Alteryx
Server Administration
Alteryx Server Administration Certification Exam

You are an Alteryx Server Admin superstar. You know how to tackle the challenges specific to administrating and configuring Alteryx Server. Demonstrate your knowledge and skills with this exam.

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Exam Overview

The Alteryx Server Administration Certification exam tests your knowledge by focusing specifically on the administration and configuration of Alteryx Server. You will be asked to demonstrate your knowledge of Gallery administration settings, data source integrations, and Alteryx Server.

AUDIENCE: Candidates with experience with Alteryx Server
EXPERIENCE LEVEL: Advanced
PRICE: Free
EXAM TYPE: Online, on demand
TIME ALLOTTED: 2 hours
VERSION: This exam tests on the 22.1 version of Alteryx Server.
ATTEMPTS: One attempt every 7 days
QUESTIONS: 80
QUESTION TYPES: Multiple-choice single answer and multiple-choice multiple answer
POINT VALUES: 1 point for multiple-choice, multiple-response, and matching questions
ALLOWED RESOURCES: This exam is "open book," and we encourage you to be familiar with resources that are permitted for use during the exam: content on Alteryx Community, Alteryx Server Help Documentation, information on public websites, and Alteryx Server itself.
PROHIBITED RESOURCES: You may not receive assistance from another person, allow another person to take the exam on your behalf, plagiarize any exam answers, or use unauthorized publications of exam answers. Refer to the Alteryx Certification Agreement and Policies for more details.
RECERTIFICATION: The Alteryx Server Administration Certification expires after 2 years. You may retake the Alteryx Server Administration Certification exam to renew your certification.
SCORING: Alteryx Certification exams are pass or fail exams. The exams are scored against a minimum standard established by Alteryx subject matter experts who follow certification industry best practices and guidelines. As with most Certification programs, Alteryx does not publish exam passing scores or rates as exam questions and cut scores are subject to change without notice.
The exam measures your knowledge and skills related to the following objectives.

### Alteryx Server Administration Certification

#### Blueprint

<table>
<thead>
<tr>
<th>Domain</th>
<th>% of the Exam</th>
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<tbody>
<tr>
<td>I. Gallery Administration Settings</td>
<td>55%</td>
</tr>
<tr>
<td>II. Data Source Integrations</td>
<td>25%</td>
</tr>
<tr>
<td>III. Maintenance and Troubleshooting</td>
<td>20%</td>
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<tr>
<td>TOTAL</td>
<td>100%</td>
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**I. Gallery Administration Settings: 55%**
1. Identify how to create and manage a Gallery environment using collections, districts, workflows, and private studios
2. Determine permissions to allow access to features and content (e.g. users and groups, credentials, hardening)
3. Demonstrate workflow schedules to maintain optimal server performance
4. Demonstrate how to use Server Data Connections to store access to databases and their associated credentials
5. Maintain and optimize Gallery performance
6. Identify how to customize content to reflect branding requirements (e.g. pages, theme, links, media)

**II. Data Source Integrations: 25%**
1. Identify and maintain connections to databases
2. Demonstrate how to use network file share paths to access flat files and data source files
3. Demonstrate how to use Alteryx connector tools to connect to Cloud Data Sources and Business Intelligence Tools

**III. Maintenance and Troubleshooting: 20%**
1. Perform and describe general maintenance tasks (e.g. workflow migration, monitoring, API key and usage)
2. Identify system resources necessary for troubleshooting and auditing
Glossary

The following is a list of terms you will encounter on the exam. While we strive to be consistent in the test questions, it is important for you to understand that these terms may be used interchangeably.

- Gallery Data Connections – Server Data Connections
- Server UI – Gallery
- Gallery API – Server API
- Gallery Administrator – Server Admin/Server Administrator
- Section – Page
- Admin Interface – Server Admin Interface
- Server Admin (Curator role) – Admin (Curator role)

Steps to Certification Success

LEARN

1. Begin with the Server Admin Learning Path. The interactive lessons and hands-on exercises allow you to explore the configuration and administration of Alteryx Server.
2. Once you have completed the learning path, you can continue learning about Alteryx Server on Community by exploring the Alteryx Server Knowledge Base and by reading and participating in Alteryx Server Discussions.

PREPARE

1. Review the Alteryx Server Administration Certification exam outline to understand exactly what will be covered on the exam and identify areas that you need to focus on when studying for the test.
2. Make sure you are comfortable working with Alteryx Server by spending time in it. Re-familiarize yourself with the different configuration and administration options.
TEST

3. Take the exam. If you do not pass on your first attempt, do not worry. Use the 7-day waiting period as an opportunity to review your areas of weakness and focus your studies on building your knowledge. Refine your skills and then retake the exam when you feel ready. Approach the exam as part of the learning journey and use it to help you assess your strengths and weaknesses and keep improving your understanding and skillset.

Test Tips

Learn While Testing
The exam is part of the learning process. On your first attempt, focus on learning instead of passing. Use your resources to look up answers you do not already know. Even if it takes a few attempts to pass the exam, you will still benefit from the process of preparing for the exam and improve as a user. Time spent preparing for the exam is time spent improving your skills and knowledge of all things Alteryx Server Administration.

Read Carefully
Read each question carefully before answering. The details matter! Read twice and solve once.

Use Your Resources
Be familiar with your resources and have them open and ready before starting the exam. Search for answers using Alteryx Community and Help Documentation.

Pace Yourself
There is no prize for finishing the exam quickly. Use all the time allotted and aim to pace yourself at 75 seconds per question. Some might take more time, some less; however, it can help with test anxiety to have a plan to structure your time. Spend about 75 seconds on each
question. If you finish early, go back and check your answers. Use the full time allotted to you.

**Answer Every Question**

This is no place for being a perfectionist! Give it your best try and provide an answer for each question. A “tried and failed” outcome is better than analysis paralysis. In the exam platform, use the Bookmark feature to flag questions you would like to come back to and review later. Select **See all questions** to view all of your unanswered and bookmarked questions.

**Reflect, Review, Refine**

After the exam, take a breath. If you did not pass, use the next 7 days to reflect on your results and switch your focus to the tools and topics that you were unsure about. Build on the foundation you have already built and proceed forward with growing in your knowledge of Alteryx Server. Review the category results you receive at the end of the exam. Refine your skills and never stop learning.

**Exam Prep Resources**

The best way to prepare for a performance-based assessment is through practical application of your skills in Alteryx Server. Nothing can replace the time you have spent configuring and administering Alteryx Server on the job. However, the following resources can help refresh your memory and strengthen your skills, especially in processes you may not use regularly in your day-to-day work life.

**Server Admin Learning Path**

The [Server Admin Learning Path](#) is an online guided curriculum within the Alteryx Community that will walk you through the various configurations and administration of Alteryx Server that you will need to know to perform tasks and prepare for the exam. It will also allow you to understand Alteryx Server to perform analytics at scale. Interactive lessons, articles, and hands-on activities are the methods used in the learning path to help you to build your knowledge and apply your skills.
Server Help Documentation

A resource found outside Alteryx Academy is Server Help Documentation. Found under the Support tab in Community, this a user manual for all things Alteryx. It is an invaluable resource particularly in terms of how you can configure, administer, and use Alteryx Server. Even if you are an experienced Alteryx Server Admin, make sure to familiarize yourself with it to ensure that you know the necessary processes to create, publish, and share analytic applications; schedule and automate workflow jobs; create, manage, and share data connections; and control data access.

Alteryx Community

Join the conversation. You can continue your learning journey by engaging with others on Community through conversations, articles, and questions. Explore the Alteryx Server Knowledge Base and read and participate in Alteryx Server Discussions.