

**MINUTES OF THE SPECIAL MEETING OF THE
FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS**

Monday, April 28, 2025

The special meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chair Tom Nelson at 9829 Waterman Road, Elk Grove, CA.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present:	Joshua Green, Paul Lindsay, Lisa Medina, Elliot Mulberg, Tom Nelson
Directors Absent:	None
Staff Present:	Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/ Treasurer; Stefani Phillips, Human Resources Administrator/Board Secretary; Donella Murillo, Finance Supervisor; Travis Franklin, Program Manager; Ben Voelz, Associate Engineer; Amber Kavert, Human Resources Technician; Aaron Hewitt, Water Treatment Supervisor
Staff Absent:	None
Associate Directors Present:	Kim Martin
Associate Directors Absent:	Robert Stresak
General Counsel Present:	Josh Horowitz, BKS Law

Public Comment

Nothing to report.

1. Proclamations and Announcements

General Manager Bruce Kamilos recognized Water Treatment Supervisor Aaron Hewitt for his 15 years of service.

2. Consent Calendar

- a. Minutes of Regular Board Meeting on March 18, 2025
- b. Minutes of Infrastructure Committee Meeting on April 2, 2025
- c. Accounts Payable Check History – March 2025
- d. Board and Employee Expense/Reimbursements – March 2025
- e. Active Accounts – March 2025
- f. Bond Covenant Status for FY 2024-25 – March 2025
- g. CASH - Detail Schedule of Investments– March 2025
- h. Consultants Expenses – March 2025
- i. Major Capital Improvement Projects – March 2025

MSC (Mulberg/Lindsay) to approve Florin Resource Conservation District Consent Calendar items a-i. 5/0: Ayes: Green, Lindsay, Medina, Mulberg and Nelson.

3. Elk Grove Water District Fiscal Year 2024-25 Quarterly Operating Budget Status Report

Finance Manager Patrick Lee presented the item to the Florin Resource Conservation District (FRCD) Board of Directors (Board).

In summary, revenues collected through the third quarter of the fiscal year total \$13,435,560 which is 77.71% of the \$17,290,295 annual budget. The revenues are \$994,902 or 8.00% above the same quarter of the prior year due to a revenue rate increase of 4.50% that went into effect January 1, 2025, an overall increase in consumption through October 2024 and an increase in the number of new accounts in Service Area 2.

4. Elk Grove Water District Fiscal Year 2024-25 Quarterly Capital Reserve Status Report

Mr. Lee presented the item to the Board.

In summary, through the third quarter of Fiscal Year 2024-25, the District expended \$1,444,782 for capital projects and \$2,061 for election costs leaving a remaining total reserve balance on March 31, 2025 of \$16,749,914.

5. Draft Budget Worksheet and Departmental Goals and Objectives for the Florin Resource Conservation District/Elk Grove Water District Fiscal Year 2025-26 Operating Budget

Mr. Lee presented the item to the Board using a PowerPoint presentation detailing the projected revenue and expenditure sections of the draft budget worksheets.

In summary, each year staff develop the operating budget worksheet of projected revenues and estimated expenses and present the document to the Board for review and comment. Staff provided the operating budget worksheet and the departmental goals and objectives of the District for Fiscal Year (FY) 2025-26. Following the presentation and discussion, staff will make revisions and bring the revised documents back to the Board at a subsequent meeting(s) for further discussion prior to advancing to the Board for adoption in June.

During a discussion about the proposed budget summary for FY 2025-26, Mr. Lee explained the District will end up with \$2.4 million dollars in the red. He explained that \$1.1 million of that is Capital Projects that are being carried over from FY 2024-25, and that \$1.1 million goes back into the bank and is pulled out again as part of the \$2.4 million dollars. Director Mulberg asked for a line to be added in the FY 2025-26 proposed Budget Summary reflecting the \$1.1 million. Staff will add the line reflecting the unused funds from the Capital Improvement Program that will be reflected in the final number of the proposed budget summary.

Vice-Chair Paul Lindsay thanked Mr. Lee and Finance Supervisor Donella Murillo for their time in creating the budget documents.

A draft budget will be brought to the Board at the next meeting.

6. Board Policies

Board Secretary Stefani Phillips presented the item to the Board.

In summary, staff, General Counsel Josh Horowitz, and Ad-hoc Committee members Vice-Chair Paul Lindsay and Director Lisa Medina reviewed and prepared draft amendments to the Artificial Intelligence (AI) Policy, Legal Services Policy, and Record Retention Policy to ensure compliance with current laws, regulations, guidelines, and formatting standards.

Director Mulberg asked a question about legal services policy and the authorities of the General Manager. A discussion ensued.

Associate Board Member Kim Martin asked how the AI Policy applies to the District's IT consultants, as they are contracted and not employees. Staff will look into the inquiry and report back. The Board asked that the AI Policy be tabled.

MSC (Lindsay/Medina) to table Resolution No. 04.28.25.01 until further clarification. 5/0: Ayes: Green, Lindsay, Medina, Mulberg and Nelson.

MSC (Lindsay/Medina) to adopt No. 04.28.25.02, amending and replacing Resolution No. 04.21.20.03, the Legal Services Policy. 5/0: Ayes: Green, Lindsay, Medina, Mulberg and Nelson.

MSC (Lindsay/Medina) to adopt Resolution No. 04.28.25.03, amending and replacing Resolution No. 08.17.21.01, the Record Retention Policy. 5/0: Ayes: Green, Lindsay, Medina, Mulberg and Nelson.

7. Legislative Matters and Potential Direction to Staff

Program Manager Travis Franklin presented the legislative matters that have the potential to impact the District.

8. Appointment of Labor Negotiators to Negotiate Adjustments in the General Manager's Compensation

Ms. Phillips presented the item to the Board, explaining the California Government Code statues requiring the Board to appoint labor negotiators in order to discuss any merit increases in the General Managers' salary or other adjustments in the terms of his employment agreement as part of the annual performance review process.

There was a discussion regarding how the process worked and how the Board will proceed.

MSC (Green/Medina) to appoint the Chair and Vice-Chair to negotiate with the General Manager for any changes in his compensation and benefits as part of the 2025 performance evaluation process and to update the roles and responsibilities of the Chair and Vice-Chair to include their role as labor negotiators of the General Manager.

9. General Manager's Report

Mr. Kamilos presented the General Manager's Report to the Board before turning it over to staff to provide information on the items discussed in the report.

10. Elk Grove Water District Operations Report – March 2025

Mr. Kamilos went over the Elk Grove Water District Operations Report for March 2025.

He informed the Board that the District is in the process of adopting a program with Sacramento County Water Agency to exercise the six (6) interconnected ties.

11. Board Comments

Nothing to report.

12. Closed Session

Nothing to report.

Adjourn to Regular Board Meeting on May 20, 2025.

Respectfully submitted,



Stefani Phillips, Board Secretary

AK/SP