

CITY OF LINCOLN CITY, OREGON

REQUEST FOR PROPOSALS

ARTWORK FOR KIRTSIS PARK



SUBMIT PROPOSAL TO:

**Tyrel Trainor
Financial Coordinator
City of Lincoln City
801 SW Hwy. 101, Suite 401
Lincoln City, Oregon 97367**

**Due Date: April 30, 2024
CITY OF LINCOLN CITY, OREGON**

***Request for Proposals: Artwork for
Replacement of the Underwater Scene of Whales Mural***

The City of Lincoln City ("City") is seeking an artist, or artist team, to develop and paint a site specific, painted, outdoor mural display at Kirtsis Park. This opportunity is open to artists with public art experience, with preference given to local artists, or those who have created murals in the Northwest.

The artwork will replace the painted mural, *Underwater Scene of Whales*, to show prominently along the third-base line of the baseball field at Kirtsis Park.



A. Background

The painted mural *Underwater Scene of Whales* was created by artist Richard Rader. The mural has been in place since 2010. Unfortunately, the mural has experienced significant deterioration, and in the best interest of the public space, the Lincoln City Public Arts Committee is seeking replacement of the mural with a new one.

The design of the artwork will include a sports or active theme to reflect the activities at Kirtsis Park (or within Lincoln City). Should people be depicted in the mural, depictions should reflect diversity. Kirtsis Park is actively used for baseball, softball, soccer, and has a skate park.

B. Overview

The City of Lincoln City is a prime tourist destination and a thriving community on the Central Oregon Coast. Lincoln City is a significant population center in the northern area of Lincoln County. Lincoln City is situated between the Pacific Ocean (on its west) and 680-acre Devils Lake and the Coast Range (on its east). A seven-mile long community, which is an incorporation of Oceanlake, Delake, Nelscott, Taft, Roads

End, Wecoma and Cutler City. Lincoln City has a population of more than 10,000.

Proximity to Portland and the Willamette Valley provides a strong tourism base, and the mid-latitude of Oregon provides moderate rainfall during the winter and spring months, and mild temperatures.

C. Source of Funds and Budget

The City of Lincoln City Public Arts Committee, in its 2023/2024 funding allocation, of approximately \$2,000.00 for this project. The award amount for all the artwork shall not exceed a total of \$5,000.00 and will include artist fees, travel, and all costs associated with the fabrication, painting of the artwork, and installation.

The City of Lincoln City will complete power washing and priming of site.

D. Scope of Work

This is a mural painting project, meaning the artist or artist team is expected to design and paint the wall area within the project budget. The mural would cover an area of approximately 6' 2" in height and 37' 8" in length. Other considerations:

1. Wall prep will be done by Lincoln City Parks and Recreation with a power washing and priming of the wall surface area prior to painting.
2. The installation location will be exposed to coastal weather and the implication should be considered for proper wear and maintainability. A final weather proof coat is required.

E. Application Process

1. Phase One: Application

The Lincoln City Public Arts Committee and the Lincoln City Parks and Recreation Board will review the submissions and select an artist from the applications,

accompanied with design ideas. The artists will be selected on the selection criteria delineated in Section G. of this document.

The artist, or artist team, will present concept proposals, including the proposed budget, for the artwork, to the Public Arts Committee and the Parks and Recreation Board in Lincoln City, Oregon on a date to be determined. Artists or artist teams selected will be notified by email

2. Phase Two: Final Notification of Selection

The Lincoln City City Council will commission one artist, or artist team, to create the artwork based on the formal artwork concept proposal meeting the selection criteria delineated in Section G. of this document. The selected artist, or artist team, will receive a contract commission for all remaining elements of the project including final design, fabrication or additional prepping, painting and installation. Installation of the artwork is required to be completed by **August 31, 2024.**

F. Eligibility

The competition is open to all artists. Geographic preference will be given according to the selection criteria below. The following artists, and artist teams, will not be considered: Members of the Public Arts Committee, or employees of the City of Lincoln City.

The selected artist, or artist team, will work with the Public Arts Committee and City staff to create a site-specific, durable piece of artwork for this outdoor site.

It is preferred that artists have experience working within the public process in public settings.

Documentation that would be needed for the contract would include a W9, Certificate of Insurance, and business registry with the Oregon Secretary of State.

An Occupational Tax Permit, or OTP, with City of Lincoln City might be required if the artist, or artist team is a business entity inside the city limits of Lincoln City. The fee for an OTP would be \$150.00 and an application should be completed, prior to

signing the awarded contract. Please reach out to Michelle Ballard, Finance Department, City of Lincoln City (541) 996-1214, mballard@lincolncity.org if you have any questions about the OTP and whether you would be exempt.

G. Selection Criteria

Proposals will be evaluated based on the following categories. Proposals will be scored, and ranked. The proposal selected as the successful proposal will be determined by the highest point total, based on the categories below. The successful proposal may be eligible for negotiation as to the matters, if any, identified as suitable for negotiation in this RFP.

Proposer qualifications, experience, and demonstrated artistic merit/ability.	25 points
Artistic excellence with the proven ability to create a high quality, easily maintained, durable largescale artwork, based on portfolio submission.	25 points
Demonstrates an understanding of desired subject matter.	25 points
Maintenance costs estimate for 5-year period.	5 points
Geographic preference, in this order: Lincoln County in Oregon, State of Oregon, the NW Coastal area (including Oregon, Washington and Northern California). The artist, or artist team, reside, or have artwork in these areas.	10 points
Able to complete the project within stated time frame.	10 points

H. Information about the Site

This site-specific artwork will be installed in Kirtsis Park, along the wall near the dugout area, in line with the third-base by the baseball field. See Exhibits A and B attached for specific location of artwork.



I. Additional Information

Questions and requests for additional information should be directed to Tyrel Trainor, Financial Coordinator, City of Lincoln City, 541.996.1272 or ttrainor@lincolncity.org.

1. The Public Arts Committee and the Parks and Recreation Board reserves the right to accept or reject any and all applications or re-open the selection process or commission an artist, or artist team, through another process.
2. Artists submitting qualifications and subsequent concept proposals for review will receive electronic notification of the results of the selection process.
3. Submitting an application does not constitute an expressed or implied contract.
4. Materials submitted will not be returned to the artist/s.
5. Artwork must be able to be transferred to the City of Lincoln City with clear title. Purchased art shall be by a formal bill of sale from the artist or artist team.

6. Artwork accessioned by the City of Lincoln City must not have attendant reservations. The City will attempt to acknowledge artist or artists in the display of artwork, but shall be under no obligation to do so.
7. The City of Lincoln City can only accept artwork that the Lincoln City Public Arts Committee and City staff believe can, within the financial confines of the foreseeable future, be adequately and safely displayed, maintained, and reasonably secured.
8. Artist should provide a summary of instructions for cleaning and maintaining the artwork. Information should include frequency of cleaning, methods, recommendations, list of materials and processes, and recommended material suppliers for maintenance.
9. The final approval of the commission for art will be made by the Lincoln City City Council.

J. How to Apply

All submittal requirements must contain page numbers and include the following items in the order listed below. The qualifications package will not be considered if incomplete.

1. Artist's Statement: no more than one page in length, describing your work.
2. Current Resume: if submitting as a team, an individual resume must be submitted for each team member. Resume/s should reflect artist/s' experience in designing, painting, and installing artwork in outdoor and public settings.
3. References: at least one professional reference with a familiar knowledge of your work and working methods in public settings. The list must include the reference's name, title, agency/business, complete address, e-mail address, and phone number(s). Also, include the title and location of the artwork created for the reference. References provided as part of this application will be contacted prior to final selection.
4. Images of work: three to six images of relevant work samples.

5. Submit one copy of the proposal via e-mail to Tyrel Trainor, at ttrainor@lincolncity.org, by **April 30, 2024**. The subject line of the e-mail should read, "Artwork for Underwater Scene of Whales Replacement." All submitters will receive an e-mail confirmation of the receipt. Late applications will not be considered.

K. Contract Term

The term of the contract with the successful proposer shall be negotiated based upon the amount of time that the artist/artist team believes is needed for completion of the proposed artwork with the understanding that the project completion is on or before **August 31, 2024**.

L. Deadline for Submission of Proposals

The proposals must be received by April 30, 2024. Proposals must be e-mailed to Tyrel Trainor, at ttrainor@lincolncity.org.

Timely submission of proposals is the sole responsibility of the proposer. The City reserves the right to determine the timeliness of all submissions. Late proposals will not be accepted. All proposals received after the deadline will not be considered.

M. General RFP and City Contract Information

The following terms and conditions apply to the agreement entered into between the successful artist/artist team and the City of Lincoln City:

1. Budget

The award amount for all the artwork shall not exceed \$5,000.00, and will include artist fees, travel, and all costs associated with the fabrication of the artwork, prepping, all aspects of installation and painting.

2. Laws and Policies

In the performance of the creation of the artwork, the selected successful proposer shall abide by and conform

to all applicable laws and rules of the United States, State of Oregon, and the City of Lincoln City.

3. Costs Incurred by Proposers

All costs of proposal preparation shall be the responsibility of the proposer. The City shall not, in any event, be liable for any pre-contractual expenses incurred by proposers in the preparation and/or submission of the proposals. Proposals shall not include any such expenses as part of the proposed budget.

4. General City Reservations

City reserves the right to extend the submission deadline should this be in the best interest of the City. Proposers have the right to revise their proposals in the event that the deadline is extended.

The City reserves the right to withdraw this RFP at any time, and will notify proposers that the solicitation has been canceled. The City makes no representation that any contract will be awarded to any proposer responding to the RFP. The City reserves the right to reject any or all submissions.

If in City's judgment, an inadequate number of proposals are received or the proposals received are deemed non-responsive, not qualified, or not cost effective, the City may, at its sole discretion, reissue the RFP, or cancel this solicitation.

City reserves the right, subject to City's public contracting rules and applicable statutes, to reject any and all proposals and to waive any minor informality when to do so would be advantageous to the City.

5. Termination

At any time and without cause, City shall have the right, in its sole discretion, to terminate the awarded contract by giving written notice to Contractor. If City terminates the contract pursuant to this paragraph, it shall pay Contractor for services rendered to the date of termination.

6. Proposer's Contact for Information

Proposers may contact Tyrel Trainor, Financial Coordinator at Explore Lincoln City, with any questions regarding this RFP at:

Tyrel Trainor, Financial Coordinator
City of Lincoln City
801 SW Hwy. 101, Suite 401
Lincoln City, OR 97367
541.996.1272
ttrainor@lincolncity.org

Exhibit A

Kirtsis Park

Vicinity of Mural Location



Specifications: Mural area is approximately 6' 2" in height and 37' 8" in length.

Exhibit B

Satellite Image Area of Underwater Scene of Whales Mural, Prior to Removal/Dismantling

