

March 18th, 2024 Revision

CALIFORNIA COMMUNITY COLLEGE FORENSICS ASSOCIATION CONSTITUTION

ARTICLE I. NAME

The official name of The State Association shall be the California Community College Forensics Association.

ARTICLE II. PURPOSE

The State Association shall sponsor the annual State Championship Forensics Tournament, promote competitive Forensics activities, and provide educational, professional, and leadership experience in the field of Speech Communication.

ARTICLE III. MEMBERSHIP

A California Community College may become a member by paying a \$25.00 annual membership fee.

ARTICLE IV. ORGANIZATION

- A. Government. The State Association shall be governed by the voting delegates of the currently active chapters meeting in convention. When the State Association is not in convention, interim expenditures shall be made upon prior approval of the President and the Secretary-Treasurer.
 1. State Association in convention.
 - a. Time and Place. The State Association shall convene annually at the State Tournament.
 - b. Power. The State Association in convention shall be invested with supreme executive, legislative, and judicial powers. It shall be the source of all authority in the State Association, except as otherwise provided in this Constitution. It shall elect State officers and have the power to vote expenditures from the State Association treasury.
 - c. Representatives. Each active chapter shall be entitled to one (1) voting delegate in the business meeting of the State convention. The voting delegate shall be a faculty / sponsor from the college.
 - d. Quorum.
 - (1) A quorum shall consist of at least one (1) voting delegate from a simple majority of the colleges in registered attendance at the State Tournament.
 - (2) A quorum for email ballots shall be based on the most recent State Tournament's registered attendance.
 2. Eligibility. The State offices shall be filled by faculty / sponsors who are active members of the State Association.

3. Officers. The officers of the State Association shall be the President, the President-elect, and, the Secretary-Treasurer.
 - a. Officers shall be elected at the State Convention for a one-year term, with the exception of the Secretary-Treasurer, which is a two-year term.
 - b. Nominations for officers shall come from the floor rather than from a nominating committee.
 - c. Nominations shall alternate between North and South (Odd years south, Even Years – North).
4. The Executive Committee shall be made up of all officers, as well as the immediate past two Presidents.
5. Vacancies. The President shall fill vacancies by appointment.
6. Parliamentarian. The President of the State Association may appoint a Parliamentarian, who shall advise according to the most current edition of Robert's Rules of Order.

ARTICLE V. RULES OF ORDER

The most current edition of Robert's Rules of Order shall be the State Association's guide in parliamentary procedure.

ARTICLE VI. AMENDMENTS TO THE CONSTITUTION

This Constitution may be amended at a regular State convention by two-thirds vote of the delegates present.

ARTICLE VII. AMENDMENTS TO THE BY-LAWS

Standing rules of procedure and administration shall operate as the By-laws. The By-laws may be amended by a majority vote of the State convention.

ARTICLE VIII. SUSPENSION OF THE BY-LAWS

At the State Convention, a majority vote in any regular session may suspend these By-laws.

**CALIFORNIA COMMUNITY COLLEGE FORENSICS ASSOCIATION
STATE ASSOCIATION BY-LAWS**

DOCUMENT A: DUTIES AND RESPONSIBILITIES

SECTION 1: Officers

I. DUTIES OF OFFICERS

A. State President.

1. Shall be the executive head of the California Community College Forensics Association; shall preside at all meetings of the State convention; and shall bear responsibility for coordination and implementation of all activities of the State Association under its constitution and by-laws.
2. Shall appoint all standing and special (including ad-hoc) committees not specifically elected at the convention or appointed elsewhere in this document.
3. Shall direct and administer the State Tournament.
4. The President's term of office shall be one (1) year.

B. President-elect.

1. Shall assume the duties of the President in cases of absence, resignation, or vacancy.
2. Shall assume the presidency at the end of the one (1) year term of office.
3. Shall serve as Ombudsperson at the State Tournament.

Whenever a complaint is brought to the Ombudsperson, they will consult all parties directly involved.
4. The term of office shall be for one (1) year.

C. Secretary-Treasurer

1. Shall maintain records of all State Association meetings.
2. Shall maintain a current roster of active chapters.
3. Shall collect the dues and State Tournament fees.
4. Shall keep a complete record of finances of the Association.
5. Shall pay all authorized bills.
6. Shall submit an annual Treasurer's report at the State Tournament.
7. Shall provide minutes of the State Tournament meeting to the body, by May 1st.

8. Shall serve as chairperson of the Historical / Records Committee.
9. Shall make online cumes available at the end of the tournament and email them to coaches.

SECTION 2: PROTEST COMMITTEE

- A. Committee will be determined by Tournament Director prior to tournament beginning.
- B. Committee will be comprised of three representatives from the region of the tournament location, and two representatives from the other region (eg North, South).
- C. Protests must be initiated by the coach or Tournament official after rulings by Tournament Director and then Ombudsperson.
- D. In no case should a judge be permitted to change a decision after submitting a ballot.
- E. An ethical violation occurs if and only if there is an intent to commit a violation of a well-known and generally accepted ethical rule. Intent must be determined beyond a reasonable doubt.
- F. The committee will hear from all parties involved and render a decision which will be final.

SECTION 3: TOURNAMENT AUTHORITY

I. State Association Tournament

- A. The State Association shall sponsor an annual State tournament, in conjunction with the State convention.
- B. The rules for the State Tournament shall be published and distributed annually by the President to member chapters.

DOCUMENT B: TOURNAMENT RESPONSIBILITIES

SECTION 1: Tournament Director

1. Scope. All duties related to State Tournament management are the ultimate responsibility of the Tournament Director.
2. Appointments. The Tournament director shall appoint all members of the Tournament Committee.
3. The Tournament Director shall compile and **email** the general Tournament announcement, including the necessary entry forms. The Tournament Brochure shall be **emailed** to all two-year colleges who are not members of the California Community College Forensics Association but are members of the Northern California Forensics Association and/or the Pacific Southwest Collegiate Forensics Association.
4. The Tournament Director shall assure a closed Tab Room.
5. The Tournament Director is allowed to adjust procedures in all events when the number of entries warrants a change. This action must be taken in consultation with Event Directors and completed before the Tournament begins.
6. The Tournament Director in consultation with the Host Director shall determine the Tournament schedule.
7. The Tournament Director has the authority to possibly change patterns in double entry. Each individual event pattern is still limited to 12 entries.
9. The Tournament Director shall require that low cumes in each event be announced at the awards ceremony.

SECTION 2: Tournament Personnel**I. Tournament Committee.****A. Composition.**

1. Tournament Director. The California Community College Forensics Association State President shall be Tournament Director.
2. Host Director. Host Director shall be the Director of Forensics at the host college.
3. Event Directors. The Event Directors shall be appointed by the Tournament Director.

B. Tournament Director shall insure that at least 1/3 of tournament personnel were not in the tabroom the previous year.

C. The term "Tournament Personnel" does not include Host Director nor Tournament Ombudsperson.

D. Responsibilities.

Emergency Powers. The Committee shall decide all emergency problems of the State Tournament prior to and during the Tournament's operation.

DOCUMENT C: TOURNAMENT RULES AND REGULATIONS

SECTION 1: General Rules

I. Code of Conduct

- a. CCCFA does not tolerate harassment.
- b. Slurs, jokes and other verbal or physical conduct relating to a person's race, color, religion, age, sex, national origin, sexual orientation, gender identity or expression, disability, or any characteristic or trait protected by state or federal law will be constitute harassment.
- c. Judges are expected to respect our students identities, including their preferred pronouns, and to require students in their rounds to do the same.

II. Tournament Rules and Regulations

- A. The California Community College State Championship Forensics Tournament (herein referred to as the "State Tournament" or "the tournament") is operated under the authority of the California Community College Forensics Association whose annual general meeting is held in conjunction with the Tournament.
- B. Time and Place. The State Tournament shall be held in the Spring semester of each year no less than three (3) weekends before the start of the PHI RHO PI National Tournament.
 1. The State Tournament shall be scheduled so awards are completed before the PHI RHO PI Tournament entries are due. It shall be the duty of the California Community College Forensics Association Executive Board to assure that the State Tournament is completed prior to the entry deadline for the PHI RHO PI National Tournament.
 2. The State Tournament shall be held at a site approved by the general assembly, except if that site shall be deemed to have become unsuitable by the California Community College Forensics Association Executive Board, at which time the Executive Board shall select a new site in the general part of the state and shall promptly notify the membership.
 3. Every effort shall be made to fulfill the following.
 - a. Select a Tournament site two (2) years in advance.
 - b. Set dates two (2) years in advance so PHI RHO PI entries are not due prior to completion of the State Tournament.
 - c. Rotate the State Tournament between the northern and southern areas of the state. If a bid is not received from the area of the state whose turn it is to host, bids from other areas of the state shall be accepted.
 - d. Host bids will include a proposed schedule including start time and end time. The schedule may be adjusted within the start and end times at the tournament director's discretion.

C. Assessments and Fees.

1. All fees shall be paid at a time to be determined by the Tournament Director and the Secretary / Treasurer.
2. State Tournament registration fees.
 - a. Annual Dues \$25.00
 - b. School Fee \$40.00
 - c. Individual Events \$15.00
 - d. Duo Interpretation \$25.00
 - e. L.D. Debate \$20.00
 - f. Team Debate \$50.00
 - g. Interpreters Theatre \$50.00
 - h. The host college shall not be assessed fees.
 - i. A facilities fee may be assessed only under authority of the Executive Board. This fee must be included on the fee sheet in the invitation packet.
 - j. Schools attending state tournament will pay for host-incurred campus facility fees (including insurance, custodial, security, etc.) when specific fees are identified as part of the original bid. The amount charged to each school will be determined by the following formula: total amount specified divided by the minimum number of schools who have attended the state tournament over the past five years (rounded up to the nearest amount divisible by \$5.)
 - k. Hotel Tournaments: Each school shall provide one competition room based on the same formula as judging. The Tournament Director will attempt to ease the burden on small schools.
 - l. If a school fails to provide their required competition room(s) because they did not register at the hotel, they will be fined \$250 per room owed. The \$250 will be offered to any school willing to provide an extra room. The tournament director will offer the fee to the schools with the greatest number of rooms first (max one room), and then in descending order until enough rooms are secured.
 - m. If a school is unable to get a reservation at the tournament hotel through no fault of their own (incl. meeting the reservation deadline) there will be no penalty assessed.
3.
 - a. Nuisance Fees will be assessed as follows: \$10.00 will be charged for each drop or no-show received after 48 hours before the first round of the tournament.
 - b. A fee may be charged for each ballot that a college fails to pick up. The fee for the first time would be \$20. and the fee for subsequent times would be \$50. If it is determined that the tournament was at fault, then no fee will be charged. There would be no charge in cases of emergency. If fees are not paid, students will not advance.

4. All changes submitted before events are paneled will be exempt from nuisance fees if deemed acceptable by the Tournament Director.
5. CCCFA FINANCIAL AGREEMENT
 - a. CCCFA only pays for:
 - 1) Awards – President and Secretary/Treasurer shall try to get the best price available.
 - 2) Judges to cover CCCFA Tab Room
 - 3) Judges to cover Judges' Assistance Forms (not to exceed amount brought in from these forms)
 - 4) Facilities: Hotel housing of guaranteed judges. Host, President and Secretary/Treasurer shall try to minimize costs as much as possible.
 - 5) President's gift (not to exceed \$100.)
 - 6) Reimbursement to Host Director for food and stationery for the tournament (not to exceed \$1,000). Receipts are required.
 - 7) Reimbursement to Tournament Director/Host for reasonable and necessary expenses for the tournament (not to exceed \$500). Receipts are required.
 - b. Host pays for:
 - 1) Copies
 - 2) Supplies
 - 3) Food for Tab Room
 - d. Host/Director hires:
 - 1) Judges to cover CCCFA Tab Room
 - 2) Judges to cover Judging Assistance forms.
 - e. Host negotiates - where possible:
 - 1) Comp hotel bedrooms for the housing of judges
 - 2) Comp hotel conference room or campus room for annual meeting.
 - 3) Comp hotel conference rooms for RT rounds if necessary.
 - 4) Donated rounds of judging by faculty or alumni.
 - f. Director Negotiates - where possible:
 - 1) Donated rounds of judging.
 - g. Host and Director may provide following (optional)
 - 1) Coaches' Reception: Facility and refreshments
 - h. Emergency: CCCFA expenditures other than the above must be approved by the Executive Committee.

D. Deadline for Entries

1. A judging assistance request from any college which cannot meet its judging requirement must be received by the Host Director two (2) weeks (14 days) in advance of Tournament registration.
2. Final entries must be in five (5) days before Tournament registration. It is the school's responsibility to verify entries.

3. No judge may code himself or herself off any event.

E. Ballot review shall begin before elimination rounds have been posted.

1. The purpose of ballot review is that coaches be allowed to check the accurate recording and computation of the scores of competitors who did not advance to elimination rounds.
2. During ballot review, only one (1) representative at a time per college shall be allowed to review ballots.

III. State Tournament Awards

A. **Jim Miller Perpetual Sweepstakes Award.** The winner of this award is determined by the college accumulating the greatest number of sweepstakes points at the current Tournament and all previous State Tournaments since the inception of the award. When a college wins the award, its point total is reduced to zero and it goes to the end of the list for the succeeding year.

Team Sweepstakes Awards.

Sweepstakes trophies will be awarded: top six (6) schools in Open division and Limited Entry division.

Limited Entry Division is defined as all schools with 18 or fewer slots (Slots entered over the 18 slot limit may be declared “non-sweepstakes” at registration with a cap of four non-sweepstakes slots)

1. **Single-weight (1 slot) events** - Persuasive, Informative, Communication Analysis, Speech to Entertain, Program Oral Interpretation, Interpretation of Poetry, Interpretation of Prose, Dramatic Interpretation, Extemporaneous Speaking, Impromptu Speaking, and IPDA.
 - a. Gold Award - 10 points.
 - b. Silver Award - 7.5 points.
 - c. Bronze Award - 5 points.
2. **One-and-a-half weight (1 1/2 slot) events** - NFA Lincoln-Douglas
 - a. Gold Award - 15 points.
 - b. Silver Award - 11.25 points.
 - c. Bronze Award - 7.5 points.
3. **Double-weight (2 slot) events** - 2 person Debate and Duo Interpretation.
 - a. Gold Award - 20 points.
 - b. Silver Award - 15 points.
 - c. Bronze Award - 10 points.
4. **Triple Weight events** - Interpreter's Theatre

- a. Gold Award – 30 points.
- b. Silver Award – 22.5 points.
- c. Bronze Award – 15 points.

5. **Computations.**

- a. If the Tab Room makes an error, sweepstakes points and awards equivalent to the error shall be awarded, and an advance is made by the number of points the error would have caused.
- b. The top 25% of competitors entered in an event and those with like cums shall advance to the final rounds.

6. **Team Events (Debate & IT):**

- a. Advance all winning records. When this does not result in a complete bracket, enough teams will be brought up to complete a bracket divisible by 4 without exceeding the 50% rule.
- b. Effort shall be made to insure parity in events involving a win/loss record as a criterion. (This is established so everyone, no matter the event or the size, is given an equal chance of advancing.)
- c. Schools will not compete against themselves in team events (this will include breaking brackets in elims). When there are fewer entries in Interpreter's Theatre, seeding for elimination rounds will not be changed (there will be no breaking of brackets).
- d. In the event of a team being matched against themselves, the higher seed will be automatically advanced.

7. **Individual Event Ballots**

- a. Ranks will be 1-4 with ties permitted at 4.
- b. Ratings (points) will not appear on ballots.
- c. Rules of each individual event should appear on the ballots.

C. Event Awards.

1. Bronze Awards.

- a. Bronze Awards shall be awarded to Debate teams and individuals (in Lincoln-Douglas Debate) and Interpreter's Theatres who advance to the semi-final round.
- b. In the Individual Events, Bronze Awards shall be awarded to those entrants who are advanced from the preliminary rounds into the final round but who do not receive a Silver or Gold Award. All entrants who attain a preliminary round cumulative ranking of seven (7) are guaranteed advancement into the final round (ballots rank 1-4). In those instances in which the cumulation of seven (7) or fewer points does not advance 25% of the original event field into the final round, the next higher accumulations are to be advanced into the final round. (For example all eight (8) point cumulations are guaranteed advancement into the final round, even if that number exceeds 25% of the original event field. If the 25% maximum has not been reached, nine (9) points cumulations are to be added, followed by cumulation of ten (10) as necessary.

2. Silver Awards

- a. Silver Awards shall be awarded to the Debate teams and individuals (in Lincoln-Douglas Debate) and Interpreters Theatres who lose in the final round.
- b. In the Individual Events, Silver Awards shall be awarded to those entrants who advance to the final round and have a cumulative score that places them in the top 15% of those who competed in round one (plus ties) but do not receive a Gold Award.

3. Gold Awards

- a. Gold Awards shall be awarded to the Debate teams and individuals (in Lincoln-Douglas Debate) and Interpreter's Theatres who win the final rounds.
- b. In the Individual Events, Gold Awards shall be awarded to those entrants who advance to the final round and have a cumulative score that places them in the top 5% of of those who competed in round one (plus ties).

D. Under no circumstances shall the number of awards given exceed 50% of those competing in round one. This takes precedence over all other guidelines and rules. However, the Tournament Director may exceed the 50% mark to rectify a tournament error.

1. All Events Directors shall maximize the number of awards given within the constraints of the existing percentage formula. Debate and Interpreters Theatre events shall have awards equitably distributed without exceeding the 50% rules within the framework of two (2) elimination rounds.

2. Should any event be small enough at the time of entries and, as a result of the 50% rules, not offer at least one (1) Gold, one (1) Silver, and one (1) Bronze Award, the Forensics Directors shall then have the opportunity, should they desire it, to change students to another event, without penalty, providing such changes do not violate overall entry limitations.
3. At least two schools must be entered for an event to take place.
4. In the event that one school makes up 50% or more of the total entry in a team event (IT, Parli, NFA LD, IPDA), competitors from that school will be scheduled to compete against each other in preliminary rounds.
5. Event directors shall attempt to insure that no team competes in more rounds than other teams, wherever possible.
6. In team events (IT, Parli, NFA LD, IPDA), with six preliminary rounds, tie-breaks will be:
 - a. Drop High/Low
 - b. Total Points
 - c. Drop double High/Low
 - d. Ranks
7. In team events (IT, Parli, NFA LD, IPDA), with four preliminary rounds, tie-breaks will be:
 - a. Total Points
 - b. Drop High/Low
 - c. Ranks

E. Formula for advancing Interpreters Theatre teams.

1. All teams with winning records shall be guaranteed to advance to elimination rounds.
2. All advances shall reflect the percentage of awards given in Team debate.
3. Interpreters Theatre shall go to six (6) preliminary rounds, being power-matched after round two.
4. Interpreters Theatres shall be power-matched as early as possible.
5. Interpreters Theatres shall be paired and power-matched in the same manner as with Debate.
6. Interpreters Theatres shall be judged according to a win / loss ballot.

F. Other awards may be provided under the auspices of the host college or the State Association.

G. Special Awards.

1. Various special awards shall be established by the State Association to honor outstanding service and contributions.
 - a. **Presidential Service Awards.**
 - (1) The Presidential Service Award(s) may be given annually to a person or persons who have provided distinctive service to the State Association.
 - (2) The recipient(s) shall be selected by the State President.

b. Collins/Tabor Speaker Award.

- (1) The State Association shall name the Outstanding Speaker Award in honor of Steve Collins and Ron Tabor.
- (2) The State Association shall annually award the Collins-Tabor trophy to a competitor based on his or her accumulated points in events other than Interpretation.
 - (a) Gold Awards shall receive ten (10) speaker points; Silver Awards shall receive seven-and-one-half (7.5) speaker points; Bronze Awards shall receive five (5) speaker points.

c. Keeling/Fricker Speaker Award.

- (1) The State Association shall name the Outstanding Speaker Award in honor of Patty Keeling and Norm Fricker.
- (2) The State Association shall annually award the Keeling/Fricker trophy to a competitor based on his or her accumulated points in Interpretation events.
 - (a) Gold Awards shall receive ten (10) speaker points; Silver Awards shall receive seven-and-one-half (7.5) speaker points; Bronze Awards shall receive five (5) speaker points.

d. Jim Wyman Speaker Award.

- (1) The State Association shall name the outstanding Parliamentary Debater award in honor of Jim Wyman.
- (2) Shall be determined based on NPDA Speaker Awards formula.

e. Top Speaker Award

- (1) The State Association shall annually award the Top Speaker trophy to a competitor based on his or her accumulated points in all events.
 - (a) Gold Awards shall receive ten (10) speaker points; Silver Awards shall receive seven-and-one-half (7.5) speaker points; Bronze Awards shall receive five (5) speaker points.

f. Anthony Bernacchi Scholarship

(1) Background

Anthony Bernacchi, lovingly known as 'Tony', competed at San Francisco State University between 2000-2004, maintaining a love for both debate and interpretation events throughout his competitive career. He became a coach after graduating and worked with both university and community college students. To his students, he was an endless source of encouragement, emotional support, and laughter. He gave his students the courage to set ambitious goals for themselves, both in forensics and in their lives, and gave them constant reassurance that they were good enough to achieve them. To his colleagues, he was a social magnet, bringing people from across the speech and debate dichotomy together. Most often seen running the ballot table at tournaments, Tony's lightning-quick wit and razor-sharp tongue made for hilarious encounters with anyone unfortunate enough to wear the wrong sports team's clothing or ask a question that was answered on a sign at the table. In his time as a coach in the NCFA, Tony was recognized with the NCFA Coach of the Year award, the CCCFA President's Award, and he is memorialized by the NCFA's Anthony N Bernacchi Distinguished Service Award. After his untimely death the NCFA community, along with Tony's family, raised funds to begin this scholarship fund.

(2) Eligibility

Current forensics competitors in the CCCFA are eligible for this one-time scholarship of \$1,000.

Students who 1) have demonstrated an interest in forensics, 2) have performed community service, and 3) have a financial need are encouraged to apply. These three criteria will be weighted equally. All applicants must also provide two references from a coach, judge, or peer.

Students should submit a letter with the intent to apply for the Bernacchi Scholarship to the NCFA, which should include their contact information and a short essay (500-1000 words) describing their interest in forensics, their service to their community, and their financial need.

One competitor from each regional organization (PSCFA & NCFA) will be awarded a \$750 scholarship each year at the CCCFA tournament.

The current Executive Board - in consultation with a representative of the Bernacchi family - will determine who receives the annual scholarship.

The scholarship money will be sent directly to the student (a check will be sent to an address they provide).

The application period will begin in January or each year and close two week prior to the CCCFA tournament. The winners will be announced and honored during the awards ceremony.

SECTION 2: COMPETITION RULES

- I. Phi Rho Pi Rules: The rules for each State Tournament shall reflect changes in PHI RHO PI National rules. In no case shall State rules be drawn so they would exclude a presentation to be made at that year's PHI RHO PI National Tournament. In general, PHI RHO PI rules/patterns shall serve as a guideline for the State Tournament except where CCCFA Bylaws specifies otherwise.
- II. **Eligibility:** Tournament competition shall be limited to those contestants who meet the following eligibility requirements.
 - A. A student must be enrolled in at least six (6) units or their equivalent within the district of the college for which they are competing – at least three (3) of which must be at the college they are competing for. If some of the units are taken at another college which has a team the transfer protocol in subpoint F will apply. Verification of enrollment must be provided by the registrar's office and received by the tournament by registration.
 - B. No student may participate in more than three (3) California Community College Forensics Association State Championship Forensics Tournaments.
 - C. No student with more than three (3) years of college competition may participate in the State Tournament.
 - D. No student who has competed in Forensics for another community college, college, or university during the current Spring semester or during that portion of a Winter quarter which overlaps the Spring semester may represent a second institution at the State Tournament.
 - E. Individuals who judge in the junior or open divisions, except for peer judging, during the current academic year of the State Tournament shall not compete at that year's State Tournament.
- III. **Judging Requirements.** The following rules govern the provision of judges at the State Tournament.
 - A. Competent forensics judges shall be defined as one of the following.
 1. A person with a bachelor's degree who has judged at least two previous intercollegiate forensics tournaments, who is judged competent by the Director of Forensics of the school for whom they will be judging or the Tournament Director.
 2. An undergraduate with at least three years of forensics experience who did not compete at any tournaments in the last (12) months, including the previous year's state or national tournaments.
 3. Anyone not covered by the previous two rules may be approved at the Tournament Director's discretion.
 - B. There shall be no provision for penalty fees in lieu of judges, except when the Tournament Director can guarantee that competent judges can be hired with that money.
 - C. The policy concerning penalty fees, requirements, and payment of hired judges is as follows.

1. The judging penalty shall be **\$200** for each uncovered entry, or **\$225** if no Judging Assistance Form is received by the deadline.
 2. All "contract" judges are to be fully qualified.
 3. Guaranteed rates of pay.
 - a. All hired judges will be guaranteed 75% of all rounds at the tournament at \$25 a round. Number of rounds and base guarantee rate for hired judges to be determined after the schedule has been set for that year's tournament.
 - b. Hired judges utilized in excess of 75% shall be paid \$25.00 per round. All events All days.
 4. Hired judges shall be committed to six (6) or eight (8) rounds per day (75%).
 5. All judges fulfilling a college's requirements are committed to 75% of preliminary rounds.
 6. Coaches shall be allowed to determine the judging commitment as partial or full on the Judging Assistance Form
 7. All requests are final at "deadline for requests," regardless of the final entry totals.
 8. Request after the deadline (two weeks prior to registration) shall be honored at 150% of the regular judging fee.
 9. The following requirements fulfill judging requirements.
 - a. One (1) judge is required for any four (4) Individual Event entries, or fraction thereof, in the heaviest conflict pattern. (Example: If you have twelve (12) entries in a pattern, you must supply three (3) judges. If you have nine (9) entries in a pattern, you must still supply three (3) judges.)
 - b. One (1) judge is required for each two (2) Debate teams or Interpreters Theatres or fraction thereof. For the purposes of judging commitment, IPDA and NFA L/D are considered a debate event. For the purposes of judging, all judges will be eligible to judge IPDA. In IPDA, Tournament Directors are encouraged to use lay judges.
 - c. One (1) judge shall be provided for each of the six (6) preliminary rounds of Interpreters Theatre and one (1) team per panel.
 - d. Schools with overcommitted judges shall automatically split the commitment. (Example schools with two debate teams and two judges, each judge shall be responsible for only ½ commitment).
- D. Judges shall be responsible for judging all rounds assigned by the Tournament management.

1. Upon arrival, all judges will leave their cell phone number with tournament personnel.
 2. Smoking, vaping and/or the consumption of alcoholic beverages in rounds, by students and / or judges, are prohibited.
 3. For all events, the judge, when deciding the ranking for participants competing in an individual event, or when deciding win/loss and speaker points for Interpreters Theatre and Debate (Team, Parli, and LD) shall be the sole adjudicator. All decisions shall be based on the performance of the participants and shall not be made in an arbitrary or capricious manner.
 4. Students representing colleges not meeting the above responsibilities shall not be permitted to continue in competition.
 5. Judges must declare a winner in team events.
 6. A judge shall not be permitted to change a decision after submitting a ballot.
 7. The competence of a judge shall be determined by the Tournament Director.
 8. Judges should refrain from superficial comments about clothes, hair, makeup, or physical appearances of competitors, focusing feedback on content and other dimensions of nonverbal communication.
- E. Judges are required to submit judging philosophies for debate prior to the entry deadline. These philosophies will be made available on the CCCFA website.

IV. Number and Distribution of Entrants

- A. Total Numbers per pattern:
1. A college shall not have more than twelve (12) entries in any given conflict pattern. An Interpreters Theatre, Debate Team (Policy, Parliamentary, or Lincoln-Douglas), or Duo Interpretation each counts as one (1) entry.
 2. Pattern "A" limited to six (6) total team event entries and no more than twelve entries total.
Pattern "E" limited to six (6) total team event entries.
 3. Exception: In the event non-sweepstakes events are added to the schedule in a given year, entries in those events shall not be counted towards the "twelve (12) entry" limit.
 4. Schools are limited to no more than six(6) LD entries each in NFA, and IPDA.
- B. Total Numbers per student:
1. No student may enter more than five (5) non-conflicting events, with one event being declared non-sweepstakes on the tournament entry.
 2. Students may double enter with the following exceptions:

- a. Students in IPDA may only double enter with an individual event.
 - c. Under no circumstances shall a student be entered in more than two events during the same scheduled time slot. Thus, if two patterns are combined on the tournament schedule, a student may choose one from each pattern or two from one pattern.
 - d. Students may not double enter between NFA LD and Extemporaneous Speaking.
3. In those years when double entry is allowed, participants who are double entered are responsible to leave their codes in the room in which they will speak second. The Tab Room will put an asterisk by speakers who are double entered.

V. **Events and Conflict Patterns.** The regular events at the State Tournament shall include and be arranged in Conflict Patterns as follows.

- A. **Pattern A: Poetry; CA; IPDA**
Pattern B: Extemporaneous; Prose; STE
Pattern C: Duo, Persuasive, Impromptu, NFA LD
Pattern D: POI, Informative, Drama, NFA LD,
Pattern E: Interpreters Theatre; Parliamentary Debate; IT10
- B. Special Events. The Executive Board at its annual meeting may decide to include additional events, which may be placed in any Conflict Pattern. These events shall not be accorded sweepstakes points.
- B. In so far as possible, all Individual Events shall be scheduled with the optimal number of six (6) per panel.
- C. Unless three or more teams express an interest in policy debate to the tournament director by December 1st, the event will not be held (when it is held, it will be on a policy only schedule). (3/04)
- D. In the event Phi Rho Pi changes event descriptions/rules, CCCFA may adopt those changes for the subsequent year's CCCFA State Tournament at the discretion of the Executive Committee.

VI. Forfeiture Rules

- A. The following forfeiture rules shall apply as indicated.
 - 1. **Individual Events.**
 - a. They arrives 15 minutes after the round has begun or five (5) minutes after the scheduled speaking time for Extemporaneous Speaking.
 - b. Their tardiness is determined to be the fault of the student and not a tournament error. Forfeiture will be determined with the following procedure:
 - 1. The student will be heard by the judge.

2. Immediately following the student will be sent to the Ombudsperson to determine if forfeiture is warranted.
3. If the determination is made that the student forfeits the round, they will receive a 4th place in that round and the judge will be asked to adjust the remaining ballots (if necessary).
4. The judge should not wait more than sixty (60) minutes from the start of the round unless the student is double entered.

(3) A no show will result in removal from the tournament in that event unless:

- a. The coach promptly explains the extenuating circumstances to the tournament director.
- b. If confirmed as extenuating circumstances beyond the student's control:
 - i. The student will receive a last place rank / loss with zero speaker points in debate/IT.
 - ii. The student will be allowed to keep competing in that event.
 - iii. Even if extenuating circumstances are confirmed, a student must compete in at least 2/3 of the rounds to advance to elimination rounds.

2. **Debate.** When the tournament is held at a hotel, forfeiture will occur when the team is not present five (5) minutes after the posted time for start of the round.

3. **Interpreters Theatre.** Forfeiture shall result when a team is not present fifteen (15) minutes after the scheduled or announced start time of the round.

B. Forfeiture rules shall apply unless the competitor's / team's delay is caused through fault of the Tournament. In such cases, appeal may be lodged with the Tournament Ombudsperson.

SECTION 3: EVENT RULES

I. Policy Team/Lincoln Douglas Debate

Unless three or more teams express an interest in policy team debate or policy LD debate to the tournament director by December 1st, the event will not be held (when it is held, it will be on a policy only schedule and follow the current Phi Rho Pi event description, including topic and speaking times, but will follow CCCFA rules for pairing and breaking debate events.)”

II. Parliamentary Team Debate

- A. Each school is strongly encouraged to join NPDA.
- B. The Tournament Director must adhere to NPDA guidelines as closely as possible.
- C. Parliamentary Debate will be placed in Pattern E.
- D. Five topics will be used in both preliminary and elimination rounds. These resolutions will include 2 policy, 2 value, and 1 fact per round. Metaphor resolutions will not be used at the CCCFA Championship Tournament.
- E. Prep Time will be 20 minutes (with a five minute forfeit rule).
- F. The judge will first give the list to the Opposition who will then have one minute to read and strike one of the five topics. Immediately following, the judge will give the list to the Government who will then have one minute to read and strike one of the remaining topics. This process will continue until one topic remains. The debate proposition will be restated by the judge in the room prior to preparation time, which will begin immediately.
- G. Once the topic has been received, no person may be consulted except the partner or the Speaker of the House. Students may consult any material (including internet) during preparation time. The tournament does not guarantee access to internet.
- H. Topics shall be constructed by a topic committee consisting of a variety of coaches from Southern and Northern California. The Committee will be appointed by the tournament director.
- I. Judges may not tie debaters on speaker points.
- J. Three person teams are not permitted.
- K. Schools are limited to no more than one hybrid team.
- L. Hybrid teams shall not be allowed to hit either of the schools the competitors come from.
- M. Students who chose to use electronic/digital flowing and/or to prepare their case/notes electronically/digitally may only do so using Google Docs or Google Sheets. In the instance of a protest brought forward by a judge or coach after the round regarding whether or not students have violated electronic flowing rules, students will be required to provide full Editor access to all documents and spreadsheets they used to the Ombuds/protest committee/tab room.
- N. Any published information (dictionaries, magazines, etc.), which may have been consulted before the debate, cannot be brought into the debating chambers for use during the debate. Except for the notes that the debaters themselves have prepared material written by the debaters themselves during preparation time, including material typed on electronic devices and/or handwritten only during preparation time, and a copy of the NPDA "Rules of Debating and Judging," no published materials, prepared arguments, or resources for the debaters' use in the debate may be brought into the debating chambers. Debaters may also communicate in-round written material to one another, their competitors, and the judge(s) in the round. In accordance with NPDA bylaws, electronic/laptop flowing by debaters in a round is acceptable for the national tournament. This excludes cutting and pasting previously prepared material as well as flowing done by anyone not in a round on a shared document.

III. NFA Lincoln Douglas Rules

- a. Each school is strongly encouraged to join NFA
- b. The Tournament Director must adhere to the NFA guidelines as closely as possible.
- c. NFA-LD will be held in pattern A.
- d. Times:
 - i. Affirmative Constructive – 6 minutes
 - ii. Cross Examination – 3 minutes
 - iii. Negative Constructive – 7 minutes
 - iv. Cross Examination – 3 minutes
 - v. First Affirmative Rebuttal – 6 minutes
 - vi. Negative Rebuttal – 6 minutes
 - vii. Second Affirmative Rebuttal – 3 minutes
- e. Judges may not tie debaters on speaker points.
- f. Aff Disclosure
Students competing in NFA-LD must submit affirmative case disclosures – consisting of: taglines, citations, and first/last three words of evidence – to the tournament director (or designee) and/or the NFA-LD wiki by two hours after the end of the tournament day. Failure to comply may result in subsequent round forfeiture.

IV. IPDA (International Public Debate Association) Rules

- A. Topics will be announced in-round with 5 topics (2 value, 2 policy, 1 fact - Metaphor resolutions will not be used at the CCCFA Championship Tournament) provided for strikes. Negative strikes first, and then turns are taken until one topic remains to be debated.
- B. Debaters will not be allowed to consult any other person during prep time. Prep IPDA rules, they will be allowed paper and/or electronic research material, which may be quoted or paraphrased from notes during the round, but not read directly, as extemporaneous delivery is required.
- C. Time limits:
 - Affirmative Constructive 5 minutes
 - Cross Examination 2 minutes
 - Negative Constructive 6 minutes
 - Cross Examination 2 minutes
 - First Affirmative Rebuttal 3 minutes
 - First Negative Rebuttal 5 minutes
 - Second Affirmative Rebuttal 3 minutes
- D. Students who chose to use electronic/digital flowing and/or to prepare their case/notes electronically/digitally may only do so using Google Docs or Google Sheets. In the instance of a protest brought forward by a judge or coach after the round regarding whether or not students have violated electronic flowing rules, students will be required to provide full Editor access to all documents and spreadsheets they used to the Ombuds/protest committee/tab room.

V. Unlimited Preparation Events. These rules apply to the Persuasive, Informative, Communication Analysis, Speech to Entertain, Programmed Oral Interpretation, Poetry, Prose, Drama, and Duo.

- A. Persuasive, Informative, the Speech to Entertain, and the Communication

Analysis speech, and the Interpretation programs or speech(es) may be on any subject the speaker desires.

- B. The speeches and programs in the Unlimited Preparation Events should be the work of the student.
- C. No portion of the speeches and programs in the Unlimited Preparation Events shall be the identical material used in competition prior to the preceding September.
- D. The time limit in the Unlimited Preparation Events shall be ten (10) minutes maximum, with no minimum time limit specified. In all Individual Events, a thirty (30) second grace period for audience response shall be allowed with the judge having the discretion to determine whether the overtime is due to audience response. **There shall be no timing of STE in finals.**
- E. With the exception of Programmed Oral Interpretation, Interpretation of Prose, Interpretation of Poetry, Dramatic Interpretation, and Duo Interpretation which require original introductions and reading from a manuscript, the speaker may use any means of presentation (including manuscript, memory, or extemporaneous, with or without notes).
- F. Each contestant shall have available a bibliography, footnoted outline, or manuscript for examination by the Tournament Committee at its request. The intent of this rule is to prevent plagiarism.
- G. No contestant may use any portion of a speech, program, or the same topic more than one (1) public speaking event.
- H. Rules pertaining to the specific events in this category are as follows.
 - 1. **Persuasive Speaking.** The purposes of the Persuasive Speech shall be to convince, stimulate, or actuate (to win belief, to reinforce conviction, or to ask for or move to action). Speeches of eulogy, condemnation, inspiration, and problem-solution are equally acceptable.
 - 2. **Informative Speaking.** The purposes of the Expository Speech are to describe, clarify, explain, and / or define an object, idea, concept, or process. (A speech explaining the nuclear test ban treaty would classify as an Expository Speech, while a speech giving a value judgment or advocating a position concerning the treaty would be classified as a Persuasive Speech.)
 - a. Video-visual aids may be used so long as they do not interfere with the speaker's ability to communicate effectively with the audience.
 - b. No special facilities shall be provided for audio-visual aids.
 - 3. **Communication Analysis.** The topic may be a single speech, a single speaker, or the rhetoric of a social, political, or religious movement, or other communication event (such as songs, poems, posters, art work). All are equally acceptable as long as the speech is analytical in nature.
 - a. The speaker is to apply rhetorical-communication principles to the examination of a public domain published or

electronically recorded (audio or video) speech or set of speeches or other communication event to contribute to an understanding of the speaker(s), speech(es), movement(s), or communication event(s).

4. **Speech to Entertain.** An original speech, the primary purpose of which is to entertain.
 - a. Just as in other written speeches, there should be a central topic sentence or thesis statement which the speaker develops. This event is not merely a series of jokes or a "stand up" routine.
 - b. Original material must be used.
5. **Programmed Oral Interpretation.** This event shall consist of a unified presentation made up of at least two (2) selections from one (1) or more authors, and at least two (2) genres of literature.
 - a. Interpreters are reminded that this event is presentation, not representation. Therefore, solo acting is not interpretation, even though the material may be taken from a play. This event should be judged on performance without any decision based on acting versus reading.
 - b. No props or costumes may be used.
 - c. The interpreter should read from a book or manuscript and must have an introduction and may have transitions.
6. **Interpretation of Poetry.** Poetry shall include one (1) or more selections written in rhymed or unrhymed meter or cadence or some regularity, excluding drama.
 - a. If more than one (1) selection is used, the selections should be linked by a thematic transition.
 - b. The interpreter should read from a book or manuscript and must have an introduction and may have transitions, which should be extemporaneously delivered.
7. **Interpretation of Prose.** Prose shall consist of single or multiple selections of literature printed mainly in paragraph form, excluding drama.
 - a. If more than one (1) selection is used, the selections should be linked by a thematic transition.
 - b. The interpreter should read from a book or manuscript and must have an introduction and may have transitions, which should be extemporaneously delivered.
8. **Dramatic Interpretation.** This event shall consist of a cutting or cuttings from a play, teleplay, or screenplay, featuring monologue or dialogue.
 - a. If more than one (1) selection is used, the selections should be linked by a thematic transition.

- b. The interpreter should read from a book or manuscript and must have an introduction and may have transitions, which should be extemporaneously delivered.
9. **Duo Interpretation.** This event shall consist of a team of two (2) persons from the same college performing a cutting, cuttings, or a complete scene from literature, which may be humorous or serious, involving the portrayal of two (2) or more characters.
- a. Entries in Duo Interpretation are prohibited from using the same material being used in any other interpretive event in which they are involved. (This applies to their own individual programs and any Interpreters Theatre program in which they have a part.)
 - b. The scene(s) must be played with manuscripts.
 - c. Extemporized introduction and transitions (if necessary) should be included.
 - d. Because this is not an acting event, no make-up, set pieces (furniture), or costumes may be used.
 - e. The focus should be set off-stage and not to each other.
10. The following is a special rule concerning all interpretation events: If the material has appeared in more than one (1) form (i.e., novel and play, play and essay), the classification of literature shall be determined by the source from which the cutting was taken. The source should be provided by the coach.
11. Contestants may not rewrite a prose, a poem, or a dramatic text so that the work differs from the original text.
- a. Contestants may not add or reassign scenes or lines to the performed cutting. Although an occasional line might be added especially if a character has been deleted, this practice should be discouraged.
 - b. Contestants may not rewrite the ending of a work.
 - c. Contestants may not change the narrative point of view or sex of a character.
 - d. Contestants may not perform a text in a genre for which it has not been written. If material has appeared in more than one form, i.e. novel, play, essay, etc., the classification of literature shall be determined by the source from which the cutting was taken.
 - e. If challenged the coach is responsible for providing the original source or a photocopy.

IV. **Limited Preparation Events.** These rules apply to the events of Extemporaneous Speaking and Impromptu Speaking.

- A. Rules pertaining to the specific events in this category are as follows.

1. **Extemporaneous Speaking.** The general topic shall be national and international events in the areas of politics, economics, and international relations of the three (3) months preceding the Tournament.
 - a. Thirty (30) minutes before the time for speaking, each contestant shall be given a choice of three (3) topics. Drawing shall be posted at seven (7) minute intervals.
 - b. The speech should be the work of the student, but notes, books, and magazines may be used in preparation.
 - c. The time limit for speaking shall be a seven (7) minute maximum, with no specified minimum.
 - d. The speaker may use, for reference while speaking, a maximum of one (1) notecard, not to exceed 5" x 8".
 - e. Competitors may use a self-contained laptop computer during prep-time, but may not use printers. CCCFA will provide neither Internet, nor electrical access. In the event computers are used, neither CCCFA nor the tournament hotel shall be held accountable for securing said computers, or financially responsible in the event of computer loss.
 - f. Students may leave prep room after drawing their topic.
 - g. Once a competitor has received a topic s/he may not consult with any person other than the extemp room proctor or the judge.

2. **Impromptu Speaking.** The general topic area shall be drawn from a variety of slogans, maxims, objects, lyrics, or any creative topics, exclusive of areas covered by Extemporaneous Speaking.
 - a. CCCFA expects the prompt to be the inspiration of a speech, not for pre-planned support to be manipulated to fit the prompt. Previously used portions of speeches may not be used in subsequent speeches (within the State tournament). This includes, but is not limited to, explanation and application of examples.

Speakers shall be given three (3) topics, as defined above, from which to select one (1) topic on which to speak.
 - c. The seven (7) minute maximum time limit begins when the topics are received by the speaker. The speaker may divide the seven (7) minutes between preparation and speaking as desired.
 - e. The speaker shall use no outside reference sources during preparation, nor any notes for reference while speaking, except marginal notes written on the topic slip during preparation time.
 - f. Final round impromptu judges should come, if possible, from a pool of those who judged impromptu in prelims. (3/98)

3. There shall be timing of these events in the final rounds.

V. Interpreters Theatre.

- A. Interpreters Theatre is defined as the interpretation of literature by a group of oral interpreters who act as a medium of expression for an audience. While Interpreters Theatre is both aural and visual, the emphasis shall be on the oral interpretation of the printed word and its resultant effects on the minds, emotions, and imagination of the listeners / viewers. The audience should have the feeling of a unified whole in which each performer at all times contributes to the total effect desired.
- B. Interpreters Theatre may employ all types or combinations of literature (prose, poetry, lyrics, and / or drama / play cuttings). Material should be of literary quality (published or unpublished).
- C. The time limitation for performance is twenty-five (25) minutes. Two (2) additional minutes may be utilized by the Interpreters Theatre for setting up and / or taking down. This time shall not be counted within the twenty-five (25) minute performance period. Likewise, neither Interpreters Theatre shall be required to utilize these two (2) additional minutes, nor shall it be counted against either team if it chooses to use or not to use the additional minutes. **There shall be no timing of Interpreter's Theatre in finals.**
- D. Interpreters Theatre is a team entry and is included in the six (6)-team-per-college limitation. A team is limited to a minimum of three (3) and a maximum of fourteen (14) participants. Fourteen (14) competitors in an Interpreters Theatre would be considered one (1) entrant.
- E. When pairing Interpreters Theatre, power matching takes precedence over performance order.

- F. The mechanics of presentation are limited as follows.
1. The audience must have a sense of a production being interpreted from a manuscript. The director, performers, and judge(s) should be allowed freedom to exercise artistic, interpretive judgment; however, manuscripts must be read from during the presentation.
 2. Costuming, in the theatrical sense, is appropriate and acceptable.
 3. Reading stands, chairs, stools, ladders, platforms, steps, props, and/or lighting effects may be used. However, facility's limitations (space, equipment, time) should govern a director's choice. Interpreters may stand, sit, or both and may move from one reading stand or locale to another as long as the movement is consistent with the ideas or mood of the literature and the director's concept.
 4. Music / sound effects, records or live, are acceptable as background, as accompaniment, and as part of the context. A performer whose sole function is to play musical accompaniment on or off stage shall be counted in the fourteen (14) person limit.
- G. Two (2) judges shall be provided for each of the six (6) preliminary rounds of Interpreters Theatre and two (2) teams per panel.

VI. Interpreters Theatre 10 (IT 10)

- A. This will follow all of the same rules as IT (above) with the following exceptions:
- a. Time limit is 10 minutes
 - b. It will be ranked and tabbed the same as Individual Events.
 - c. A Maximum of five entries will be scheduled in any round.
 - d. One judge will be provided for each preliminary round and three judges for each elimination round.
 - e. This event will run in Pattern E with no double entry allowed.
 - f. This event does not count towards sweepstakes.