MINUTES OF THE REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Tuesday, June 16, 2026

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chair Paul Lindsay at 9829 Waterman Road, Elk Grove, CA.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present:	Joshua Green, Paul Lindsay, Elliot Mulberg, Tom Nelson
Directors Absent:	Lisa Medina
Staff Present:	Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/ Treasurer; Travis Franklin, Program Manager; Stefani Phillips, Human Resources Administrator/Board Secretary; Donella Murillo, Finance Supervisor; Ben Voelz, Associate Civil Engineer; Amber Kavert, Human Resources Technician
Staff Absent:	None
Associate Directors Present:	Kim Martin
Associate Directors Absent:	Robert Stresak
General Counsel Present:	Josh Horowitz, BKS Law

Public Comment

Nothing to report.

1. Proclamations and Announcements

Nothing to report.

2. Consent Calendar

a. Minutes of Regular Meeting of May 19, 2026
b. Accounts Payable Check History – May 2026
c. Board and Employee Expense/Reimbursements – May 2026
d. Active Accounts – May 2026
e. Bond Covenant Status for FY 2025-26 – May 2026
f. CASH - Detail Schedule of Investments – May 2026
g. Year-to-Date Revenues and Expenses Compared to Budget – May 2026
h. Consultants Expenses – May 2026
i. Major Capital Improvement Projects – May 2026

MSC (Nelson/Green) to approve Florin Resource Conservation District Consent Calendar items a-i. 4/0: Ayes: Lindsay, Green, Mulberg and Nelson.

3. Public Hearing – Status of Vacancies and Recruitment Retention Efforts

Chair Paul Lindsay opened the Public Hearing.

Board Secretary Stefani Phillips presented the item to the Florin Resource Conservation District (FRCD) Board of Directors (Board). In accordance with the requirements of Assembly Bill 2561 (AB 2561), FRCD/Elk Grove Water District (District) has conducted a review of its staffing levels, recruitment, and retention practices. At present, the District maintains a fully staffed workforce of 29 employees, with no current vacancies and an average tenure of over 10 years. This reflects a stable workforce, effective recruitment strategies, and strong employee retention, with no immediate barriers identified that hinder the hiring process.

Chair Lindsay closed the Public Hearing.

4. **Florin Resource Conservation District/Elk Grove Water District Fiscal Year 2026-27 Operating Budget**

Finance Manager Patrick Lee presented the item to the Board. He explained the only monetary change to the budget since the last Board meeting was the Cost-of-Living Adjustment percentage, which went from the 3.00% placeholder to 3.70%.

General Manager Bruce Kamilos explained the other two (2) changes to the budget, which resulted in a Net zero monetary change. The first was a decrease in election costs of about $140,000, which staff reallocated to the proper destruction of the District's Well 3. The second was a change to On-Call where instead of one (1) on-call operator there will now be two (2) on-call operators, one (1) for Distribution and one (1) for Treatment, which was offset by a decrease in overtime accumulated from the discontinuation of physical well checks.

Chair Paul Lindsay asked that staff follow up on how the two (2) on-call operators work out. Mr. Kamilos mentioned it will be added to his Operations Report.

MSC (Nelson/Green) to adopt Resolution No. 06.16.26.01, approving the Florin Resource Conservation District/Elk Grove Water District Fiscal Year 2026-27 Operating Budget projecting revenues of $19.07 million and expenses of $20.87 million and appropriating $1.81 million from operating reserves to fund expenses in excess of revenues for Fiscal Year 2026-27. 4/0: Ayes: Lindsay, Green, Mulberg and Nelson.

5. **Fiscal Year 2026-27 Investment Policy Guidelines**

Mr. Lee presented the item.

California Government Code requires the Board to annually review the District's investment authority and policy. Staff reviewed the District's Investment Policy Guidelines for compliance with applicable laws governing the investment of public funds and determined that no changes are necessary at this time. The policy continues to provide guidance for the prudent investment and management of District funds. State of California Government Code section 53607 et. seq., states that the authority to invest District funds is expressly delegated to the Board. The Board may then re-delegate that authority to the District Treasurer for a period of up to one (1) year. Subject to review, the Board may renew the delegation of authority each year.

MSC (Green/Nelson) to adopt Resolution No. 06.16.26.02, approving the Fiscal Year 2026-27 Investment Policy Guidelines of the Florin Resource Conservation District and delegating investment authority to the Finance Manager/Board Treasurer. 4/0: Ayes: Lindsay, Green, Mulberg and Nelson.

6. **Florin Resource Conservation District Election**

Ms. Phillips presented the item to the Board.

Members of the Board serve staggered four-year terms. Elections are conducted every two (2) years, requiring the Board to adopt a resolution calling the General Election, requesting consolidation with the November statewide election, and specifying that candidates may voluntarily submit and purchase a candidate statement of up to 200 words through the Sacramento County Registrar of Voters. The deadline for submitting the original resolution to request consolidation with the November 3, 2026 General Election is July 1, 2026. The District will have three (3) Board members whose terms will end in December 2026: Directors Paul Lindsay, Elliot Mulberg, and Tom Nelson. The nomination period for the November 3, 2026, election is July 13, 2026, through August 7, 2026. If no incumbents file during the candidate filing period, the filing period is extended to August 12, 2026.

Director Elliot Mulberg asked if there could be an amendment to the Resolution to add the District paying for the candidate statements. A discussion ensued.

The Board requested information on the cost of candidate statements, including whether the District would be reimbursed if no election were held. The Board also requested that additional information and further discussion on this topic be brought back at the next meeting.

MSC (Mulberg/Nelson) to adopt Resolution No. 06.16.26.03, calling the General Election and requesting consolidation with the November 3, 2026, statewide election. 4/0: Ayes: Lindsay, Green, Mulberg and Nelson.

7. Amendment to District Purchasing Policy

Associate Civil Engineer Ben Voelz presented the item to the Board.

The Board adopted the Purchase of Goods and Services from Outside Vendors Policy (Purchasing Policy) on November 14, 2018, and the policy contains threshold limits for costs related to purchases of goods and services breaking them out into Minor Purchases (less than $5,000), Intermediate Purchases ($5,000-$50,000), and Major Purchases (greater and $50,000). The District occasionally requires services for multiple years. Currently, the Purchasing Policy does not address how to handle multi-year services for Intermediate and Major Purchases. To make District procurement policies more uniform and efficient, the muti-year service clause for Intermediate Purchases and Major Purchases should be added to the Purchasing policy.

Mr. Voelz informed the Board that this does not change anything operationally, as it is already current operation practice.

MSC (Nelson/Green) to adopt Resolution No. 06.16.26.04, amending the Purchase of Goods and Services from Outside Vendors Policy to add language under the Intermediate and Major Purchases sections to address multi-year services/contracts. 4/0: Ayes: Lindsay, Green, Mulberg and Nelson.

8. Water Quality Analysis Three-year Laboratory Contract

Mr. Voelz presented the item to the Board.

Every year, the District is required through the operating permit issued by the California State Water Resources Control Board Division of Drinking Water (DDW) to sample water quality at pre-determined locations and routine intervals. A wide variety of water quality constituents are monitored through sampling and laboratory analysis to ensure safe drinking water is being delivered to District customers. Staff solicited bids for the anticipated volume of laboratory analyses that will be required over the next three (3) years. Alpha Analytical Laboratories, Inc. (Alpha Analytical) was the lowest responsive, responsible bidder with a Fiscal Year (FY) 2026-27 cost of $26,051, an FY 2027-28 cost of $27,404, and an FY 2028-29 cost of $59,414. The higher cost in FY 2028-29 is attributable to DDW-required triennial sampling for additional contaminants beyond the District's routine water quality monitoring program. The total cost for the three (3) year term is $112,869.

Chair Lindsay would like to see what the big qualifications were and the background of the company.

MSC (Mulberg/Nelson) to authorize the General Manager to execute a purchase order agreement with Alpha Analytical for laboratory analysis services for a term of three (3) years totaling $112,869. 4/0: Ayes: Lindsay, Green, Mulberg and Nelson.

9. Landscape Maintenance Contract

Program Manager Travis Franklin presented the item to the Board.

On June 30, 2026, the District's existing landscape maintenance contract with DB Landscaping will expire. To prevent a lapse in maintenance services, the District solicited bids from four (4) landscape maintenance contractors for services beginning July 1, 2026. Staff solicited four (4) bids for landscape maintenance services and DB Landscaping submitted the lowest responsive bid in the amount of $120,960 for the three-year contract term.

MSC (Nelson/Green) to authorize the General Manager to execute a landscape maintenance contract with DB Landscaping in the amount of $120,960 for a three-year period. 4/0: Ayes: Lindsay, Green, Mulberg and Nelson.

10. 2025 Urban Water Management Plan

Mr. Franklin presented the item to the Board.

Every five (5) years, water agencies are required by the Urban Water Management Planning Act to prepare an Urban Water Management Plan (UWMP). In 2021, the Elk Grove Water District (EGWD) completed its 2020 UWMP. EGWD is required to submit an updated UWMP to the California Department of Water Resources (DWR) by July 1, 2026. Following the public hearing, staff completed the final revisions to the 2025 UWMP. Once approved, staff will submit the 2025 UWMP to the DWR by the July 1, 2026, deadline in compliance with State law.

Part of the 2025 UWMP update included revisions to EGWD's Water Shortage Contingency Plan; the updated Plan will replace the existing Plan and will be implemented during future water shortage events.

Mr. Franklin informed the Board that staff will bring the Water Shortage Contingency Plan Enforcement guidelines to the July Board meeting.

MSC (Mulberg/Green) to adopt Resolution No. 06.16.26.05, approving the Water Shortage Contingency Plan. 4/0: Ayes: Lindsay, Green, Mulberg and Nelson.

MSC (Mulberg/Nelson) to adopt Resolution No. 06.16.26.06, approving the 2025 Urban Water Management Plan. 4/0: Ayes: Lindsay, Green, Mulberg and Nelson.

11. Legislative and Regulatory Update

Mr. Franklin provided an update on all legislative and regulatory matters since the last board meeting.

12. General Managers Report

Mr. Kamilos presented the item to the Board and provided an update on the Enterprise Resource Planning (ERP) implementation process. He also informed the Board that Customer Service is evaluating a change to the blue door tag process which serves as the 10-day notice prior to water service disconnection for nonpayment, by replacing the current practice, with a mailed notice. The Board discussed the proposed change and requested updates if the new process is implemented on a trial basis.

Mr. Kamilos also provided an update on the District Reorganization through LAFCo. He also mentioned that the District did not receive the WaterSMART Water and Energy Efficiency Grant funding for the Advanced Metering Infrastructure (AMI) project.

13. Elk Grove Water District Operations Report – May 2026

Mr. Kamilos provided the EGWD Operations Report for May 2026 highlighting events that took place over the course of the month.

Vice-Chair Joshua Green noted that Well 3 is adjacent to an area anticipated for future development improvements. He suggested that if the District is already considering abandoning the well site, staff evaluate whether selling the property sooner rather than later may provide greater value. Mr. Kamilos thanked Vice-Chair Green for the comment.

14. Directors Comments

Nothing to report.

Adjourn to Regular Board Meeting on July 21, 2026.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Board Secretary

AK/SP