

**MINUTES OF THE REGULAR MEETING OF THE
FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS**

Tuesday, July 15, 2025

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chair Tom Nelson at 9829 Waterman Road, Elk Grove, CA.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present:	Joshua Green, Paul Lindsay, Lisa Medina, Elliot Mulberg, Tom Nelson
Directors Absent:	None
Staff Present:	Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/ Treasurer; Stefani Phillips, Human Resources Administrator/Board Secretary; Donella Murillo, Finance Supervisor; Travis Franklin, Program Manager; Ben Voelz, Associate Engineer; Amber Kavert, Human Resources Technician
Staff Absent:	None
Associate Directors Present:	Robert Stresak, Kim Martin
Associate Directors Absent:	None
General Counsel Present:	None
General Counsel Absent:	Josh Horowitz, BKS Law

Public Comment

Nothing to report.

1. Proclamations and Announcements

Nothing to report.

2. Consent Calendar

- a. Minutes of Regular Board Meeting of June 17, 2025
- b. Accounts Payable Check History – June 2025
- c. Board and Employee Expense/Reimbursements – June 2025
- d. Active Accounts – June 2025
- e. Bond Covenant Status for FY 2024-25 – June 2025
- f. CASH - Detail Schedule of Investments– June 2025
- g. Consultants Expenses – June 2025
- h. Major Capital Improvement Projects – June 2025

Item b, c, and e were pulled for questions. Staff answered the questions asked by the Florin Resource Conservation District (FRCD) Board of Directors (Board).

Associate Director Robert Stresak inquired about a check issued for a tariff payment. General Manager Bruce Kamilos explained the payment was made to Aqua Metrics, with whom the District has an agreement to purchase water meters. Aqua Metrics had attempted to pass a tariff increase on to the District; however, the District negotiated a settlement. This discussion prompted Director Joshua Greene to inform the Board and staff that the County of Sacramento has added tariff-related language to their base contracts.

There was a lengthy discussion about the District’s Bond Covenant.

MSC (Lindsay/Medina) to approve Florin Resource Conservation District Consent Calendar items a-h with amendments. 5/0: Ayes: Nelson, Green, Lindsay, Medina, and Mulberg.

3. Elk Grove Water District Fiscal Year 2024-25 Quarterly Operating Budget Status Report

Finance Manager Patrick Lee presented the item to the Florin Resource Conservation District (FRCD) Board of Directors (Board).

Revenues collected through the fourth quarter of the fiscal year total \$17,976,596 which is 103.97% of the \$17,290,295 annual budget. The revenues are \$1,356,668 or 8.16% above the same period of the prior year due to a revenue rate increase of 4.50% that went into effect January 1, 2025, an overall increase in consumption in FY 2024-25 and an increase in the number of new accounts in Service Area 2.

4. Elk Grove Water District Fiscal Year 2024-25 Quarterly Capital Reserve Status Report

Mr. Lee presented the item to the Board.

Through the fourth quarter of Fiscal Year 2024-25, the District expended \$2,322,755 for capital projects and \$2,061 for election costs leaving a remaining total reserve balance on June 30, 2025 of \$15,871,941.

5. Truck Purchase

Associate Engineer Ben Voelz presented the item to the Board.

Following the adoption of the Florin Resource Conservation District/Elk Grove Water District (District) Fiscal Year (FY) 2025-26 Operating Budget and FY 2026-2030 Capital Improvement Program (CIP), staff solicited bids from three (3) vendors for the procurement of one (1) new District utility vehicle for use by the Utility Department. The Ford Store Morgan Hill was the lowest responsive, responsible bidder for a Ford F650 dump truck with a bid amount of \$100,555.43. Purchasing a new District truck is included in the approved FY 2025-26 CIP budget. The approved budget for the Truck Replacements Project is \$120,000.

MSC (Lindsay/Medina) to authorize the General Manager to execute a purchase order in the amount of \$100,555.43 to The Ford Store Morgan Hill to procure a Ford F650 dump truck. 5/0: Ayes: Nelson, Green, Lindsay, Medina, and Mulberg.

6. Vacuum Excavator Trailer Purchase

Mr. Voelz presented the item to the Board.

Following the adoption of the District FY 2025-26 Operating Budget and FY 2026-2030 CIP, staff solicited bids from three (3) vendors for the procurement of one (1) new vacuum excavator (Vactor) trailer for use by the Utility Department. Ditch Witch West was the lowest responsive, responsible bidder for a new Vactor trailer with a bid amount of \$142,931.96. Purchasing a new Vactor is included in the approved FY 2025-26s CIP budget. The approved budget for the Vactor Trailer Replacements Project is \$175,000.

MSC (Green/Lindsay) to authorize the General Manager to execute a purchase order in the amount of \$142,931.96 to Ditch Witch West to procure a new vacuum excavator trailer. 5/0: Ayes: Nelson, Lindsay, Green, Medina, and Mulberg.

7. Advanced Metering Infrastructure and SmartPoint Purchase

Mr. Voelz presented the item to the Board.

The District solicited a sole-source bid from Aqua Metric Sales Company (Aqua Metric) in the amount of \$1,283,590.26 for the purchase of water meters and Advanced Metering Infrastructure (AMI)

SmartPoints as part of the District's 2025-26 Capital Improvement Program (CIP) AMI Project. Aqua Metric is the only authorized Sensus distributor and Sensus systems integration specialist in Northern California. District policy permits sole-source procurement when only one (1) source exists for supplies or services. The approved fiscal year (FY) 2025-26 CIP budget for the AMI Project is \$1,634,000.

Chair Tom Nelson mentioned that staff should provide customers with instructions on AMI and the benefits. Staff will make sure there is information for customers.

MSC (Lindsay/Medina) to authorize the General Manager to execute a purchase order with Aqua Metric Sales Company in the amount of \$1,283,590.26 for the procurement of water meters and Advanced Metering Infrastructure SmartPoints. 5/0: Ayes: Nelson, Green, Lindsay, Medina, and Mulberg.

8. Railroad Water Treatment Plant Programmable Logic Controller Replacement Project Contract

Mr. Voelz presented the item to the Board.

The District received bids for the Railroad Water Treatment Plant (RRWTP) Programmable Logic Controller (PLC) Replacement Project on July 3, 2025. This is a project that replaces the two (2) PLC's that control the Railroad Water Treatment Plant. Four (4) contractors submitted bids for the project. Telstar Instruments was the lowest responsive, responsible bidder with a bid amount of \$598,000. The approved fiscal year 2025-26 budget for the RRWTP PLC Replacement Project is \$800,000.

Vice-chair Lindsay asked if the District could purchase just any PLC off the shelf. Mr. Voelz replied, no, the PLC that we are purchasing is very specific to the operations of the District. Vice-chair Lindsay also asked if the District would be required to use Telstar Instruments for repairs or issues, to which Mr. Voelz responded that the District would not be required to use them.

MSC (Medina/Green) to authorize the General Manager to execute a construction contract in the amount of \$598,000 with Telstar Instruments for the Railroad Water Treatment Plant Programmable Logic Controller Replacement Project. 5/0: Ayes: Nelson, Lindsay, Green, Medina and Mulberg

9. Legislative Matters and Potential Direction to Staff

Program Manager Travis Franklin presented the legislative matters that have the potential to impact the District.

10. General Manager's Report

Mr. Kamilos presented the General Manager's Report to the Board before turning it over to staff to provide information on the items presented in the report.

Mr. Kamilos provided a brief update on how the Municipal Services Review update is going.

Mr. Lee gave an update on the Enterprise Resource Planning Implementation for payroll and informed the Board that starting next month, some of the consent calendar reports will look different.

11. Elk Grove Water District Operations Report – June 2025

Mr. Kamilos went over the EGWD Operations Report for June 2025.

Associate Engineer Ben Voelz showed the Board pictures of the Storage Tank Project, which is now complete.

Mr. Kamilos informed the Board of an odor testing issue that had arisen for the District. He explained that the water quality lab regularly used by the District reported unusually high odor results. Because the standard method for measuring odor in drinking water is subjective, the District submitted identical samples to both its usual lab and another certified lab to verify the accuracy of the results. The second lab's findings were significantly lower, in some cases non-detect. As a result, the District has decided to switch to a different lab for odor testing.

12. Directors Comments

Nothing to report.

Adjourn to Regular Board Meeting on August 19, 2025.

Respectfully submitted,



Stefani Phillips, Board Secretary

AK/SP