

## **Extranet 4.0 Member Instructions**

## **Amenities**

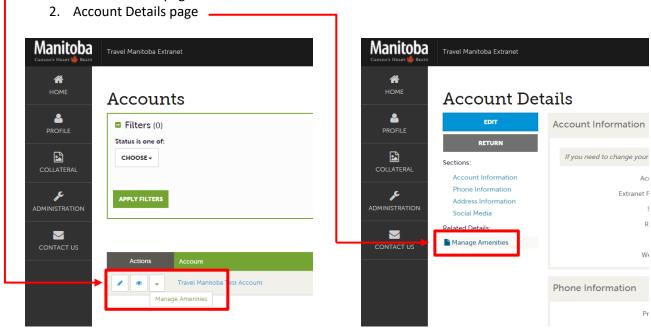
https://manitoba.extranet.simpleviewcrm.com

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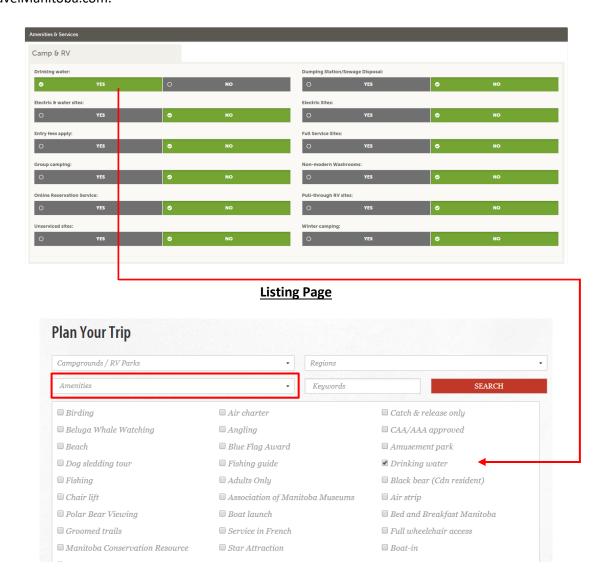
## **Profile > Accounts > Manage Amenities**

- You can access the amenities area in two manners:
  - 1. Main accounts page



- Once on the Update Amenities page, you can update the amenities your business offers.
- All amenities can be modified except for the Licensed For (TRAVEL MANITOBA OFFICE USE ONLY) options within
  the Lodges & Outfitters group. Also, in order to modify the Fish Species Available group, the Angling option
  within the Licensed For (TRAVEL MANITOBA OFFICE USE ONLY) area must be set to yes. Please contact Travel
  Manitoba at (204) 927-7800 or <a href="mailto:tmbpartnerextranet@travelmanitoba.com">tmbpartnerextranet@travelmanitoba.com</a> with any questions.

• The images below detail where the amenity information you enter into the extranet will appear on TravelManitoba.com.



- After editing your amenities, click on the Save button to save your changes.
- Amenity changes do **not** go through a review process.