

**MINUTES OF THE REGULAR MEETING OF THE  
FLORIN RESOURCE CONSERVATION DISTRICT  
BOARD OF DIRECTORS**

**Tuesday, June 17, 2025**

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chair Tom Nelson at 9829 Waterman Road, Elk Grove, CA.

**Call to Order, Roll Call, and Pledge of Allegiance.**

Directors Present:	Joshua Green, Paul Lindsay, Lisa Medina, Elliot Mulberg, Tom Nelson
Directors Absent:	None
Staff Present:	Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/ Treasurer; Stefani Phillips, Human Resources Administrator/Board Secretary; Donella Murillo, Finance Supervisor; Travis Franklin, Program Manager; Ben Voelz, Associate Engineer; Amber Kavert, Human Resources Technician
Staff Absent:	None
Associate Directors Present:	Robert Stresak
Associate Directors Absent:	Kim Martin
General Counsel Present:	Josh Horowitz, BKS Law

**Public Comment**

Board Secretary Stefani Phillips presented the Employer of Choice video to the Florin Resource Conservation District (FRCD) Board of Directors (Board).

**1. Proclamations and Announcements**

Nothing to report.

**2. Consent Calendar**

- a. Minutes of Regular Board Meeting of May 15, 2025
- b. Accounts Payable Check History – May 2025
- c. Board and Employee Expense/Reimbursements – May 2025
- d. Active Accounts – May 2025
- e. Bond Covenant Status for FY 2024-25 – May 2025
- f. CASH - Detail Schedule of Investments– May 2025
- g. Consultants Expenses – May 2025
- h. Major Capital Improvement Projects – May 2025

Item a was pulled to address a clerical correction; Item b was pulled for clarification on check-related questions, which staff answered.

MSC (Lindsay/Mulberg) to approve Florin Resource Conservation District Consent Calendar items a-h with amendments. 5/0: Ayes: Nelson, Green, Lindsay, Medina, and Mulberg.

**3. Year to Date Revenues and Expenses Compared to Budget – May 2025**

Finance Manager Patrick Lee presented the item to the Board.

Director Elliot Mulberg asked about the District's Revenues in Excess of All Expenditures being \$700,000 and if it likely will even out. Mr. Lee informed him that it will potentially even out, stating the schedule is on a cash basis and doesn't reflect any invoices that will be paid after June 30<sup>th</sup>, which are any invoices that we pay for in arrears.

#### 4. Public Hearing – Status of Vacancies and Recruitment Retention Efforts

Chair Tom Nelson opened the public hearing.

Ms. Phillips explained the public hearing was being conducted in accordance with Assembly Bill (AB) 2561, which mandates periodic reviews of staffing and hiring practices to promote transparency and compliance with state workforce regulations. She mentioned the FRCD/Elk Grove Water District (District) currently has no vacancies and maintains a fully staffed workforce of 29 employees. The average employee tenure exceeds 10 years, reflecting strong retention and a stable workforce. Ms. Phillips also stated the District has not encountered challenges in recruitment, and no barriers to hiring have been identified. This review has been conducted in compliance with AB 2561, with no changes to current practices recommended. These findings support the District's ongoing commitment to effective governance and strategic workforce planning.

Associate Director Robert Stresak asked why AB 2561 was established. General Counsel Josh Horowitz mentioned the bill was a union sponsored bill and their politics were driving the bill to some extent.

Chair Nelson closed the public hearing.

#### 5. Florin Resource Conservation District/Elk Grove Water District Fiscal Year 2025-26 Operating Budget

Mr. Lee presented the item to the Board for approval and adoption.

The District's proposed budget for Fiscal Year (FY) 2025-26 projects total operating revenues of approximately \$18.48 million and total expenses of approximately \$20.83 million including Capital Improvement and Capital Repair & Replacement Reserve contributions of approximately \$4.38 million. The projected expenses in excess of revenues are approximately \$2.35 million, which will be funded by appropriations from reserves carried over from prior years. Despite many non-discretionary cost increases and inflation, staff undertook efforts to find cost reductions to minimize increases, and these are reflected in the FY 2025-26 budget. The budget has a decrease in total expenses of \$0.13 million (-0.61%) from the adopted budget for FY 2024-25.

MSC (Medina/Lindsay) to adopt Resolution No. 06.17.25.01, approving the Florin Resource Conservation District/Elk Grove Water District Fiscal Year 2025-26 Operating Budget projecting revenues of \$18.48 million and expenses of \$20.83 million and appropriating \$2.35 million from operating reserves to fund expenses in excess of revenues for Fiscal Year 2025-26. 5/0: Ayes: Nelson, Green, Lindsay, Medina, and Mulberg.

#### 6. Fiscal Year 2025-26 Investment Policy Guidelines

Mr. Lee presented the item to the Board.

The District's Investment Policy Guidelines requires annual readoption and delegation of investment authority annually. California Government Code sections 53600 – 53610 establishes the guidelines for the investment of public funds including the types of allowable investments and maximum amounts of each type of investment. Staff has reviewed the policy for compliance with applicable government codes and is not recommending any changes to the Investment Policy Guidelines at this time.

MSC (Lindsay/Medina) to adopt Resolution No. 06.17.25.02, approving the Fiscal Year 2025-26 Investment Policy Guidelines of the Florin Resource Conservation District and delegating investment authority to the Finance Manager/Board Treasurer. 5/0: Ayes: Nelson, Lindsay, Green, Medina, and Mulberg.

## **7. Elk Grove Water District Employee Policy Manual Amendment – Observed Holidays**

Ms. Phillips presented the item to the Board.

Section 5.2.1 of the Manual currently provides employees with 12 paid holidays, including one (1) floating holiday. While the floating holiday is specifically credited on a fiscal year basis, the provision does not state that the remaining holidays follow the fiscal year calendar. In addition, although the Manual authorizes the General Manager to determine how holidays falling on an employee's 9/80 day off are handled, it does not clearly specify when or how any additional floating holidays, resulting from such situations, should be credited. The proposed revision to Section 5.2.1 provides clearer guidance on how and when additional floating holidays will be credited when a fixed holiday falls on an employee's 9/80 day off. The updated language establishes a consistent and transparent approach to administering holiday benefits in these situations. In addition, the holiday calendar has been realigned to follow the District's fiscal year for better alignment and administration. Minor wording changes and reorganization have also been made to improve the clarity and readability of the section.

Director Joshua Green noted that the language currently states 12 paid holidays and one (1) additional paid floating holiday. Staff acknowledged the observation, thanked Director Green, and stated the language would be revised to reflect 12 paid holidays, including one (1) floating holiday.

MSC (Lindsay/Medina) to adopt Resolution No. 06.17.25.03, amending the 2024 Elk Grove Water District Employee Policy Manual, Section 5.2.1, Observed Holidays with language amendment. 5/0: Ayes: Nelson, Green, Lindsay, Medina, and Mulberg.

## **8. Bylaws of the Florin Resource Conservation District**

Ms. Phillips presented the item to the Board.

At the April 28, 2025 Special Meeting, the Board directed staff to update the Bylaws of the FRCD to reflect the roles of the Chair and Vice-Chair to be permanently designated as the Board's labor negotiators with the General Manager when the terms of their employment agreement is under negotiation. This direction was given as part of a motion to formalize their responsibilities in the General Manager's salary, compensation and benefits negotiations. Staff made the change to the Bylaws.

MSC (Mulberg/Green) to adopt Resolution No. 06.17.25.04, amending and replacing the Bylaws of the Florin Resource Conservation District. 5/0: Ayes: Nelson, Lindsay, Green, Medina and Mulberg

## **9. Nomination of Sacramento Local Agency Formation Commission Special District Commissioners**

Ms. Phillips presented the item to the Board.

Sacramento Local Agency Formation Commission (LAFCo) is seeking nominations for one (1) Special District Commissioner and one (1) Alternate Special District Representative to serve a four-year term beginning January 1, 2026. Nominations for the Commissioner position will be compiled, and a ballot will subsequently be distributed to each special district for voting.

The Board chose not to nominate anyone.

## **10. California Special Districts Association Board of Directors 2025 Election of Director for Seat B – Sierra Network**

Ms. Phillips presented the item to the Board.

The California Special Districts Association (CSDA) is conducting an election for its Board of Directors, Seat B – Sierra Network. The elected individual will serve a three-year term beginning January 1, 2026, and ending December 31, 2028. The CSDA Board of Directors serves as the organization's governing body and is responsible for setting policy and overseeing member services, legislative advocacy, educational programs, and resource development. Six (6) candidates were listed on the ballot, along with their candidate statements for the Boards review.

Director Mulberg explained the process and recommended Rich Lozano. Director Josh Green seconded Director Mulberg's recommendation.

MSC (Mulberg/Lindsay) to elect Rich Lozano for Seat B - Sierra Network of the California Special Districts Association Board of Directors for term 2026-2028. 5/0: Ayes: Nelson, Lindsay, Green, Medina and Mulberg.

## **11. Legislative Matters and Potential Direction to Staff**

Program Manager Travis Franklin presented the legislative matters that have the potential to impact the District.

Mr. Franklin mentioned the Association of California Water Agencies (ACWA) is encouraging member agencies to contact their elected officials in the U.S. Congress and urge them to preserve funding for critical water infrastructure programs. Proposed funding cuts target the Environmental Protection Agency's State Revolving Funds (SRFs) with a \$2.4 billion reduction and the Water Infrastructure Finance and Innovation Act (WIFIA) with a \$64 million cut. Funding reductions are also proposed for the Bureau of Reclamation. Particularly hard-hit Bureau programs include the Aging Infrastructure Program, WaterSmart Program (including Title XVI Water Recycling) and Water Infrastructure Improvements for the Nation (WIIN) Act water storage funding. All of these Bureau programs were zeroed out in the president's budget proposal. Staff provided a customizable letter ACWA has provided members for the Board's review.

After discussion, the Board directed staff to send the letter to Representative Doris Matsui, Representative Ami Bera, Senator Alex Padilla, and Senator Adam Schiff.

## **12. General Manager's Report**

Mr. Kamilos presented the General Manager's Report to the Board before turning it over to staff to provide information on the items presented in the report.

Mr. Franklin has been doing the District's Municipal Services Review in-house for the Sacramento Local Agency Formation Commission application regarding the detachment of FRCD territory that lies outside the Elk Grove Water District service boundaries.

As requested by the Board, all current consultants/contracts have been provided with the District's new Artificial Intelligence Policy and have confirmed they will adhere to the policy.

Mr. Lee gave the Board an update on the Enterprise Resource Planning implementation, explaining staff has gone live with the finance model.

On Chair Nelson's request, Mr. Lee gave a report on Parametric Insurance, which is a type of insurance where payouts are triggered based on predefined, measurable parameters or events,

rather than traditional loss assessments. He explained this insurance is just a concept that the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA) is looking into and not a product offered currently.

Lastly, Mr. Kamilos mentioned that staff discovered they could use the \$1200 wellness grant received from ACWAJPIA towards the cost of premiums for the District's Employee Assistance Program.

### **13. Elk Grove Water District Operations Report – May 2025**

Mr. Kamilos went over the EGWD Operations Report for May 2025.

Associate Engineer Ben Voelz reported that the Storage Tank Project is 90% complete and will be completed by July.

Mr. Kamilos stated the District coordinated with Sacramento County Water Agency (SCWA) personnel to exercise the six (6) shared interties. He also informed the Board staff has been in communication with SCWA about Service Area 2 flushing and fees from that hydrant flushing. This conversation led to another discussion about the mutual agreement for water loss factor. Staff is currently going back and forth with SCWA on what the water loss factor percentage should be.

There was a discussion on how to determine water loss.

Mr. Kamilos gave kudos to Water Treatment Supervisor Aaron Hewitt for his good work since becoming supervisor.

### **14. Directors Comments**

Nothing to report.

Adjourn to Regular Board Meeting on July 15, 2025.

Respectfully submitted,



Stefani Phillips, Board Secretary

AK/SP