

**MINUTES OF THE REGULAR MEETING OF THE  
FLORIN RESOURCE CONSERVATION DISTRICT  
BOARD OF DIRECTORS**

**Tuesday, October 21, 2025**

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chair Tom Nelson at 9829 Waterman Road, Elk Grove, CA.

**Call to Order, Roll Call, and Pledge of Allegiance.**

Directors Present:	Joshua Green, Elliot Mulberg, Tom Nelson
Directors Absent:	Paul Lindsay, Lisa Medina
Staff Present:	Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/ Treasurer; Stefani Phillips, Human Resources Administrator/Board Secretary; Donella Murillo, Finance Supervisor; Travis Franklin, Program Manager; Ben Voelz, Associate Engineer; Aurelia Camilo, Administrative Assistant II
Staff Absent:	Amber Kavert, Human Resources Technician
Associate Directors Present:	Kim Martin
Associate Directors Absent:	Robert Stresak
General Counsel Present:	Josh Horowitz, BKS Law

**Public Comment**

Nothing to report.

**1. Proclamations and Announcements**

General Manager Bruce Kamilos recognized Director Tom Nelson for his twenty (20) years of service as a Board of Director for the Florin Resource Conservation District (FRCD). Chair Nelson provided some history on his years of service.

Mr. Kamilos announced that the dedication ceremony for the Sophia Sherman Garden will take place on Friday, November 14, 2025, at 11:00 AM.

**2. Consent Calendar**

- a. Minutes of Regular Board Meeting of September 16, 2025
- b. Accounts Payable Check History – September 2025
- c. Board and Employee Expense/Reimbursements – September 2025
- d. Active Accounts – September 2025
- e. Bond Covenant Status for FY 2025-26 – September 2025
- f. CASH - Detail Schedule of Investments– September 2025
- g. Consultants Expenses – September 2025
- h. Major Capital Improvement Projects – September 2025

MSC (Mulberg/Green) to approve Florin Resource Conservation District Consent Calendar items a-h with amendments. 3/0: Ayes: Nelson, Green and Mulberg.

**3. Elk Grove Water District Fiscal Year 2025-26 Quarterly Operating Budget Status Report**

Finance Manager Patrick Lee presented the item to the FRCD Board of Directors (Board).

In summary, revenues collected through the first quarter of the fiscal year total \$5,668,765 which is 30.68% of the \$18,477,994 annual budget. The revenues are \$313,469 or 5.85% above the same quarter of the prior year due to a revenue rate increase of 4.50% that went into effect January 1, 2025, an overall increase in consumption through September 2025 and an increase in the number of new accounts in Service Area 2.

Mr. Kamilos reported that the Year-to-Date Actual Budget report headings and associated revenues were changed as requested by the Board.

#### **4. Elk Grove Water District Fiscal Year 2025-26 Quarterly Capital Reserve Status Report**

Mr. Lee presented the item to the Board.

In summary, through the first quarter of Fiscal Year 2025-26, the District expended \$326,002 for capital projects leaving a remaining total reserve balance on September 30, 2025, of \$18,307,525.

#### **5. Election of Sacramento Local Agency Formation Commission Special District Representative**

Board Secretary Stefani Phillips presented the item to the Board.

In summary, the Sacramento Local Agency Formation Commission (LAFCo) is conducting an election to fill three (3) positions: one (1) Special District Representative for a four-year term, one (1) Special District Representative for a two-year term, and one (1) Alternate Special District Representative for a four-year term, all beginning January 1, 2026. Ballots must be submitted to LAFCo no later than 5:00 p.m. on November 21, 2025.

The Board recommends Gay Jones for the four-year seat, Bob Wichert for the two-year seat, and no candidate for the alternate position.

MSC (Mulberg/Green) to elect Sacramento Local Agency Formation representatives Gay Jones to serve as a Special District Representative for a four-year term and Bob Wichert to serve as a Special District Representative for a two-year term. 3/0: Ayes: Nelson, Green and Mulberg.

#### **6. Legislative Matters and Potential Direction to Staff**

Program Manager Travis Franklin provided an update to the Board.

General Counsel Josh Horowitz will lead a discussion on SB 707 in November and will prepare a PowerPoint presentation for clients who are interested in viewing it.

#### **7. Sacramento Regional Water Bank Update**

Mr. Kamilos provided an update to the Board through a PowerPoint presentation.

Mr. Kamilos asked the Board for direction on whether Elk Grove Water District (EGWD) should continue participating in the Water Bank and whether they support funding Phase 3.

The Board expressed support for funding Phase 3.

#### **8. General Manager's Report**

Mr. Kamilos presented the item to the Board.

In summary, Mr. Kamilos informed the Board that staff submitted a revised Municipal Services Review (MSR) as requested by LAFCo for the detachment of FRCD territory that lies outside the EGWD service boundaries. LAFCo began reviewing the MSR and would let us know if they had any questions over the coming two weeks. Staff will continue to update the Board on the progress. Mr. Kamilos reported the successful implementation of the payroll module, with payroll now being processed through the new system. In preparation for the next phase, staff completed data extractions from the current ERP system to support the implementation of the Utility Billing module scheduled for the week of September 8, 2025. An update will be provided as the project progresses.

In summary, Mr. Kamilos reported that during the ERP implementation, staff identified a need to update the District's overtime calculation methods to ensure compliance with the Fair Labor Standards Act (FLSA). Staff sought a second opinion from Best Best & Krieger, LLP (BBK) to confirm the appropriate methodology and determine the required true-up for compliance. It was concluded that four pay elements, base rate pay, Class A pay, on-call pay, and longevity pay, must be included in the overtime rate calculation. The statutory true-up period under the FLSA is two to three years; the District elected to apply a three-year lookback period. The total true-up amount identified was \$27,679.00.

Mr. Franklin gave a brief summary of the Giant Pumpkin Festival.

#### **9. Elk Grove Water District Operations Report – September 2025**

Mr. Kamilos provided the EGWD Operations Report for September 2025.

#### **10. Directors Comments**

Director Green stated that he will not be attending the December Board meeting.

Adjourn to Regular Board Meeting on November 18, 2025.

Respectfully submitted,



Stefani Phillips, Board Secretary

AC/SP