

**MINUTES OF THE REGULAR MEETING OF THE
FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS**

Tuesday, August 18, 2026

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chair Paul Lindsay at 9829 Waterman Road, Elk Grove, CA.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present:	Joshua Green, Paul Lindsay, Lisa Medina, Elliot Mulberg, Tom Nelson
Directors Absent:	None
Staff Present:	Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/ Treasurer; Travis Franklin, Program Manager; Stefani Phillips, Human Resources Administrator/Board Secretary; Ben Voelz, Associate Civil Engineer; Amber Kavert, Human Resources Technician
Staff Absent:	Donella Murillo, Finance Supervisor
Associate Directors Present:	Kim Martin, Robert Stresak
Associate Directors Absent:	None
General Counsel Present:	None
General Counsel Absent:	Josh Horowitz, BKS Law
Consultant Present:	Keith Myers, Subsurface Technologies, Inc.
Public Present:	Bret Bartholomew

Board Members Lisa Medina and Tom Nelson attended the meeting via Zoom pursuant to the “just cause” provisions of Senate Bill 707 and stated such for the record.

Public Comment

Nothing to report.

1. Proclamations and Announcements

Nothing to report.

2. Consent Calendar

- a. Minutes of Regular Meeting of July 21, 2026
- b. Accounts Payable Check History – July 2026
- c. Board and Employee Expense/Reimbursements – July 2026
- d. Active Accounts – July 2026
- e. Bond Covenant Status for FY 2025-26 – July 2026
- f. CASH - Detail Schedule of Investments – July 2026
- g. Year-to-Date Revenues and Expenses Compared to Budget – July 2026
- h. Consultants Expenses – July 2026
- i. Major Capital Improvement Projects – July 2026

Item b was pulled regarding a question on one of the checks. Staff answered the question

MSC (Medina/Green) to approve Florin Resource Conservation District Consent Calendar items a-i.
5/0: Ayes: Lindsay, Green, Medina, Mulberg and Nelson.

3. Notice of Pending Service Interruption Processing

Finance Manager Patrick Lee presented the item to the Florin Resource Conservation District (District) Board of Directors (Board).

The District owns and operates the Elk Grove Water District (EGWD), which recently implemented the Springbrook enterprise resource planning (ERP) system, including a new utility billing (UB) module. The UB module provides many enhancements to billing functions, account management and customer service functions, as well as an overall improved user experience for both staff and customers. The District is considering transitioning the Notice of Pending Service Interruption process from staff preparation and hand delivery to a third-party printing and delivery service. The proposed approach would streamline notice preparation and delivery while providing a standardized process with tracking and delivery confirmation.

There was a discussion on the new process, with an emphasis on informing customers of the change. General Manager Bruce Kamilos promised the Board that staff will do extensive outreach to customers before the change is made.

The Board provided direction to move forward.

4. Conflict of Interest Code Update

Board Secretary Stefani Phillips presented the item to the Board.

The Political Reform Act (Government Code sections 81000 et seq.) requires that local government agencies review their Conflict of Interest Code (Code) every two (2) years. The District is conducting its required biennial review of the Code. The Code was reviewed by General Counsel, who made the necessary updates to ensure it remains consistent with current law. The primary change reflects Senate Bill 852, effective January 1, 2026. Public officials who manage public investments must now file their Form 700 electronically directly with the FPPC, rather than through the District. The update also adds Investment Management Consultants to the Code. Staff requested the Board adopt Resolution No. 08.18.26.01, amending the District's Conflict of Interest Code. If the Board adopts the proposed Conflict of Interest Code (COIC), it will be forwarded to the County of Sacramento Board of Supervisors and the effective date will be 30 days after approval by them.

MSC (Green/Medina) to Directors adopt Resolution No. 08.18.26.01, amending the Florin Resource Conservation District/Elk Grove Water District Conflict of Interest Code. 5/0: Ayes: Lindsay, Green, Medina, Mulberg and Nelson.

5. Elk Grove Water District Employee Policy Manual Amendment – Safety Shoes Allowance

Ms. Phillips presented the item to the Board.

Section 5.10.3, Safety Shoes Allowance, of the Elk Grove Water District (EGWD) Employee Policy Manual currently provides field service personnel with an annual reimbursement of up to \$350 for qualifying safety footwear. Staff has identified the need to expressly include shoe inserts as reimbursable items when used in conjunction with required safety footwear. Expressly including shoes inserts provides additional clarity regarding eligible expenses while supporting employee comfort and safety. Staff is requesting the Board adopt Resolution No. 08.18.26.02 approving the amendment. The amendment would take effect August 18, 2026. The proposed amendment does not increase the reimbursement amount or expand employee eligibility.

MSC (Medina/Nelson) to adopt Resolution No. 08.18.26.02, amending the 2024 Elk Grove Water District Employee Policy Manual, Section 5.10.3, Safety Shoes Allowance. 5/0: Ayes: Lindsay, Green, Medina, Mulberg and Nelson.

6. Well 14D Rehabilitation Project Contract

Associate Civil Engineer Ben Voelz presented the item to the Board.

The District Fiscal Year (FY) 2026-27 Capital Improvement Program (CIP) budget allocates \$210,000 for this year's Well Rehabilitation Project. The District routinely rehabilitates its supply wells to maintain efficient operating conditions. Well 14D has been experiencing a decline in efficiency since the well was originally drilled, the last rehabilitation events were in 2017 and 2021. Between 2017 and 2021 the efficiency fell from 18.2 gpm/ft to 6.9 gpm/ft. In 2021, Well 14D was rehabilitated utilizing a mechanical agitation method to clean the well casing and surrounding gravel pack. This rehabilitation was only mildly successful and slightly improved well efficiency for a limited period of time. The latest second-quarter well sounding data measured the well efficiency at 9.5 gpm/ft. Well 14D is currently the least efficient of the District's supply wells.

Staff solicited a sole-source bid from Subsurface Technologies, Inc. to provide the labor, equipment, and expertise necessary to perform a carbon dioxide (CO₂) well rehabilitation treatment on Well 14D. Due to the limited success of the mechanical agitation rehabilitation performed in 2017 and 2021, staff determined that a CO₂ rehabilitation treatment may be more effective for Well 14D. Through research, staff has determined that Subsurface Technologies, Inc. is the only contractor in California that can provide the equipment and expertise necessary to perform a CO₂ well rehabilitation treatment.

Director Tom Nelson asked at what point the District will know if the rehabilitation worked. Mr. Voelz explained the work will be completed in winter, and staff will let the Board know how successful it was.

Vice-chair Joshua Green pointed out that the cost described in written form on page 79 of the contract was incorrect and will need to be corrected. Staff stated they will make the correction.

The Board questioned the success and failures of the CO₂ rehabilitation treatment and Subsurface Technologies. Mr. Voelz spoke on the successes the company has had with the treatment they have performed on other Well rehabilitations.

The Associate Board members asked what would be considered a healthy output following rehabilitation and the age of Well 14D. Mr. Voelz stated that an output of approximately 14 to 15 gallons per minute per foot (gpm/ft) would be considered successful and that the well was constructed in 2004.

MSC (Green/Medina) to authorize the General Manager to execute a construction contract in the amount of \$158,975 with Subsurface Technologies, Inc. for the Well 14D Rehabilitation Project. 5/0: Ayes: Lindsay, Green, Medina, Mulberg and Nelson.

7. Legislative and Regulatory Update

Program Manager Travis Franklin presented the legislative report to the Board. He highlighted the bills that could potentially impact the District.

Mr. Franklin reported that Assembly Bill 2180, the Proposition 218 Omnibus Implementation Act concerning proportional cost of service, had passed the Senate. He noted that the Association of California Water Agencies led a coalition in support of the bill, which the District joined.

8. General Managers Report

Mr. Kamilos presented the item to the Board and provided an update on the Enterprise Resource Planning (ERP) implementation process. Chair Paul Lindsay asked for a demo on Tableau for the Board.

Mr. Kamilos and Mr. Voelz provided an update on the District Reorganization through LAFCo, explaining the District is expecting the 2nd submittal from R.E.Y. Engineers regarding the legal description for the EGWD boundary.

Lastly, Mr. Kamilos explained the District has launched a new Public Notification System (PNS) that provides Customer Service staff with the ability to send targeted email and text notifications directly to customers. The system will improve the District's ability to quickly communicate important information, including service-related notices and other customer-specific communications.

9. Elk Grove Water District Operations Report – July 2026

Mr. Kamilos provided the EGWD Operations Report for July 2026 highlighting events that took place over the course of the month. He explained that the District used \$17,274 of unforeseen capital funds to purchase a replacement 3-ton industrial A/C unit for Well 11D. Well 11D is equipped with a variable frequency drive that requires reliable cooling to prevent overheating. The existing A/C unit has been down for repairs, and efforts to diagnose the problem have been a challenge resulting in questionable A/C reliability. Well 11D is a critical component of the District's water supply system to meet customer demand, especially when demand is high.

10. Directors Comments

Nothing to report.

Adjourn to Regular Board Meeting on September 15, 2026.

Respectfully submitted,



Stefani Phillips, Board Secretary

AK/SP