarly abide by the requirements hereof. Client will promptly notify InfoSend of its receipt of a Request to Disclose and Confidential Information, and InfoSend shall be responsible to timely make appropriate objections thereto.

Client is a public agency within the State of California and is subject to the California Public Records Act. If Client receives a California Public Records Act request relating to Confidential Information, Client will notify InfoSend of such request so that the parties may collectively consider appropriate steps to protect the disclosure of those materials. In the event that the parties cannot agree whether to oppose or comply with a disclosure demand, InfoSend may oppose the demand at its sole cost and

expense, in which event Client will refrain from disclosing the demanded Confidential Information until such time as a final agreement regarding disclosure is reached or, if an agreement is not reached, a judicial determination is made concerning the demand.

Unless otherwise directed in writing by the Client, upon contract completion or termination, InfoSend must destroy all Confidential Information (written, printed and/or electronic) and shall provide a written statement to the Client that such materials have been destroyed, provided, however, that such destruction shall occur within a commercially reasonable timeframe consistent with InfoSend's internal data-retention, backup, archival, and audit procedures, and subject to any legal, regulatory, or contractual record-keeping requirements. Residual copies that are incapable of ready deletion (e.g., automated system backups) may be retained in accordance with such procedures but shall remain subject to the confidentiality obligations of this Agreement until overwritten or securely deleted in the ordinary course of business.

InfoSend, and its licensors, where applicable, owns all rights, title and interest, including all related Intellectual Property Rights, in and to InfoSend technology, the content and the Services. The InfoSend name, the InfoSend logo, and the product names associated with the Service are trademarks of InfoSend or third parties, and no right or license is granted to use them.

9 Representations & Warranties

9.1 InfoSend Representations and Warranties

InfoSend represents and warrants that it has the legal power and authority to enter into this Agreement and that Services will be provided in a professional and workmanlike manner.

InfoSend warrants that the Services will materially perform the functions that the Client has selected under normal use and circumstances and that InfoSend shall use commercially reasonable measures to protect Client Data to the extent that it retains such data in the operation of the Services. Provided that Client gives InfoSend written notice of failure to meet the foregoing warranty following delivery of any Services, or as otherwise specified in a Statement of Work ("SOW"), InfoSend warrants that it will use commercially reasonable efforts to correct any Services that fail to comply with the foregoing warranty.

9.2 Client Representations and Warranties

Client represents and warrants that it has the legal power and authority to enter into this Agreement and provide to InfoSend all information and data necessary for InfoSend to perform the Services. Client further warrants that it will comply with all laws, regulations, and compliance requirements applicable to Client's and User's activities covered by this Agreement.

9.3 Warranty Disclaimer

Except as expressly set forth in Section 9.1 above, InfoSend disclaims all other representations or warranties, express or implied, made to Client or any other party, including without limitation, any warranties regarding quality, suitability, merchantability, fitness, for a particular purpose or otherwise of any services or any good provided incidental to the Services provided under this Agreement, to the extent permitted by applicable law.

InfoSend and its licensors and payment processors do not represent or warrant that (i) the use of the Services will be uninterrupted or error-free, or operate in combination with any other hardware, software, system or data; or (ii) the Services will not delay in processing or paying to the extent such delay is caused by things outside the control of InfoSend. Services may be subject to the limitations, delays, and other problems inherent in the use of the Internet and electronic communications. InfoSend is not responsible for any delays, delivery failures, or other damage resulting from such problems.

In performing the Services, InfoSend is responsible for producing for print or online display the content that Client provides to InfoSend. InfoSend is not responsible for reviewing the content for spelling or typos, nor is InfoSend responsible for verifying the accuracy or legality of the content. It is Client's sole responsibility to verify that the content that InfoSend's applications will produce on Client's behalf is appropriate for distribution.

9.4 Inbound Communication Services Disclaimer

InfoSend Inbound Communication services are intended to receive communications and data from clients to facilitate the performance of InfoSend Services. While the inbound services have been created with certain available tools and practices, they are dependent on infrastructure that is inherently not fail-proof, including but not limited to infrastructure such as United States Postal Service ("USPS") delivery standards, software, computer hardware, network services, telephone and SMS services, and email. Examples of situations that could cause failure include but are not limited to: USPS failure to deliver, down phone lines, all lines busy, equipment failure, email

address changes, and Internet service disruptions. Client acknowledges that it is aware of the potential hazards associated with using such infrastructure and will be responsible for ensuring InfoSend is in receipt of any communication or data destined for InfoSend. Client releases InfoSend from any and all liability that results from an unsuccessful communication or data transfer to InfoSend, one which does not produce a confirmation receipt from InfoSend.

9.5 Outbound Services Disclaimer

InfoSend Outbound Communication services are intended to create additional methods of communication for clients in support of existing processes. These services are not intended to replace all interaction with clients' end users or employees. While the outbound services have been created with certain available tools and practices, they are dependent on infrastructure that is inherently not fail-proof, including but not limited to infrastructure such as United States Postal Service ("USPS") delivery standards, software, computer hardware, network services, telephone and SMS services, and email. Examples of situations that could cause failure include but are not limited to: USPS failure to deliver, down phone lines, all lines busy, equipment failure, email address changes, and Internet service disruptions. For this reason, while outbound services are valuable in providing enhanced communication, they are specifically not designed to be used as the sole method to deliver critical messages. Client acknowledges that Client is aware of the potential hazards associated with relying on an automated outbound service feature when using InfoSend services. Client agrees that it is giving up in advance any right to make any claim against InfoSend, and that Client forever releases InfoSend from any and all liability caused by (a) any failed USPS delivery; (b) any failed email delivery; (c) any failed SMS or call attempts (including excess of calls over and above network or system capacity), incomplete calls, or any busy-outs; or (d) any failure to transmit, obtain or collect data from callers or for human and machine errors, faulty or erroneous input, inarticulate caller communication, caller delays or call lengths exceeding estimated call lengths or omissions, delays and losses in connection with the Services provided hereunder. Such release shall include instances where Client, Client's employees, or Client's end user suffer injury or damage due to the failure of outbound services to operate, even though InfoSend may know or suspect what or how extensive those injuries or damages might be, unless such losses were directly attributable to InfoSend's gross negligence or willful misconduct.

10.1 InfoSend's Insurance Provisions

InfoSend will maintain the following minimum insurance levels during the Initial Term of this Agreement and any Renewal Terms:

- Commercial General Liability coverage in the amount of \$1,000,000.00 per occurrence and \$2,000,000.00 in aggregate.
- Automobile Liability Insurance coverage in the amount \$1,000,000.00 per occurrence.
- Umbrella Liability Insurance in the amount of \$5,000,000.00 per occurrence and in aggregate.
- Worker's Compensation Insurance with at least the minimum coverage amounts required by law.
- Errors & Omissions Insurance with a \$5,000,000.00 coverage limit.

The general and automobile liability policy(ies) shall be endorsed to name Client, its officers, employees, volunteers and agents as additional insureds regarding liability arising out of the Services. InfoSend's general and automobile coverage shall be primary and apply separately to each insurer against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. Client's insurance or self-insurance, if any, shall be excess and shall not contribute with InfoSend's insurance. Each insurance policy shall be endorsed to state that coverage shall not be canceled, except after 30 days (10 days for non-payment of premium) prior written notice to Client. Insurance is to be placed with insurers authorized to do business in California with a current A.M. Best's rating of A:VII or better unless otherwise acceptable to Client. InfoSend agrees to waive subrogation that any insurer may acquire from InfoSend by virtue of the payment of any loss relating to the Services. InfoSend agrees to obtain any endorsement that may be necessary to implement this subrogation waiver. The workers' compensation policy must be endorsed to contain a subrogation waiver in favor of Client for the Services performed by InfoSend.

Upon request, InfoSend shall provide to Client the following proof of insurance: (a) certificate(s) of insurance evidencing this insurance; and (b) endorsement(s) on ISO Form CG 2010 (or insurer's equivalent), signed by a person authorized to bind coverage on behalf of the insurer(s), and certifying the additional insured coverage.

11. Indemnification & Limitation of Liability**11.1 Indemnification**

InfoSend shall indemnify, defend, protect, and hold harmless Client, and its officers, employees and agents ("Indemnitees") from and against any claims, liability, losses, damages and expenses (including attorney, expert witness and InfoSend fees, and litigation costs) (collectively a "Claim") that arise out of, pertain to, or relate to the negligence, recklessness, or willful or unlawful misconduct of InfoSend or its employees, agents or subcontractors under this Agreement. However, this indemnity provision will not apply to any Claim arising from the sole negligence or willful or unlawful misconduct of Client or its employees or agents. InfoSend will not be responsible for actions, omissions or delays to Services resulting from incomplete, late or faulty data and/or instructions transmitted by Client. The obligations under this indemnification provision shall survive the expiration or termination of the Agreement.

11.2 Limitation of Liability

In no event shall InfoSend, or its Affiliate(s) be liable for indirect, special or consequential damages even if InfoSend has been advised of the possibility of such potential claim, loss or damage. The foregoing limitation of liability and exclusion of certain damages shall apply regardless of the success or effectiveness of other remedies. The aggregate liability of InfoSend and its Affiliate(s) arising from or relating to this Agreement for any claim shall be limited to the fees that InfoSend received from Client in the preceding twelve (12) months prior to the accrual of the claim.

12 InfoSend Records

InfoSend shall keep and maintain all ledgers, books of account, invoices, vouchers, canceled checks, and other records and documents evidencing or relating to the Services and invoice preparation and support for a minimum period of three years (or for any longer period required by law) from the date of final payment to InfoSend under this Agreement. Client may inspect and audit such books and records, including source documents, to verify all charges, payments and reimbursable costs under this Agreement.

In accordance with California Government Code section 8546.7, the parties acknowledge that this Agreement, and performance and payments under it, are subject to examination and audit by the California State Auditor for three years following final payment under the Agreement.

13 General

13.1 Independent Contractor

Client and InfoSend agree and understand that the relationship between both parties is that of an independent contractor. No joint venture, partnership, employment or agency relationship exists between Client and InfoSend as a result of this Agreement or use of the Service. InfoSend and its officers, employees and agents are not Client employees, and they are not entitled to Client employment salary, wages or benefits. InfoSend shall pay, and Client shall not be responsible in any way for, the salary, wages, workers' compensation, unemployment insurance, disability insurance, tax withholding, and benefits to and on behalf of InfoSend's employees. InfoSend shall, to the fullest extent permitted by law, indemnify Client, and its officers, employees, volunteers and agents from and against any and all liability, penalties, expenses and costs resulting from any adverse determination by the federal Internal Revenue Service, California Franchise Tax Board, other federal or state agency, or court concerning InfoSend's independent contractor status or employment-related liability.

13.2 Governing Law

This Agreement shall be governed by the substantive laws of the state of California without regard to the choice or conflicts of law provisions of any jurisdiction.

13.3 Entire Contract; Amendment

This Agreement (including its Exhibits) contains the entire agreement between the Parties with respect to its subject matter and supersedes all other prior and contemporaneous contracts and understandings between the Parties, whether oral or written. Modifications or changes to this Agreement, other than as specified at Exhibit B, must be in writing and executed by the parties.

13.4 Severability

If a word, sentence or paragraph herein shall be declared illegal, unenforceable, or unconstitutional, the said word, sentence or paragraph shall be severed from this Agreement, and this Agreement shall be read as if said word, sentence or paragraph did not exist.

13.5 Assignment

This Agreement may not be transferred, assigned, delegated or subcontracted in whole or in part, whether by assignment, subcontract, merger, operation of law or otherwise, by either party without the prior written consent of the other party. Any transfer, assignment, delegation, or subcontract in violation of this provision is

null and void and grounds for the other party to terminate the Agreement.

13.6 No Waiver of Rights

Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default. No payment by Client to InfoSend shall be considered or construed to be an approval or acceptance of any Services or a waiver of any breach or default.

13.7 Subcontractors

No subcontract shall be awarded nor any subcontractor engaged by InfoSend without Client's prior written approval. InfoSend shall be responsible for requiring and confirming that each approved subcontractor meets the minimum insurance requirements specified in this Agreement. Any approved subcontractor shall obtain the required insurance coverages and provide proof of same to Client in the manner provided in this Agreement.

13.8 Survival

All of the terms of this Agreement which by their nature extend beyond the expiration or termination of the Agreement, including but not limited to indemnification obligations, payment obligations, confidentiality obligations and limitations of liability, shall survive expiration or termination of the Agreement and remain in full force and effect.

13.9 Attachments

The following documents are attached hereto as Exhibits, and are incorporated by reference in their entirety:

Exhibit A: Scope of Primary Services

Exhibit B: InfoSend Fees

Exhibit C: Professional Services

13.10 Conflict of Interest

InfoSend (including principals, associates and professional employees) represents and acknowledges that (a) it does not now have and shall not acquire any direct or indirect investment, interest in real property or source of income that would be affected in any manner or degree by the performance of InfoSend's services under this Agreement, and (b) no person having any such interest shall perform any portion of the Services. The parties agree that InfoSend is not a designated employee within the meaning of the Political Reform Act and Client's conflict of interest code because InfoSend will perform the Services independent of the control and direction of the Client or

of any Client official, other than normal contract monitoring, and InfoSend possesses no authority with respect to any Client decision beyond the rendition of information, advice, recommendation or counsel.

13.11 Cooperative Agreement (“Piggybacking”)

The parties agree that InfoSend may offer the prices, terms and conditions offered herein to other government agencies that wish to participate in a cooperative purchase program with Client. InfoSend will review these requests from other government agencies on a case-by-case basis to decide whether this Agreement can be extended to the new agency. At minimum, the following requirements must be met for the prices in this Agreement to be extended to the new agency:

- The new agency must require similar types of service for similar document types (i.e., statements, late notices);
- The monthly document volume that InfoSend will produce must be similar, or at a minimum, acceptable;
- The new agency must agree to use InfoSend’s standard materials; and,

- The prices in this Agreement must still be profitable.

If the above conditions are not met then InfoSend will provide the new agency with revised pricing that it can elect to accept if it moves forward with the cooperative purchase program. Other agencies will be responsible for entering into separate Agreements with the contract and for all payments thereunder made directly to InfoSend. InfoSend reserves the right not to extend this Agreement’s terms in whole or in part to other agencies for any reason.

This Agreement is the result of an open, competitive procurement process conducted in accordance with applicable law. The provisions of this Agreement may be extended to other government agencies within the same jurisdiction, at InfoSend’s discretion.

[SIGNATURE PAGE FOLLOWS]

Agreement is entered into by and between:

Client:

By: _____
Name: _____
Title: _____
Date: _____

InfoSend:

By: _____
Name: _____
Title: _____
Date: _____

Exhibit A - Scope of InfoSend Primary Services

This Exhibit A is an integral part of and is subject to the terms and conditions of the Master Service Agreement (the “**Agreement**”) between InfoSend, Inc. (“**InfoSend**”) and Florin Resource Conservation District (“**Client**”). This Exhibit A provides the Services which InfoSend, and/or its Affiliate(s), shall deliver to Client to permit Client’s customers (“**Users**”) to use the products and services to view and pay their bills. To the extent that any term is not expressly defined herein, it shall have the meaning set forth in the Agreement.

Client will select one or more of InfoSend’s Primary Services from the list below by checking the box next to the Primary Service name. Any Primary Services not selected prior to the execution of this Agreement can be added at a later date via an Agreement Amendment.

<input checked="" type="checkbox"/>	Data Processing, Printing and Mailing Service (“DPPM Service”) : During the term of this Agreement, InfoSend will provide data processing, printing and mailing services. The Service consists of processing data, printing documents, mail preparation, applying postage (where applicable) and sending via the United States Postal Service. Document types include but are not limited to bills, postcards and letters.
<input type="checkbox"/>	eBusiness Services (the “eBusiness Services”) : During the term of this Agreement InfoSend will provide eBusiness Services. These services can include presenting bills online and/or accepting and reporting payment transaction information to facilitate ACH and/or credit card payments via web, Interactive-Voice-Response (IVR), SMS, or Bank Billpay (e-Lockbox).

Section 1. Data Processing, Printing and Mailing (DPPM) Service Description

A. Data Transfer and Processing

- Client to transmit data to InfoSend in an agreed upon format. Should Client make changes to data file format after initial setup is complete, it agrees to pay for the professional services required to accommodate the new file format. See Exhibit C – Professional Services – for information on initial setup and ongoing programming changes.
- Client will monitor transfer confirmation emails to ensure InfoSend is in receipt of the data. Client acknowledges that InfoSend will not be responsible or liable for any transferred data which does not result in a confirmation receipt to Client.
- A File Transfer Report will be emailed to the Client representatives who have opted-in to this email. A copy of this report is also available to download from the InfoSend website.
- Client will have access to an online Job Tracking application that shows the progress of each file as it is processed and becomes a batch of documents to be printed and mailed. Client can see both the original input file name and the InfoSend-assigned “Job Code”.
- InfoSend will process the mailing addresses and perform the following functions:
 - Apply CASS-certified address validation
 - Comply with USPS requirements to obtain pre-sort automation rates for qualified client mail pieces
 - Stay current with all USPS regulations required to mail presorted first-class mail
- InfoSend will optionally provide proofs of the final print-ready PDF files to Client to be reviewed and approved before printing begins (if requested).

B. Document Printing and Mailing

- Batches are printed by InfoSend using a high-speed production process onto the agreed upon forms.
- Printed documents are put through a quality control process and then released to the mailing department to be inserted into outgoing envelope. A return envelope and any applicable inserts are included as defined by client workflow.
- After a batch of mail is completed in InfoSend’s system it will be marked as such in the online Job Tracker and a Process Confirmation Report will be emailed to the Client representatives who have opted-in to this email. A copy of this report is also available to download from the InfoSend website.

Section 2. eBusiness Service Description

A. General System Description

- Mobile-Ready Customer Engagement: all products are mobile compatible out of the box, with no app store downloads required of customers. Powered by InfoSend's CCM platform, customer specific messaging and payment reminders are delivered electronically.

- Multi-Channel Payment Collection: InfoSend's payment platform will consolidate web, telephone, SMS, CSR, in-person EMV and bank payments into a single lockbox file.
- One-Time and Automatic Payments: allow customers to quickly make a one-time payment, as well as sign up to have their payment account auto debited with each billing cycle.
- Bill Notification and Presentment: notify customers via email when a new bill is available, and securely deliver exact replica of printed document to customers inbox or show online via the secure portal.
- Interactive Voice Response (IVR): accept customer payments via automated phone service with InfoSend-hosted phone number, enabling client phone systems to redirect customers with ease.
- SMS Text-to-Pay: enrolled customers may opt in to receive text notifications of new bills, and reply to have the registered payment method drafted for the amount due, speeding up the time to payment.
- Bank Payments (MasterCard RPPS): InfoSend can collect payments made via the customer bank and include them within the lockbox file.
- PCI-Compliant Cloud Based Solution: electronic billing and payment related products hosted in the cloud by InfoSend in a secure PCI-Level 1 compliant environment.

B. Data Transfer and Processing

- Client to transmit data to InfoSend in an agreed upon format, using the Data Transfer and Processing workflow described in Section 1.
- Client acknowledges that InfoSend will not be responsible or liable for any transferred data which does not result in a confirmation receipt to Client.
- If the Client is not using InfoSend's DPPM Service, USPS address workflow will not be applied.
- Data loaded into the eBusiness system is used to facilitate accurate payments via Web, IVR, SMS or Bank BillPay.

C. Customer Enrollment and Bill Notification

- Data loaded into the system will be used to facilitate customer enrollment, using two pieces of information specific to the customer bill.
- For enrolled customers, system will send a notification of the new bill available via email.
- For enrolled customers who have opted in, system will send an SMS alert.
- For customers using the IVR system, bill information will be dictated by text to voice.
- For customers paying via Bank BillPay, the account number can be validated by the system prior to accepting payment.
- The system may optionally be configured to display a PDF replica of the bill image.

D. Customer Payment and Reporting

- Customers can make payment via Web, SMS, IVR or Bank BillPay, depending on channels which Client has requested InfoSend setup.
- Payments can be configured to allow Users to pay by bank account and/or credit/debit card.
- All payments will be reported in a standard daily "lockbox" file.

Exhibit B - InfoSend Fees

This Exhibit B is an integral part of and is subject to the terms and conditions of the Master Service Agreement (the “**Agreement**”) between InfoSend, Inc. (“**InfoSend**”) and Florin Resource Conservation District (“**Client**”). This Exhibit B provides the Fees which InfoSend shall bill to Client in exchange for Services. To the extent that any term is not expressly defined herein, it shall have the meaning set forth in the Agreement.

Section 1. Price Escalations to InfoSend Fees

InfoSend reserves the right to increase InfoSend Fees on an annual basis starting with the first anniversary of the Effective Date to account for increases in the cost of materials, labor, and other overhead. The Client will be notified, in writing, at least thirty (30) days prior to such price increase. Client must approve the increase in Fees in writing. If Client does not agree to the increase in Fees, InfoSend may determine to continue the Agreement utilizing the prior approved Fees or terminate the Agreement at no cost to Client. If InfoSend determines to terminate the Agreement due to this Section 1 of Exhibit B, Client shall not be charged a discontinue fee as provided for in Section 5.4 of the Agreement. An amendment to the Agreement will not be required if the Fees are changed, unless other terms or conditions of the Agreement have changed. Postage fees can change at any time per USPS regulations and do not require an amendment to the Agreement.

Additionally, if Client uses DPPM Services, InfoSend reserves the right to increase paper, form, and envelope fees as needed, with thirty (30) days’ written notice to Client, in the event of extraordinary increases to the cost of paper. Client must approve the increase in Fees in writing. If Client does not agree to the increase in Fees, InfoSend may determine to continue the Agreement utilizing the prior approved Fees or terminate the Agreement at no cost to Client. If InfoSend determines to terminate the Agreement due to this Section 1 of Exhibit B, Client shall not be charged a discontinue fee as provided for in Section 5.4 of the Agreement.

InfoSend pricing is predicated on Client representations of Client and Client User transactional usage. Should Client’s actual continuous volume and/or recurring frequency deviate by more than thirty percent (30%) from what Client has represented to InfoSend in Section 2 below, then InfoSend reserves the right to invalidate the Fees listed in this Agreement. Should this situation arise then InfoSend will notify Client immediately and negotiate with Client in good faith to pass on any increased costs to Client, in accordance with actual Client and Client User transactional usage. Should InfoSend and Client fail to agree upon updated Fees, InfoSend reserves the right to terminate this Agreement with one hundred and eighty (180) days’ notice and Client shall not be charged a discontinue fee as provided for in Section 5.4 of the Agreement.

Section 2. Client Representations

Client Volume Representations
<u>Customers Contacted or Billed Monthly</u> 10,000
<u>Number of Batches Monthly</u> 1

Section 3. DPPM Fees:

InfoSend Data Processing, Print and Mail Pricing

Document Production Summary	
All Document Types: One 8.5” x 11” page, up to two color duplex (2/2), including InfoSend standard envelopes. Pricing reflects an estimated volume of 10,000 documents a month on average, with an approximate 1 billing run per month.	\$0.131 per single page mail piece

Finished mail pieces are delivered to the USPS **within one (1) business day**. If samples (proofs) are requested then the mailing will be completed within one day of sample approval. File upload deadline for next-day mailing is 3:00PM local time at the production facility designated for your account. If samples are required then they must be approved by 5:30PM local time for the file to be mailed by the next business day.

The below provides the components of the summary price given above (shaded green) as well as additional and optional pricing. Pricing is based on “Client Volume Assumptions” listed above and excludes applicable sales tax.

Data Processing	
Setup Fee - Express PDF Input Files	WAIVED
Setup Fee – Data Only Input Files	WAIVED
Document Re-Design Fee	\$0.00
Data Processing Fee (per document)	\$0.015

Printing and Mailing Service	
All Document Types Printing and Mailing Fee per Page with up to 2/2 Ink	\$0.053
USPS Postage – A postage deposit will be required prior to starting service	Pass-through
Print Color Options (colors per side)*	\$0.063 for 3/1 to 4/1 printing \$0.068 for 4/4 printing
Inline Insert Print Fee* (Paper stock pricing below in Materials section)	\$0.053 Black printing \$0.068 Color printing
Batch Fee (per mailing batch under (200 mail pieces)	\$10.00
Excess Pages Handwork Surcharge (per mail piece)	\$0.35
Address Updates – per “hit” (address that get updated)	\$0.35 NCOA or \$0.35 ACS

*Prices assume normal ink/toner coverage for business documents. Flood coating the entire page in color or other types of extremely high coverage designs may cost more or not be technically feasible. Extremely high coverage designs can cause content to bleed through to the other side of the page or to cause the page to curl too much to work properly with high-speed mail inserting equipment.

Materials	
Standard 8.5” x 11” Paper Stock (per sheet)	\$0.016
Standard Double Window Outgoing #10 Envelope	\$0.025
Standard Single Window Return #9 Envelope	\$0.022
Outgoing Flat Envelope – used for mail pieces with excess pages	\$0.17

Insert Services	
InfoSend Produced	Quoted based on specification
Envelope Messaging (Snipes)	Quoted based on specification
Electronic Inserts	\$0.01
Inserting Fee - Fee to insert an InfoSend produced or Client provided marketing or informational insert. Client provided (drop-shipped) inserts must be professionally packaged and ready for usage. If folding is required then additional fees apply based on folding requirements. Minimum fee is \$0.01 per insert for folding. If inserts are not professionally packaged and damaged in shipment or require additional labor to prepare for inserting then additional fees can apply. Per item fee assumes the insert will be included in all mail pieces. Selective inserting is available but requirements must be reviewed on a case-by-case basis to determine if additional fees will apply for setup and handling.	\$0.01 per insert

Optional Document Services	
Print Image Archiving (Per Document Image), with included USPS mail tracking	\$0.01 - For 12 Months of Retention \$0.017 - For 24 Months of Retention \$0.024 - For 36 Months of Retention
Print Image Archive API Monthly Support Fee	\$100.00
Professional Services Rate (per hour)	\$245.00
Returned Mail Handling	\$0.35 per reported returned mail piece
Remit Tracking	\$100 monthly support fee

Section 3.1. Custom Forms/Envelopes

If Client has selected the Printing and Mailing Service and at any time requests that InfoSend Fees include the cost of custom Client-specific materials (either in this Agreement or since its execution), then Client understands and accepts that these materials will be purchased in bulk to achieve the lowest possible per-unit cost. Client agrees to purchase any remaining supplies of requested custom materials (normally forms or envelopes) if Client stops using InfoSend's Service for any reason. Client agrees to purchase the remaining supply of custom forms/envelopes upon Client's request to change the custom forms/envelopes before the supply has been depleted.

Section 3.2. USPS Postage Rates

Postage rates are determined by the United States Postal Service. All postage rate changes are determined directly by USPS and are independent of any InfoSend service or materials fees. In no event shall any change in the postage rates affect the InfoSend service or materials fees. The Client will be invoiced the amount of excess for overweight and foreign mail.

Section 3.3. Postage Deposit

InfoSend purchases the postage needed to mail Client documents on the day of mailing. The postage charges are later invoiced to Client based on the Client's payment terms. InfoSend requires Client to submit a postage deposit prior to the first mailing to facilitate the payment terms. This amount will remain in deposit for the duration of the Agreement. Upon Agreement expiration or termination Client must pay in full any outstanding invoices from InfoSend for payables created under this Agreement; the postage deposit will be refunded within fifteen (15) days of the date that the last open invoice is paid.

The postage deposit amount is calculated by multiplying the estimated number of mail pieces per month x current 5-Digit pre-sorted first class postage rate x number of months floated. The postage deposit amount due for your account is:

10,000 mail pieces per month x \$0.593 x 2.5 = \$14,825.00

The postage deposit is subject to ongoing review and may be adjusted at any time to account for changes to Client average mailing volume or changes to USPS postage rates with at least thirty (30) days' written notice to Client.

Section 4. eBusiness Service Fees:

Not Applicable

Section 5. Client Go-Live and Fees

InfoSend will provide Client with a Demo instance of the System to approve configuration and simulation of Services. Upon Client approval of the Demo instance of the System and sample outputs from Services, InfoSend will create a copy of Demo System in Production for completion of final User Acceptance Testing (UAT). Client will be given the UAT Period to complete internal testing prior to initiating Go-Live. All Setup and recurring Monthly Fees will become due upon the sooner of (a) Client Go-Live with the application or (b) 60 days from InfoSend delivery of Production System for UAT.

Section 6. Implementation Project Cost Subsidization:

InfoSend's internal costs to complete the project is higher than the Setup fees given. InfoSend has subsidized these fees by factoring in years of service given the term of the Agreement. Should Client cancel the project or terminate the Agreement at its convenience less than one (1) year from the Effective Date then it must pay according to the below:

- **DPPM Setup Fee:** No charge for Express PDF Setup Input files or \$2,500 for Data-Only Input Files
- **EBPP Setup Fee:** 100% of Setup fees quoted or listed as "Waived" in the pricing exhibit.

Exhibit C – Professional Services

This Exhibit C is an integral part of and is subject to the terms and conditions of the Master Service Agreement (the “**Agreement**”) between InfoSend, Inc. (“**InfoSend**”) and Florin Resource Conservation District (“**Client**”). This Exhibit C provides InfoSend’s Professional Services Fees which InfoSend shall bill to Client in exchange for Professional Services. To the extent that any term is not expressly defined herein, it shall have the meaning set forth in the Agreement.

Section 1. Price Escalations to InfoSend Professional Services Fees

InfoSend Professional Services Fees can be adjusted once every twelve (12) months to account for increases to the cost of providing these services. InfoSend reserves the right to increase Professional Services Fees on an annual basis, starting with the first anniversary of the Agreement date, if needed. The Client will be notified, in writing, at least thirty (30) days prior to such price increase. Client must approve the increase in Fees in writing. If Client does not agree to the increase in Fees, InfoSend may determine to continue the Agreement utilizing the prior approved Fees or terminate the Agreement at no cost to Client. If InfoSend determines to terminate the Agreement due to this Section 1 of Exhibit C, Client shall not be charged a discontinue fee as provided for in Section 5.4 of the Agreement. An amendment to the Agreement will not be required if the Professional Services Fees are changed, unless the terms or conditions of the Agreement have changed.

Section 2. Definition of Professional Services

InfoSend Professional Services are the technical services that are required to perform the initial setup of the InfoSend Primary Services defined in Exhibit A and the technical services required to make changes to these Primary Services after the initial setup is complete. Once any Primary Service is live and operational Professional Services will not be required unless Client requests a change or makes changes to its data file format or business rules which necessitates a change to InfoSend’s system configuration or programming. Examples of InfoSend Professional Services:

- Project requirements gathering and analysis hours
- Project management and/or consulting hours
- Software development and system configuration hours related to the processing of Client’s data
- Software development and system configuration hours related to document design, web portal setup, business rule configuration, or any other applicable technical services
- Application testing and deployment hours

Section 3. Professional Services Fee and Process for Approval and Payment of Fee

The current Professional Services Fee is \$245.00 per hour. In the event that a project will incur billable Professional Services hours, Client will be informed before work begins. InfoSend and Client will execute a Statement of Work for the project that Client wants InfoSend to undertake. The payment terms for the project depend on the size and scope of the project. The Statement of Work can include payment terms that are different than the terms listed in this Agreement for InfoSend Fees, otherwise these terms will apply and the project fees will be invoiced upon project completion. Small projects that incur less than five (5) hours of Professional Services can be initiated without a Statement of Work if Client accepts and executes a Programming Quote for this work.

Any project that will take more than five (5) hours of Professional Services work will require both parties to execute a formal Statement of Work. Depending on the nature of the work required, InfoSend will provide one of the following quotation methods:

- **Fixed Quote** – a fixed project cost will be set. InfoSend may elect to waive this cost in some circumstances. Client understands and accepts that it must accept the terms and conditions of the Statement of Work for the project and that changes made to the project requirements, data file structure, etc., after the Statement of Work and any amendments to it have been finalized will require Client to pay for these changes on a Time and Materials basis. Client will be notified immediately if this scenario arises and will be given an option to keep the original project specifications to keep the fixed quote in place.
- **Time and Materials Quote** – should it not be possible to provide a fixed quote due to the nature of a Client’s requested project, then InfoSend will provide an estimated number of hours to complete the project and bill the hours on a Time and Materials basis. The Statement of Work will include the terms and conditions for these project types and Client will be invoiced weekly for the hours spent on the project.

Section 4. Initial Setup Cost: InfoSend Primary Services

The Initial Setup cost for the InfoSend Primary Services selected in Exhibit A are listed in Exhibit B. These costs have been provided using a Fixed Quote process, explained in Section 3 above. Client understands and agrees to these terms, and to the project-specific terms and conditions that will be provided in the Statement of Work that will be created to capture Client's specific requirements and data types.

December 16, 2025

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Stefani Phillips, Human Resources Administrator

SUBJECT: **FISCAL YEAR 2025-26 OPERATING BUDGET AMENDMENT - LONGEVITY PAY TRANSITION**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors adopt Resolution No. 12.16.25.01, amending the Fiscal Year 2025-26 Operating Budget to appropriate \$58,549.85 from operating reserves to fund the transition of Longevity Pay from a lump-sum to an annualized bi-weekly payment.

SUMMARY

At the November Florin Resource Conservation District (District) Board of Directors (Board) meeting, staff presented the proposed revision to the Longevity Pay provision and advised that a budget amendment would be required to support the transition from a lump-sum payment to an annualized bi-weekly payment. The Board supported bringing the amendment forward for formal action in December. This report completes that direction by requesting the additional appropriation needed for the one-time transition cost with the revised Longevity Pay policy remaining scheduled to take effect January 1, 2026.

DISCUSSION

Background

Longevity Pay was established on July 1, 2014, to recognize and reward long-term employee service. Historically, payments have been issued as a lump-sum on each employee's anniversary date. While aligned with the intent of the program, the lump-sum method created significant administrative, reconciliation, and CalPERS reporting challenges, as CalPERS requires special compensation to be reported within each pay period.

Present Situation

In November, the Board reviewed and adopted the policy revisions that transition Longevity Pay to an annualized bi-weekly payment structure beginning January 1, 2026. The new method provides consistent payroll processing, ensures proper CalPERS reporting, and aligns with the District's payroll system capabilities.

**FISCAL YEAR 2025-26 OPERATING BUDGET AMENDMENT - LONGEVITY PAY
TRANSITION**

Page 2

To implement this change, the District must ensure eligible employees receive their full entitled longevity pay benefit during the transition year, resulting in a one-time financial impact of \$58,549.85. This cost reflects the overlap between the historical lump-sum method and the new bi-weekly methodology during Fiscal Year (FY) 2025-26.

The requested budget amendment appropriates these funds from operating reserves as recommended last month.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item supports Goal No. 2 – Employer of Choice in the FRCD/EGWD 2025–2030 Strategic Plan by enhancing compensation transparency, improving administrative efficiency, and strengthening employee retention practices.

FINANCIAL SUMMARY

The FY 2025-26 Operating Budget includes \$105,503 for Longevity Pay. An additional \$58,549.85 is required for the one-time transition cost associated with shifting to bi-weekly annualized payments. This amendment ensures eligible employees receive their full entitled longevity pay benefit during the transition year.

The ongoing cost of Longevity Pay will decrease in FY 2026-27 because a portion of the benefit is effectively being paid up front in FY 2025-26 to align employees' compensation with the new payment structure. As a result, no lump-sum payments will be needed going forward, and the new methodology will be fully integrated into the District's payroll system.

Respectfully submitted,



STEFANI PHILLIPS
HUMAN RESOURCES ADMINISTRATOR

Attachment

RESOLUTION NO. 12.16.25.01

A RESOLUTION OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS AMENDING THE FISCAL YEAR 2025-26 OPERATING BUDGET TO APPROPRIATE AN ADDITIONAL \$58,549.85 FROM OPERATING RESERVES TO FUND THE TRANSITION OF LONGEVITY PAY FROM A LUMP-SUM TO AN ANNUALIZED BI-WEEKLY PAYMENT

WHEREAS, on November 18, 2025, the Florin Resource Conservation District Board of Directors (Board) reviewed and approved revisions to Section 4.2.12, Longevity Pay, transitioning from a lump-sum annual payment to an annualized bi-weekly payment structure effective January 1, 2026; and

WHEREAS, staff reported that this transition would require a one-time budget adjustment in Fiscal Year (FY) 2025-26 to eligible employees to receive their full entitled longevity pay benefit due to overlap between the historical lump-sum method and the new bi-weekly methodology; and

WHEREAS, the FY 2025-26 Operating Budget includes \$105,503 for Longevity Pay, and an additional \$58,549.85 is required to fully fund the transition and ensure accurate and equitable compensation during the implementation year; and

WHEREAS, the Board finds it necessary and appropriate to amend the FY 2025-26 Operating Budget to allocate additional funds from operating reserves to support the transition and maintain consistency with the newly adopted Longevity Pay policy; and

WHEREAS, appropriating these funds in FY 2025-26 will reduce the amount required for Longevity Pay in FY 2026-27, as a portion of the benefit is being paid in advance to align employees with the new bi-weekly payment structure.

NOW, THEREFORE, THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS DOES HEREBY RESOLVE:

SECTION 1. The Board hereby amends the FY 2025-26 Operating Budget to appropriate an additional \$58,549.85 from operating reserves to fund the one-time transition cost required to shift Longevity Pay from a lump-sum annual payment to an annualized bi-weekly payment structure.

SECTION 2. The Board Secretary shall certify the adoption of this Resolution.

SECTION 3. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED by the Florin Resource Conservation District Board of Directors on this 16th day of December 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tom Nelson
Chair

ATTEST:

Stefani Phillips
Board Secretary

APPROVED AS TO FORM:

Joshua M. Horowitz
General Counsel

December 16, 2025

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce Kamilos, General Manager

SUBJECT: **PROPOSED RESOLUTION MAKING APPLICATION TO SACRAMENTO LAFCO FOR REORGANIZATION OF THE FLORIN RESOURCE CONSERVATION DISTRICT**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors adopt Resolution No. 12.16.25.02, making an application to the Sacramento Local Agency Formation Commission for the reorganization of the Florin Resource Conservation District by dissolution of the Florin Resource Conservation District, the formation of the Elk Grove Water District under the County Water District Law, and the designation of the Elk Grove Water District as the successor district.

SUMMARY

The proposed Resolution formally requests Sacramento Local Agency Formation Commission (LAFCo) to process the reorganization of the Florin Resource Conservation District (FRCD) by dissolving the FRCD and forming Elk Grove Water District (EGWD) as the successor agency organized under County Water District Law. The reorganization aligns district governance with its service mission, reduces election costs, and streamlines operations within an appropriate statutory framework. The Resolution also includes direction regarding governance continuity, asset and liability transfer, CalPERS successor treatment of FRCD employees, and the continuity of rates, service, and operations.

This action follows LAFCo's recommendation, provided after its Municipal Service Review, that reorganization is the appropriate means to realign the District's legal and service boundaries. It also follows confirmation by legal counsel and CalPERS officials that reorganizing EGWD under County Water District Law would preserve Classic employee retirement benefits under Government Code section 20508.

DISCUSSION

Background

On February 21, 2025, staff filed an application with Sacramento LAFCo seeking detachment of territory outside the EGWD service area in order to reduce election costs.

PROPOSED RESOLUTION MAKING APPLICATION TO SACRAMENTO LAFCO FOR REORGANIZATION OF THE FLORIN RESOURCE CONSERVATION DISTRICT

Page 2

A Municipal Service Review subsequently submitted at LAFCo's request resulted in LAFCo recommending reorganization rather than detachment, dissolving FRCD and forming EGWD as a successor district under County Water District Law.

Initially, reorganization was not pursued due to concerns that it could jeopardize Classic CalPERS pension tiers. However, based on recent legal review and consultation with CalPERS officials, staff confirmed that Government Code section 20508 provides statutory authority enabling EGWD to succeed FRCD's existing CalPERS contract and maintain the Classic 2% at 55 retirement formula for eligible employees.

Present Situation

The Resolution before the Board formalizes FRCD's application to Sacramento LAFCo for reorganization. It sets the statutory basis for dissolution and successor district formation and instructs the Board Chair, General Manager, Secretary, and District Counsel to take all necessary steps to complete the process. The Resolution further requests that LAFCo impose terms and conditions governing:

- Effective date of reorganization
- Transfer of all assets, liabilities, interests, obligations, and operations
- Continuity of EGWD staff without a break in service
- Preservation of Classic retirement benefits under CalPERS
- Continuity of board representation through expiration of existing terms
- Continuity of rates, fees, and service obligations
- The legal naming of the reorganized district as the Elk Grove Water District

To support the reorganization, staff has prepared a Document Transition Checklist (Attachment 1) that identifies documents that will require transfer or updating as part of the reorganization process. This checklist will guide staff on what documents need action.

Additionally, LAFCo Executive Director José Henriquez provided an email (Attachment 2) with a best-case timeline to complete the reorganization. The email explains the statutory timing constraints, particularly the mandatory AB-8 property tax exchange process. The timeline identifies the earliest feasible completion date for reorganization. A June 3, 2026 reorganization completion date assumes EGWD submits its application to LAFCo no later than January 1, 2026, and no complications arise going forward.

Staff recommends the Board adopt Resolution No. 12.16.25.02 as a necessary step for LAFCo to consider and act upon the proposed reorganization.

PROPOSED RESOLUTION MAKING APPLICATION TO SACRAMENTO LAFCO FOR REORGANIZATION OF THE FLORIN RESOURCE CONSERVATION DISTRICT

Page 3

ENVIRONMENTAL CONSIDERATIONS

Under CEQA, LAFCo is considered the lead agency for boundary changes, including reorganizations, annexations, detachments, and dissolutions (per Public Resources Code, section 21065, and CEQA Guidelines, section 15378). Most such actions are categorically exempt because they involve administrative or governmental boundary changes that do not result in physical environment changes.

STRATEGIC PLAN CONFORMITY

The recommendation in this report conforms to Strategic Goal 1 (Governance) and Strategic Goal 2 (Fiscal Responsibility) of the Strategic Plan by streamlining the District's governance structure and significantly reducing election costs.

FINANCIAL SUMMARY

LAFCo reviews applications for reorganizations, annexations, detachments, and dissolutions on a time-and-material basis. FRCD has submitted a \$5,000 deposit to LAFCo for this purpose. In the Fiscal Year 2025-26 Budget, the Board approved \$45,000 for LAFCo review costs and an additional \$20,000 for related legal services. At this time, staff believes the approved budget is sufficient to cover costs associated with the application review process.

Respectfully submitted,



BRUCE KAMILOS
GENERAL MANAGER

Attachments

RESOLUTION NO. 12.16.25.02

A RESOLUTION OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS MAKING AN APPLICATION TO THE SACRAMENTO LOCAL AGENCY FORMATION COMMISSION FOR THE REORGANIZATION OF THE FLORIN RESOURCE CONSERVATION DISTRICT BY DISSOLUTION OF THE FLORIN RESOURCE CONSERVATION DISTRICT, THE FORMATION OF THE ELK GROVE WATER DISTRICT UNDER THE COUNTY WATER DISTRICT LAW, AND THE DESIGNATION OF THE ELK GROVE WATER DISTRICT AS THE SUCCESSOR DISTRICT

WHEREAS, the Florin Resource Conservation District (“FRCD”) is a special district formed and operating under the Resource Conservation District Law (Public Resources Code sections 9151 - 9972), and currently provides public treated water service to a portion of the City of Elk Grove lying within its larger territory through its operating division called the Elk Grove Water District (“EGWD”);

WHEREAS, in 2018 the FRCD has repurposed its mission to focus exclusively on activities benefiting EGWD customers, and no longer carries out traditional soil- and watershed-conservation functions in the larger, unincorporated portion of its existing territory;

WHEREAS, the FRCD Board of Directors (“Board”) has determined that dissolving the FRCD and reorganizing the District as the EGWD to be operated under the County Water District Law (Water Code sections 30000 - 33901) would: (1) align the District’s legal structure with its actual mission of conducting water management and supply activities that benefit EGWD water customers, (2) enhance long-term governance efficiency by aligning its enabling act with its mission, (3) improve accountability and transparency to ratepayers, and (4) ensure the continuation of water service operations without interruption;

WHEREAS, the FRCD Board finds that the reorganization is in the best interests of the community, ratepayers, and employees, and that all operations currently carried out under FRCD will continue uninterrupted under EGWD as the successor district;

WHEREAS, Government Code section 56886 authorizes the Sacramento Local Agency Formation Commission (“LAFCo”) to impose terms and conditions on reorganizations, including allocation of assets, liabilities, obligations, personnel matters, and continuation of services.

NOW, THEREFORE, THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS DOES HEREBY RESOLVE:

1. The foregoing recitals are true, represent the findings and independent judgment of the FRCD Board of Directors, and are hereby incorporated by reference.
2. The FRCD hereby makes application to LAFCo under the LAFCo Law for a reorganization which involves dissolving the FRCD, detaching all existing FRCD territory which lies outside the service area of the EGWD division of the FRCD, designating the EGWD as the successor

district to be organized and operating under the County Water District Law, and transferring all of FRCD's assets, liabilities, rights, and obligations to the EGWD as its sole property.

3. The FRCD Board Chair, General Manager, Secretary, and Legal Counsel are authorized and directed to complete and execute all documents required in connection with this application, and to perform every action required to complete the proposed reorganization.
4. FRCD's application is made subject to the following special terms and conditions under Government Code section 56886, which FRCD requests that LAFCo expressly include within its order approving this reorganization application and which shall apply to and bind the Board of Directors of the reorganized district:
 - a. The reorganization shall become effective upon LAFCo's certification and recording of a Certificate of Completion, subject to satisfaction of any conditions within the time imposed by LAFCo.
 - b. Upon the effective date all assets, property, facilities, easements, funds, receivables, and interests of FRCD shall transfer to EGWD as the successor district. All liabilities, contracts, rights, obligations, and legal responsibilities of FRCD shall likewise transfer to EGWD as FRCD's successor.
 - c. EGWD shall continue to operate the existing water system, facilities, and services currently provided by FRCD without interruption or change.
 - d. The FRCD Board declares it is imperative that employees retain all of their current benefits without alteration and that this is a cardinal requirement of the reorganization. The FRCD Board further declares its intent that the proposed reorganization is for the purpose of ensuring that the EGWD shall assume and succeed to all functions of the FRCD, including that the EGWD shall be the successor to FRCD's contract with the California Public Employees Retirement System ("CalPERS") under the merger procedures described in Government Code section 20508 ("Section 20508"). To ensure that this requirement is implemented to preserve all earned and accrued retirement benefits under FRCD's existing contract with CalPERS in accordance with Section 20508:
 - (i) All liabilities to CalPERS arising out of FRCD's CalPERS contract—including, but not limited, to unfunded accrued actuarial liabilities, contribution obligations, and any other obligations existing or arising under FRCD's CalPERS contract—shall be assumed by and shall become the liabilities of EGWD, as FRCD's successor, upon the effective date of the reorganization.
 - (ii) All assets held on behalf of FRCD by CalPERS—including accumulated contributions, accrued interest, and any assets maintained by CalPERS in connection with the District's contract—shall, upon the District's dissolution, be transferred to and applied for the benefit of the EGWD in its capacity as successor to the FRCD's CalPERS contract.
 - (iii) All employees of FRCD who transition to employment with EGWD shall continue participation in CalPERS without interruption under a CalPERS contract to be established and maintained by EGWD in its capacity as successor to the District, thereby ensuring continuity of service credit, retirement benefits, and coverage in accordance with the Public Employees' Retirement Law and administrative

requirements.

(iv) All employees who are CalPERS Classic members shall retain their Classic retirement formula, benefit tier, and eligibility consistent with Section 20508 and other applicable CalPERS statutes.

(v) EGWD is designated as and shall continue to be the successor employer to the FRCD for all CalPERS purposes, subject to the EGWD becoming a contracting agency of the CalPERS retirement system and the merger of the FRCD contract into the new EGWD contract to ensure that the benefits of current FRCD members are retained without reduction or alteration.

e. The Board of Directors of the EGWD shall consist of five members and shall be selected as follows:

(i) All incumbent members of the FRCD Board shall continue to serve as the initial Board of Directors of the reorganized EGWD until the expiration of their current elected terms of office. Directors with terms expiring in 2026 and Directors with terms expiring in 2028 shall remain in office until their respective terms expire.

(ii) Future elections, beginning in 2026, shall be conducted in accordance with the applicable provisions of the County Water District Law and the California Elections Code.

(iii) Directors of the EGWD shall be elected at large by all electors of the district.

f. All rates, fees, charges, and assessments lawfully adopted prior to the effective date shall remain in effect until modified by the EGWD Board in compliance with all applicable laws, including Proposition 218.

g. The reorganized district shall operate under the name “Elk Grove Water District.”

h. If LAFCo fails or refuses to approve one or more of the above terms and conditions, the FRCD Board reserves the right to cancel and withdraw this application and to remain as the FRCD with all of its existing rights, obligations, property, and operations.

4. The Board Secretary shall certify the adoption of this Resolution.

5. This Resolution shall take effect upon adoption.

PASSED AND ADOPTED by the Florin Resource Conservation District Board of Directors
on this 16th day of December 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tom Nelson
Chair

ATTEST:

Stefani Phillips
Board Secretary

APPROVED AS TO FORM:

Joshua M. Horowitz
General Counsel

FRCD to EGWD Document Transition Checklist

1. Foundational Governance & Legal Entity Documents

- FRCD formation documents
- Bylaws
- Board policies
- Resolutions
- Ordinances
- Master Water Agreement SCWA-FRCD
- District seal and official letterhead
- Statement of Facts (Form 405) with Secretary of State
- IRS filings (EIN continuity confirmation)
- Franchise Tax Board status (if applicable)
- LAFCo reorganization resolution & conditions of approval
- Conflict of Interest Code (FPPC review/update)

2. Board-Approved Agreements & Contracts

Operations & Capital Projects

- Purchase agreements
- Construction contracts
- Professional services agreements
- Services contracts (janitorial, landscaping, etc.)
- City/Developer reimbursement agreements
- Easements, dedications, and right-of-entry agreements
- Interagency emergency response agreements (CalWARN, SCWA)

Technology & Software

- Springbrook Master Services Agreement (including Financial, Utility Billing, and add-ons)
- Sensus AMI agreements
- SCADA vendor contracts (radio networks, integrators)
- GIS licensing, ESRI enterprise agreements
- IT services agreements

Billing & Customer Service

- InfoSend bill print/mailing agreement
- Online payment processor agreements (Xpress Bill Pay)

Financial

- Banking authorization documents
- Investment policy filings
- Certificates of Participation or outstanding debt documents (trustee notices), i.e., bonds

- Credit or purchasing card agreements
- Audit engagement letter with CPA firm

HR & Labor

- Legal counsel retainer agreements (General Counsel, Labor Counsel)
- Broker-of-record agreements (health insurance, JPIA)
- EAP and wellness program agreements

3. Regulatory, Compliance, and Permitting Documents

State Water Board / DDW

- Domestic Water Supply Permit
- Monthly/Quarterly reporting registrations (SWRCB DDW)
- Title 22 reporting accounts (Labs, ELAP IDs)
- Backflow program enforcement documents

State Regulatory Filings

- State Controller's Office annual report
- Public Water System ID documentation
- Urban Water Management Plan authorship entity
- Water Shortage Contingency Plan entity reference
- SB 272 Enterprise System Catalog
- Waste Discharge Requirements (State Water Board, Sac Sewer)

Federal Compliance

- EPA registrations (SDWIS)
- MS4 coordination documents (if applicable)

4. Human Resources, Payroll, and Benefits Documents

CalPERS (Critical Area)

- Employer resolution acknowledging EGWD as successor agency
- Classic employee continuity documents (Gov Code §20508 compliance)
- Health contribution resolutions (PEMHCA)
- Medical, dental, vision contracts
- Deferred compensation agreements (457 plan provider)
- Workers' compensation documentation (ACWA JPIA)
- Payroll processing identifiers
- EDD employer registration

Internal HR Documents

- Employee Policy Manual
- Job descriptions
- Organizational chart
- Recruitment templates and job offer letters

5. Financial Instruments & Administrative Documents

- Official District name on all bank accounts
- Check stock, deposit slips, and ACH documentation
- Purchasing policy, approval thresholds
- Fee/Rate schedules
- Employee reimbursement forms
- Capital Improvement Program documents
- Budget document and projections
- Reserve policy documents

6. Property, Facilities, and Real Estate Documents

- Property deeds and titles
- Well easements and access easements
- Encroachment permits
- Utility service agreements (SMUD, PG&E, phones)
- Site security contracts and monitoring agreements

7. Insurance and Risk Management

Through ACWA JPIA or other carrier:

- General liability policy
- Worker's compensation
- Property insurance
- Cyber liability insurance
- Certificates of insurance issued to others

8. Interagency & Regional Participation Agreements

- SCGA Joint Powers Agreement participation documents
- RWA membership and committee designations
- RWA cost-sharing agreements
- Groundwater Banking / Water Accounting agreements
- Mutual aid agreements (Fire, Law, Public Works)
- Agreements with City of Elk Grove for plan checks, inspections
- Agreements with Sacramento County (encroachment, easements)

9. Policies, Plans, Reports, and Manuals

- Emergency Response Plan (ERP)
- Risk & Resilience Assessment (RRA) and certification letters
- Operations & Maintenance manuals
- Cross-connection control program documentation
- Consumer Confidence Report (CCR)

- Strategic Plan
- Capital Facilities and Impact Fee Nexus Study
- Board packet templates
- Internal SOPs
- Safety Manual (IIPP)
- Hazardous materials business plan (Sac County EMD)

10. Public-Facing Materials and Communication

- Website (domain name registrations, footers, legal notices)
- Social media profiles
- Press releases, outreach materials
- Water bill templates
- Email signatures
- Office signage and vehicle decals
- Uniforms, badges, and logo merchandise

11. Procurement & Vendor Accounts

- W-9 forms
- Vendor registrations (Amazon business, Home Depot, Ferguson, etc.)
- Purchasing portals (CalCard, GovDeals, etc.)
- Licensing for maintenance software (Cityworks-like tools, if deployed)
- Radio licenses (FCC)

Attachment 2

From: [Henriquez, Jose](#)
To: [Joshua Horowitz](#); [Bruce Kamilos](#)
Cc: [Grabow, Kristina](#); [Travis Franklin](#)
Subject: RE: MSR Submission - Florin Resource Conservation District
Date: Tuesday, November 25, 2025 3:36:05 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image005.png](#)

Josh,

Unfortunately, it's hard to see, but the timing will likely not work. As you know, the LAFCo process includes the property tax exchange process (AB-8), which can last 3.5 months at the most. As you also know, we do not have the discretion to bypass this process even though there is no change in the PT formula. If you go by best case scenario:

Jan 1 – EGWD applies to reorganize and provides all the necessary application materials. AB-8 process begins

Jan 30 – Assessor provides report

Feb 15 – Department of Finance provides report. They recommend stopping it there (saving 2 months in time)

Feb 15-Mar 15 – LAFCo staff analysis and final preparations. Because of the twenty-one day notice requirement and because the May 6 meeting is cancelled, the hearing date is set for June 3

June 3 – Assuming the Commission approves, the applicant (EGWD) has 1 year to comply with any conditions of approval before the reorganization is completed

And the timeline up there assumes we have everything ready to initiate the reorg, including the MSR/SOI adoption, and that there are no complications. Any application date by EGWD after January 1 pushes everything forward.

José

José C. Henríquez
Executive Officer
henriquezj@saclafco.org



Sacramento Local Agency Formation Commission

1112 I Street, Suite 100
Sacramento, CA 95814
(916) 874-2937 / FAX (916) 854-9099

From: Joshua Horowitz <JMh@bkslawfirm.com>

Sent: Friday, November 21, 2025 2:48 PM

To: Bruce Kamilos <bkamilos@egwd.org>; Henriquez. Jose <HenriquezJ@saclaFCO.org>

Cc: Grabow. Kristina <grabowkr@saccounty.gov>; Travis Franklin <TFranklin@egwd.org>

Subject: RE: MSR Submission - Florin Resource Conservation District

⚠ **EXTERNAL EMAIL:** If unknown sender, **do not** click links/attachments. ⚠
If you have concerns about this email, please report it via the Phish Alert button.

Hi José,

I wanted to add my thanks to you and Kristi for presenting the reorganization option to FRCD and restarting the internal conversation about better tailoring the District's form to its mission. It's always a pleasure to work with you and your team on great projects like this!

I had one follow-up question. With the understanding that you cannot predict with certainty how any change in organization might actually go due to all of the variables, if the stars were all to align and the FRCD Board approved an updated resolution of application in the next 45-60 days, is there any chance that the proposed reorganization might be completed by early July 2026? I am asking because the Board is concerned with avoiding the potential costs of the 2026 election within the entire FRCD, which as you know are around \$460,000. Any thoughts you have about this, no strings attached, would be appreciated.

Thanks,
Josh



JOSHUA M. HOROWITZ

Principal

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BKS Law Firm, PC

www.bkslawfirm.com / joshuamhorowitz



December 16, 2025

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce Kamilos, General Manager

SUBJECT: **GENERAL MANAGER'S REPORT**

RECOMMENDATION

This item is presented to the Florin Resource Conservation District Board of Directors for information, discussion, and in some instances, to provide direction to staff.

SUMMARY

The General Manager's Report is a standing item on the regular board meeting agenda. The report is intended to inform the Florin Resource Conservation District (District) Board of Directors (Board) of notable, miscellaneous items the General Manager would like to share with the Board. The report also provides an opportunity for the Board to discuss the items, and in some instances provide direction to staff.

DISCUSSION

Background

Each month, the General Manager provides a report to the Board of any notable, miscellaneous items.

Present Situation

- **Enterprise Resource Planning (ERP) Implementation Update** – Staff has been working with its integrator, Springbrook Software, to implement the Utility Billing (UB) and Purchase Order (PO) modules. The scheduled go-live date for the new UB system is the week of January 26, 2026.
- **ACWA JPIA Special Recognition Award** – The District received the Association of California Water Agencies Joint Powers Insurance Authority's (ACWA JPIA) President's Special Recognition Award (Attachment 1) in the Liability program that the District participates in. The award recognizes members that have a loss ratio of 20% or less in either the Liability, Property or Workers' Compensation programs. Loss ratio = total losses / total premiums.
- **H.R. LaBounty Safety Award** – The ACWA JPIA H.R. LaBounty Safety Award recognizes member agencies and employees who implement innovative safety

GENERAL MANAGER'S REPORT

Page 2

improvements that go beyond basic compliance requirements. This year, two (2) District employees, Chris Phillips and Jaylyn Gordon-Ford, were honored for retrofitting a small dump truck into a dedicated traffic control vehicle. The upgraded truck enhances safety by making the deployment and retrieval of traffic control devices, such as cones and barricades, more efficient and less hazardous. With assistance from Travis Franklin, staff submitted the award application (Attachment 2), and ACWA JPIA selected them as recipients. Each employee received a \$125 check and an H.R. LaBounty Safety Award (Attachment 3).

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD 2025-2030 Strategic Plan. Due to the varied subject matters presented in the General Manager's Report, the report over time will likely touch on every strategic goal contained in the plan.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,



BRUCE KAMILOS
GENERAL MANAGER

Attachments

Attachment 1

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby presents Special Recognition Award to*

Florin Resource CD

In recognition of outstanding performance in the Liability program, demonstrated by maintaining exceptionally low claim costs relative to contributions during the period 10/01/2021 - 09/30/2024 announced at the ACWA JPIA Board of Director's meeting held in San Diego, California.



Melody McDonald, President



December 01, 2025



H.R. LaBounty Safety Awards Nomination Form

Nomination Deadlines:

Spring Awards: February 3, 2025

Fall Awards: September 2, 2025

Agency: Elk Grove Water District

Project/Initiative Title: Truck #405 Conversion

Implementation Date: 7/9/2025

Cost to Implement: \$500.00

Staff Time Required: 45 hrs

Number of Employees/Facilities Impacted: 2

Employee/Department/Committee Nominated:

Name(s): Chris Phillips/Jaylyn Ford

Job Title/Department: Distribution Op III/Distribution Op I/ Utility Crew

Nomination Summary

Write a brief summary of your project/initiative. Clearly state the problem/hazard recognized by the nominee and the specific reasons that they initiated corrective action.

Jay was using a smaller dump truck to store traffic controller equipment including signs, barriers and cones to bring to various job sites. The truck had a high bed that required climbing over to access the equipment. Once in the bed there was no organizational system since it was an older dump truck with an open bed. This set up did not offer great ergonomics and ample opportunity for slips, trips or falls.

Describe the specific actions taken to resolve the problem(s) or challenge(s). Share the best practices that made this initiative successful for the agency and its impact.

Jay and Chris removed the tall bed rails, built boxes and racks to hold barriers and signage. To make easier access to common signage without climbing on the bed we installed sign tubes and posts to hold cones in an organized manner. Shorter rails were then placed on hinges and latched to box everything in. A ladder was incorporated into the driver side rail to facilitate easy access to the bed for larger signage organized against the headboard.

State whether the hazard was reduced with engineering controls, introduced a new administrative or work procedure, or relied on personal protective equipment to solve the problem.

By creating a truck specific to Jay's duties and modifying it to ergonomically help with his daily routine. The hazard was drastically reduced and the task made significantly safer. Engineering controls achieved both a safer and more effective environment.

Describe whether the project/initiative addressed a hazard or exposure included in the JPIA Commitment to Excellence Program.

- ☐ Office/Field Ergonomics
- ☒ Vehicle Operations
- ☒ Slip/trip/falls – falls from heights
- ☒ Emergency Readiness/Wildfire Prevention
- ☐ Other:

Describe any extraordinary circumstances that made this nominee's safety accomplishments significant. Describe whether the nominee influenced safety in the workplace, encouraged employee participation in safety efforts, obtained organizational "buy in" to implement the solution.

Jay and Chris sought a better solution for the traffic control truck. By crafting an organized truck bed system Jay is able to safely access any material he needs when setting up job site traffic control. Allowing others to have a more secure job site with traffic controlled properly earlier.

List and attach any supporting materials that you feel are important for the reviewers to gain a complete picture of the nomination. Digital photos, supporting documentation, sample forms, etc.

Before Truck Example



After Upgrade



Nominated by: Travis Franklin

Date: 7/29/2025

General Manager: Bruce Kamilos

Date: 7/29/2025

Please email this form with supporting documents and digital photos (jpg) to tlofinq@acwajpia.com.



ACWA JPIA Proudly Presents
the
H.R. LaBounty Safety Award
to

Jaylyn Ford
Elk Grove Water District

December 2025





ACWA JPIA Proudly Presents
the
H.R. LaBounty Safety Award
to

Chris Phillips
Elk Grove Water District

December 2025



December 16, 2025

TO: Chair and Directors of the Florin Resource Conservation District
FROM: Bruce Kamilos, General Manager
SUBJECT: **ELK GROVE WATER DISTRICT OPERATIONS REPORT – NOVEMBER 2025**

RECOMMENDATION

This item is presented for information only. No action by the Florin Resource Conservation Board of Directors is proposed at this time.

SUMMARY

The Elk Grove Water District (EGWD) Operations Report is a standing item on the regular board meeting agenda.

All regulatory requirements were met for the month of November. Other notable events are described below.

DISCUSSION

Background

Every month, staff present an update on the activities related to the operations of the EGWD. Included for the Florin Resource Conservation District Board of Director's review is the EGWD's November 2025 Operations Report.

Present Situation

The EGWD November 2025 Operations Report highlights are as follows:

- **Operations Activities Summary** – 382 door hangers were placed for past due balances, which resulted in 66 shutoffs. We received one (1) water pressure complaint and zero water quality complaints.
- **Production** – The Combined Total Service Area 1 production graph on page 13 shows that production during the month of November decreased by 9.893 percent compared to what was produced in 2024. The Total Demand/Production for both service areas on page 14 shows that customer use during the month of November compared to 2024 decreased by 16.64 percent.
- **Static and Pumping Level Graphs** – The fourth quarter soundings are shown and indicate that the static water levels of the deep wells and shallow wells are above the static water levels measured in the fourth quarter of 2024.

ELK GROVE WATER DISTRICT OPERATIONS REPORT – NOVEMBER 2025

Page 2

- **Treatment (Compliance Reporting)** – All samples taken during the month comply with all regulatory permit requirements. No exceedances of any maximum contaminant levels were found, and all water supplied to EGWD's customers met or exceeded safe drinking water standards.
- **Safety Meetings/Training** – Two (2) safety training sessions was conducted for the month.
- **Service and Main Leaks Map** – There were two (2) service line leaks and zero main line leaks during November.
- **System Pressures** – Pressures in Service Area 1 and Service Area 2 were stable during the month of November.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD 2025-2030 Strategic Plan. The EGWD Operations Report provides an ongoing and transparent review of EGWD's operations, and therefore conforms with Strategic Goal No. 1, Governance.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,



BRUCE KAMILOS
GENERAL MANAGER

BMK/ac

Attachment

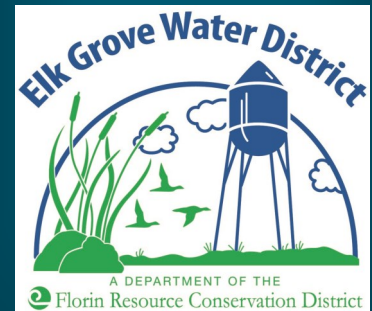
EGWD

OPERATIONS REPORT

November 2025



Elk
Grove
Water
District



Elk Grove Water District
Operations Report
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Operations Activities Summary

Service Requests:

	November -25		YTD (Since Jan. 1, 2025)	
<u>Department</u>	<u>Service Request</u>	<u>Hours</u>	<u>Service Request</u>	<u>Hours</u>
Distribution				
Door Hangers	382	12	4,374	222.5
Shut offs	66	15	620	94
Turn ons	57	10	573	114.25
Investigations	35	8.75	358	916
USA Locates	242	60.5	4,912	11,736
Customer Complaints				
-Pressure	1	0.5	10	12
-Water Quality	0	0	5	3

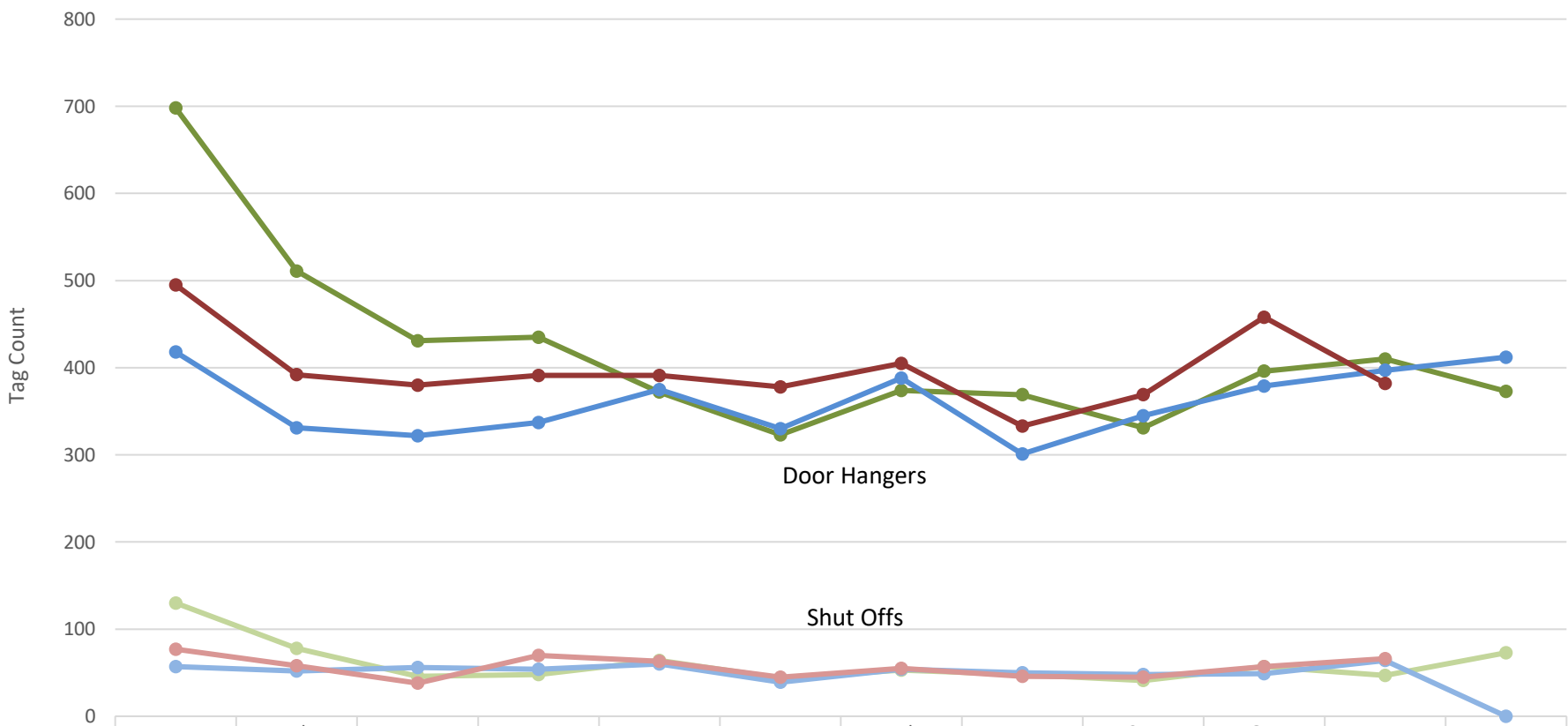
Work Orders:

	November-25		YTD (Since Jan. 1, 2025)	
<u>Department</u>	<u>Work Orders</u>	<u>Hours</u>	<u>Work Orders</u>	<u>Hours</u>
Distribution:				
Meters Installed	0	0	98	51.5
Meter Change Out	73	68.25	507	100.21
Preventative Maint.				
-Hydrant Maintenance (142)	142	35.5	1,587	396.75
-Valve Exercising (80)	12	3	792	198
Corrective Maint.				
-Leaks	2	28.5	47	617.25
-Other	0	0	14	251.5
Valve Locates	0	0	0	0

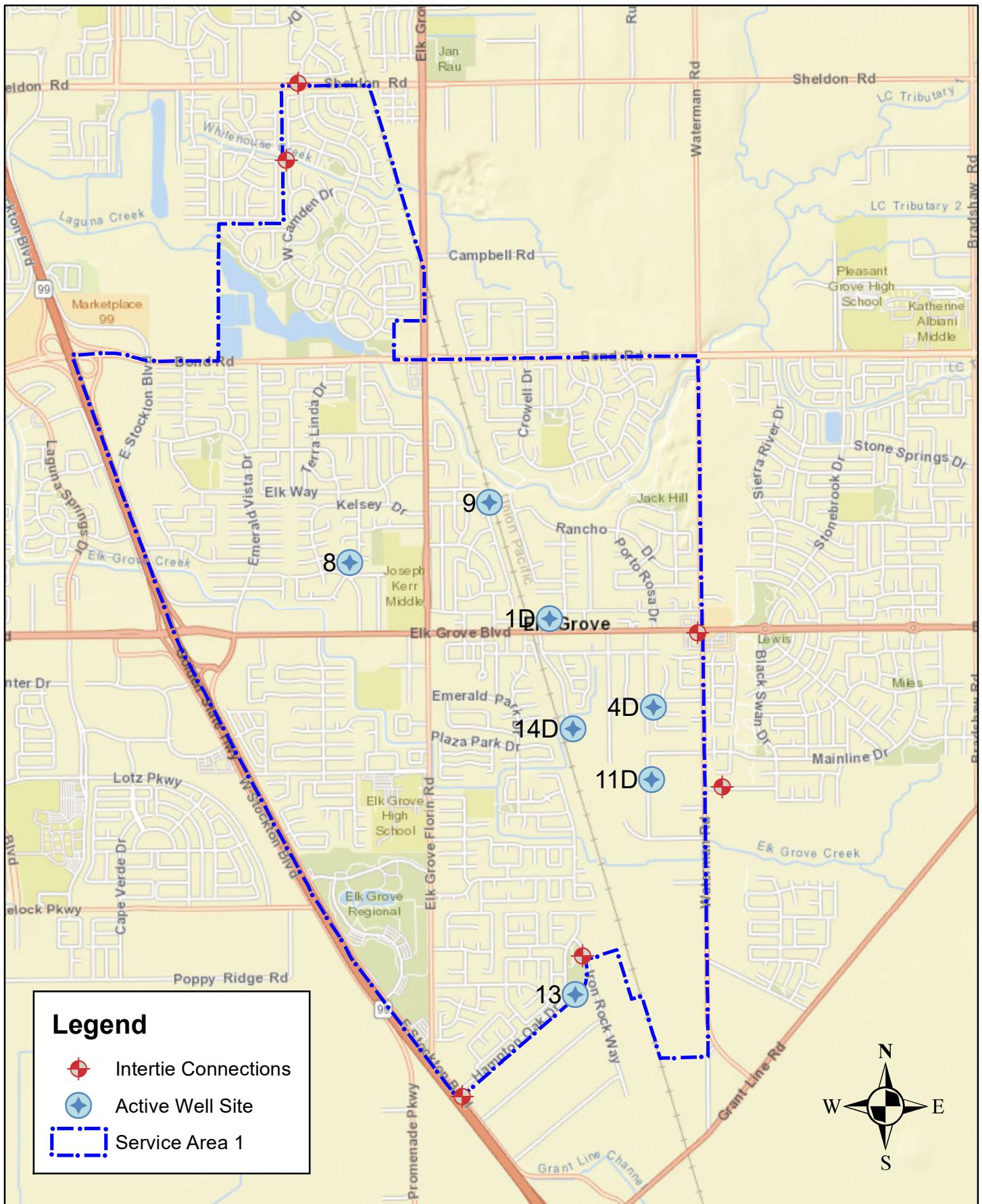


Elk Grove Water District

Door Hangers and Shut Off Tags



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2023 Door Hangers	698	511	431	435	372	323	374	369	331	396	410	373
2023 Shut Offs	130	78	46	48	64	44	53	48	41	57	47	73
2024 Door Hangers	418	331	322	337	375	330	388	301	345	379	397	412
2024 Shut Offs	57	52	56	54	60	39	54	50	48	49	64	0
2025 Door Hangers	495	392	380	391	391	378	405	333	369	458	382	
2025 Shut Offs	77	58	38	70	63	45	55	46	45	57	66	





Elk Grove Water District

Monthly Production

Well 1D School - November 2025

Selected Month Production

21,350 Gallons

Average GPM: 1,779
Pump depth: 275 ft
Well depth: 1025 ft

Motor:

Volts: 470
Volts (Rated): 460
RPM: 1789
RPM (Rated): 2115
Amps A: 180
Amps A (Rated): 222
Amps B: 178
Amps B (Rated): 222
Amps C: 171
Amps C (Rated): 222

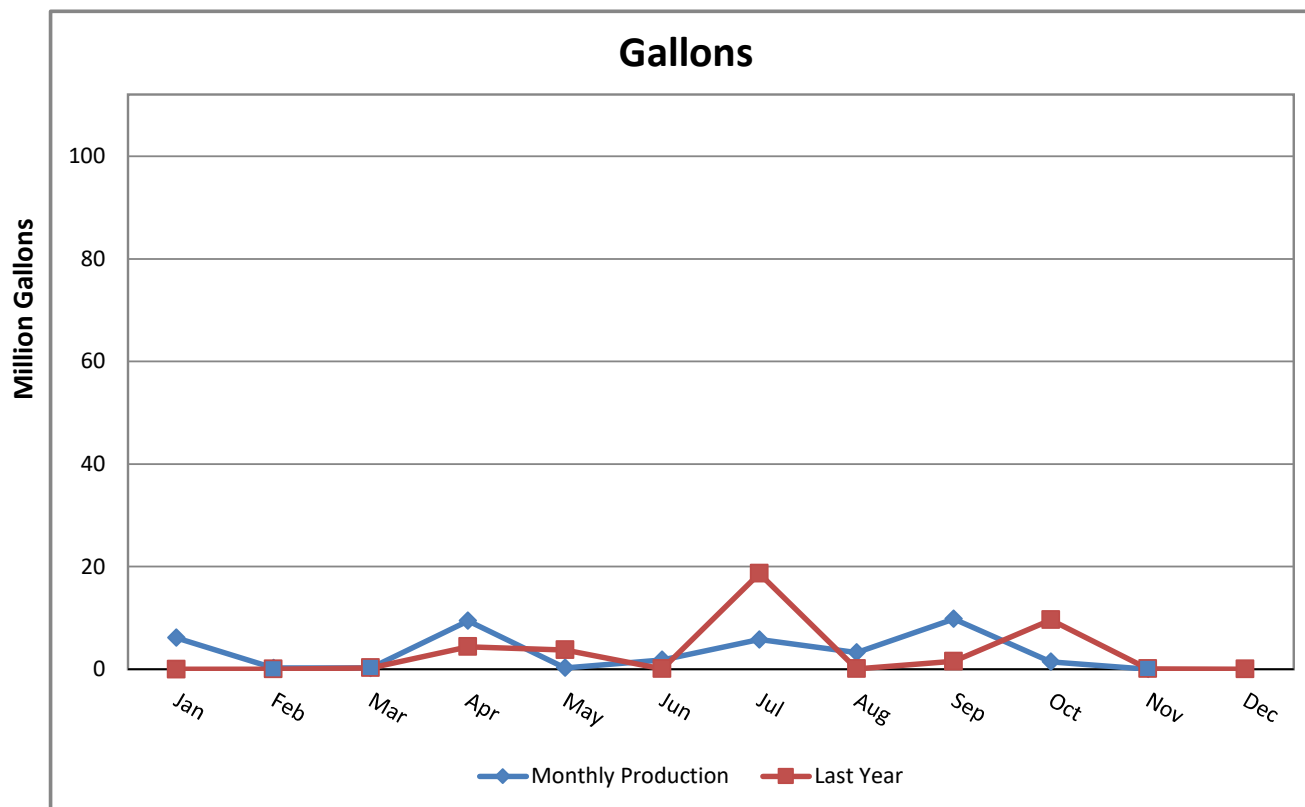
Motor Temp: 78.8 F
Hour Meter: 0.2

Chlorine:

Dosing: 1.37 mg/L
Demand: 0.38 mg/L
Residual: 0.99 mg/L

Vibration Reading:

Base Line: 0.05 in/sec
Current: 0.03 in/sec





Elk Grove Water District

Monthly Production

Well 4D Webb -- November 2025

Selected Month Production

5,608,712 Gallons

Average GPM: 1693
Pump depth: 340 ft
Well depth: 1075 ft

Motor:

Volts: 474
Volts (Rated): 460
RPM: 1629
RPM (Rated): 1775
Amps A: 189
Amps A (Rated): 225
Amps B: 188
Amps B (Rated): 225
Amps C: 187
Amps C (Rated): 225

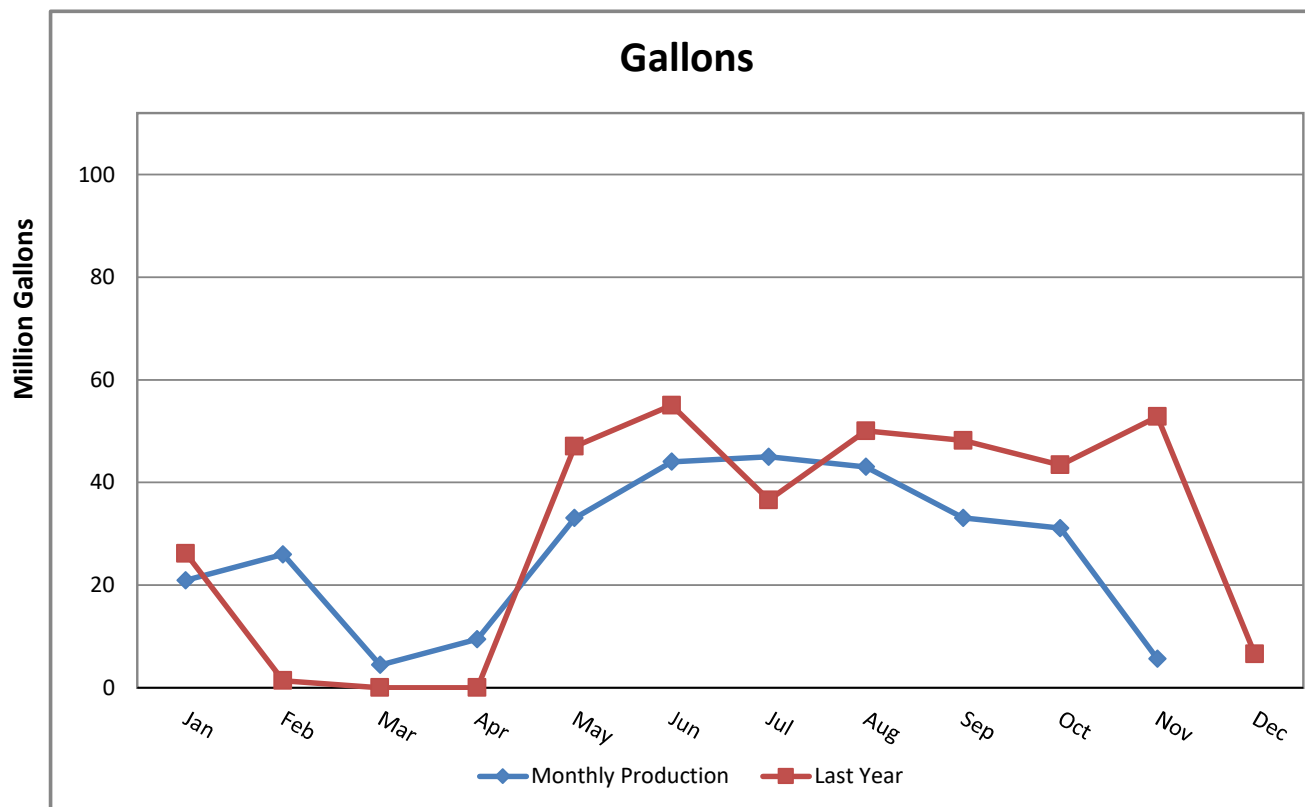
Motor Temp: 95.9 F
Hour Meter: 55.20

Chlorine:

Dosing: 1.43 mg/L
Demand: 0.4 mg/L
Residual: 1.03 mg/L

Vibration Reading:

Base Line: 0.05 in/sec
Current: 0.03 in/sec





Elk Grove Water District

Monthly Production

Well 11D Dino -- November 2025

Selected Month Production

24,040,994 Gallons

Average GPM: 1,700
Pump depth: 340 ft
Well depth: 1038 ft

Motor:

Volts: 483
Volts (Rated): 460
RPM: 1735
RPM (Rated): 1775
Amps A: 213
Amps A (Rated): 225
Amps B: 210
Amps B (Rated): 225
Amps C: 210
Amps C (Rated): 225

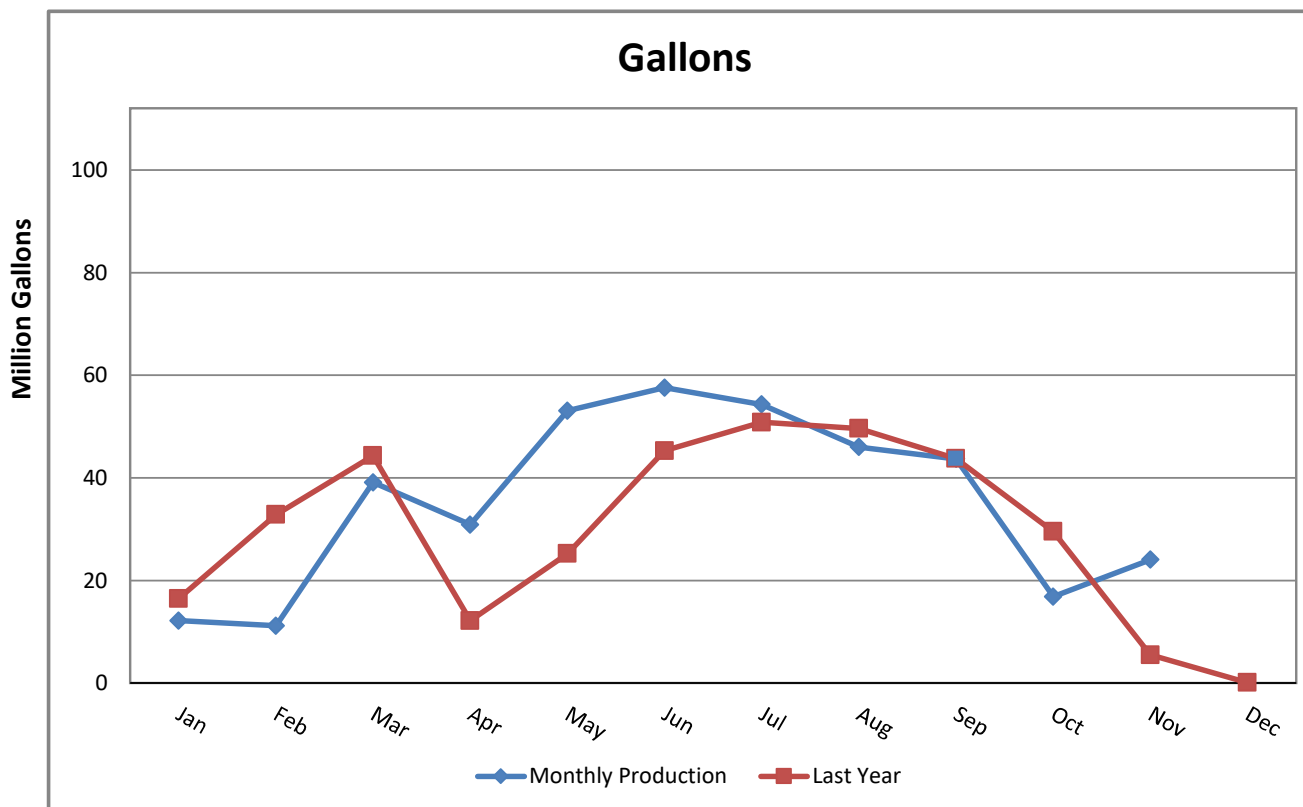
Motor Temp: 113.4 F
Hour Meter: 235.6

Chlorine:

Dosing: 1.43 mg/L
Demand: 0.40 mg/L
Residual: 1.03 mg/L

Vibration Reading:

Base Line: 0.05 in/sec
Current: 0.03 in/sec





Elk Grove Water District

Monthly Production

Well 14D Railroad -- November 2025

Selected Month Production

21,846,895 Gallons

Average GPM: 1488
Pump depth: 340 ft
Well depth: 1051 ft

Motor:

Volts: 480
Volts (Rated): 460
RPM: 1784
RPM (Rated): 1785
Amps A: 165
Amps A (Rated): 171
Amps B: 165
Amps B (Rated): 171
Amps C: 163
Amps C (Rated): 171

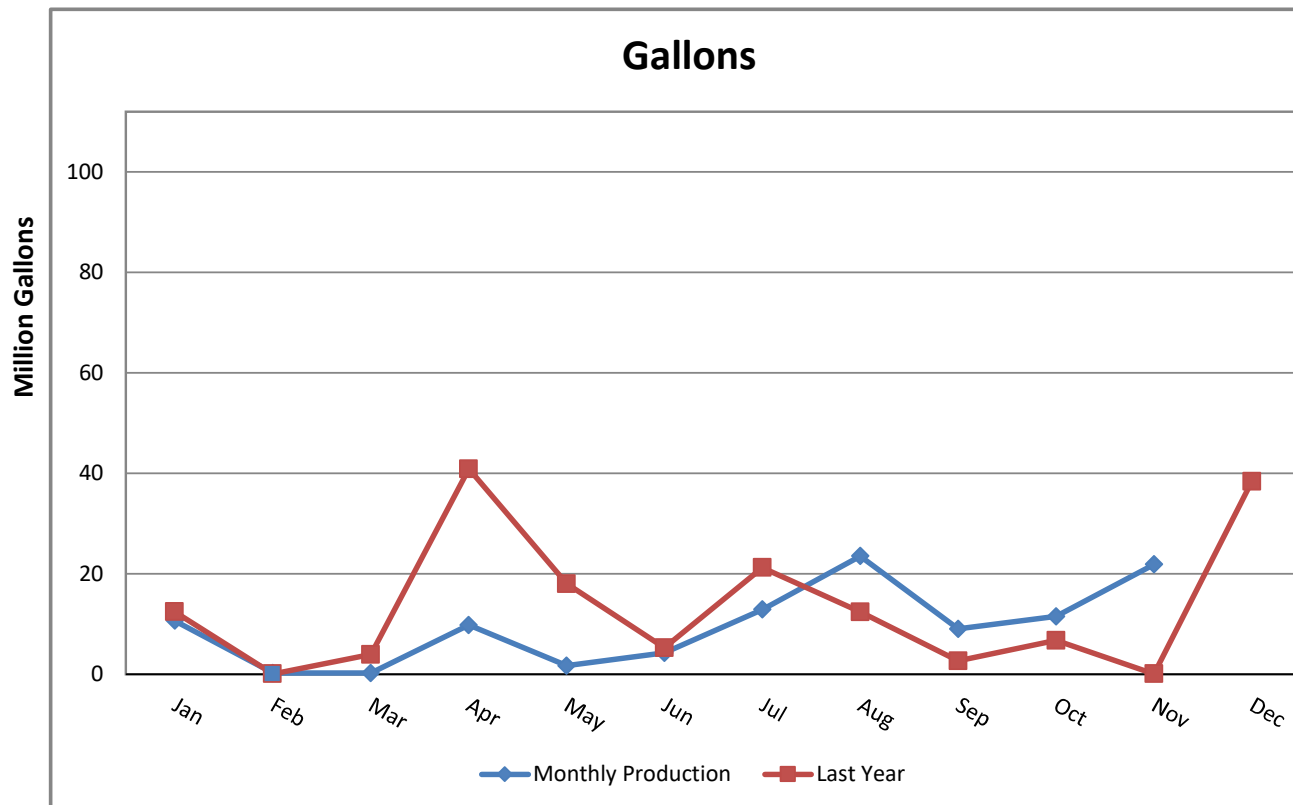
Motor Temp.: 105.4 F
Hour Meter: 244.6

Chlorine:

Dosing: 1.63 mg/L
Demand: 0.52 mg/L
Residual: 1.11 mg/L

Vibration Reading:

Base Line: 0.02 in/sec
Current: 0.04 in/sec





Elk Grove Water District

Monthly Production

Well 8 Williamson -- November 2025
(Submersible)

Selected Month Production

15,584,093 Gallons

Average GPM: 548
Pump depth: 150 ft
Well depth: 564 ft

Motor:

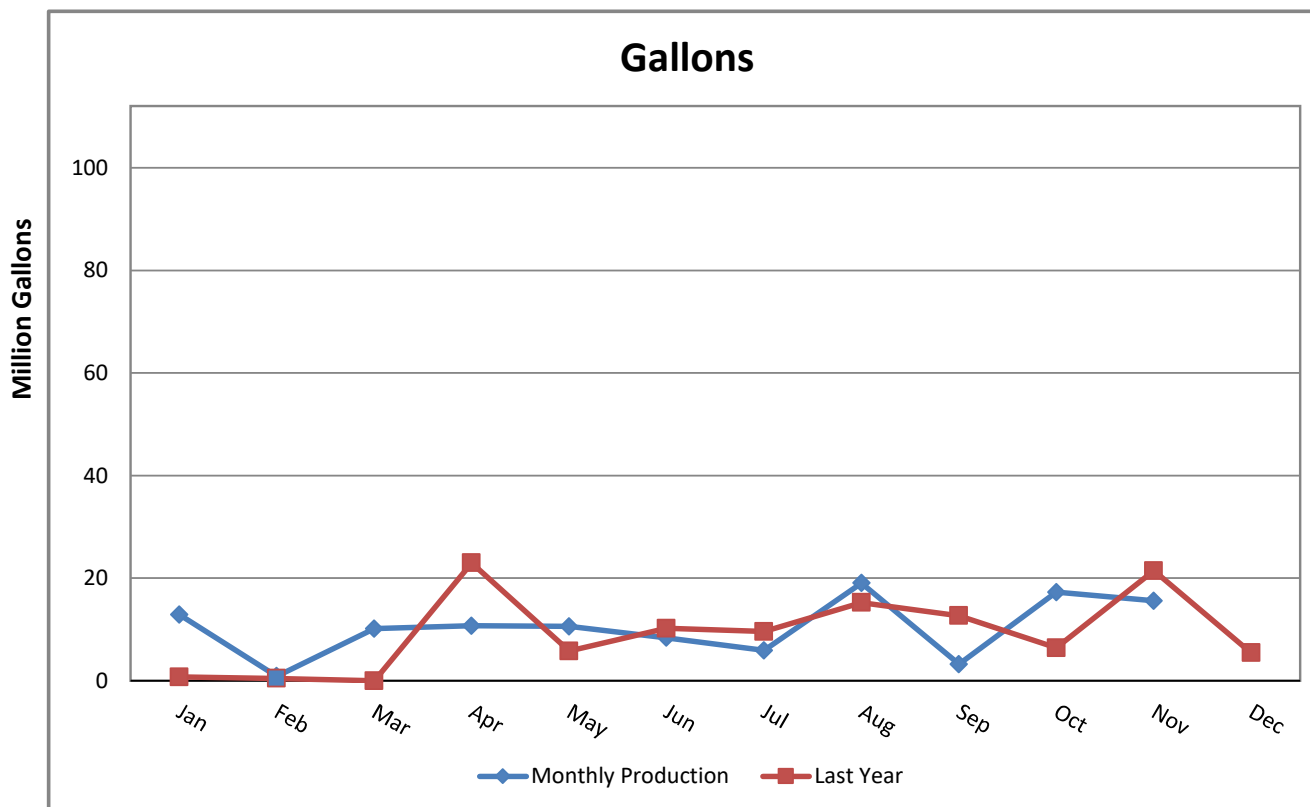
Volts: 457
Volts (Rated): 460

Amps A: 68
Amps A (Rated): 65
Amps B: 66
Amps B (Rated): 65
Amps C: 66
Amps C (Rated): 65

Hour Meter: 473.7

Chlorine:

Dosing: 1.24 mg/L
Demand: 0.09 mg/L
Residual: 1.15 mg/L





Elk Grove Water District

Monthly Production

Well 9 Polhemus -- November 2025
(Submersible)

Selected Month Production

7,002,329 Gallons

Average GPM: 491
Pump depth: 150 ft
Well depth: 556 ft

Motor:

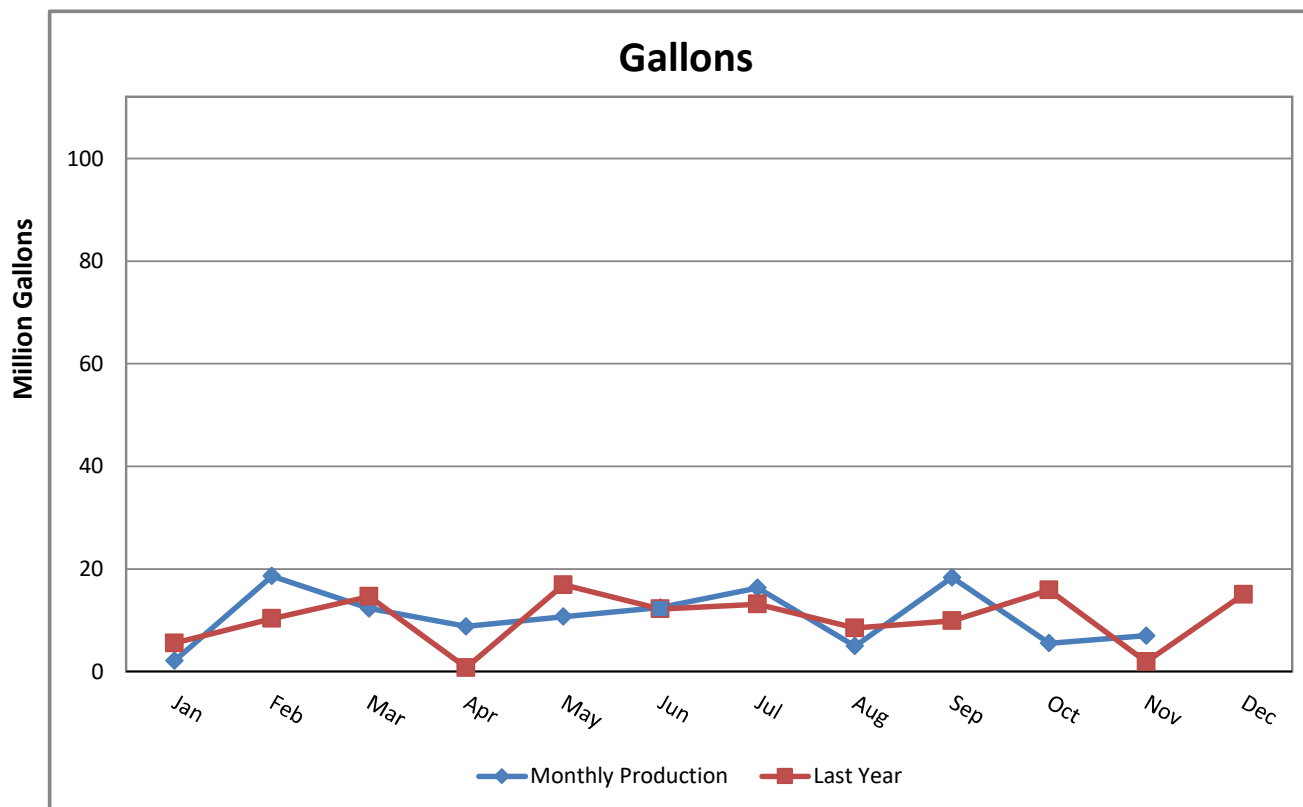
Volts: 480
Volts (Rated): 460

Amps A: 58
Amps A (Rated): 65
Amps B: 58
Amps B (Rated): 65
Amps C: 60
Amps C (Rated): 65

Hour Meter: 237.4

Chlorine:

Dosing: 1.27 mg/L
Demand: 0.31 mg/L
Residual: 0.96 mg/L





Elk Grove Water District

Monthly Production

Well 13 Hampton -- November 2025

Selected Month Production

211,062 Gallons

Average GPM: 925
Pump depth: 200 ft
Well depth: 500 ft

Motor:

Volts: 476
Volts (Rated): 460
RPM: 1785
RPM (Rated): 1785
Amps A: 105
Amps A (Rated): 141
Amps B: 107
Amps B (Rated): 141
Amps C: 109
Amps C (Rated): 141

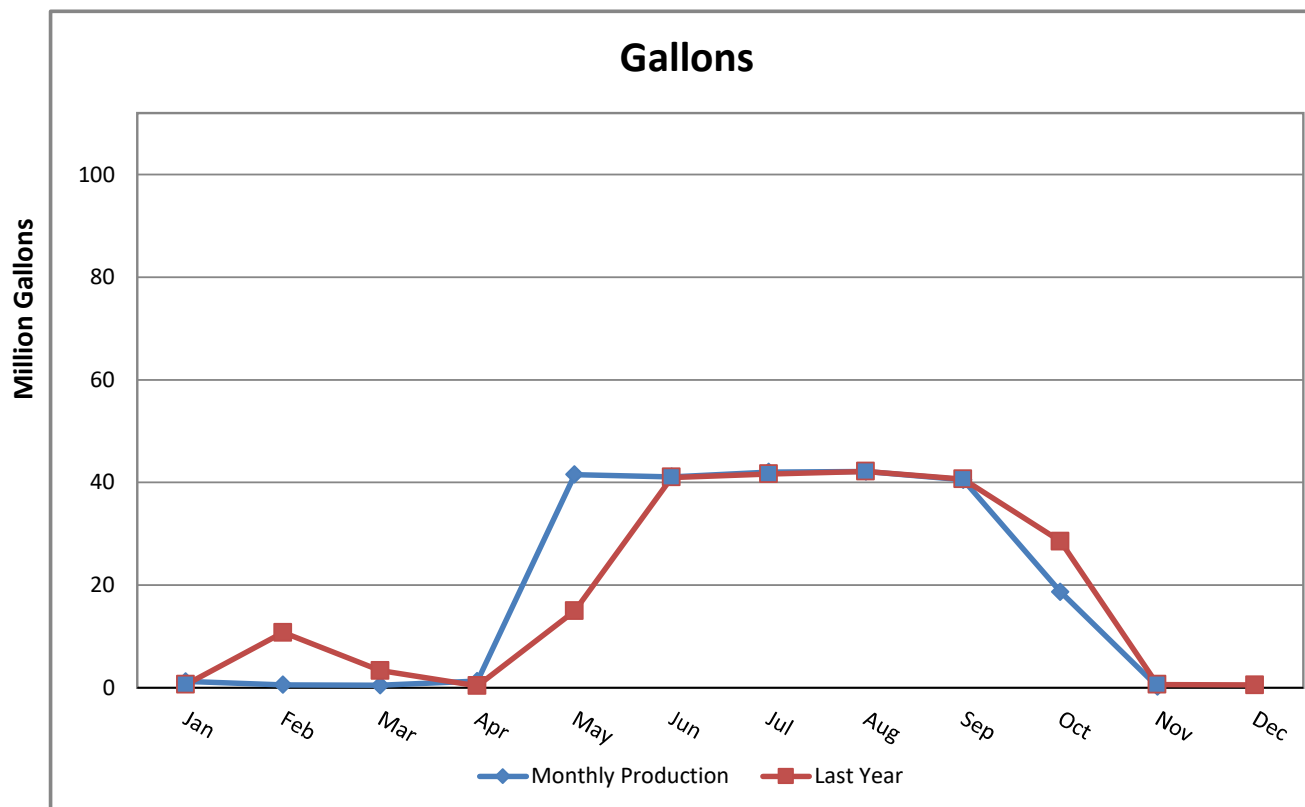
Motor Temp.: 95.1 F
Hour Meter: 3.8

Chlorine:

Dosing: 1.76 mg/L
Demand: 0.91 mg/L
Residual: 0.85 mg/L

Vibration Reading:

Base Line: 0.02 in/sec
Current: 0.03 in/sec





Elk Grove Water District

Combined Total Production

Service Area 1

Nov-2025

Current Month Production:

74,315,435 Gallons

Highest Day Demand of the Month:

3,105,592

Date of Occurrence

3-Nov-25

Highest Day Demand of the Calendar Year:

6,254,543

Date of Occurrence

2-Sep-25

"Water Year" Rainfall: (Oct-25 to Sep-26)

Current Month: 3.18 in

Year To Date: 5.06 in

"Water Year" Rainfall: (Oct-24 to Sep-25)

November 2024 3.53 in

Year To Date: 3.78 in

Entire Year Total: 13.81 in

Temperature:

This Month High 79 F

This Month Low 39 F

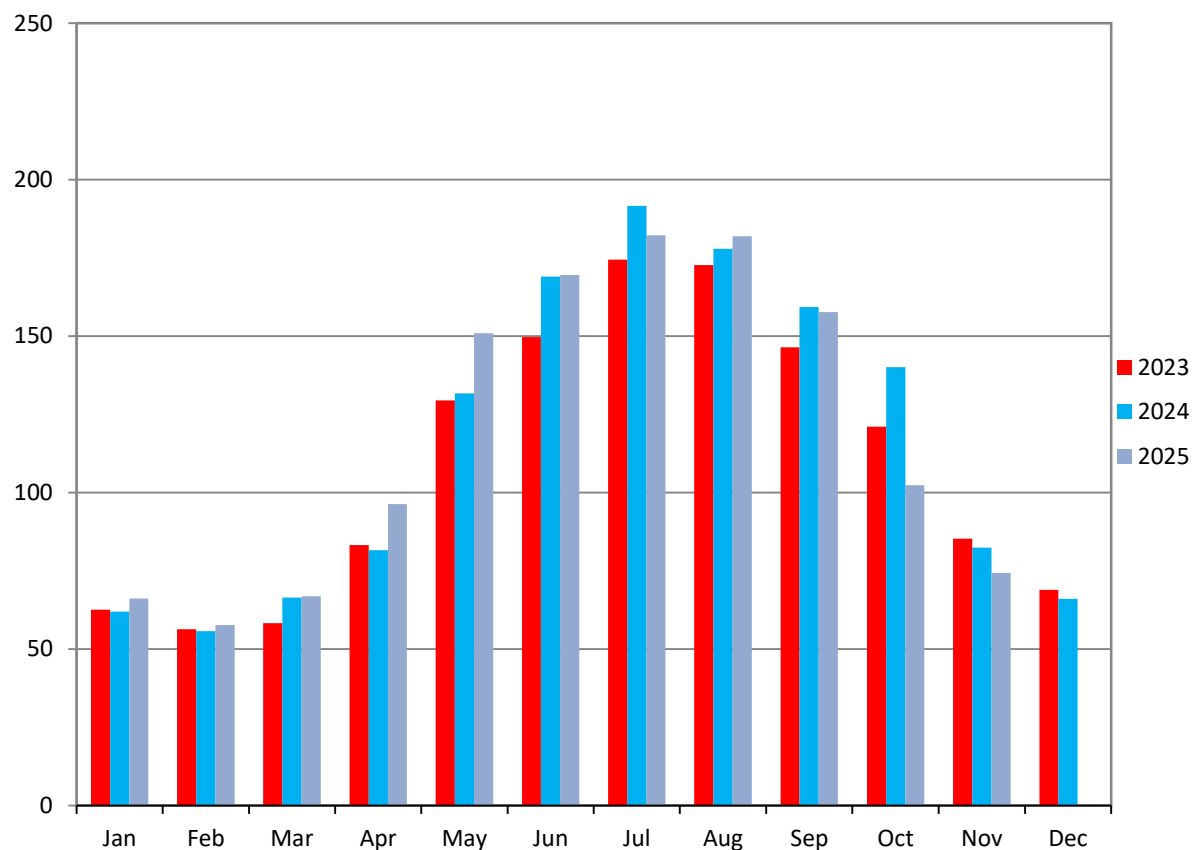
This Month Average 55.3 F

NOV-24 High 71 F

NOV-24 Low 32 F

NOV-24 Average 51.9 F

Million Gallons

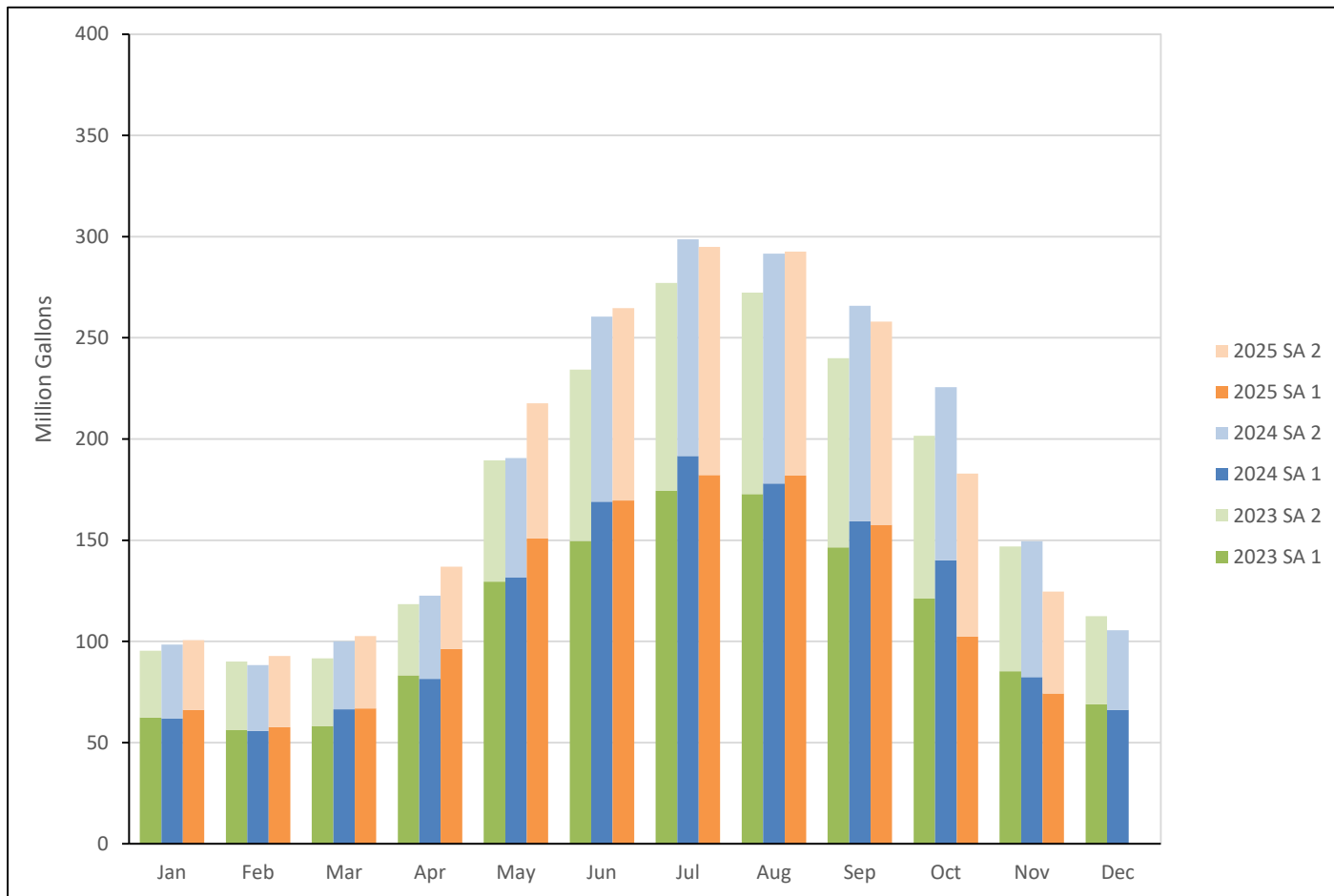




Elk Grove Water District

Total Demand/Production

Nov-2025



Current Month Demand/Production:

124,606,467 Gallons

***Change From November 2024:** -16.64%

GPCD: 94.3 Gallons per Day

R-GPCD: 75.0 Gallons per Day

Service Area 1

Active Connections: 7,944

Current Month Demand/Production:

74,315,435 Gallons

***Change From November 2024:** -9.83%

GPCD: 94.1 Gallons per Day

R-GPCD: 72.8 Gallons per Day

Service Area 2

Active Connections: 5,196

Current Month Demand/Production:

50,291,032 Gallons

***Change From November 2024:** -25.01%

GPCD: 94.5 Gallons per Day

R-GPCD: 78.7 Gallons per Day

*Percent reduction has been changed to percent change. Negative change is reduction and positive change is increase.

Elk Grove Water District Water Usage

----- Monthly Production (gallons) -----

2022	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	63,469,715	74,242,203	92,483,924	97,643,001	140,747,995	155,597,114	166,596,675	164,513,039	144,632,180	126,478,648	76,517,155	65,813,605	1,368,735,254
Purchased (SA2)	32,115,380	43,369,788	47,452,372	68,588,608	62,494,652	90,110,812	96,146,424	95,299,688	92,002,504	81,006,904	61,785,548	41,748,872	812,121,552
Total	95,585,095	117,611,991	139,936,296	166,231,609	203,242,647	245,707,926	262,743,099	259,812,727	236,634,684	207,485,552	138,302,703	107,562,477	2,180,856,806

2023	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	62,562,387	56,343,279	58,232,742	83,205,416	129,475,692	149,684,059	174,452,699	172,730,059	146,408,453	121,106,581	85,315,369	68,908,092	1,308,424,828
Purchased (SA2)	32,851,412	33,735,548	33,439,340	35,189,660	59,937,240	84,604,784	102,673,472	99,610,412	93,544,132	80,540,900	61,575,360	43,502,932	761,205,192
Total	95,413,799	90,078,827	91,672,082	118,395,076	189,412,932	234,288,843	277,126,171	272,340,471	239,952,585	201,647,481	146,890,729	112,411,024	2,069,630,020

2024	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	61,915,877	55,729,972	66,410,639	81,535,145	131,704,427	169,076,492	191,647,032	177,958,857	159,339,160	140,109,268	82,418,795	66,139,444	1,383,985,108
Purchased (SA2)	36,458,268	32,530,520	33,633,072	41,059,964	58,853,388	91,426,544	107,064,980	113,644,388	106,453,864	85,452,268	67,061,940	39,318,620	812,957,816
Total	98,374,145	88,260,492	100,043,711	122,595,109	190,557,815	260,503,036	298,712,012	291,603,245	265,793,024	225,561,536	149,480,735	105,458,064	2,196,942,924

2025	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	66,097,901	57,654,400	66,894,017	96,270,179	150,905,402	169,578,143	182,236,331	181,938,189	157,664,588	102,332,755	74,315,435	-	1,305,887,340
Purchased (SA2)	34,520,948	35,116,356	35,715,504	40,573,764	66,775,456	95,037,888	112,708,640	110,707,740	100,340,460	80,612,708	50,291,032	-	762,400,496
Total	100,618,849	92,770,756	102,609,521	136,843,943	217,680,858	264,616,031	294,944,971	292,645,929	258,005,048	182,945,463	124,606,467	0	2,068,287,836

----- Monthly Percent Change - Comparing 2024 to 2025 -----

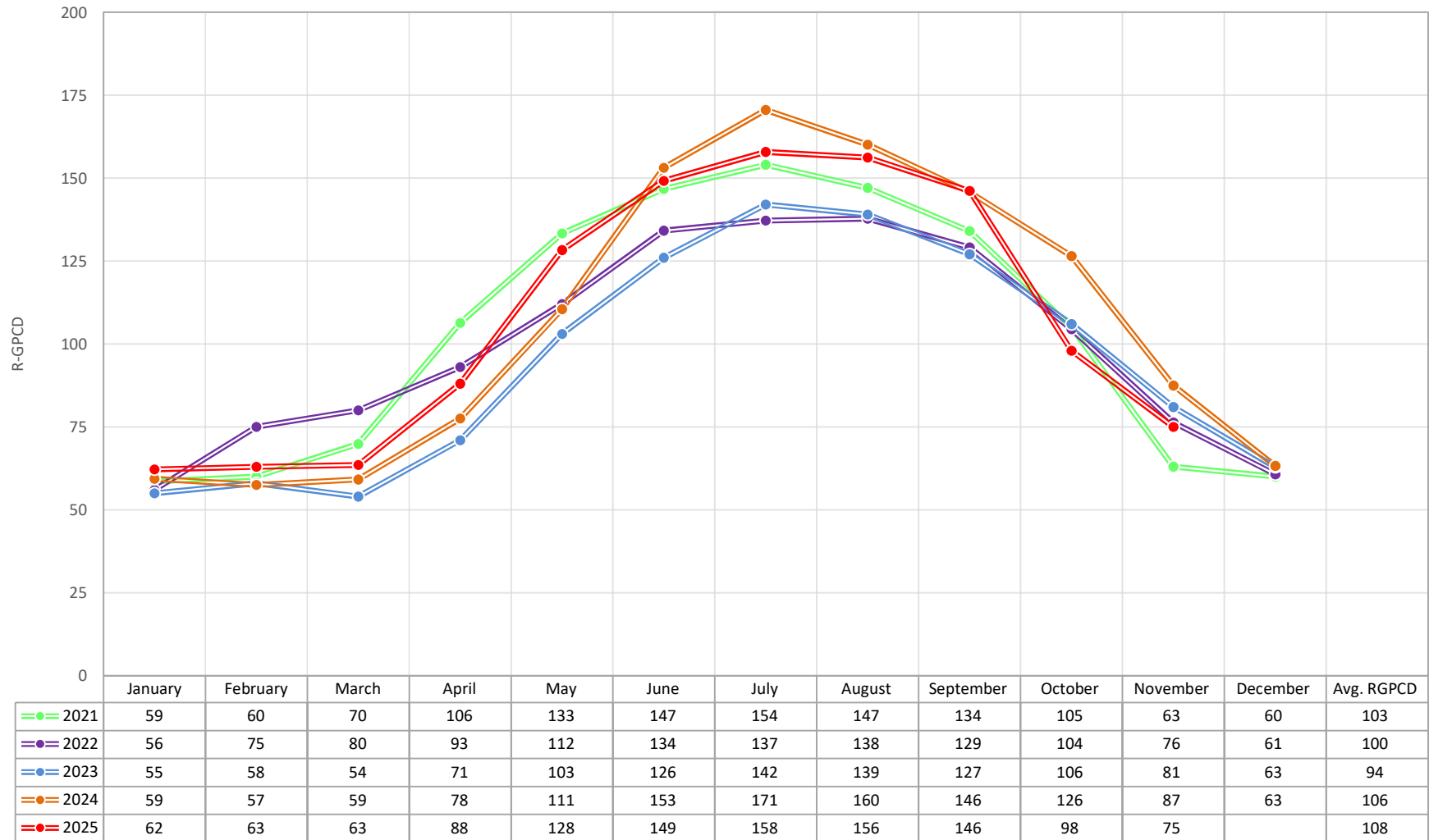
% Change	January	February	March	April	May	June	July	August	September	October	November	December	Total
GW (SA1)	6.75%	3.45%	0.73%	18.07%	14.58%	0.30%	-4.91%	2.24%	-1.05%	-26.96%	-9.83%	-	-
Purchased (SA2)	-5.31%	7.95%	6.19%	-1.18%	13.46%	3.95%	5.27%	-2.58%	-5.74%	-5.66%	-25.01%	-	-
Total	2.28%	5.11%	2.56%	11.62%	14.23%	1.58%	-1.26%	0.36%	-2.93%	-18.89%	-16.64%	-	-
% Cumulative Change	2.28%	3.62%	3.25%	5.76%	8.45%	6.37%	4.40%	3.59%	2.58%	0.09%	-1.11%	-	-

Service Area 2		Consumption	
2025	# Accts	CCF	Gallons
Jan	5,095	46,151	34,520,948
Feb	5,121	46,947	35,116,356
Mar	5,147	47,748	35,715,504
Apr	5,149	54,243	40,573,764
May	5,156	89,272	66,775,456
Jun	5,182	127,056	95,037,888
Jul	5,183	150,680	112,708,640
Aug	5,186	148,005	110,707,740
Sep	5,196	134,145	100,340,460
Oct	5,197	107,771	80,612,708
Nov	5,197	67,234	50,291,032
Dec			0



EGWD COMBINED R-GPCD

—●— 2021 —●— 2022 —●— 2023 —●— 2024 —●— 2025



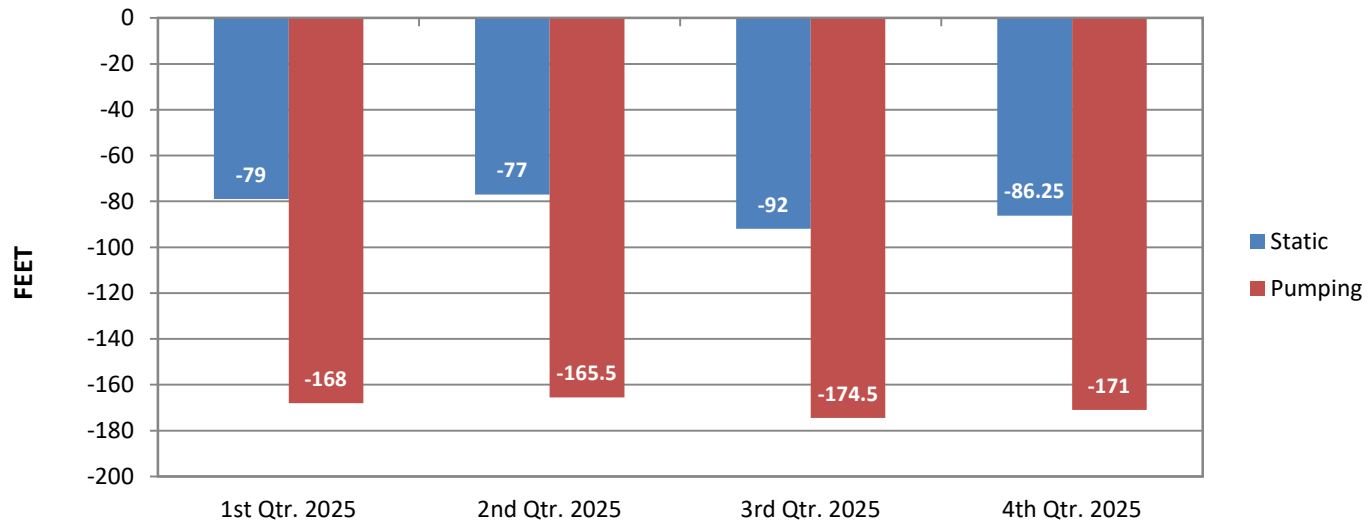
R-GPCD = Residential Gallons per Capita per Day



Elk Grove Water District

Static and Pumping Levels

Well 1D School St



Latest Well Sounding

Static: 86.25 Ft

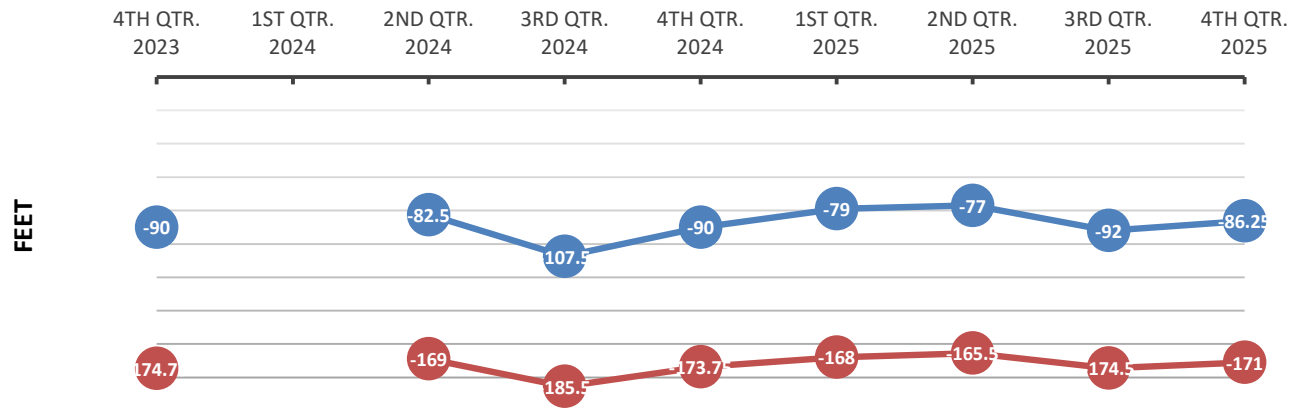
Pumping: 171 Ft

Drawdown: 84.75 Ft

GPM: 1,735

Specific Capacity: 20.466

Sounding Quarter/Year



Latest Sand Tester Results:

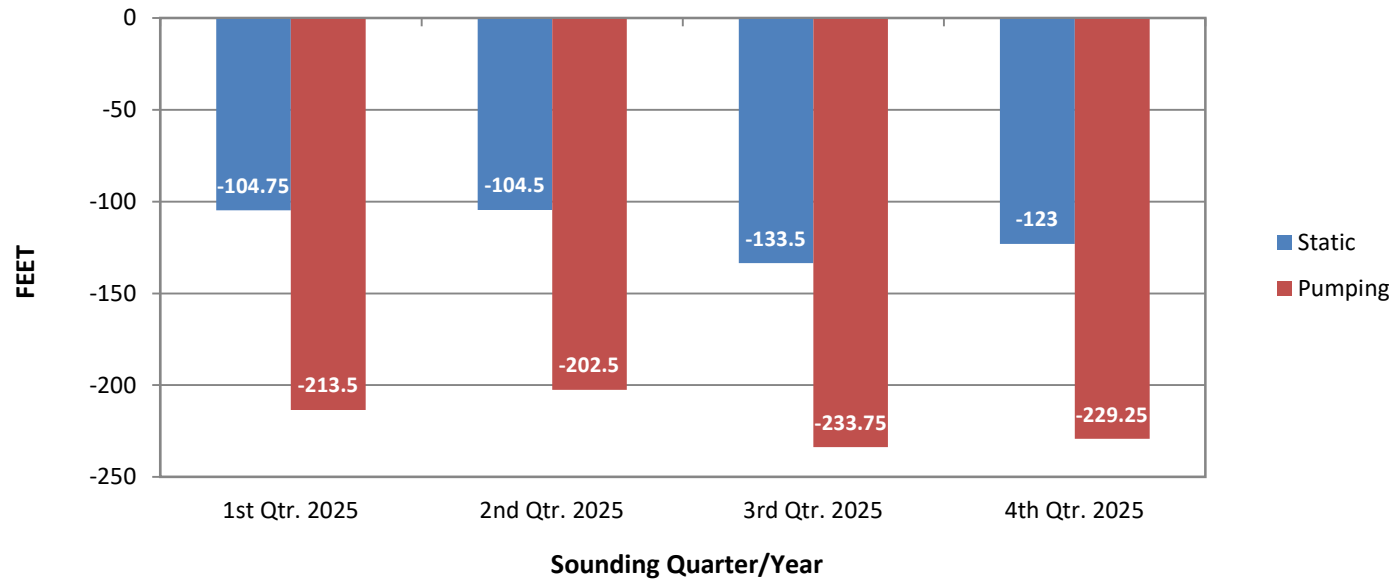
15 Min: < 5 ppm



Elk Grove Water District

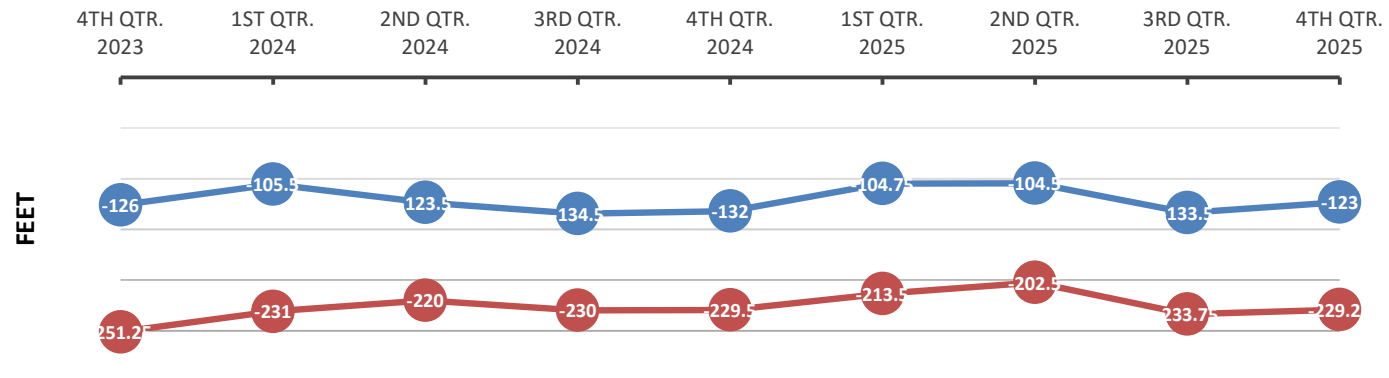
Static and Pumping Levels

Well 4D Webb St



Latest Well Sounding

Static: 123 Ft
Pumping: 229.25 Ft
Drawdown: 106.25 Ft
GPM: 1,734
Specific Capacity: 16.320



Latest Sand Tester Results:

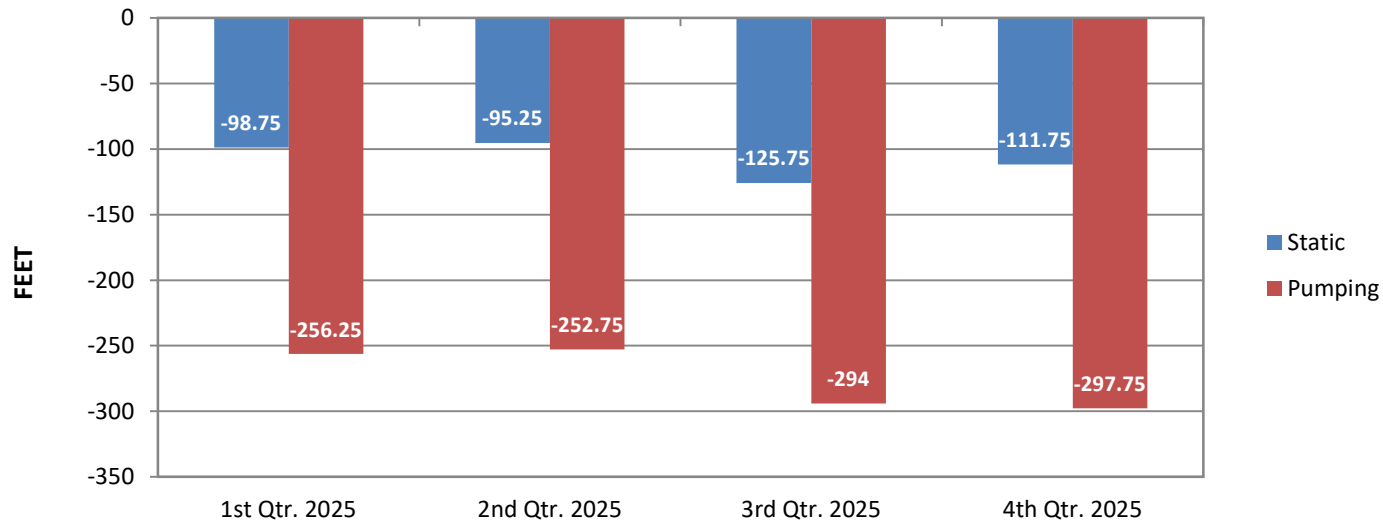
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 11D Dino



Latest Well Sounding

Static: 111.75 Ft

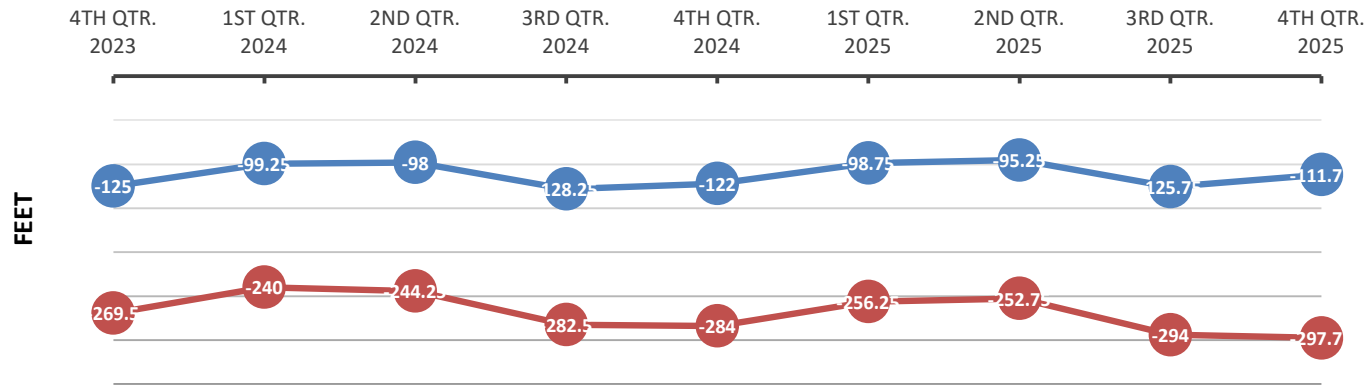
Pumping: 297.75 Ft

Drawdown: 186 Ft

GPM: 1,644

Specific Capacity: 8.838

Sounding Quarter/Year



Latest Sand Tester Results:

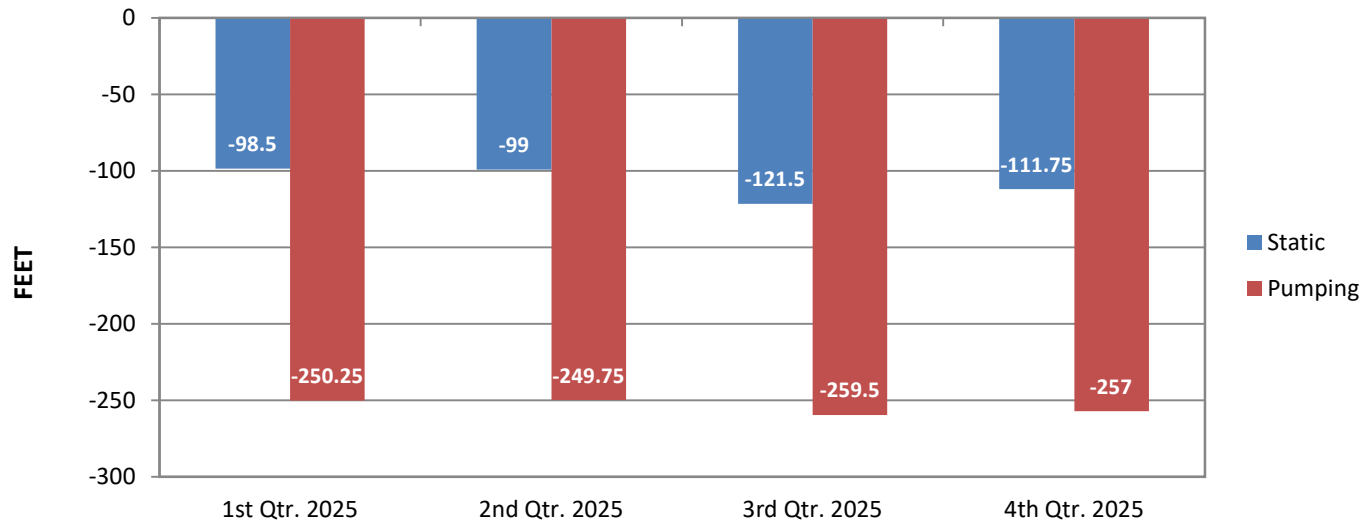
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 14D Railroad



Latest Well Sounding

Static: 111.75 Ft

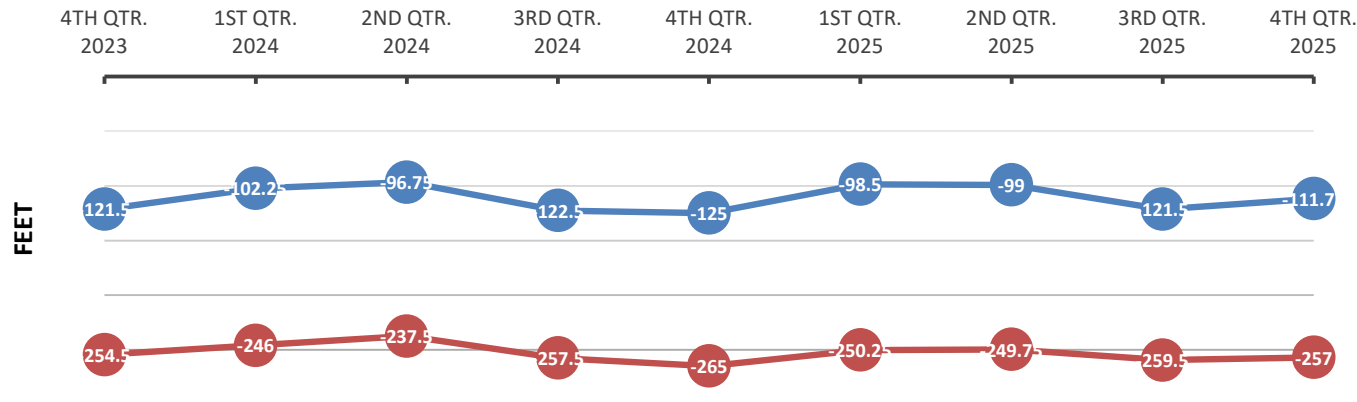
Pumping: 257 Ft

Drawdown: 145.25 Ft

GPM: 1,465

Specific Capacity: 10.083

Sounding Quarter/Year



Latest Sand Tester Results:

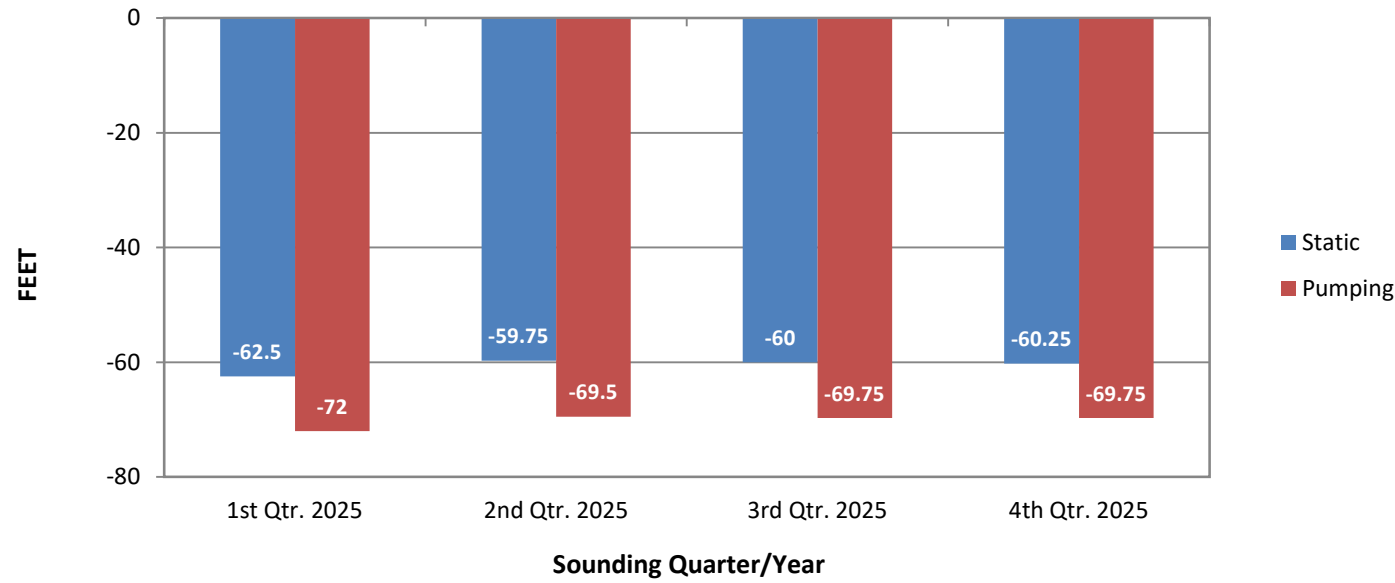
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 8 Williamson



Latest Well Sounding

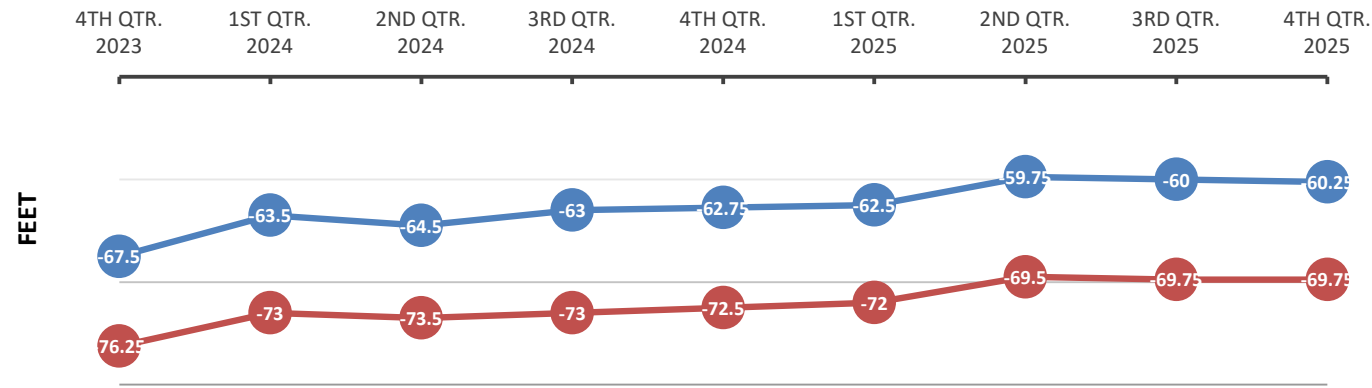
Static: 60.25 Ft

Pumping: 69.75 Ft

Drawdown: 9.5 Ft

GPM: 542

Specific Capacity: 57.053



Latest Sand Tester Results:

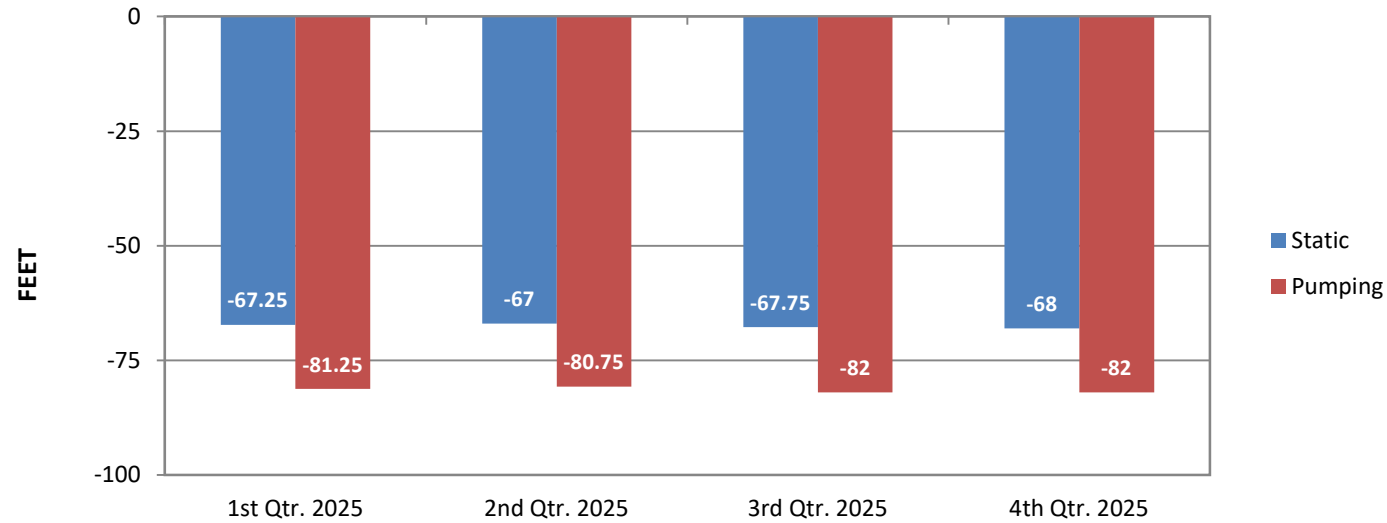
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 9 Polhemus



Latest Well Sounding

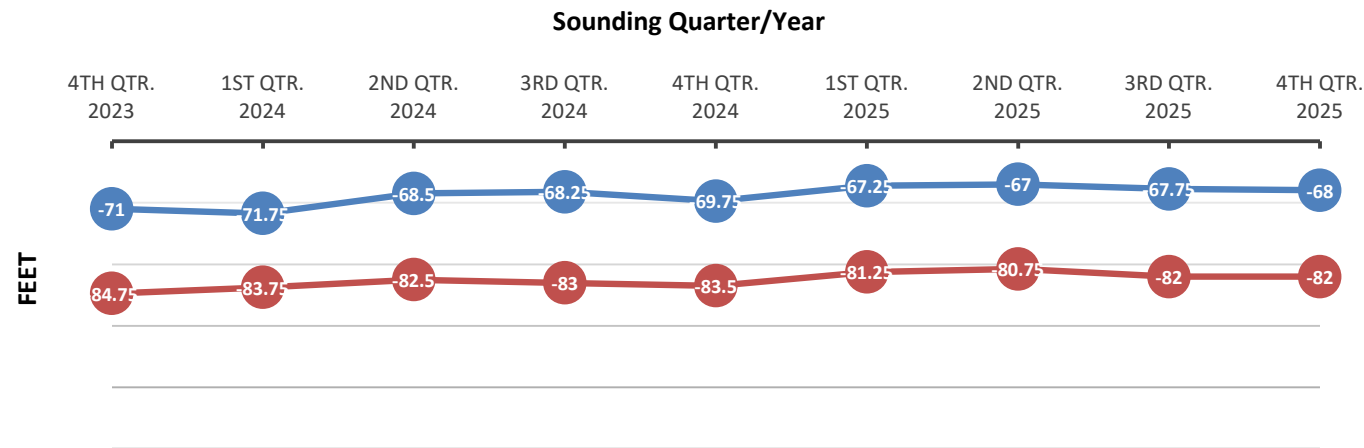
Static: 68 Ft

Pumping: 82 Ft

Drawdown: 14 Ft

GPM: 486

Specific Capacity: 34.688



Latest Sand Tester Results:

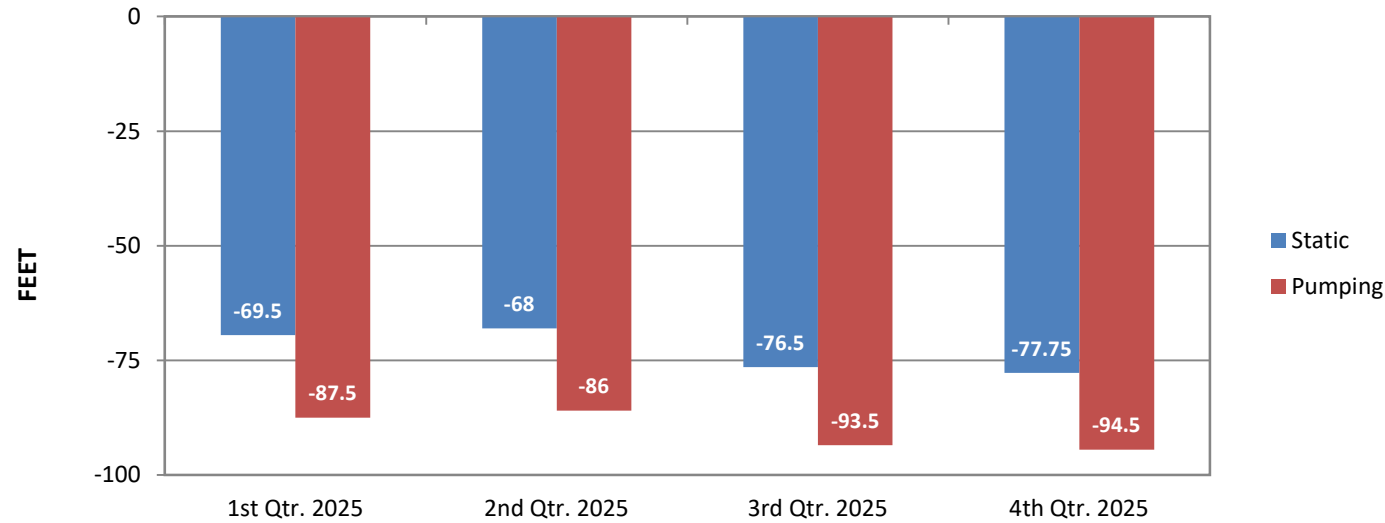
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 13 Hampton



Latest Well Sounding

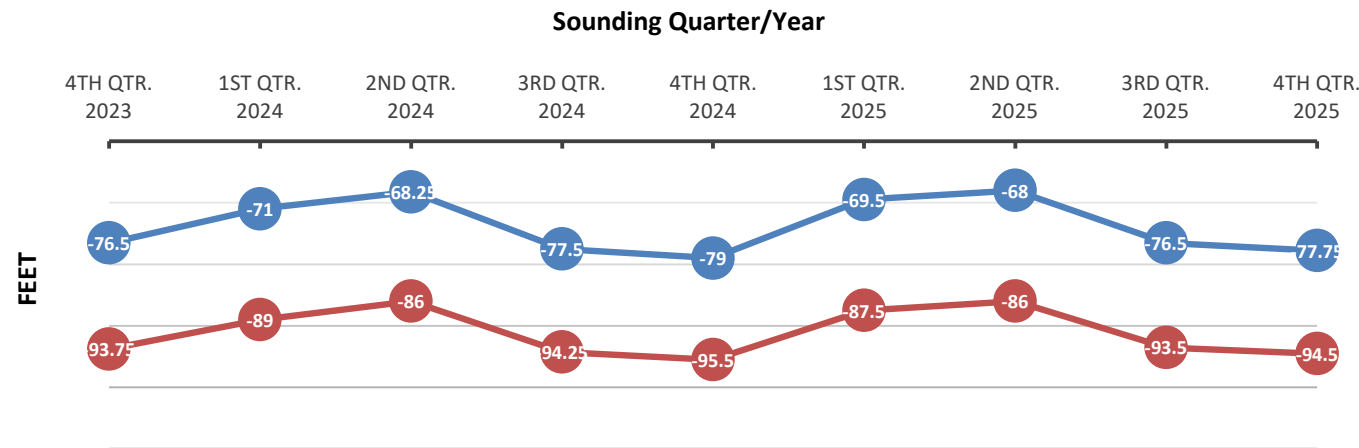
Static: 77.75 Ft

Pumping: 94.5 Ft

Drawdown: 16.75 Ft

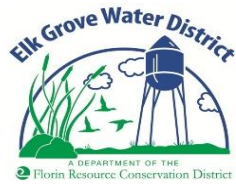
GPM: 944

Specific Capacity: 56.344



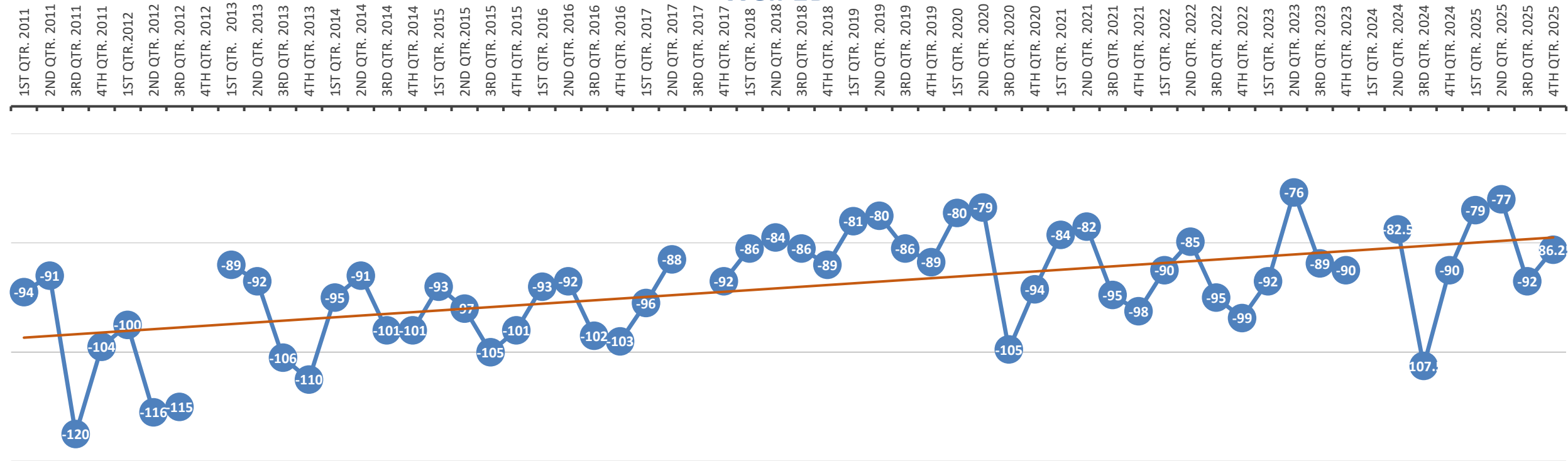
Latest Sand Tester Results:

15 Min: < 5 ppm

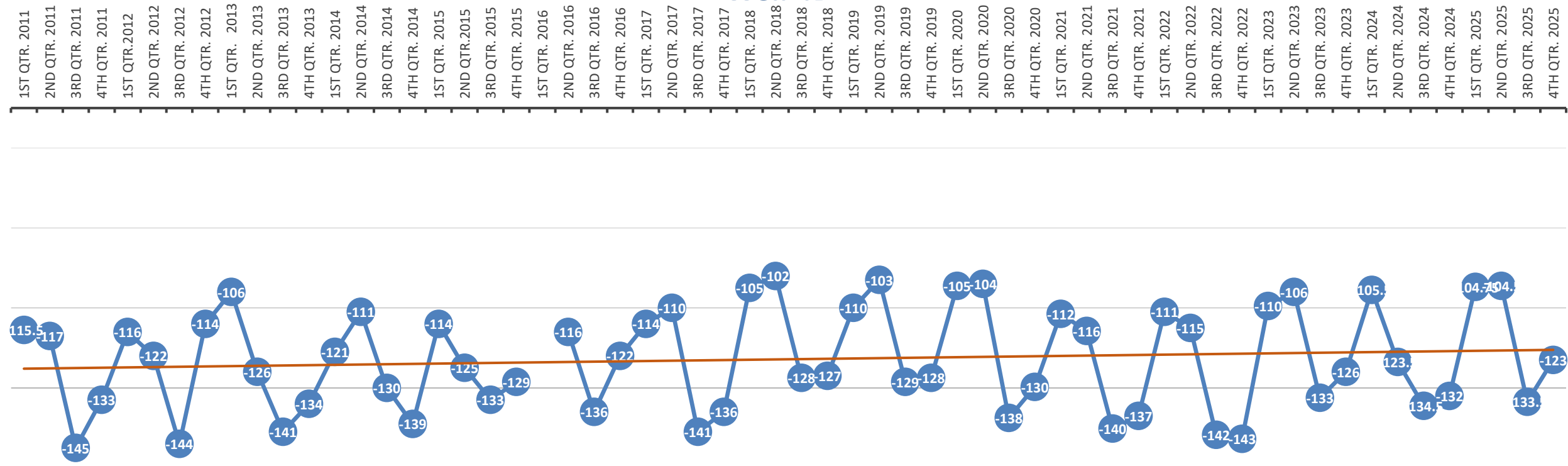


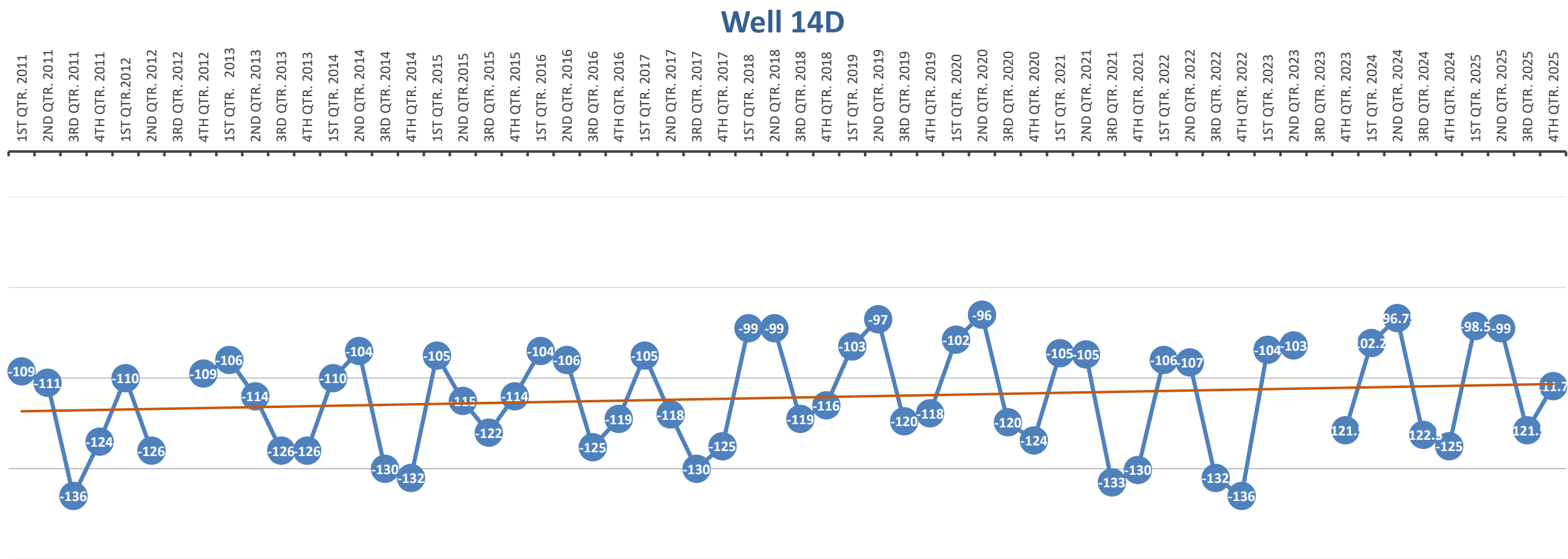
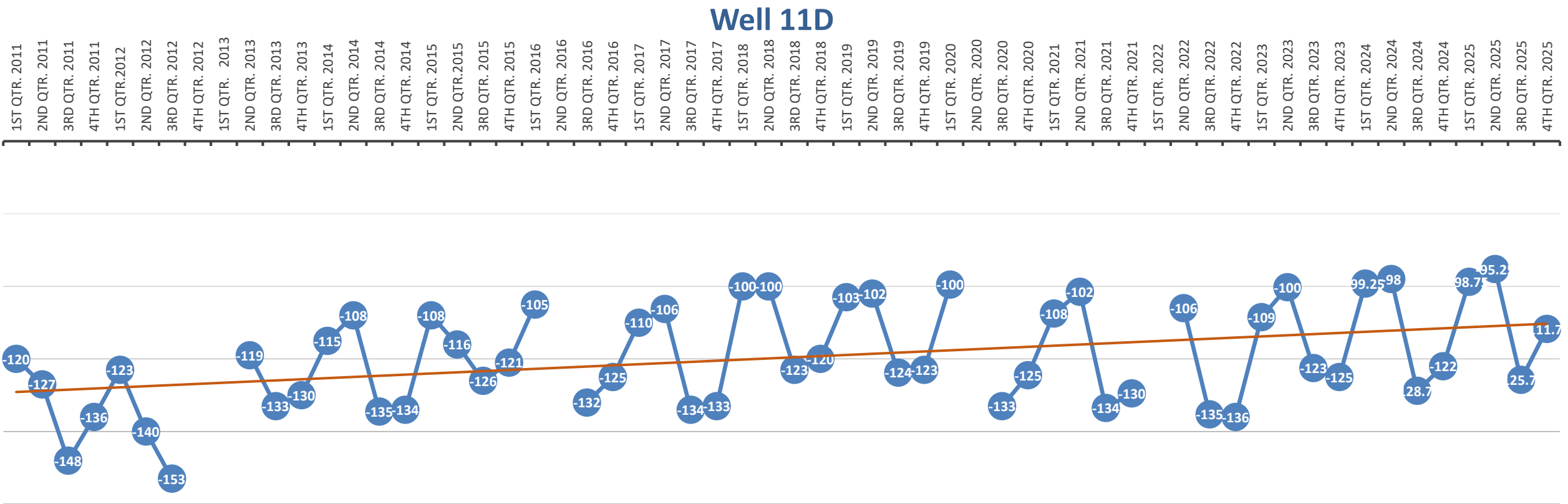
Historic Static Well Levels

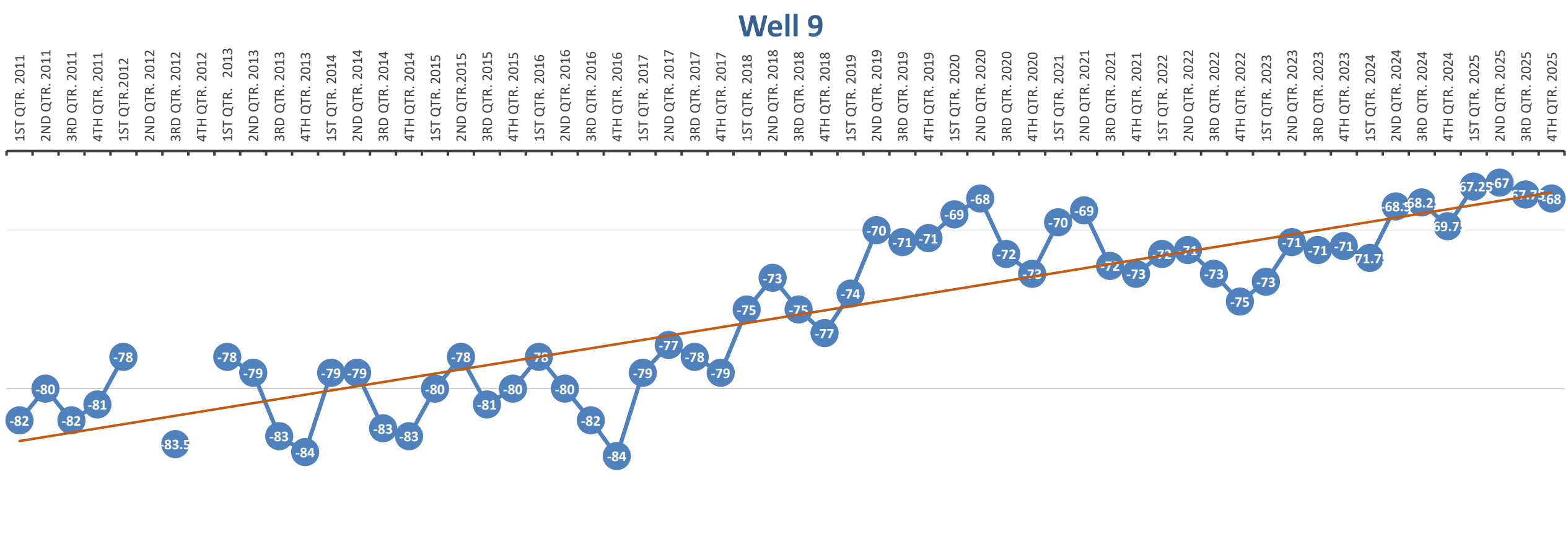
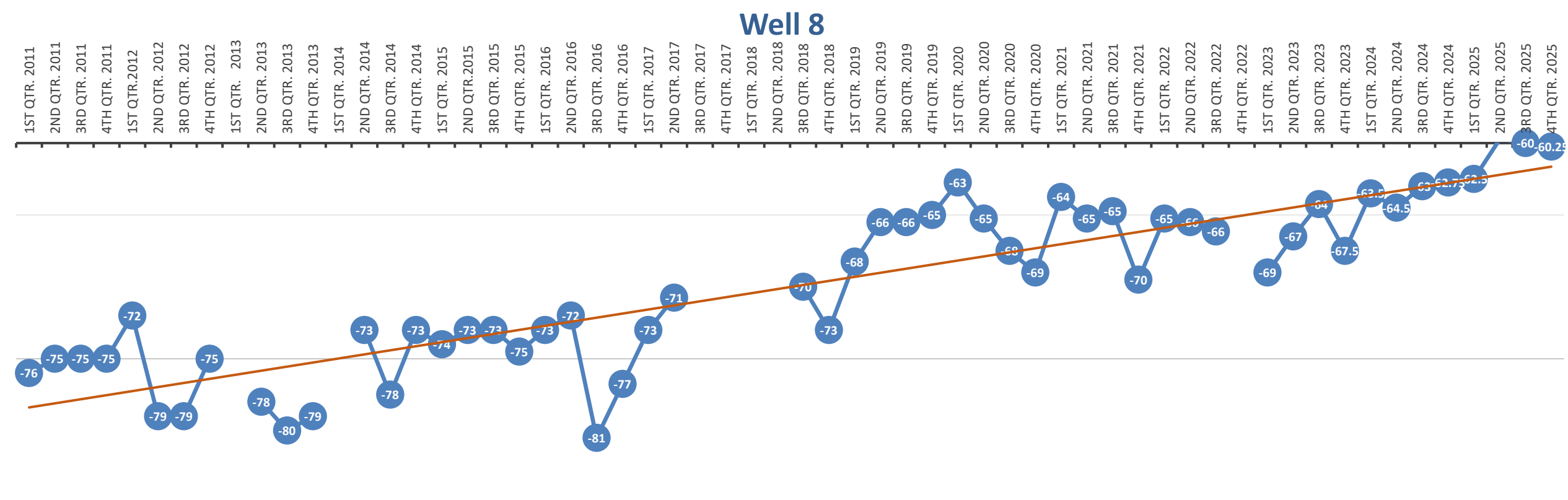
Well 1D



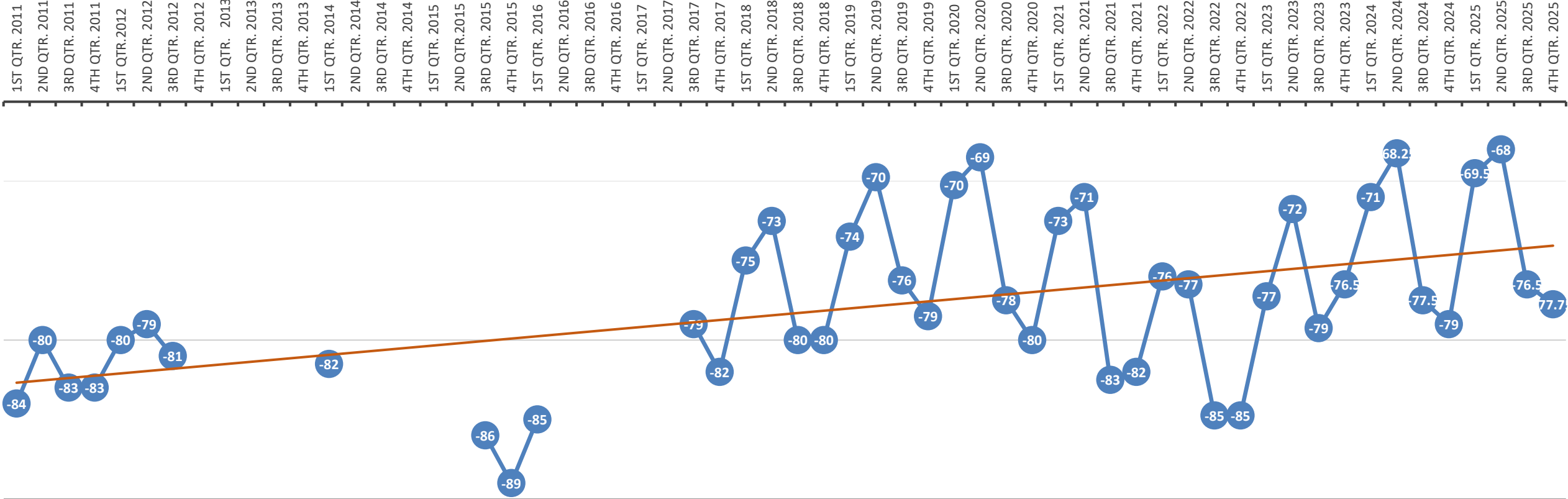
Well 4D







Well 13



Monthly Sample Report - November 2025
Water System: Elk Grove Water System

Sampling Point: 01 - 8693 W. Camden

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/4/2025	Distribution System	Bacteriological	Week
11/10/2025	Distribution System	Bacteriological	Week
11/18/2025	Distribution System	Bacteriological	Week
11/24/2025	Distribution System	Bacteriological	Week

Sampling Point: 02 - 9425 Emerald Vista

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/4/2025	Distribution System	Bacteriological	Week
11/10/2025	Distribution System	Bacteriological	Week
11/18/2025	Distribution System	Bacteriological	Week
11/24/2025	Distribution System	Bacteriological	Week

Sampling Point: 03 - 8809 Valley Oak

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/4/2025	Distribution System	Bacteriological	Week
11/10/2025	Distribution System	Bacteriological	Week
11/18/2025	Distribution System	Bacteriological	Week
11/24/2025	Distribution System	Bacteriological	Week

Sampling Point: 04 - 10122 Glacier Point

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/4/2025	Distribution System	Bacteriological	Week
11/10/2025	Distribution System	Bacteriological	Week
11/18/2025	Distribution System	Bacteriological	Week
11/24/2025	Distribution System	Bacteriological	Week

Sampling Point: 05 - 9230 Amsden Ct.

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/4/2025	Distribution System	Bacteriological	Week
11/10/2025	Distribution System	Bacteriological	Week
11/18/2025	Distribution System	Bacteriological	Week
11/24/2025	Distribution System	Bacteriological	Week

Sampling Point: 06 - 9227 Rancho Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/4/2025	Distribution System	Bacteriological	Week
11/10/2025	Distribution System	Bacteriological	Week
11/18/2025	Distribution System	Bacteriological	Week
11/24/2025	Distribution System	Bacteriological	Week

Sampling Point: 07 - Al Gates Park Mainline Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/4/2025	Distribution System	Bacteriological	Week
11/10/2025	Distribution System	Bacteriological	Week
11/18/2025	Distribution System	Bacteriological	Week
11/24/2025	Distribution System	Bacteriological	Week

Sampling Point: 08 - 9436 Hollow Springs Wy.

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/4/2025	Distribution System	Bacteriological	Week
11/10/2025	Distribution System	Bacteriological	Week
11/18/2025	Distribution System	Bacteriological	Week
11/24/2025	Distribution System	Bacteriological	Week

Sampling Point: 09 - 8417 Blackman Wy.

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/4/2025	Distribution System	Bacteriological	Week
11/4/2025	Distribution System	Fluoride	Month
11/10/2025	Distribution System	Bacteriological	Week
11/18/2025	Distribution System	Bacteriological	Week
11/24/2025	Distribution System	Bacteriological	Week

Sampling Point: 10 - 9373 Oreo Ranch Cir.

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/4/2025	Distribution System	Bacteriological	Week
11/10/2025	Distribution System	Bacteriological	Week
11/18/2025	Distribution System	Bacteriological	Week
11/24/2025	Distribution System	Bacteriological	Week

Sampling Point: 11 - 9907 Kapalua Ln.

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/4/2025	Distribution System	Bacteriological	Week
11/10/2025	Distribution System	Bacteriological	Week
11/18/2025	Distribution System	Bacteriological	Week
11/24/2025	Distribution System	Bacteriological	Week

Sampling Point: 12-9205 Meadow Grove Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/4/2025	Distribution System	Bacteriological	Week
11/10/2025	Distribution System	Bacteriological	Week
11/18/2025	Distribution System	Bacteriological	Week
11/24/2025	Distribution System	Bacteriological	Week

Sampling Point: 13 - Elloit Springs Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/4/2025	Distribution System	Bacteriological	Week
11/10/2025	Distribution System	Bacteriological	Week
11/18/2025	Distribution System	Bacteriological	Week
11/24/2025	Distribution System	Bacteriological	Week

Sampling Point: Hampton Well 13 - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/3/2025	Source Water	Fe, Mn, As, Total	Week
11/10/2025	Source Water	Fe, Mn, As, Total	Week
11/17/2025	Source Water	Fe, Mn, As, Total	Week
11/24/2025	Source Water	Fe, Mn, As, Total	Week

Sampling Point: Hampton WTP Effluent

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/3/2025	Source Water	Fe, Mn, As, Total	Week
11/10/2025	Source Water	Fe, Mn, As, Total	Week
11/17/2025	Source Water	Fe, Mn, As, Total	Week
11/24/2025	Source Water	Fe, Mn, As, Total	Week

Sampling Point: Railroad WTP Effluent

Sample Date	Sample Class	Sample Name	Collection Occurrence
11/4/2025	Treated Plant Effluent	WTP Eff - Fe,Mn,As Total	Month
11/4/2025	Treated Plant Effluent	Threshold Odor	Month

<u>Colors</u>	<u>Monthly Total</u>	<u>Yearly Total</u>
Black = Scheduled	63	856
Green = Unscheduled	0	47



December 4, 2025

Sacramento Regional County
Sanitation District
Environmental Specialist
10060 Goethe Rd.
Sacramento, CA. 95827

WASTEWATER DISCHARGE COMPLIANCE REPORT FORM

Enclosed is the Wastewater Discharge Compliance Report Form from Elk Grove Water District for November 2025.

If you have any further questions, you may contact me at 916-585-9390

AARON HEWITT
WATER TREATMENT SUPERVISOR

SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT (REGIONAL SAN)

COMPLIANCE REPORT FORM

Attn: Scott Mullin	E-mail: mullins@sacsewer.com	Wastewater Source Control Section
Phone: (916) 875-6470	Fax: (916) 854-9286	
From: Aaron Hewitt		
Company: Elk Grove Water District		Permit # WTP-010

Discharge Month:	November	Year:	2025
-------------------------	-----------------	--------------	-------------

The following reports and information are attached (check all that apply):

	Location	Total Gallons
<input checked="" type="checkbox"/> Water use/flow meter report (If there is no discharge during the reporting period, this must be reported)	OF 1 Hampton WTP Backwash Tank	13,093
	OF 3 Railroad WTP Backwash Tank	0
	OF 5 Analyzer Water	34,560
	OF 6 Tank Sludge (preapproval req)	
	OF 7 Misc. (preapproval req)	

☐ Monitoring results/analytical report(s)

pH (if measured); Grab Monitoring Data Review

Location	Date and Time	pH
OF1		
OF3		
OF6		
OF7		

☐

pH compliance statement – CHECK ONE BELOW

☐ Based on a review of this facility's pH data, pH has exceeded the discharge limits.

☐ I certify that this facility has reviewed pH data and is in compliance.

Discharge Rate - CHECK ONE BELOW

or ☐ Based on a review of this facility's flow data, the discharge rate limit was exceeded.

☒ I certify that this facility is in compliance with the discharge rate limit.

☐ Attached is a description of anticipated changes that may significantly alter the nature, quality, or volume of the wastewater discharged.

☐ Flow monitoring equipment certification

☐ Other (explain):

SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT (REGIONAL SAN)

Domestic Calculation

Domestic Usage/ Employee Monthly Totals	Number of Full-time Equivalent* Employees	Business Days per Month	Allowance (gallons per day)	Gallons
Production	2	15	15	450
Office	3	15	10	450
Drivers/Field	12	15	3	540
Total				1,440

*FTE Equivalent: all employees' monthly hours added together and converted to a full-time employee count

Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

SIGNATURE of Authorized Representative:



PRINTED NAME, TITLE:

Aaron Hewitt Treatment Plant Supervisor
(Name) (Title)

DATE:

12.4.2025



December 4, 2025

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, CA 95814

MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING

Enclosed is the Monthly Summary of Distribution System Coliform Monitoring report from Elk Grove Water District for November 2025.


If you have any further questions, you may contact me at 916-585-9390.

AARON HEWITT
WATER TREATMENT SUPERVISOR

MONTHLY SUMMARY OF REVISED TOTAL COLIFORM RULE DISTRIBUTION SYSTEM MONITORING

(including triggered source monitoring for systems subject to the Groundwater Rule)

System Name Elk Grove Water District	System Number 3410008
Sampling Period November	Year 2025

	Number Required	Number Collected	Number Total Coliform Positives	Number E.coli Positives
1. Routine Samples (see note 1)	50	52	0	0
2. Repeat Samples following samples that are Total Coliform Positive and <i>E.coli</i> Negative (see notes 10 and 11)		0	0	0
3. Repeat Samples following Routine Samples that are Total Coliform Positive and <i>E. coli</i> Positive (see notes 10 and 11)		0	0	0
4. Treatment Technique (TT)/MCL Violation Computation for Total Coliform/ <i>E. coli</i> Positive Samples				
a. Totals (sum of columns)	50	52	0	0
b. If 40 or more samples collected in month, determine percent of samples that are total coliform positive [(total number positive/total number collected) x 100] =	0	%		
c. Did the system trigger... a Level 2 Assessment TT? (see notes 2, 3, 4, 5 and 6 for trigger info)		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
<i>If a Level 2 Assessment is triggered, see note 8 below.</i>				
a Level 1 Assessment TT? (see note 7 for trigger info)		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
<i>If a Level 1 Assessment is triggered, see note 9 below.</i>				
5. Triggered Source Samples per Groundwater Rule (see notes 12 and 13)		0	0	0
6. Invalidated Samples (Note what samples, if any, were invalidated; who authorized the invalidation; and when replacement samples were collected. Attach additional sheets, if necessary.)				
7. Summary Completed By: Aaron Hewitt				
Signature 	Title Water Treatment Supervisor	Date 12/4/2025		

NOTES AND INSTRUCTIONS:

- Routine samples include:
 - Samples required pursuant to 22 CCR Section 64423 and any additional samples required by an approved routine sample siting plan established pursuant to 22 CCR Section 64422.
 - Extra samples are required for systems collecting less than five routine samples per month that had one or more total coliform positives in previous month;
 - Extra samples for systems with high source water turbidities that are using surface water or groundwater under direct influence of surface water and do not practice filtration in compliance with regulations;
- Note: For a repeat sample following a total coliform positive sample, any *E.coli* positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
- Note: For repeat sample following a *E.coli* positive sample, any total coliform positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
- Note: Failure to take all required repeat samples following an *E. coli* positive routine sample (22, CCR, Section 64426.1) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
- Note: Failure to test for *E. coli* when any repeat sample tests positive for total coliform (22, CCR, Section 64426.1) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
- Note: Second Level 1 treatment technique trigger in a rolling 12-month period.
- Total coliform Treatment Technique (TT) Violation (**Notify Department within 24 hours of TT violation**):
 - For systems collecting less than 40 samples, if two or more samples are total coliform positive, then the TT is violated and a Level 1 Assessment is required.
 - For systems collecting 40 or more samples, if more than 5.0 percent of samples collected are total coliform positive, then the TT is violated and a Level 1 Assessment is required.
- Contact the Division as soon as practical to the division to conduct a Level 2 Assessment of the water system. The water system shall complete a Level 2 Assessment and submit it to the Division within 30 days of learning of the trigger exceedance.
- Conduct a Level 1 Assessment in accordance with as soon as practical that covers the minimum elements (22, CCR, Section 64426.8 (a), (2)). Submit the report to the Division within 30 days of learning of the trigger exceedance.
- Positive results and their associated repeat samples are to be tracked on the Coliform Monitoring Worksheet.
- Repeat samples must be collected within 24 hours of being notified of the positive results. For systems collecting more than one routine sample per month, three repeat samples must be collected for each total coliform positive sample. For systems collecting one or fewer routine samples per month, four repeat samples must be collected for each total coliform positive sample. At least three samples shall be taken the month following a total coliform positive.
- For systems subject to the Groundwater Rule: Positive results and the associated triggered source samples are to be tracked on the Coliform Monitoring Worksheet.
- For triggered sample(s) required as a result of a total coliform routine positive sample, an *E.coli*-positive triggered sample (boxed entry) **requires immediate notification to the Division, Tier 1 public notification, and corrective action.**



December 4, 2025

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, CA. 95814

MONTHLY SUMMARY OF THE HAMPTON GROUNDWATER TREATMENT PLANT

Enclosed is the Monthly Summary of the Hampton GWTP report from Elk Grove Water District for November 2025.

If you have any further questions, you may contact me at 916-585-9390.

A handwritten signature in blue ink, appearing to read "Aaron Hewitt", is written over a light blue circular background.

AARON HEWITT
WATER TREATMENT SUPERVISOR

Elk Grove Water District

Hampton GWTP Monthly Report

PWS Number

3410008-013

Month: November

GWTP Name

Hampton Water Treatment Plant

Date	Hour Meter	Run Hours	Production Meter	Well Production	Backwash Meter	Backwash Waste	Weekly In-House Monitoring (mg/L) R (Raw) T (Treated)As (ug/L)									
last day	36366.9		109571327		46903882	57128865	Date	Fe, R	Fe, T	Mn, R	Mn, T	As, R	As, T	Weekly Average		
1							11/3/2025	0.045	0.059	0.026	0.028	2	0	Inf. pH		Eff. pH
2							11/10/2025	UR	0.031	0.038	0.034	2	0	Week 1: 6.90 to 7.41		
3							11/17/2025	0.021	0.031	0.021	0.013	2	1	Cl2		0.61
4	36367.5	0.6	109606924	35597	46904208	57128865	11/24/2025	0.025	0.034	0.02	0.011	1	0	Week 2: 6.95 to 7.41		
5														Cl2		0.63
6														Week 3: 7.01 to 7.45		
7							Total Gallons Sodium Hypochlorite: 2.3 Gal							Cl2		0.62
8							Pounds per day 0.69 Lbs/Day							Week 4: 7.04 to 7.46		
9							Dosage (Milligrams Per Liter @ 12% Cl) 1.57							Cl2		0.62
10																
11	36369.1	1.6	109688773	81849	46915271	57134116	Total Gallons Ferric Chloride: 1.4 Gal									
12							Dosage (Milligrams Per Liter @ 38% FeCl) 1.268									
13																
14							Total Gallons Sulfuric Acid : 1.3 Gal									
15							Dose (Gallons Per Hour @ 93% H2SO4) 0.342 Gal/Hr									
16																
17																
18	36369.9	0.8	109734981	46208	46915326	57141958										
19																
20							Total Backwashed 11,444							Total Run Hours		3.8
21																
22							Total Water Pumped 211,062							Total Backwash Waste		13,093
23																
24							<u>Reporting Limits/Units</u>			<u>Maximum Contaminant Levels (MCLs)</u>						
25	36370.7	0.8	109782389	47408	46915326	57141958	Iron = 0.100 mg/L			Iron (Fe) = 0.300 mg/L (Secondary)						
26							Manganese = 0.010 mg/L			Manganese (Mn) = 0.050 mg/L (Secondary)						
27							Arsenic = 1.0 µg/L			Arsenic (As) = 10 µg/L (Primary)						
28																
29																
30							Prepared By: Aaron Hewitt							Date: 12/4/2025		
Total		3.8		211062	11444	13093										



December 4, 2025

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, CA 95814

MONTHLY FLUORIDATION MONITORING REPORT

Enclosed is the Monthly Summary of the Fluoridation Monitoring from Elk Grove Water District for November 2025.

If you have any further questions, you may contact me at 916-585-9390.

AARON HEWITT
WATER TREATMENT SUPERVISOR

ELK GROVE WATER DISTRICT AREA 2

DISTRIBUTION SYSTEM

MONTHLY FLUORIDATION MONITORING REPORT

November-25

Week	Location of Sample	Monitoring Results (mg/L)
		Date Time Results
1	Hollow Springs	11.4.2025 8:49 AM 0.59
1	Kapalua	11.4.2025 9:18 AM 0.57
1	Al Gates Park	11.4.2025 9:42 AM 0.67
1	Oreo Ranch	11.4.2025 10:02 AM 0.59
1	Blackman	11.4.2025 10:49 AM 0.55
1	Elliot Springs	11.4.2025 11:13 AM 0.58
2	Hollow Springs	11.10.2025 9:34 AM 0.72
2	Kapalua	11.10.2025 9:58 AM 0.63
2	Al Gates Park	11.10.2025 10:37 AM 0.7
2	Oreo Ranch	11.10.2025 10:56 AM 0.74
2	Blackman	11.10.2025 11:26 AM 0.78
2	Elliot Springs	11.10.2025 11:51 AM 0.64
3	Hollow Springs	11.18.2025 9:00 AM 0.74
3	Kapalua	11.18.2025 9:40 AM 0.67
3	Al Gates Park	11.18.2025 10:08 AM 0.56
3	Oreo Ranch	11.18.2025 10:29 AM 0.72
3	Blackman	11.18.2025 11:19 AM 0.54
3	Elliot Springs	11.18.2025 11:46 AM 0.61
4	Hollow Springs	11.24.2025 10:48 AM 0.58
4	Kapalua	11.24.2025 11:28 AM 0.68
4	Al Gates Park	11.24.2025 11:50 AM 0.6
4	Oreo Ranch	11.24.2025 12:08 PM 0.71
4	Blackman	11.24.2025 12:46 PM 0.62
4	Elliot Springs	11.24.2025 1:16 PM 0.77

Monthly fluoride split sample results:

Date: 11.4.2025

Water System Results: 0.55 mg/L

Approved Lab: 0.76 mg/L

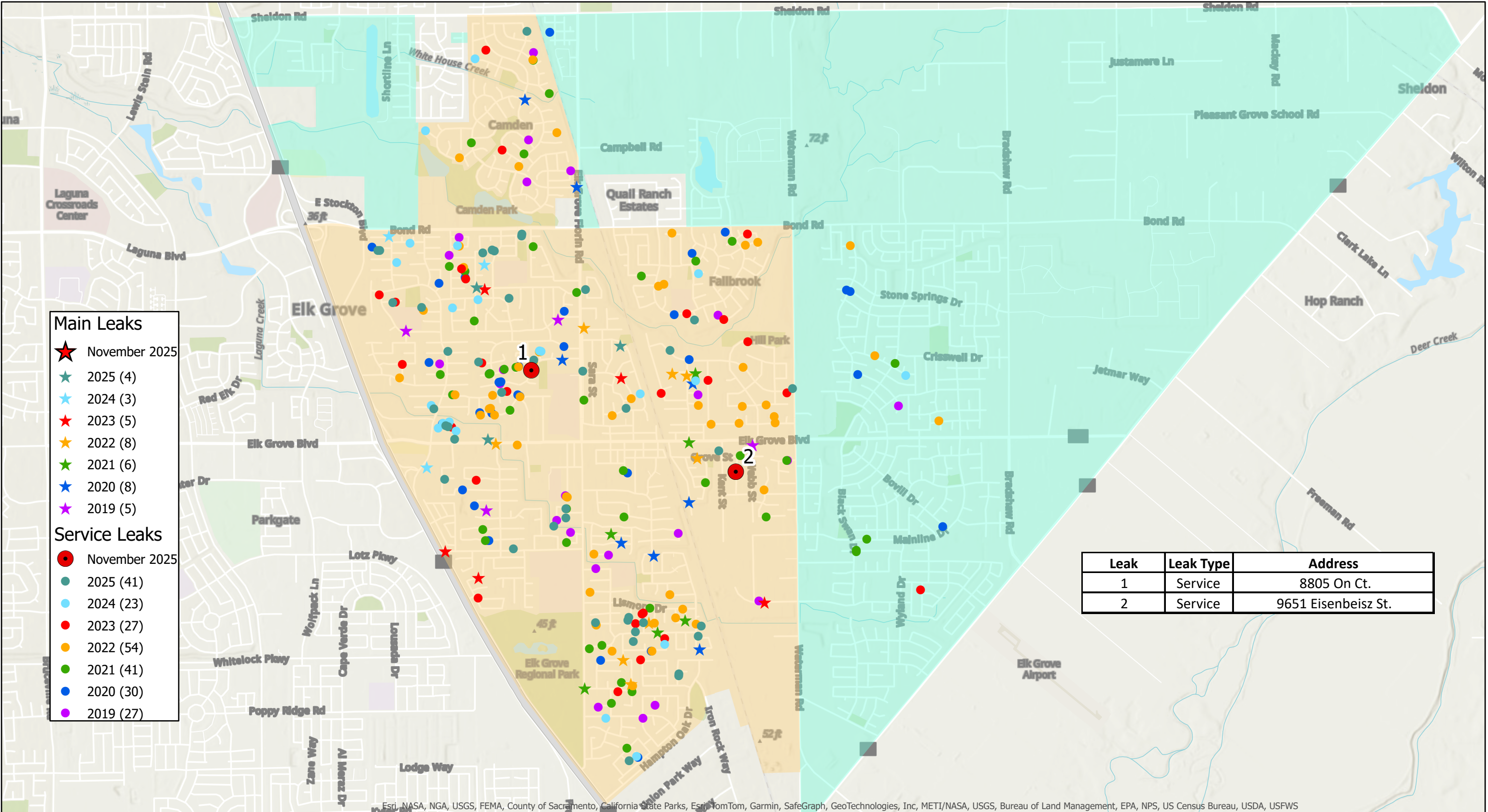
Contact Name: Aaron Hewitt

Telephone : (916) 585-9390

System PWS Number: 3410008

Elk Grove Water District
Safety Meetings/Training
November 2025

Date	Topic	Attendees	Hosted By
11/3/2025	Slips, Trips & Falls	Alan Aragon, Stefan Chanh, Jaylyn Gordon-Ford, David Frederick, Gabriel Guerrero, Aaron Hewitt, Sean Hinton, Brandon Kent, Justin Mello, Jose Mendoza, Sal Mendoza, Chris Phillips, Emmanuel Vasquez, Brandon Wagner, Marcell Wilson	Sean Hinton & Aaron Hewitt
11/17/2025	Working Safely in the Rain	Alan Aragon, Stefan Chanh, David Frederick, Gabriel Guerrero, Aaron Hewitt, James Hinegardner, Sean Hinton, Brandon Kent, Justin Mello, Jose Mendoza, Sal Mendoza, Emmanuel Vasquez, Brandon Wagner, Marcell Wilson	Sean Hinton & Aaron Hewitt

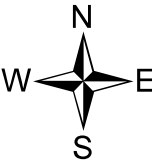
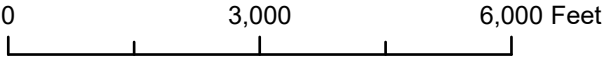


November 2025	
Main Line Leaks: 0	YTD: 4
Service Line Leaks: 2	YTD: 43
Total Leaks: 2	YTD: 47

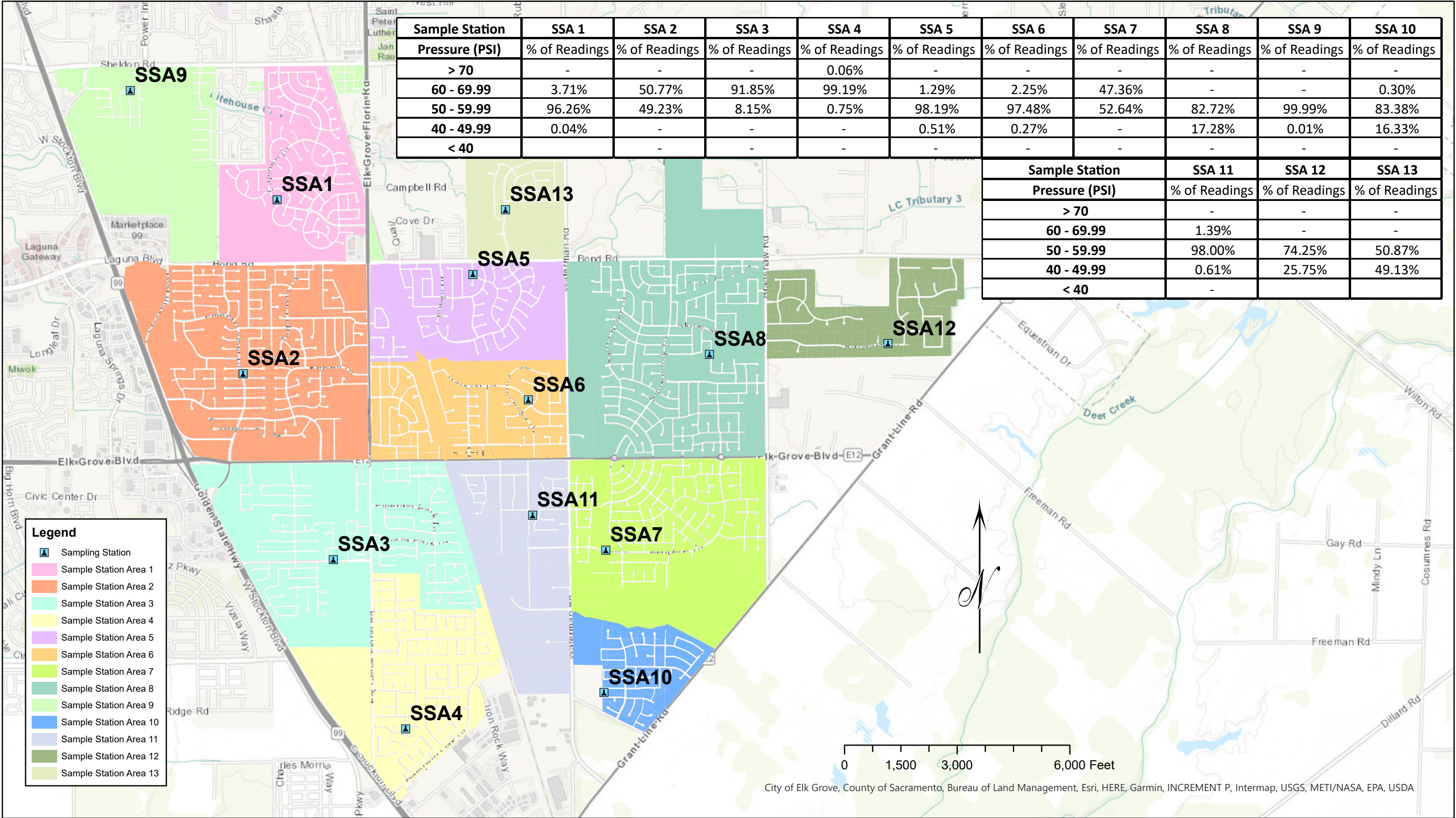


Elk Grove Water District

Main and Service Line Leaks Map




Elk Grove Water District	
Main & Service Line Leaks	
Created by: Richard Ko	
Date: December 3, 2025	





Sample Station	SSA 1	SSA 2	SSA 3	SSA 4	SSA 5	SSA 6	SSA 7	SSA 8	SSA 9	SSA 10
Pressure (PSI)	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings
> 70	-	-	-	0.06%	-	-	-	-	-	-
60 - 69.99	3.71%	50.77%	91.85%	99.19%	1.29%	2.25%	47.36%	-	-	0.30%
50 - 59.99	96.26%	49.23%	8.15%	0.75%	98.19%	97.48%	52.64%	82.72%	99.99%	83.38%
40 - 49.99	0.04%	-	-	-	0.51%	0.27%	-	17.28%	0.01%	16.33%
< 40	-	-	-	-	-	-	-	-	-	-


Sample Station	SSA 11	SSA 12	SSA 13
Pressure (PSI)	% of Readings	% of Readings	% of Readings
> 70	-	-	-
60 - 69.99	1.39%	-	-
50 - 59.99	98.00%	74.25%	50.87%
40 - 49.99	0.61%	25.75%	49.13%
< 40	-	-	-


Legend


 Sampling Station


 Sample Station Area 1


 Sample Station Area 2


 Sample Station Area 3


 Sample Station Area 4


 Sample Station Area 5


 Sample Station Area 6


 Sample Station Area 7


 Sample Station Area 8

 Sample Station Area 9

 Sample Station Area 10

 Sample Station Area 11

 Sample Station Area 12

 Sample Station Area 13

Sample Stations: 13

November 2025



Elk Grove Water District

Sample Station Areas

Projected Coordinate System: NAD 83 State Plane CA II FIPS 0402

Source: EGWD GIS Database

Modified by: Richard Ko

December 4, 2025